

Town of Rothesay

Land Acknowledgement

We would like to respectfully acknowledge that our town of Rothesay exists on the traditional lands of the Wolastoqiyik / Maliseet and Mi'Kmaq whose ancestors, along with the Passamaquoddy / Peskotomuhkati Tribes / Nations signed Peace and friendship Treaties with the British Crown in the 1700s.

We respectfully acknowledge that The United Nations Declaration of the Rights of Indigenous Peoples (UNDRIP) was adopted by the United Nations on September 13, 2007 and enshrined in law in Canada by Parliament on June 21, 2021 as Bill C-15.

We respectfully endorse the Calls to Action of the Truth and Reconciliation Commission of 2015 as it applies to our Municipal Government of the town of Rothesay.

- presented by the Honourable Graydon Nicholas
September 13th, 2021



ROTHESAY
COUNCIL MEETING
Town Hall Common Room
Monday, July 13, 2026
7:00 p.m.



PLEASE NOTE: Electronic means of communication may be used during the meeting.

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

3. APPROVAL OF AGENDA

4. ADOPTION OF MINUTES

➤ Regular Meeting

15 June 2026

5. DECLARATION OF CONFLICT OF INTEREST

6. OPENING REMARKS OF COUNCIL

7. DELEGATIONS

N/A

8. CONSENT AGENDA

- | | | |
|-----|--------------|--|
| 8.1 | 22 June 2026 | Email from CN RE: Rail Safety Week 2026 |
| 8.2 | 23 June 2026 | Horizon Health Quarterly Report to Communities |
| 8.3 | 29 June 2026 | Email from residents RE: Cameron Road and Ball Park Avenue |
| 8.4 | 8 July 2026 | Support letter for Saint John Newcomers Centre Future Engage Program at the
Rothesay Hive |

9. CONSIDERATION OF ISSUES SEPARATED FROM CONSENT AGENDA

10. CORRESPONDENCE FOR ACTION

- 10.1 24 June 2026 Shining Horizons Therapeutic Riding Association donation request

Refer to the Finance Committee

- 10.2 30 June 2026 Request for 2029 Provincial-Municipal Highway Partnership (PMHP)
Program applications

Refer to staff

- 10.3 1 July 2026 Letter from residents RE: Islay Drive

Refer to the Works and Utilities Committee

- 10.4 2 July 2026 Sky Athletics sponsorship request

Refer to the Finance Committee

ROTHESAY

Regular Council Meeting

Agenda

-2-

13 July 2026

11. REPORTS**11.0 July 2026****Report from Closed Session**

- 11.1 22 April 2026 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes
- April 2026 KRPF Budget vs. Actuals
- 27 May 2026 KRPF Chief's Report
- 27 May 2026 KRJBPC meeting minutes
- May 2026 KRPF Budget vs. Actuals
- 24 June 2026 KRPF Chief's Report
- 11.2 31 March 2026 RCMP J Division Quarterly Report
- 11.3 31 May 2026 Draft unaudited Rothesay General Fund Financial Statements
- 31 May 2026 Draft unaudited Rothesay Utility Fund Financial Statements
- 31 May 2026 Donation Summary
- Rothesay High School Fairweather Scholarship
- 11.4 6 July 2026 Draft Planning Advisory Committee meeting minutes
- School Avenue – Public Street Vesting
- 340 Renshaw Road – 2 Lot Subdivision
- 11.5 June 2026 Monthly Building Permit Report

12. UNFINISHED BUSINESS**TABLED ITEMS****12.1 Marr Road/Chapel Road signalization** (Tabled April 2024)*No action at this time***12.2 Draft by-law amendments RE: Consumer Fireworks** (Tabled September 2024)*No action at this time***12.3 79 Donlyn Drive (PID 30305577) – Development Agreement** (Tabled April 2026)

- 7 July 2026 Report prepared by DPDS Reade
- DRAFT Discharge Agreement
- DRAFT Development Agreement
- 20 April 2026 Report prepared by DPDS Reade (*previously distributed*)
- 8 July 2026 79 Donlyn Drive 18 Unit - Recap

Remove from table**13. NEW BUSINESS****13.1 T-2026-003 Frances Avenue Culvert tender award**

- 13 July 2026 Report prepared by DO Colwell

13.2 Regular Recaps of Public Council Meetings

- 7 July 2026 Memorandum from Counc. Davis

ROTHESAY

Regular Council Meeting

Agenda

-3-

13 July 2026

13.3 Federation of Canadian Municipalities (FCM) Conference Report

6 July 2026

Report submitted by Deputy Mayor Mackay French, Counc. Boyle,
Counc. Davis, and CAO McLean

14. NEXT MEETING

Regular meeting Monday, August 10, 2026 at 7:00 p.m.

15. ADJOURNMENT

From: Patrick Lortie <patrick.lortie@cn.ca>
Sent: Monday, June 22, 2026 2:22 PM
To: Rothesay Info
Subject: Proclamation Request | Rail Safety Week 2026

Some people who received this message don't often get email from patrick.lortie@cn.ca. [Learn why this is important](#)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Mayor Grant,

Rail Safety Week will take place across Canada from September 21 to 27, 2026.

CN has partnered with Operation Lifesaver Canada (OL) to raise public awareness about the dangers of crossing and trespassing on railway property for more than 20 years. Unfortunately, we have recently seen disturbing spikes in deaths and serious injuries related to both. Inattention and distraction at crossings, risky behaviour on and around trains, the rise of homeless encampments along rail corridors, and mental health crises are all factors.

CN and OL ask your council to help keep communities safe by raising awareness about the critical issue of rail safety. Options include adopting the enclosed [Rail Safety Week proclamation](#) and promoting rail safety on your [social media platforms](#).

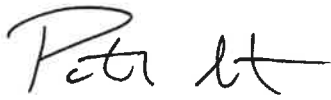
Rail Safety is a shared responsibility, and your leadership plays a vital role in educating the public. We would be honoured to publicly acknowledge your commitment to this cause if you agree to participate.

If you have any questions or concerns, please contact Thomas Bateman, your local CN Public Affairs representative, at thomas.bateman@cn.ca.

For more information:

- Questions or concerns about rail safety in your community, contact our Public Inquiry Line at 1-888-888-5909 or contact@cn.ca
- For additional information about Rail Safety Week 2026 visit [cn.ca/RailSafety](https://www.operationlifesaver.ca) or <https://www.operationlifesaver.ca>
- Let us know how you promote rail safety in your community by posting on [cn.ca/RSW2026](https://www.operationlifesaver.ca)
- For any questions about this proclamation, please email RailSafety@cn.ca
- Visit [cn.ca/RSW-toolkit](https://www.operationlifesaver.ca) to access the Rail Safety Week toolkit which includes resources to help you further promote rail safety education in your community

Thank you in advance for your support.



Patrick Lortie
Senior Vice-President and
Chief Strategy and
Stakeholder Relations Officer



Shawn Will
CN Chief of Police
and Chief Security
Officer



Chloé Devine Drouin
Director, Marketing and
Engagement
Operation Lifesaver Canada





English



RESOLUTION IN SUPPORT OF RAIL SAFETY WEEK

WHEREAS Rail Safety Week is to be held across Canada from September 21 to 27 2026;

WHEREAS, 252 railway crossing and trespassing incidents occurred in Canada in 2025; resulting in 69 avoidable fatalities and 60 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

WHEREAS CN and Operation Lifesaver have requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

Please write the name of the town or municipality that is signing this proclamation:

It is proposed by (first name & last name):

Seconded by (first name & last name):

Contact email:

Powered by Qualtrics [↗](#)

Liz Hazlett

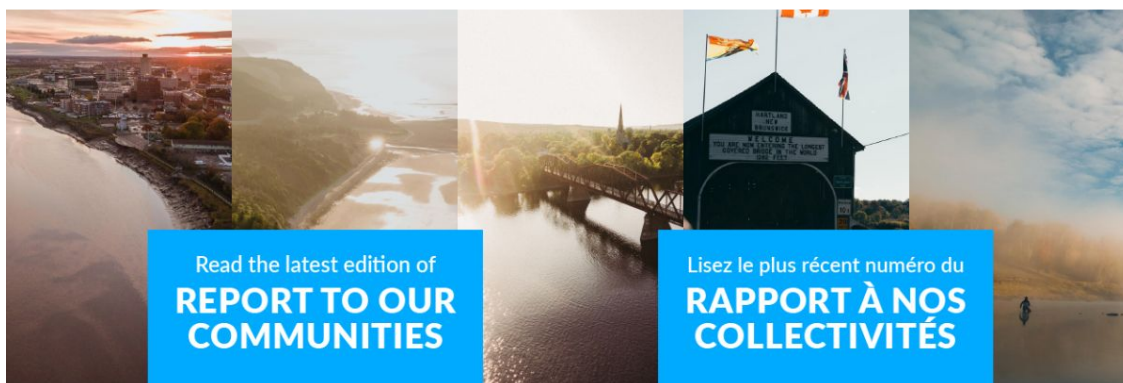
From: Horizon Health Network - Réseau de santé Horizon <Communications@HorizonNB.ca>
Sent: Tuesday, June 23, 2026 12:03 PM
To: Mary Jane Banks
Subject: Horizon's Report to Our Communities / Rapport à nos collectivités d'Horizon

You don't often get email from communications@horizonnb.ca. [Learn why this is important](#)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



You are receiving this message because you are subscribed to the Horizon eNewsletter



To our community partners, stakeholders and rights holders,

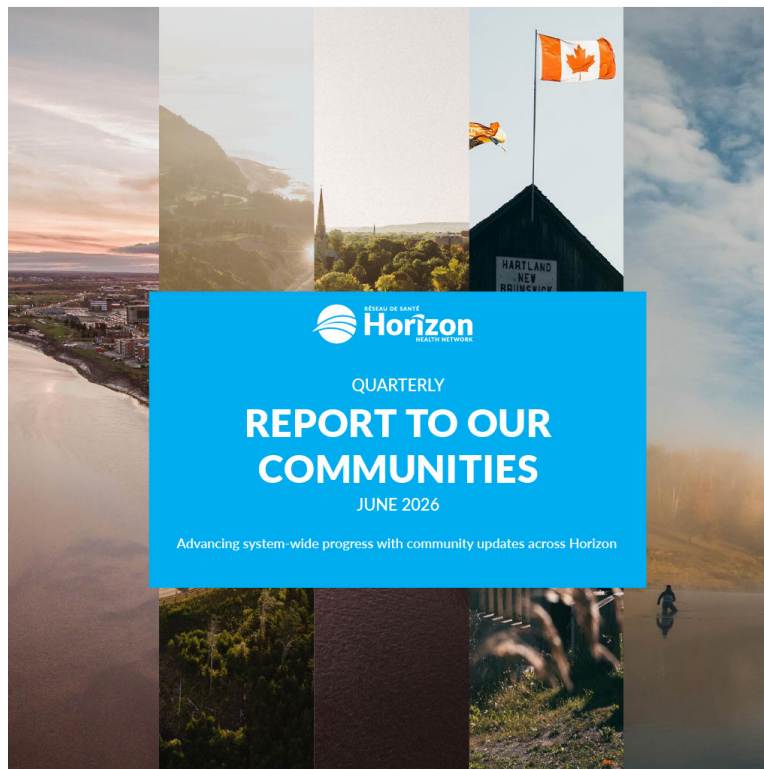
I am so pleased to share the latest edition of Horizon's quarterly [Report to Our Communities](#), reflecting our commitment to transparency and measurable progress under our 2025-2030 Strategic Plan, *Transforming Health Care Through Innovation*.

As we continue building a more integrated, connected, and sustainable health system, we're also enhancing how we share our progress with New Brunswickers. This edition introduces a new approach to how we share information with our communities, alongside advancements in our strategic priorities.

Following strong early progress in the first year of our Strategic Plan, we have entered this next phase with continued momentum. Expanding access to primary care and early recruitment successes are a few of the many highlights you'll see in this report.

At the same time, some significant challenges remain. Up to 41% of acute care beds are occupied by patients who no longer require hospital-level care but are awaiting long-term care within the community. Fewer available beds impacts patient flow and wait times system-wide, from emergency departments to operating rooms to inpatient rooms. We continue to advance initiatives that support patient flow and ensure care is provided in the most appropriate settings. You can read more about these efforts throughout this issue.

Despite these challenges, we are encouraged by the progress being made. Through continued collaboration, innovation, and commitment, we are strengthening our system and building a healthier future for New Brunswickers.



Click the report above to explore our June 2026 Report to Our Communities.

Sincerely,

Margaret Melanson

Margaret Melanson
Horizon President and CEO



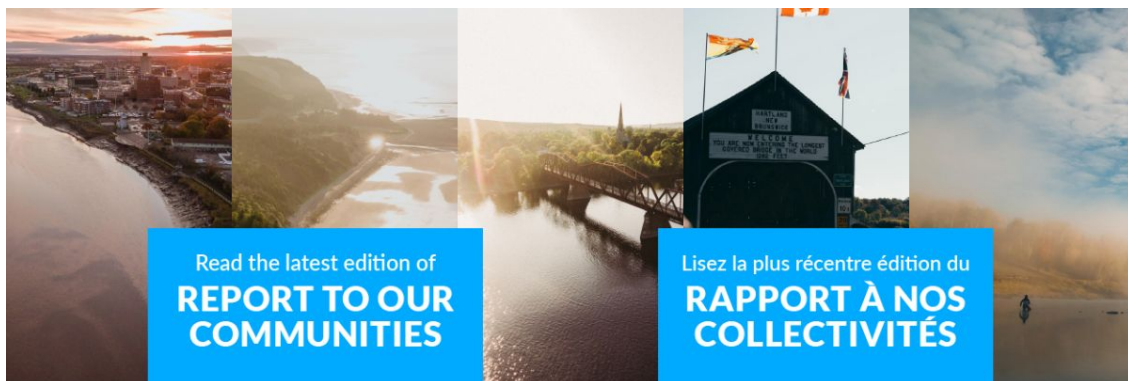
Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#).

Please email Communications@HorizonNB.ca with your feedback and questions.



Vous recevez ce courriel en raison de votre abonnement à l'infolettre d'Horizon.



À nos partenaires communautaires, parties prenantes et détenteurs de droits,

J'ai le plaisir de vous présenter le plus récent numéro du rapport trimestriel d'Horizon, [Rapport à nos collectivités](#), qui témoigne de notre engagement en faveur de la transparence et des progrès mesurables réalisés à l'égard de notre plan stratégique 2025–2030, *Transformer les soins de santé grâce à l'innovation*.

Nous continuons à mettre en place un système de santé plus intégré, connecté et durable, en plus d'améliorer la manière dont nous communiquons nos progrès à la population du Nouveau-Brunswick. Dans le présent numéro, nous faisons état d'une nouvelle méthode de partage de comptes rendus avec nos collectivités et nous présentons les progrès réalisés à l'égard de nos priorités stratégiques.

Au vu des solides progrès réalisés durant la première année de notre plan stratégique, nous avons entamé la prochaine phase en poursuivant sur notre lancée. L'amélioration de l'accès aux soins primaires et les bons résultats déjà obtenus par les mesures de recrutement comptent parmi les nombreux points saillants de ce rapport.

Toutefois, des défis considérables persistent. Jusqu'à 41 % des lits de soins de courte durée sont occupés par des patients qui n'ont plus besoin de soins à l'hôpital, mais qui attendent une place dans un établissement de soins de longue durée en milieu communautaire. Le manque de lits influence directement le flux des patients et les temps d'attente dans tout le système de santé, des services d'urgence aux salles d'opération et aux chambres pour patients hospitalisés. Nous continuons à mettre en œuvre des initiatives visant à soutenir le flux des patients et à faire en sorte que les soins soient offerts dans les milieux les plus adaptés. Vous trouverez plus de détails sur ces initiatives dans le plus récent numéro du rapport.

Malgré les défis susmentionnés, nous sommes encouragés par les progrès réalisés. Grâce à la collaboration, à l'innovation et à l'engagement continus, nous renforçons notre système de santé et nous créons un avenir plus sain pour le Nouveau-Brunswick.



Cliquez sur l'image du rapport ci-dessus pour consulter le numéro de juin 2026 du Rapport à nos collectivités.

Veuillez agréer mes sentiments les meilleurs.

La présidente-directrice générale
d'Horizon,

Margaret Melanson

Margaret Melanson



Voulez-vous changer la façon dont vous recevez ces courriels?

Vous pouvez [mettre à jour vos préférences](#) ou [annuler votre abonnement](#).

Si vous avez des commentaires ou des questions veuillez les envoyer par courriel à

Communications@HorizonNB.ca.

© 2025 Horizon Health Network / © 2025 Réseau de santé Horizon

From:
Sent: Monday, June 29, 2026 7:11 PM
To: Rothesay Info
Subject: Presentation Deck for Mayor Alexander and Council (1 of 2)
Attachments: 2026-06-29 Something Special_Mayor Matt Alexander-FINAL Main Deck.pptx

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Please distribute to Mayor Alexander and Council. Thanks!

Hi Mayor Alexander,

Thanks, again, for meeting with us today. Here is a copy of the deck for your and Council's reference.

We trust our input regarding the proposed development, between Cameron Road and Ball Park Ave, will contribute to the Town Council's deliberations for alternatives to implement to ensure the continuity of our community's character and quality of life.

Sincerely,

There's "Something Special"

Cameron Road, Rothesay, NB

Prepared By:

Outline

1. There's Something About Rothesay
2. Common Goal
3. Quality of Life and Character Preservation
 - A. Vehicle and Pedestrian Safety
 - B. Remnant Wetland and Watercourses
 - C. Infrastructure to Density Balance
4. Summary
5. Appendix Pictures

There's Something About Rothesay

Maybe it's the mature tree-line streets.

Maybe it's the view of the Kennebecasis River.

Maybe it's the sense of community that seems to have been built over generations.

Whatever it is, people don't just move to Rothesay – they tend to stay.

I often hear people talk about the feeling they get when they drive through Rothesay. It's not just about the houses. **It's about the pride of ownership, the sense of belonging, and the quality of life that comes with living there.**

Chuck Healy, Real Estate Agent

Facebook (June 15, 2026)

Rothestay's Strategic 2026-2031 Plan

"That Something Special" captured in Rothestay's Strategic Plan:

- “..collective commitment to ensuring that Rothestay remains a community where quality of life is exceptional, where neighbours care about each other”
- The plan recognizes that Rothestay's strength lies not in the rapid expansion, but in careful stewardship that preserves the character and quality of life that makes our community distinctive.
- ...Rothestay has the opportunity to serve as a model for other communities **navigating the tensions between growth and character preservation**, demonstrating it is possible to accommodate change while **strengthening the very qualities that make a place special**.

Mayor Alexander's Swearing In Address

“That Something Special” captured in Mayor Alexander's address:

- ...preserving qualities that make Rothesay such a special place to call home.
- Long term interests of our overall community ahead of political interests.
- We will be asked to balance growth with preservation
- ... commitment of finding effective solutions to advance best interests on our residents.
- We all want future generations to enjoy the **same quality of life** that has made this town, **such a special place to call home**.
- Every decision we make affects the lives of residents.
- We are not owners of this community. We are temporary stewards.

Common Goal

We are advocating for “**That Something Special**” to be maintained in our historic Fairvale Park neighbourhood with its unique identity within Rothesay.

- Homeowners (27) wrote emails to the Planning and Advisory Committee with points of concern for proposed development plans.
- Our homeowners offer a wealth of knowledge & wisdom, with 100's of years of collective experience, including change management for finding solutions within challenges.
- Many of the 27 letters have reasoned alternatives to navigate the 3 predominate tensions challenging "character preservation" and "quality of life" by the proposed growth.

Town Council is asked to seriously examine and deliberate on alternative growth options offered by homeowners experiencing life in our community.

A. Vehicle and Pedestrian Safety

Increased Cameron Road traffic from development would be **untenable**:

- Current PEAK vehicle & foot traffic safety is barely tenable
 - Inadequate shoulder space for access to school buses at top of Cameron
 - Vehicles merge onto Gondola Point Rd facing a blind knoll and unending feeder traffic
 - Vehicles use shoulder of road or left side to navigate around pedestrian traffic
- The road is used by both local and non-local people as a “pass through”
- The road is unlike other narrow roads in Rothesay; it is the access point to:
 - 3 beaches, park, playground, tennis and basketball courts used
 - Recreational water sports - kayaking, boating, and ice fishing

Alternative: Gondola Point Road be the primary access point for Miller Park leaving Cameron Road as secondary emergency access point only.

B. Remnant Wetland and Watercourses (1)



GeoNB Map of Wetland Including Buffer Zones

B. Remnant Wetland and Watercourses (2)

- A Remnant Wetland is less than 2 hectares in size
 - A surviving fragment of a larger, originally contiguous wetland ecosystem that has persisted despite significant surrounding land-use changes.
 - Often ecologically “intact”, containing native flora and fauna escaping major disturbance.
 - Remnant wetlands were removed from the GeoNB map in 2011
 - This wetland was added back onto the GeoNB map in June 2026; Delineation June 2025
- The Wetland behind Cameron Road contains Bog Gardens, Treed Swamp, two Streams, Stream Banks, and a Water Corridor
- This Wetland provides significant environmental and economic benefits to Rothesay and the bordering neighbourhood.

Bog Gardens Cameron Road Side



Streams and Stream Banks Cameron Road Side



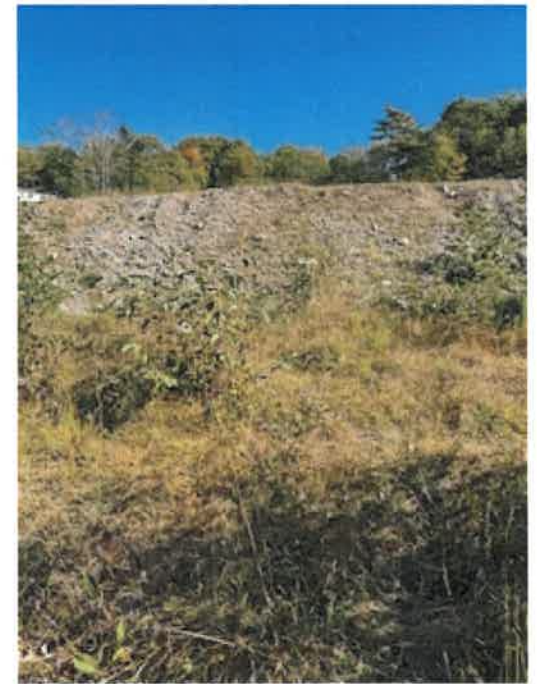
Stream Banks Ball Park Road Side



Water Corridor Towards Gondola Point Road



Wetland and Watercourse Alteration (No Permit) ~2010-2015



Wetland Disruption Impact on Neighbouring Property



Wetland Disruption Impact on Neighbouring Property



Wetland Disruption Impact on Neighbouring Property



B. Remnant Wetland and Watercourses (3)

Why the concern for Phase 1 (2025)?

- Non-disclosure of the wetland delineation report for the Phase 1 Public Hearing process contributed to a flawed public hearing process undermining public trust
- Non-permitted alterations were done between 2010-2015, as documented on Google Earth

Why the concern for Phase 2 (2026)?

- Area residents will suffer loss to their quality of life through negative environmental impacts
 - Unidentified and unintended consequences to area trees, wells, flood and drought mitigation, land owner's privacy and enjoyment of nature, etc.
- Wildlife and migratory birds will suffer from the loss the ecological integrity
 - Displacement of wildlife into the open
 - Disruption of the **migratory corridor and nesting** from Gondola Point Rd to Kennebecasis River

B. Remnant Wetland and Watercourses (4)



2026 Proposal for 50 “doors



2026 Wetland GeoNB Map



Migratory Path

GeoNB Map – “Fairvale Area”



B. Remnant Wetland and Watercourses (5)

Clearcutting and wetland destruction causes irreversible damage with loss of:

- Groundwater Recharge protection for our well water supply
 - 1 acre filters 7.3M gal of water per year*
- Natural drought and flood mitigation reducing need for 4 detention ponds
 - 1 acre absorbs 1M-1.5M gal of water per year by acting like a sponge**
- Overall ecological resilience and biodiversity support
- Noise reduction and protection of privacy for existing residents
- Protective corridors for wildlife, migratory birds and waterfowl

Alternative: Allow only a) building permits on the current R4 area near the existing apartment buildings b) very limited, if any, rezoning of R1 area to R2 or R3.

Disallow building permits on lower R1 area behind 11, 13, and 15 Cameron Rd (wetland & watercourse) bridging across to Ball Park Ave (wetland & watercourse).

* Ducks Unlimited and U.S. Army Corps of Engineers

**US Environmental Protection Agency (US EPA)

C. Infrastructure to Density Balance

Cameron Road is a low-density, family-oriented neighbourhood defined by:

- Its natural beauty and integration into nature
- a strong sense of community.
- Its recreational amenities and water sport activities

The proposed development's density is ~8 times the area's residential density

The density would create added infrastructure pressure on traffic, emergency services, health care clinics, hospice, and telecommunications with potential:

- Health and wellbeing safety issues
- Untenable vehicle and pedestrian traffic safety
- Compromised privacy for neighboring properties
- Light and noise pollution

This density imbalance would negatively impact the community's historical

- Character and quality of life.

Alternative: Reduce the number of “doors” to 30 or less (from 50) for development on a smaller area of land than proposed resulting in 1) overall less density pressure on infrastructure and 2) protection of the wetland and watercourses.

Summary

We identified three shared concerns from the 27 letters submitted by homeowners to PAC that will negatively impact our neighbourhood's character and quality of life.

Homeowners offered reasoned suggestions for preserving that “something special” aligning with Rothesay's Strategic Plan:

- Gondola Point Road to be the primary vehicle access point to Miller Park
- Remnant wetland preserved with a treed buffer zone for adjacent properties
- Development density reduced to mitigate pressure on infrastructure and supporting services

Town Council is being asked to deliberate for alternatives to implement to ensure the continuity of our community's character and quality of life.

APPENDIX

Watercourse Pictures

May 2025 to March 2026

May 2025 (CR)



October 2025 (BP)



January 2026 (CR)



March 2026 (CR)



Wetland Wildlife Activity



At 13 and 15 Cameron Road

Fri, Jun 5 at 6:49 AM



A brand new baby sleeping not 10' from our driveway. Mom went off to eat. It is a wonderful feeling to know that they feel that this is a safe place. No mowing this morning I guess.













ROTHESAY



July 8, 2026

70 Hampton Road
Rothesay, NB
Canada E2E 5L5

T: 506-848-6600
F: 506-848-6677

Rothesay@rothesay.ca
www.rothesay.ca

Re: Letter of Support for the Saint John Newcomers Centre – Future Engage Program at The Hive

To Whom It May Concern,

On behalf of town of Rothesay, I am pleased to provide this letter of support for the Saint John Newcomers Centre's **Future Engage Program at The Hive** and to express our commitment to continuing our partnership with this valuable initiative.

The Future Engage Program is an innovative intergenerational initiative that brings together seniors, youth, newcomers, and other community members through engaging social, educational, and cultural activities. By creating opportunities for meaningful interaction, the program fosters mutual understanding, encourages mentorship, and strengthens the sense of belonging within our community.

We have seen firsthand the positive impact that programs like Future Engage have on participants. The initiative provides a welcoming space where individuals from diverse backgrounds can share experiences, learn from one another, and build lasting relationships. Seniors have the opportunity to share their knowledge and life experiences, while youth and newcomers contribute fresh perspectives, cultural richness, and new ideas. These connections help reduce social isolation, promote inclusion, and strengthen community cohesion.

We fully support the continuation and growth of the Future Engage Program and are pleased to extend our partnership as the program continues to provide meaningful opportunities for engagement, cultural exchange, mentorship, and community building.

Sincerely,

Dr. Matt Alexander
Mayor - Rothesay

Liz Hazlett

From: Shining Horizons Therapeutic Riding Association <admin@shininghorizons.ca>
Sent: Wednesday, June 24, 2026 1:35 PM
To: Rothesay Info
Subject: Shining Horizons Application - Town of Rothesay Municipal Grant - Application
Attachments: Application for Town of Rothesay Municipal Grant 2026.docx

Some people who received this message don't often get email from admin@shininghorizons.ca. [Learn why this is important](#)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Mayor Alexander and Members of Rothesay Town Council,

On behalf of Shining Horizons, thank you for the opportunity to submit our grant application for your consideration. We appreciate the Town of Rothesay's ongoing commitment to initiatives that enhance the well-being of residents and strengthen our community.

Since 1996, Shining Horizons has provided therapeutic services to children, youth, and adults through equine-assisted programming. In recent years, we have expanded our services to include licensed therapist-led mental health programming, providing structured, evidence-based interventions for individuals facing challenges related to trauma, neurodiversity, grief, and other complex needs.

Our programs help address a growing need for accessible mental health and wellness services in our region, offering participants a safe, supportive environment where they can build confidence, resilience, and meaningful life skills.

We are grateful for your consideration of our application and would welcome the opportunity to provide any additional information. Thank you for your continued support of programs that make a positive difference in the lives of community members.

Sincerely,

Richard DeLange
Shining Horizons



Richard DeLange
Executive Director
Shining Horizons Therapeutic Riding Association
1680 Red Head Road,
Saint John, NB, E2P 1K4

506 719 9946

www.shininghorizons.ca

Application for Town of Rothesay Municipal Grant

Application Date. June 24, 2026

Applicant: Shining Horizons

Address: 1680 Red Head Road, Saint John NB, E2P 1K4

Contact: Richard DeLange (Executive Director) Tel: 506 719 9946

Email: admin@shininghorizons.ca

Organisation Description:

Shining Horizons is a non-profit equine-assisted wellness centre providing therapeutic and mental health-focused programs for children, youth, and adults in the Greater Saint John region. Since 1996, our organization has supported individuals with diverse physical, emotional, developmental, and mental health needs through safe, structured, and professionally guided equine-assisted programming.

Our work is delivered in collaboration with trained equine specialists, occupational therapists, clinical psychologists, and community partners. Together, we provide high-quality, relationship-based care that helps participants build confidence, emotional regulation, trust, communication skills, physical strength, and a sense of belonging.

Our core programs include:

Therapeutic Riding (mental and physical)

Led by equine specialists, offered since 1996, this foundational program supports participants in improving motor coordination, balance, posture, confidence, and emotional regulation. Through connection with horses and skilled instruction, participants experience increased independence, empowerment, and overall well-being.

Equine-Assisted Therapy (for neurodiverse children and youth) – Small group program

Led by an occupational therapist and equine specialists, this program helps neurodiverse children and youth build confidence, social skills, communication, emotional regulation, and cognitive abilities in a supportive, non-clinical environment. A study conducted in 2023 by the University of New Brunswick Psychology Department confirmed significant improvements among participants.

Equine-Assisted Trauma Therapy (trauma) - Individual program

Led by a clinical psychologist and equine specialists, this program supports individuals affected by trauma, domestic violence, and abuse. Through a safe and trauma-informed approach, participants work toward rebuilding trust, strengthening emotional resilience, and developing a renewed sense of self-worth. This initiative is delivered in partnership with Hestia House.

Equine-Assisted Trauma Therapy (Grief and Loss) – Small group program

Led by an occupational therapist, equine specialists, and a registered social worker, this program is delivered in partnership with NB COPES.

The program supports children and youth who are experiencing grief, loss, or significant life changes. In a safe, compassionate, and non-judgmental environment, participants are gently supported as they explore emotions, develop coping strategies, and build resilience.

Through guided interactions with horses, nature-based activities, and therapeutic support, the program helps children and youth process difficult experiences in a relationship-based way that may feel more accessible and less intimidating than traditional talk-based therapy.

Care Farm Project (Launching in 2026) – Small Group day activity program

The Shining Horizons Care Farm will provide a structured life-skills and day activity program for individuals who benefit from meaningful, therapeutic, and nature-based programming in a safe and supportive environment. Through farm-based activities, animal care, gardening, teamwork, creative projects, and hands-on learning, participants will develop emotional regulation, communication skills, confidence, practical life skills, and vocational readiness.

The Care Farm will focus on three key participant groups:

- **School youth experiencing mental health challenges**
This includes youth who may be struggling with anxiety, emotional regulation, school avoidance, low confidence, social isolation, or difficulty engaging in a traditional classroom setting. The Care Farm will offer a softer, non-clinical pathway for youth who are skipping classes or at risk of disengaging from school. Through structured activities, connection with animals, mentorship, and meaningful responsibility, participants can rebuild confidence, routine, trust, and a sense of belonging.
- **Newcomer youth ages 12 to 15 who are feeling displaced**
Many newcomer youths face the challenge of adjusting to a new country, language, school system, culture, and peer environment. Some may also carry trauma related to war, displacement, refugee camp experiences, or interrupted education. The Care Farm will provide a welcoming and accessible environment where youth can participate without feeling labelled. Through animals, nature, teamwork, and hands-on learning, participants can build communication skills, confidence, emotional safety, and connection to their new community.

- **Individuals with complex needs living in care homes**

The Care Farm will also support individuals with complex needs who live in care homes and may have limited access to education, employment experience, skill-building opportunities, and meaningful community participation. Through supported farm-based activities, participants will be encouraged to develop life skills, cognitive abilities, communication, emotional regulation, independence, and a stronger sense of purpose. For some, the program may create a supported pathway toward vocational readiness, community inclusion, and greater independence.

- By serving these three groups, the Care Farm will help address a significant gap in accessible daytime, mental health-focused, and skill-building programming in our community. The program will combine the therapeutic benefits of animals, nature, structure, and hands-on activity to support participants who may not thrive in traditional clinical, classroom, or institutional settings.

Amount requested: \$2500

Description of purpose:

The purpose of this funding request is to support the **Shining Horizons Participant Financial Relief Fund**, which helps children and youth continue accessing equine-assisted therapy when financial barriers would otherwise prevent their participation.

In recent years, we have seen a growing number of families forced to discontinue programming due to financial constraints. While some participants receive support through provincial government personal budgets, these budgets are often capped and may be fully used before the end of the year. As a result, children and youth may lose access to therapy midway through their progress, even when continued participation would provide meaningful therapeutic, developmental, physical, and emotional benefits.

Equine-assisted therapy is most effective when participants can attend consistently over time. Sustained participation allows children and youth to build trust, strengthen emotional regulation, improve confidence, develop communication and social skills, and experience long-term growth. When programming is interrupted due to funding limitations, participants risk losing momentum, stability, and access to a supportive environment that contributes to their well-being.

To address this need, Shining Horizons actively fundraises for the **Shining Horizons Participant Financial Relief Fund**. This fund ensures that children and youth facing financial barriers can continue receiving vital therapy and are not excluded from care because of family income or exhausted funding sources.

All contributions to the **Shining Horizons Participant Financial Relief Fund** are carefully tracked and directed toward participant access to programming. Shining Horizons can

provide annual reporting to ensure transparency, accountability, and responsible stewardship of donor and grant funding. Every dollar contributed to this fund directly helps children and youth access the therapy, support, and continuity of care they need.

Project Costs:

We are planning to raise \$100,000.00 for the **Shining Horizons Participant Financial Relief Fund**, in 2026.

Benefits to the Town of Rothesay:

Shining Horizons provides direct public benefit to residents of Rothesay by offering accessible equine-assisted therapy and wellness programming to children, youth, adults, and families living in the Rothesay area. Our organization serves a broad regional catchment area from St. Andrews to Sussex, which includes Rothesay and the surrounding communities.

Many of our current and past participants reside in Rothesay, and families from the area access our programs for therapeutic riding, neurodiverse youth support, trauma therapy, grief and loss support, and other mental health-focused services. As a non-profit service provider, Shining Horizons helps ensure that Rothesay residents have access to specialized, relationship-based therapeutic programming that may not otherwise be available within their immediate community.

Support for Shining Horizons directly benefits the Rothesay community by helping local residents access meaningful therapy, build confidence and emotional resilience, improve physical and mental well-being, and remain connected to supportive community-based care.

Shining Horizons would like to sincerely thank the Mayor and Council of Rothesay for their continued support.

Best regards,

Richard DeLange
Executive Director
Shining Horizons



File No. 32CTVM-93

June 30, 2026



Matt Alexander
Mayor of Rothesay
70 Hampton Road
Rothesay NB E2E 5L5

Mayor Alexander:

The Department of Transportation and Infrastructure recently released an update to the Road Ahead Plan outlining our three-year capital plan for the period of 2026 to 2028.

To facilitate the preparation of the 2029 Provincial-Municipal Highway Partnership (PMHP) Program, local governments are requested to submit funding applications including updated three-year plans for improvements to their provincial-municipal highways.

The PMHP Program funding application form along with other related information is now available to download from our web page at the following address: <https://www.gnb.ca/en/topic/driving-transportation/roads/pmhp-program.html>

Funding applications are to be submitted exclusively to the following email address: PMHP-PRPM@gnb.ca. The deadline to submit your application is **September 25, 2026**. Applications received after the deadline may not be considered. Please do not send a paper copy in the mail.

I hope that this initiative will be well received and thank you for your continued cooperation.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Marci Gould', enclosed in a yellow rectangular box.

Marci Gould
Director of Capital Planning Branch

c.c. Christian Morris, Regional Director – Saint John
Hon. Alyson Townsend, Minister responsible for Labour
Municipal Clerk

Maintenance, Rothesay, N.B.
July 1st / 2026

2026 July 13 OpenSessionFINAL_064

RECEIVED

R.S.V.P.

JUL 07 2026

Hello!

We have lived on Islay Drive for over 50 years and have been well pleased with the service over those many years.

Winter removal and general clean-up of streets have been very good as well.

There has been a large crack running all the way up Islay Drive for a few years. It has been patched regularly, but now it seems to be getting worse.

Will there be a paving job slated for Islay Drive in 2026, before the winter comes along?

I cannot recall when our street was last paved.

Many cars, trucks are now using the streets around us, especially Jona Avenue. It is a short-cut for Eriskey and the Highlands of Rothesay.

It is causing stress on our streets and a build up of traffic in and around our area. As walkers, we have to dodge the many vehicles racing to the Highlands.

Many of our good neighbours are not happy with the state of Islay Drive.

It would be wonderful to have something in the plans to pave Islay Drive in 2026. Thank-you.

10 Islay Drive

From:
Sent: Thursday, July 2, 2026 9:47 AM
To: Rothesay Info
Cc:
Subject: Sponsorship Request in Support of Sky Athletics All-Star Cheerleading Booster Club
Attachments: Town of Rothesay Sponsorship Application.pdf; Sponsor Letter.pdf

Some people who received this message don't often get email from [REDACTED] [Learn why this is important](#)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

To Whom It May Concern,

On behalf of the Sky Athletics All-Star Cheerleading Booster Club, we are reaching out to invite your organization to become a sponsor for our 2026–2027 competitive season.

Our Booster Club is a non-profit organization dedicated to helping our athletes pursue their goals by easing the financial burden of competitions, travel, and related expenses. This season, our athletes have the exciting opportunity to travel to Hawaii to compete, providing them with an unforgettable experience and the chance to represent our community on an international stage.

To help make this opportunity possible, we are seeking sponsorships from businesses and organizations that share our commitment to supporting youth in sport. Sponsorship contributions will directly help offset the costs of competitions, travel, uniforms, and other expenses associated with the 2026–2027 season, including our athletes' opportunity to compete in Hawaii. Every sponsorship, regardless of the amount, will make a meaningful difference in helping our athletes achieve their goals while providing your organization with valuable recognition within our community.

In appreciation of your sponsorship, we will proudly recognize your organization through our event promotions, social media channels, and during our fundraising events, highlighting your commitment to supporting local youth athletics and our community.

For your reference, we have attached our sponsorship package, which includes detailed information about our Booster Club and the available sponsorship levels and benefits.

Thank you for considering our request. We sincerely appreciate your time and consideration and would be honored to partner with you in supporting our athletes as they work toward achieving their dreams.

If you have any questions or require additional information, please feel free to contact us at shootingstarsbooster@gmail.com.

Thank you again for your support and consideration.

Sincerely,
Sky Athletics All-Star Cheerleading Booster Club



June 29, 2026

🌸 **Support Sky Athletics Freeze - Road to Hawaii - May 2027** 🌸

Dear Community Partner,

The Sky Athletics Freeze Travel team from Quispamsis, New Brunswick has earned the incredible opportunity to compete at the Global Games in Hawaii in May 2027

Composed of 22 dedicated athletes from Quispamsis and surrounding communities, Freeze has worked tirelessly to achieve this milestone. Through years of training, commitment, and teamwork, these athletes have earned the chance to represent not only their gym but also their community and province on an international stage.

Competing at the Global Games will provide these athletes with an unforgettable experience, allowing them to showcase their skills against teams from around the world while building confidence, leadership, resilience, and lifelong memories.

To help make this journey possible, the team is seeking support from local businesses, organizations, and community members. Sponsorships and donations will help offset the costs associated with travel, accommodations, competition fees and other expenses related to attending this prestigious event.

Your support will directly impact these young athletes and help them pursue a dream they have worked incredibly hard to achieve. By sponsoring Sky Athletics Freeze, you are investing in the development of local youth and helping showcase the talent, determination, and spirit of New Brunswick athletes on a global stage.

We sincerely appreciate your consideration and support. Together, we can help send Sky Athletics Freeze to Hawaii and provide these athletes with an opportunity they will never forget.

Thank you for helping make this dream a reality.

Sincerely,

SKY Shooting Stars Booster
shootingstarsbooster@gmail.com

Sponsorship Levels



Presenting Sponsor - Road to Hawaii 2027 - \$5000+

- Highest level recognition as a lead sponsor
- Largest logo placement on all promotional materials
- Featured spotlight across social media campaigns
- Verbal recognition at events and showcases
- Framed team photo and thank-you certificate



Platinum Ocean Sponsor - \$2,500 +

- Premium logo placement on team sponsorship materials
- Recognition on Social Media throughout the campaign
- Recognition at fundraising events
- Framed team photo and thank-you certificate



Gold Paradise Sponsor - \$1,000 - \$2,499

- Logo placement on team sponsorship materials
- Social Media recognition
- Recognition at fundraising events
- Thank-you certificate



Silver Island Sponsor - \$500 - \$999

- Social Media recognition
- Recognition at fundraising events
- Thank-you certificate



Bronze Aloha Sponsor - \$250 - \$499

- Social Media recognition
- Thank-you certificate



Friend of Freeze - Up to \$249

- Recognition on our team sponsor list
- Heartfelt appreciation from our athletes and families



SCHEDULE A**Application for Rothesay Municipal Grant**App. Date: 07/02/26

Applicant: Sky Athletics All Star Cheerleading
 Address: 80 Millennium Dr., Unit 401 Richmond NB
 Contact: Laura Cleveland Tel. E2E 481
 Email: ShootingStarsBcoster@gmail.com

Organization Description: Sky Athletics Freeze is a competitive all star
Cheerleading team made up of 22 dedicated athletes
from across the region. The team will proudly represent
their gym, community & Province on the international
stage.

Descriptions of proposed event or activity: The Global Games is an
international championship that brings together
cheerleading teams from around the world to
compete on an international stage in Hawaii.

Project costs: 100,000.00

Benefits to town of Rothesay: Please see attached
supporting documentation.

All records in the custody and control of the town of Rothesay are subject to the provisions of the Right to Information and Protection of Privacy Act ("the Act"), SNB 2009, c R-10.6 and may be subject to disclosure under the provisions of "the Act". The information collected on this form may be shared with internal departments, external agencies or released at a public Town Council or committee meeting.

Any questions regarding the collection of this information can be directed to the Rothesay Town Clerk, 70 Hampton Road, Rothesay, NB E2E 5L5 (506-848-6664).



**KENNEBECASIS REGIONAL JOINT BOARD OF POLICE COMMISSIONERS
BOARD MEETING OF APRIL 22, 2026 @ 3:00 PM**

**MINUTES
REGULAR MEETING**

In Attendance:

BOARD MEMBER	POSITION
Kevin Darling	Chair/Provincial Representative
Mike Biggar	Quispamsis Representative
Vibhuti Harquail	Quispamsis Representative
Andrea Wilbur	Quispamsis Representative
Tiffany Mackay French	Rothsay Representative
Donald Shea	Rothsay Representative
John Buchanan	Rothsay Representative
Robert Simonds	Rothsay Representative
Chief Mike Young	KRPF Chief of Police
Deputy Chief Mary Henderson	KRPF Deputy Chief
Insp. Anika Becker	KRPF Inspector
Rebecca Moore	KRJBPC Secretary
ABSENT	
Kerrie Luck	Quispamsis Representative

Chairperson Kevin Darling called the meeting to order at 4:04 PM and opened the Regular Meeting.

1. APPROVAL OF AGENDA:

Chairperson Kevin Darling asked for an approval of the agenda.

*It was moved by Vibhuti Harquail and seconded by Tiffany Mackay French to approve the Regular Meeting Agenda. All in favour. **MOTION CARRIED.***

2. LAND ACKNOWLEDGEMENT:

Insp. Anika Becker delivered the land acknowledgement.

3. APPROVAL OF MARCH 25, 2026, REGULAR BOARD MEETING MINUTES:

Chair Kevin Darling noted that the March 25, 2026, regular meeting minutes had been circulated and asked whether there were any errors, omissions, or amendments.

Andrea Wilbur advised of a typographical error on page four, noting that her name had been recorded incorrectly.

No further amendments were identified.

*It was moved by Vibhuti Harquail and seconded by Andrea Wilbur to approve the March 25, 2026, regular meeting minutes as amended. All in favour. **MOTION CARRIED.***

4. DECLARATION OF CONFLICT OF INTEREST:

The Chair called for declarations of conflict of interest in relation to the Chief's Report. None were declared.

5. CHIEFS REPORT:

Chief Mike Young advised that he would let the report stand as written and opened the floor to questions.

Andrea Wilbur asked for clarification regarding bylaw enforcement statistics, specifically what types of infractions were included and why the numbers had increased.

Mary Henderson explained that bylaw enforcement tickets include matters such as:

- Parking violations during winter parking bans; and
- Parking restrictions on designated roadways.

She advised that the increase was likely attributable to winter parking enforcement. No further questions were raised.

*It was moved by rob Simonds and seconded by Tiffany Mackay French to receive the Chief's Report as presented. All in favour. **MOTION CARRIED.***

6. COMMITTEE REPORTS

There were no committee reports presented.

7. OLD BUSINESS

There was no old business noted.

8. NEW BUSINESS:

Chair Kevin Darling advised that Peter Logan from Teed Saunders Doyle had reviewed the draft financial statements with the Board and a summary of the discussion is below:

Peter Logan, presented the audited financial statements for the year ended **December 31, 2025**.

Mr. Logan advised that:

- The audit was completed under **Public Sector Accounting Standards**.
- The audit opinion was **clean**, with no adjustments required.
- No material weaknesses in internal controls were identified.
- No fraud or illegal acts were detected.
- Financial statements are consolidated with the municipalities of **Quispamsis (approximately 60%)** and **Rothsay (approximately 40%)**.

Financial Overview

Mr. Logan highlighted:

- Municipal contributions totaled just under \$8.6 million, an increase from the prior year.
- Total revenues were approximately \$9.37 million.
- Total expenses were approximately \$9.43 million.
- The public-sector accounting deficit was \$62,000, reduced to approximately \$39,000 after unrealized investment adjustments.
- The operating fund reflected a cash surplus of approximately \$84,000, which will return to the budget in two years.

Expenses and Assets

Key points included:

- Crime Control was the largest expense category, with wages totaling approximately \$5.3 million, remaining under budget.
- Vehicle fleet costs increased due to higher repair expenses.
- Building operating costs and amortization increased due to the building expansion becoming fully operational.
- Capital assets increased significantly with the completion of the building expansion.

Pension and Liabilities

Mr. Logan reported:

- The Commission's pension plan is currently in a surplus position, with plan assets exceeding obligations by approximately \$700,000.
- Long-term debt reflects a new \$2.5 million debenture, with interest rates ranging from approximately 2.8% to 4.9%.

- Accrued employee benefit liabilities decreased due to retirements and payouts during the year.

Chair Kevin Darling provided additional context on:

- The difference between cash-based monthly reporting and public-sector accounting.
- Pension governance and the potential for future cost-of-living adjustments (COLA) due to strong funding ratios.

The Chair advised that the vote would be recorded in the regular meeting for transparency.

*It was moved by Tiffany Mackay French and seconded by Vibhuti Harquail to approve the draft financial statements as presented. All in favour. **MOTION CARRIED.***

9. IN-CAMERA

The Chair asked staff to leave the meeting as the Board moved in camera. The Chief remained for a portion of the in-camera discussion.

10. MOTION TO ADJOURN:

There being no further business to discuss, Chairperson Kevin Darling called for a motion to adjourn the Regular Meeting.

*It was moved by Vibhuti Harquail and Seconded by Andrea Wilbur to adjourn the April 22, 2026, regular meeting. All in favour. **MOTION CARRIED.***

Respectfully Submitted,


Chairperson
Kevin Darling


Executive Assistant to the Board
Rebecca Moore



Kennebecasis Regional Police Force Budget vs. Actuals: YTD April 2026

	YTD April 2026			2026
	Actual	Budget	over Budget	Annual Budget
Income				
Municipal Funding Rothesay	1,188,949.32	1,188,949.68	-0.36	3,418,030.00
Municipal Funding Quispamsis	1,804,660.00	1,804,660.32	-0.32	5,181,660.00
Prior Year Surplus	32,821.36	32,821.32	0.04	194,055.00
Other Primary Income	235,126.51	191,383.28	43,743.23	548,200.00
Total Income	3,261,557.19	3,217,814.60	43,742.59	9,341,944.80
EXPENSES				
Admin	325,732.14	352,472.28	-26,740.14	1,050,652.59
Building	160,629.46	155,933.00	4,696.46	477,118.50
Crime Control	2,610,380.79	2,609,299.48	1,081.31	7,533,573.70
Vehicles	156,068.30	100,109.96	55,958.34	280,600.00
Total Expenses	3,252,810.69	3,217,814.72	34,995.97	9,341,944.80
Net Operating Income (Surplus/Deficit)	8,746.50	-0.12	8,746.62	0.00



KENNEBECASIS REGIONAL JOINT BOARD OF
POLICE COMMISSIONERS

CHIEF OF POLICE REPORT
MAY 27, 2026

REGULAR MEETING

Training Report – MAY 2026

Dates	Course	Location	Member
May 1	ETS Sniper Training	Saint-John	Cpl Roberts
May 11-15	Block Training	KRPF	Sgt White Sgt Lisson Cpl Middleton Cst Steele Cst MacDonald Cst Doucet Cst MacEachern
May 11-15	ETS Training	Saint-John	Cpl Roberts Cst Dupuis Cst Thompson
May 25-29	Block Training	KRPF	Sgt Saunders Sgt McIntyre Cst Dupuis Cst Blizzard Cst Dow Cst Baxter Cst Cleveland

2026 CRIME STATISTICS – GENERAL

Reported Occurrences													
Crime Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
TOTAL COMPLETED CALLS	411	400	416	451									
TOTAL FILES CREATED	230	232	191	233									
POPA/M Tickets/E Tickets	274	271	277	374									
Bylaw Tickets	21	29	18	1									
Crimes Against Persons	7	6	6	7									
Property Crime	11	20	11	18									
Other CC	5	2	5	4									
Traffic Collisions (Non-Injury)	44	52	25	35									
Fatal and Injury Traffic Collisions	2	1	2	0									
Intimate Partner Violence Files	34	20	32	20									
Other Family Violence	9	9	8	12									
Impaired Driving (All categories)	3	7	7	0									
Mental Health Calls	12	13	17	18									

2025 CRIME STATISTICS - GENERAL

Reported Occurrences													
Crime Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
TOTAL COMPLETED CALLS	478	430	429	453	440	486	495	474	492	481	404	479	
TOTAL FILES CREATED	271	195	218	215	218	238	253	308	228	225	198	277	
POPA/M Tickets/E Tickets	252	217	269	190	231	303	246	250	280	211	193	116	
Bylaw Tickets	6	13	2	1	8	0	2	4	4	0	0	0	
Crimes Against Persons	2	6	5	2	5	5	10	12	9	5	9	7	
Property Crime	18	11	8	14	15	19	15	23	23	20	16	14	
Other CC	7	0	6	2	4	3	5	5	4	0	2	9	
Traffic Collisions (Non-Injury)	51	29	26	32	27	29	34	27	26	61	52	64	
Fatal and Injury Traffic Collisions	3	2	1	0	2	1	1	6	1	3	1	3	
Intimate Partner Violence Files	22	23	35	17	20	23	18	17	27	16	12	23	
Other Family Violence	5	6	7	13	7	2	10	14	5	4	2	8	
Impaired Driving (All categories)	11	9	12	1	8	7	12	12	6	4	2	8	
Mental Health Calls	13	18	12	11	11	8	15	10	11	6	12	10	

ABOUT OUR CRIME STATISTICS

Category	2026	2025	Change
Total Calls	1,678	1,790	-6.3%
Total Files	886	899	-1.4%
ENFORCEMENT ACTIVITY			
Traffic Tickets	1,196	928	+28.9%
By-law Tickets	69	22	+213.6%
CRIME STATISTICS			
Crimes Against Persons	26	15	+73.3%
Property Crime	60	51	+17.6%
TRAFFIC SAFETY			
Traffic Collisions (Non-Injury)	156	138	+13.0%
Fatal & Injury Collisions	5	6	-16.7%
CALLS FOR SERVICE - VULNERABLE POPULATIONS			
Intimate Partner Violence (IPV)	106	97	+9.3%
Mental Health Calls	60	54	-11.1%

Summary:

- **Overall workload slightly down:** Calls for service (-6.3%) and files (-1.4%) show a modest decline compared to 2025, suggesting stable but slightly reduced demand.
- **Significant increase in enforcement:** Ticketing is up **+28.9%**, and bylaw enforcement has risen sharply (**+213.6%**), indicating a strong focus on proactive policing.
- **Crimes against persons trending up:** A **+73.3% increase** year-over-year is notable and represents one of the largest shifts in the dataset.
- **Property crime moderately increasing:** Up **+17.6%**, suggesting a gradual upward trend that may require monitoring.
- **Traffic pressures increasing:** Non-injury collisions are up **+13.0%**, continuing a steady rise in roadway-related calls.
- **Serious collisions slightly down:** Fatal/injury collisions decreased **-16.7%**, which is a positive indicator for road safety outcomes.
- **IPV and mental health calls continue to rise:** IPV (+9.3%) and mental health calls (+11.1%) both show ongoing upward trends, reinforcing increasing demand in social and well-being related policing.

Note: This report provides a year-to-date (January–April) comparison of key crime and enforcement statistics between 2026 and 2025. The data highlights changes in call volumes, enforcement activity, and crime trends, and is intended to support operational planning and strategic decision-making.

Canadian Centre for Justice Statistics – Crime Definitions

In Canada, CCJS stands for the **Canadian Centre for Justice Statistics**. It's a program within Statistics Canada, the national statistical office, responsible for providing data and information about crime, the justice system, and the administration of criminal and civil justice. The CCJS is a key source of information for the justice community and the public.

The data and research produced by the CCJS are used by governments, researchers, and other organizations to inform policy decisions, understand trends in crime and justice, and develop strategies to address issues related to safety and justice in Canada.

We are obligated to report to CCJS each month using their Uniform Crime Reporting codes, including the crime types below:

- **Crimes Against Persons:** Also known as offenses against the person, are criminal acts that directly involve the use or threat of force against another individual. This category includes a wide range of offenses, from fatal to non-fatal, with some common examples being murder, rape, assault, and robbery. In essence, these crimes involve direct harm or violence inflicted on a person.
- **Property Crime:** Also known as crimes against property, are offenses that target and violate someone's rights to use and enjoy their property, without involving violence or the threat of violence against a person. These crimes typically focus on the unauthorized taking, damaging, or misuse of property.
- **Other Criminal Code:** Is a broad term often used to refer to laws beyond the main Criminal Code (RSC, 1985, c. C-46) that deal with criminal conduct. These may include provincial or territorial laws, federal statutes with criminal provisions, and even international treaties with enforcement mechanisms. The exact meaning can depend on the context, but it generally refers to legal frameworks outside the core Criminal Code that may still involve criminal investigations, prosecutions, and punishments.
- **Intimate partner violence (IPV):** Sometimes referred to as domestic violence or spousal abuse, is a form of violence that occurs within an intimate relationship. It encompasses a range of behaviors causing physical, sexual, or psychological harm to a partner, including acts of physical aggression, sexual coercion, psychological abuse, and controlling behaviors.

Crimes vary from year to year and month to month, due to a complex interplay of factors, including shifts in reporting practices, changes in societal attitudes, economic conditions, and the impact of specific events like the COVID-19 pandemic. Additionally, variations can be observed across different types of crimes and geographical locations, these patterns are also recognized by CCJS, and we are required to verify/justify them.

OUR STRATEGIC PRIORITIES

COMMUNITY SAFETY & CRIME PREVENTION

CRIME PREVENTION:

COMMUNITY:

- Presentation to Probation and Victim Services on Collaboration and Partnerships.
- Meeting with RCMP Codiak we are creating a group of NB Community Engagement Officer Reps to meet quarterly
- Working with Sgt. Ivey and the Provincial VTRA coordinator to create a lock down program and review with schools

TRAFFIC:

TRAFFIC STATS – APRIL 2026			
	TOTAL	TRAFFIC	PATROL
TICKETS	376	313	63
COLLISIONS	35	21	14
IMPAIRED DRIVING	10	3	7
RIDE	10	6	4
ASD Demands	6		

Hot Spots

The purpose of the Traffic Hot Spot Program is to focus enforcement efforts in areas where they will have the greatest impact on public safety. Targeted enforcement within identified Hot Spots allows officers to prevent collisions through proactive high-visibility presence, increase voluntary compliance with traffic laws, address documented community concerns, and improve overall roadway safety. By concentrating resources where data and observations indicate elevated risk, the program supports a proactive and intelligence-led approach to traffic enforcement.

26-680 Hot Spot Marr Rd and Campbell Dr for intersection violations.

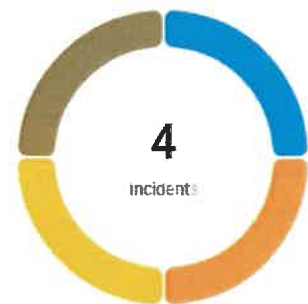
YOUTH

- Youth Traffic Seminar (Cpl. Lee, Cst. Cleveland)
- Presentation about youth intimate partner violence to probation officers (Sgt. McIntyre, Cpl. Lee)

EQUITY, DIVERSITY & INCLUSION:

- Internet safety talk to newcomers (Cst. Doucet, Sgt. McIntyre)

K9:

Deployments Incidents**Total Incidents****COMMUNITY EVENTS:**

Fairvale Elementary School	Chief Young attends Fairvale Elementary school every Wednesday and Friday to help with their breakfast program.
University of New Brunswick Saint John Centre for Policing and Criminal Justice Research	Evidence in Action: Advancing Policing Practices 2026 Guest Speaker – Chief Young
Ecole des Pionniers	Cpl. Lee provided a presentation on policing
Lakefield Elementary School	Cst. Walker & Cst. Doucet provided an internet safety talk
Lakefield Elementary School	Cst. Walker attended a skate with students at RNS
Lakefield Elementary School	Cst. Walker & Cst. Blizzard participated in a 3K Fun Run
Quispamsis Elementary School	Cst. Cleveland participated in the Bike to School Day
Shannex	B Platoon bought Smile Cookies and delivered them to seniors at the Shannex
St. David's Church	Men's back to work clothing drive organized by Sgt. McIntyre, Aux. Cst. Maynard, Aux. Cst. McCabe & Aux. Cst. MacFarlane
Welsford	K-9 Demo for a sport detection workshop
Girl Guides	Cst. MacIntosh provided a presentation on Forensic Identification
Rothsay High School	Plant Youth (Sgt. McIntyre & Julie Devlin)
Rothsay High School	SNAP Program (Sgt. McIntyre)
Rothsay High School	Mental Resilience and Positive Psychology session (Sgt. McIntyre & Julie Devlin)
Rothsay High School	Meeting with vulnerable youth
Rothsay High School	BBQ – Chief Young, Deputy Chief Henderson, Sgt. McIntyre

EXCELLENCE IN INVESTIGATIONS & CRIME REDUCTION

- Increased patrols on Tuesdays at the food bank where there have been disturbances
- Proactive curfew checks resulting in breach charge (C platoon)
- Presentation on Human Trafficking at Superstore (Sgt. McIntyre, Cst. Blizzard, Cst. Dagleish)
- May is Sexual Violence Awareness Month. Several presentations are booked for area schools throughout the month to go over the following:
 - K-3: Story-based classroom visits focused on personal safety and boundaries
 - Grades 4-5: Internet safety presentations
 - Middle School: Focus on Omegle and the risks of online interactions
 - High School: Conversations around consent and healthy relationships
- Officers attended lockdown drill at RHS (Cst. Parlee, Cst. Dagleish)

CRIMINAL INVESTIGATION DIVISION (CID) – May 2026 Report

(CID) Sgt. Bennett, Cpl. Moore, Cst. Curren, Cst. MacDonald					
Active Files (New this month)	On-going Files		Concluded and/or charged	Assist Patrol	Other
New Files 26-1411 Child Pornography 26-1439 Sexual Interference 26-1563 Fraud over 26-1613 SXA/IPV - Crime Stoppers Tip 26-1783 Assist other agency 26-1865 Assist other agency/DSD. Child abuse.	- Continued investigations 26-942 Sexual Assault 26-951 B&E 26-982 B&E - Crime Stoppers tip x2 on B&E 26-1100 SIDS Investigation 26-1234 Theft over/enclosed trailer 26-1241 Child Pornography	26-1401 Attempt B&E Residence - Fraud 25-3446 - Sexual Assault 26-276 - Sexual Assault 26-368 - Stolen Vehicle 26-421 - B&E Residence 26-466 - B&E Residence 26-504 - Arson 26-518	- Child pornography - Child pornography - Fraud x 3 - Missing Person/Sudden Death 26-1209 Assist other agency/SJPF - Assist other Agency/NBIEU Miramichi - Sexual Assault 26-529	- Assist patrol/pursuit from SJPF of stolen vehicle. - Review file for possible extortion charges 26-928 26-1701 Assist Public - Assist patrol with pursuit/stolen vehicle from Moncton. 26-1731 Suspicious person. 26-1825 Theft 25-5031 ID suspect	- NSOR Registration - Assist RCMP MCU with information on file. - Assist ICE unit with arrest - Assist Saanich Police (BC) with photo lineup. - Hate Crimes Network Regional meeting - Sentencing on Sexual Interference – 4 years.
Intelligence - Cst. Curren					
Provincial Intel			Local Intel		
- Federal Focus on Fentanyl and the Canada/US border. - Involved with Metal Theft working group - Weekly intel meeting/call with RCMP/Municipal agencies/Public Safety/CBSA (Provincial integrated intelligence)			- Community assessments team meetings with parole – biweekly - General Intelligence file for patrol to add intel/street crime checks. - Provincial and National Human Trafficking group - Cultivation of new sources. - Romanian Travelling Criminals working group.		
Forensic Identification Section (FIS) - Cpl. Roberts					
Active Files (New this month)	On-going Files		Assist Other agency		
- Sudden Death x 3 - Theft of MV - Assist other agency x 3 - Assault IPV x 2	- SXA x 2 - Sudden Death x 4 - Assist other agency (Digital Forensics) x 8	- Arson - Theft - Fraud - Medical call	- Instructing on Block Training x 2 weeks. - ETS call out in SJ.		
Integrated Enforcement Unit (IEU) - Cst. MacEachern					
Active Files (recent)	Assist CID		Assist Patrol		
- Female arrested/charged with Possession for the purpose of trafficking (PPT) fentanyl 116 grams/street value \$92,800/held for court. - PPT methamphetamine/crystal meth. - Another female charged with PPT fentanyl 2 males charged with PPT fentanyl. - Male arrested/charged with PPT fentanyl, cocaine and proceeds of crime and breach of court order.	Assist SJPF MCU with surveillance/location of targets/arrest in high profile manslaughter file.		Assists Fredericton Police with arrest and release.		



**KENNEBECASIS REGIONAL JOINT BOARD OF POLICE COMMISSIONERS
BOARD MEETING OF MAY 27, 2026 @ 3:00PM**

**MINUTES
REGULAR MEETING**

In Attendance:

BOARD MEMBER	POSITION
Kevin Darling	Chair/Provincial Representative
Kerrie Luck	Quispamsis Representative
Mike Biggar	Quispamsis Representative
Vibhuti Harquail	Quispamsis Representative
Andrea Wilbur	Quispamsis Representative
Tiffany Mackay French	Rothsay Representative
Donald Shea	Rothsay Representative
Robert Simonds	Rothsay Representative
Chief Mike Young	KRPF Chief of Police
Deputy Chief Mary Henderson	KRPF Deputy Chief
ABSENT	
John Buchanan	Rothsay Representative

1. CALL TO ORDER:

Chairperson Kevin Darling called the Regular Meeting to order at 3:00 PM.

Chair Darling advised that Board Member John Buchanan sent his regrets and would not be in attendance.

Chair Darling further advised that the Closed Meeting would follow the Regular Meeting due to scheduled guests attending later in the afternoon.

2. APPROVAL OF AGENDA:

Chairperson Kevin Darling asked for an approval of the agenda.

It was moved by Vibhuti Harquail and seconded by Donald Shea to approve the Regular Meeting Agenda as presented. ALL IN FAVOUR. MOTION CARRIED.

3. OPENING REMARKS

Chair Darling congratulated all elected municipal councillors on their recent re-election and acknowledged the importance of continued collaboration between the municipalities and the Board.

4. LAND ACKNOWLEDGEMENT

Deputy Chief Mary Henderson delivered the land acknowledgement.

5. APPROVAL OF REGULAR MEETING MINUTES

Chair Kevin Darling noted that the April 22, 2026, Regular Meeting minutes had been circulated and asked whether there were any errors, omissions, or amendments.

It was moved by Mike Biggar and seconded by Tiffany Mackay French to accept the April 22, 2026, Regular Meeting Minutes as presented. All in favour. MOTION CARRIED.

6. DECLARATION OF CONFLICT OF INTEREST:

No conflicts of interest were declared.

7. CHIEF'S REPORT:

Chief Young stated his written report stands as submitted and highlighted the following:

K9 Operations

Chief Young clarified that the K9 program functions as an enhancement to frontline patrol operations and is not a standalone unit. K9 deployments occur in addition to regular patrol duties, calls for service, and traffic enforcement activities.

Community Engagement & Schools

Chief Young advised that efforts have been made to better capture and report community engagement activities occurring throughout the organization. Particular attention was drawn to ongoing initiatives involving vulnerable youth within local schools.

Food Bank Patrols

Mike Bigger commented on the increased police visibility at the local food bank. Chair Darling advised that concerns had been raised regarding aggressive behaviour toward volunteers during food distribution days. Increased police presence has had a positive impact and improved the overall environment for volunteers and clients.

Theft Concerns

Tiffany Mackay French raised reports of thefts and attempted break-ins at homes in the area. Kevin Darling suggested the discussion be moved to closed session due to sensitivity.

Community Communications

Kerrie Luck commended the volume of community engagement occurring throughout the organization and asked how these activities are being promoted to the public.

Chief Young advised that current communication efforts are primarily focused on education and crime reduction initiatives, while recognizing privacy considerations associated with schools and youth programming. Opportunities to further highlight positive community engagement activities will continue to be explored.

Digital Forensics – Cost Recovery

Kerrie Luck inquired about cost recovery associated with digital forensic services provided to other agencies.

Chief Young advised that a cost recovery model currently exists and discussed ongoing work among municipal police services to establish a shared digital forensic service model. Deputy Chief Henderson clarified that KRPF provides technical forensic analysis while investigations remain the responsibility of the requesting agency.

Traffic Enforcement Increase

Andrea Wilbur noted a significant increase in traffic enforcement statistics.

Chief Young advised that the increase is attributable to improved accountability and the reintegration of traffic resources within the patrol structure, resulting in more proactive enforcement activity and reduced overtime expenditures.

Active Assailant Training Discussion

Andrea Wilbur shared a positive experience after encountering a training exercise involving officers conducting active assailant response training near Rothesay Netherwood School.

Board members commended the professionalism demonstrated by officers who immediately engaged with members of the public and explained the nature of the exercise.

Chief Young and Deputy Chief Henderson advised that no live ammunition is utilized during training exercises and outlined the extensive safety protocols that are in place.

Increase in Crimes Against Persons (73%)

Chair Darling requested additional information regarding an increase in Crimes Against Persons statistics.

Chief Young advised that further discussion would occur during the Closed Meeting due to investigative sensitivities

*It was moved by Don Shea and seconded by Rob Simonds to accept the Chief's Report. **ALL IN FAVOUR. MOTION CARRIED.***

8. COMMITTEE REPORTS

Policy Committee

The Committee did not meet.

Kerrie Luck advised that the Committee's goal is to present an updated Governance Manual to the Board for approval by September 2026.

Finance Committee

No meeting was held.

Financial statements were circulated for review.

Discussion occurred regarding vehicle maintenance expenditures, and the matter was referred to the Building and Transportation Committee.

Building & Transportation Committee

Andrea Wilbur provided an update regarding the police fleet.

The Committee reviewed a report prepared by the Inventory Manager identifying significant concerns regarding frontline fleet sustainability.

Key discussion points included:

- One frontline patrol vehicle experienced catastrophic mechanical failure and was removed from service.
- The organization currently has seven operational marked patrol vehicles where eight are required.
- Several remaining patrol vehicles have exceeded recommended lifecycle standards.
- Vehicle maintenance expenditures continue to trend significantly above budget.

- A replacement Dodge Durango patrol vehicle is estimated to cost approximately \$97,000 fully equipped.
- Lead times are estimated at 14–15 weeks.

Discussion also occurred regarding the development of a long-term fleet replacement strategy to support future budgeting and provide municipalities with advanced notice of anticipated fleet requirements.

Chair Darling advised that approval from both municipalities would be required prior to any purchase.

*It was moved by Tiffany Mackay French and seconded by Rob Simonds to submit a formal request to both towns for approval to purchase a new patrol vehicle. **ALL IF FAVOUR. MOTION CARRIED.***

Building Warranty Review

Deputy Chief Henderson advised that a one-year warranty inspection had been completed with Homestar.

Items identified included:

- HVAC concerns within the CID office.
- Landscaping deficiencies requiring hydro-seeding.
- Minor plumbing repairs.
- Minor exterior repairs.
- Minor repairs in the gym.

Homestar has initiated corrective action and work orders have been established.

Chair Darling requested confirmation of completed repairs be included in correspondence to the Board at a future meeting.

9. CORRESPONDENCE:

No Correspondence was received

10. OLD BUSINESS:

No Old Business was brought forward.

11. NEW BUSINESS:

Cedar Ridge Boulevard Resident Concerns

Mike Biggar presented concerns raised by residents regarding visual screening, lighting impacts, and visibility into police operations following the 2022 parking lot expansion.

Discussion occurred regarding potential solutions including fencing, berms, vegetation, and lighting modifications.

It was agreed that additional information regarding costs, feasibility, zoning considerations, and property boundaries would be obtained as well as consultation with Dwight from the Town of Quispamsis and the matter would be brought back to the Board in June.

Public Contact with Board

Mike Biggar raised concerns regarding the absence of a direct public contact mechanism for the Board.

Chair Darling advised that development of a dedicated Board email address is underway and is expected to be implemented in the near future.

Discussion also occurred regarding the need to clearly distinguish complaints handled by the Board from those falling under the jurisdiction of the New Brunswick Police Commission.

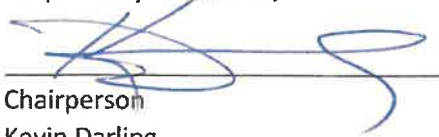
An update will be provided at a future meeting.

12. ADJOURNMENT:

*It was moved by Don Shea and seconded by Tiffany Mackay French to adjourn the Regular Meeting. All in favour. **MOTION CARRIED.***

The Regular Meeting adjourned at 4:04 PM, following which the Board proceeded to the Closed Meeting

Respectfully Submitted,


Chairperson
Kevin Darling


Executive Assistant to the Board
Rebecca Moore



Kennebecasis Regional Police Force Budget vs. Actuals: YTD May 2026

	YTD May 2026			2026
	Actual	Budget	over Budget	Annual Budget
Income				
Municipal Funding Rothesay	1,486,186.65	1,486,187.10	-0.45	3,418,030.00
Municipal Funding Quispamsis	2,255,825.00	2,255,825.40	-0.40	5,181,660.00
Prior Year Surplus	41,026.69	41,026.65	0.04	194,055.00
Other Primary Income	291,820.05	239,229.10	52,590.95	548,200.00
Total Income	4,074,858.39	4,022,268.25	52,590.14	9,341,944.80
EXPENSES				
Admin	410,545.87	440,590.35	-30,044.48	1,050,652.59
Building	198,903.90	194,916.25	3,987.65	477,118.50
Crime Control	3,244,326.21	3,261,624.35	-17,298.14	7,533,573.70
Vehicles	184,082.18	125,137.45	58,944.73	280,600.00
Total Expenses	4,037,858.16	4,022,268.40	15,589.76	9,341,944.80
Net Operating Income (Surplus/Deficit)	37,000.23	-0.15	37,000.38	0.00



KENNEBECASIS REGIONAL JOINT BOARD OF
POLICE COMMISSIONERS

CHIEF OF POLICE REPORT
June 24, 2026

REGULAR MEETING

Training Report – JUNE 2026

Dates	Course	Location	Member
June 3,10,24	K9 Training	Saint John	Cst McLeod
June 8 – 9	Navigating the Legal System for Frontline DIPV Workers	Fredericton	Sgt McIntyre Cpl Lee
June 8 - 18	Unsolved and Historical Death Investigations	CPC- Ottawa	Cpl Moore
June 10, 16, 17	ETS Training	Saint John	Cpl Roberts Cpl Haines Cst Dupuis Cst Thompson
June 12	Sniper Training	Saint John	Cpl Roberts
June 11, 12	Saint John Ambulance- Observation	Saint John	Cst Lahey
June 22,23,25,29,30	SWAT Team leader Development Training	Online	Cpl Roberts
	Intox Annual Recertification Course	Online – CPKN	All Breathalyzers
	Recurrent Training – Canadian Aviation Regulations	Online	RPAS (Drone) Pilots

2026 CRIME STATISTICS – GENERAL

Reported Occurrences												
Crime Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
TOTAL COMPLETED CALLS	411	400	416	451	497							
TOTAL FILES CREATED	230	232	191	238	248							
POPA/M Tickets/E Tickets	274	271	277	374	299							
Bylaw Tickets	21	29	18	1	0							
Crimes Against Persons	7	6	6	7	13							
Property Crime	11	20	11	18	16							
Other CC	5	2	5	4	4							
Traffic Collisions (Non-Injury)	44	52	25	35	37							
Fatal and Injury Traffic Collisions	2	1	2	0	1							
Intimate Partner Violence Files	34	20	32	20	20							
Other Family Violence	9	9	8	12	4							
Impaired Driving (All categories)	3	7	7	10	8							
Mental Health Calls	12	13	17	18	10							

2025 CRIME STATISTICS - GENERAL

Reported Occurrences												
Crime Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
TOTAL COMPLETED CALLS	478	430	429	453	440	486	495	474	492	481	404	479
TOTAL FILES CREATED	271	195	218	215	218	238	253	308	228	225	198	277
POPA/M Tickets/E Tickets	252	217	269	190	231	303	246	250	280	211	193	116
Bylaw Tickets	6	13	2	1	8	0	2	4	4	0	0	0
Crimes Against Persons	2	6	5	2	5	5	10	12	9	5	9	7
Property Crime	18	11	8	14	15	19	15	23	23	20	16	14
Other CC	7	0	6	2	4	3	5	5	4	0	2	9
Traffic Collisions (Non-Injury)	51	29	26	32	27	29	34	27	26	61	52	64
Fatal and Injury Traffic Collisions	3	2	1	0	2	1	1	6	1	3	1	3
Intimate Partner Violence Files	22	23	35	17	20	23	18	17	27	16	12	23
Other Family Violence	5	6	7	13	7	2	10	14	5	4	2	8
Impaired Driving (All categories)	11	9	12	1	8	7	12	12	6	4	2	8
Mental Health Calls	13	18	12	11	11	8	15	10	11	6	12	10

ABOUT OUR CRIME STATISTICS

Category	2026	2025	Change
Total Calls	2175	2230	-2.5%
Total Files	1129	1117	1.1%
ENFORCEMENT ACTIVITY			
Traffic Tickets	1495	1159	29.0%
By-law Tickets	69	30	130%
CRIME STATISTICS			
Crimes Against Persons	39	20	95.0%
Property Crime	76	66	15.2%
TRAFFIC SAFETY			
Traffic Collisions (Non-Injury)	193	165	17.0%
Fatal & Injury Collisions	6	8	-25.0%
CALLS FOR SERVICE – VULNERABLE POPULATIONS			
Intimate Partner Violence (IPV)	126	117	7.7%
Mental Health Calls	70	65	7.7%

Summary:

- Overall workload slightly down but stable:**
 Calls for service decreased slightly (–2.5%), while files created increased marginally (+1.1%), indicating steady operational demand.
- Continued strong enforcement activity:**
 POPA tickets remain significantly elevated (+29.0%), and bylaw enforcement is still well above last year (+130%), showing ongoing proactive policing efforts.
- Crimes against persons sharply increasing:**
 A +95.0% rise is the most significant change in the dataset and represents a key emerging concern.
- Property crime trending upward:**
 Up +15.2%, reflecting moderate but consistent growth that should continue to be monitored.
- Traffic-related demand rising:**
 Non-injury collisions increased +17.0%, suggesting growing roadway pressures heading into peak summer months.
- Serious collisions decreasing:**
 Fatal/injury collisions dropped –25.0%, a positive indicator for overall road safety outcomes.
- IPV and mental health calls continue gradual increases:**
 Both categories are up (+7.7%), reinforcing sustained demand in social and well-being related calls for service.

Note: This report provides a year-to-date (January–May) comparison of key crime and enforcement statistics between 2026 and 2025. The data highlights changes in call volumes, enforcement activity, and crime trends, and is intended to support operational planning and strategic decision-making.

Canadian Centre for Justice Statistics – Crime Definitions

In Canada, CCJS stands for the **Canadian Centre for Justice Statistics**. It's a program within Statistics Canada, the national statistical office, responsible for providing data and information about crime, the justice system, and the administration of criminal and civil justice. The CCJS is a key source of information for the justice community and the public.

The data and research produced by the CCJS are used by governments, researchers, and other organizations to inform policy decisions, understand trends in crime and justice, and develop strategies to address issues related to safety and justice in Canada.

We are obligated to report to CCJS each month using their Uniform Crime Reporting codes, including the crime types below:

- **Crimes Against Persons:** Also known as offenses against the person, are criminal acts that directly involve the use or threat of force against another individual. This category includes a wide range of offenses, from fatal to non-fatal, with some common examples being murder, rape, assault, and robbery. In essence, these crimes involve direct harm or violence inflicted on a person.
- **Property Crime:** Also known as crimes against property, are offenses that target and violate someone's rights to use and enjoy their property, without involving violence or the threat of violence against a person. These crimes typically focus on the unauthorized taking, damaging, or misuse of property.
- **Other Criminal Code:** Is a broad term often used to refer to laws beyond the main Criminal Code (RSC, 1985, c. C-46) that deal with criminal conduct. These may include provincial or territorial laws, federal statutes with criminal provisions, and even international treaties with enforcement mechanisms. The exact meaning can depend on the context, but it generally refers to legal frameworks outside the core Criminal Code that may still involve criminal investigations, prosecutions, and punishments.
- **Intimate partner violence (IPV):** Sometimes referred to as domestic violence or spousal abuse, is a form of violence that occurs within an intimate relationship. It encompasses a range of behaviors causing physical, sexual, or psychological harm to a partner, including acts of physical aggression, sexual coercion, psychological abuse, and controlling behaviors.

Crimes vary from year to year and month to month, due to a complex interplay of factors, including shifts in reporting practices, changes in societal attitudes, economic conditions, and the impact of specific events like the COVID-19 pandemic. Additionally, variations can be observed across different types of crimes and geographical locations, these patterns are also recognized by CCJS, and we are required to verify/justify them.

OUR STRATEGIC PRIORITIES

COMMUNITY SAFETY & CRIME PREVENTION

CRIME PREVENTION:

COMMUNITY:

- In collaboration with local schools and education and support agencies two Violence Threat Risk Assessments (VTRAs) were completed
- In response to community concerns regarding property crime, a neighbourhood monitoring initiative was assigned to the Neighbourhood Officer Program, with officers conducting proactive patrols and checks in identified areas to assist in the prevention of thefts and vehicle thefts.

Venue	Members Involved	Brief Description of Event
Fairvale Elementary School	Chief Young	Attends every Wednesday and Friday to help with their breakfast program.
Kellar Williams Reality Rothesay	Sgt. Kelley McIntyre	Sleep in Heavenly Peace Event- Building beds for youth – no child sleeps on the floor in this town
Bill McGuire Centre	Sgt. Saunders, Cst. Hack Wolf	Multicultural Carnival
KV High School	Cst. James McKay	Physics in Policing Presentation to classroom
Quispamsis Middle	Cst. Liam Dalgleish	Omegle – 6 presentations over two days
Rothesay Elementary	Sgt. Kelley McIntyre	Safety on Gaming sites – 2 presentations
KV High School	Sgt. Kelley McIntyre assisted by Crown Prosecutor Jasmine Buchanan and SANE Nurse Sarah Deline	Youth IPV, Strangulation and Consent 9 presentations, 24 classes – over three days
Rothesay High School	Sgt. Kelley McIntyre	Youth IPV, Strangulation, and Consent – to all staff
Rothesay High School	Sgt. Kelley McIntyre	10 Week Program on Positive Psychology, Resilience, Crime Reduction – Completed w/youth
Rothesay Arena	Sgt. Evan Scott and Cst. Joseph	RICC Event – Touch a truck
Rothesay High School	Sgt. Kelley McIntyre	Rothesay Wellness Event
Probation Services	Sgt. Tom White, Cst. Nick Doucet	Presentation to Probation on DRE & Drug Trends
Harry Miller Middle	Sgt. Kelley McIntyre Cst. Dow	Alcohol, Vaping and Drugs – 3 presentations – covering 360 students
RNS – School	Sgt. K McIntyre and Cst. N Doucet	Presentation – University Bound – Staying Safe
Origins Academy	Sgt. Kelley McIntyre	Presentation to Youth entering Middle School
Harry Miller Middle School	Chief Young	Attended Award Ceremony and presented Hary Miller Citizenship Aware
Quispamsis Council	Chief Young	Provided orientation session to Quispamsis Council

TRAFFIC:

TRAFFIC STATS – MAY 2026			
	TOTAL	TRAFFIC	PATROL
TICKETS	299	285	14
COLLISIONS	37	20	17
IMPAIRED DRIVING	10	5	5
RIDE	16	12	4
ASD Demands	117		

Traffic Enforcement Statistics Analysis

Traffic members issued 285 enforcement actions this month, consisting of 123 chargeable offences and 162 warnings/compliance notices.

Assessment

- There is not necessarily a downside to a high number of warnings and compliance notices. In many cases, these interactions achieve the primary goal of traffic enforcement, which is voluntary compliance and safer driving behaviors.

Advantages

- Demonstrates officer discretion and professional judgement.
- Encourages voluntary compliance without immediately resorting to punitive measures.
- Provides educational opportunities for drivers.
- Can improve public perception of fairness in traffic enforcement.
- Still contributes to visibility, deterrence, and community safety.

Concerns

- Statistics may be misunderstood if all enforcement actions are reported as tickets.
- Overuse of warnings for serious offences could reduce deterrence.
- Inconsistent use of warnings between officers may raise questions regarding fairness and consistency.
- Comparisons between officers or units may be difficult when enforcement styles vary.

Conclusion

- The more meaningful measure of a traffic unit's effectiveness is not simply the number of chargeable tickets issued, but whether enforcement efforts improved road safety, addressed community concerns, reduced collisions, and encouraged compliance. Viewed in that context, 285 enforcement interactions represent significant traffic enforcement activity.

Hot Spots

The purpose of the Traffic Hot Spot Program is to focus enforcement efforts in areas where they will have the greatest impact on public safety. Targeted enforcement within identified Hot Spots allows officers to prevent collisions through proactive high-visibility presence, increase voluntary compliance with traffic laws, address documented community concerns, and improve overall roadway safety. By concentrating resources where data and observations indicate elevated risk, the program supports a proactive and intelligence-led approach to traffic enforcement.

26-680 Hot Spot Marr Rd and Campbell Dr for intersection violations.

2026 Canada Road Safety Week Enforcement Summary

Kennebecasis Regional Police Force – Traffic Services

Reporting Period: May 12–18, 2026

Canada Road Safety Week (May 12–18, 2026)

During the 2026 Canada Road Safety Week campaign, members of the Kennebecasis Regional Police Force Traffic Services Unit conducted targeted enforcement and public education initiatives throughout Quispamsis and Rothesay in support of the national traffic safety campaign led by the Canadian Association of Chiefs of Police (CACP).

Enforcement Priorities

Throughout the campaign, officers focused on driving behaviours that pose the greatest risk to motorists, passengers, pedestrians, motorcyclists, and other vulnerable road users, including:

- Drug-impaired driving
- Alcohol-impaired driving
- Fatigued driving
- Distracted driving
- Aggressive driving
- Failure to wear a seatbelt

Enforcement Results

During the campaign period, officers issued a total of 49 traffic-related tickets for offences under the New Brunswick Motor Vehicle Act and related legislation.

Traffic Services also conducted several impaired driving enforcement initiatives, including:

- 1 RIDE Patrol operation
- 3 dedicated Traffic Services RIDE checkpoints

Joint Forces Operation – May 15, 2026

A significant Joint Forces Operation was conducted on May 15, 2026, in partnership with the Department of Justice and Public Safety (DPS). This operation included:

- 3 RIDE check stops
- 23 tickets issued
- 75 Approved Screening Device (ASD) tests administered
- 2 drivers registering in the 'Warn' range
- 1 refusal offence
- 3 vehicle impounds
- 1 commercial vehicle placed out of service

These enforcement initiatives resulted in the identification and removal of impaired and unsafe drivers from local roadways while also increasing public awareness of safe driving practices during the Victoria Day long weekend.

Operational Considerations

While the Traffic Services Unit achieved positive results during Canada Road Safety Week, overall enforcement and educational activity was lower than that achieved during the 2025 campaign. This reduction was not reflective of a lack of enforcement effort, but rather operational constraints that affected the unit's ability to participate collectively throughout the campaign period.

Traffic Services' participation was impacted by block training commitments and staffing considerations, which reduced the availability of traffic personnel during the week. In addition, participation was largely dependent on whether a Traffic Services member was scheduled to work a particular shift. Not having the flexibility to move traffic officers from their assigned platoons prevented the unit from collectively supporting planned enforcement and education initiatives.

Despite these challenges, the unit was able to conduct targeted enforcement activities, multiple impaired driving initiatives, and a successful Joint Forces Operation with the Department of Justice and Public Safety on May 15, producing positive enforcement outcomes and contributing to improved road safety within the communities of Quispamsis and Rothesay.

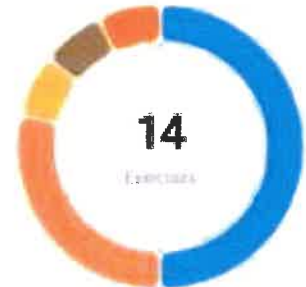
Conclusion

Although overall activity levels were lower than those achieved during the 2025 campaign, the Traffic Services Unit continued to address high-risk driving behaviors through enforcement, education, and impaired driving initiatives. The results achieved demonstrate the continued commitment of Traffic Services members to improving road safety and reducing preventable collisions within the Kennebecasis Valley.

Safe Today. Alive Tomorrow.

K9:

- PSD Sammy successfully completed annual validations as required by New Brunswick Policing Standards and maintained a high level of operational readiness through structured training in tracking, article searches, open area searches, detection work, and firearms conditioning.

Training Exercises**Total Exercises****2**

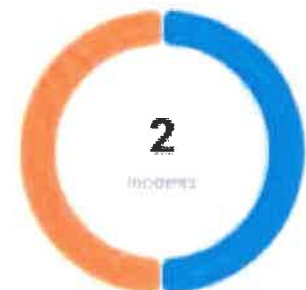
Total Deployments

2

Total Activities

6

Total Hours

Deployments Incidents**Total Incidents**

EXCELLENCE IN INVESTIGATIONS & CRIME REDUCTION

CRIMINAL INVESTIGATION DIVISION (CID) – June 2026 Report

(CID) Sgt. Bennett, Cpl. Moore, Cst. Curren, Cst. MacDonald

Active Files (New this month)	On-going Files	Concluded and/or charged	Assist Patrol	Other
26-1881 Voyeurism 26-1928 Assist SJPF 26-1978 Child Luring 26-2029 Break and Enter/Construction site 26-2117 Sharing intimate images 26- 1805 Stolen vehicle 26- 2109 Stolen Vehicle 26-2222 Stolen vehicle x 2 26-2230 Recovered stolen vehicle from Moncton 26-2259 Attempt stolen vehicle 26-2272 Assist other agency 26-2339 Intelligence File 26-2340 Child Luring 26-2345 Sexual Assault	- Continued investigations 26-1439 Sexual Interference - Crime Stoppers Tip 26-1783 Assist other agency 26-1865 Assist other agency/DSD. Child abuse. 26-942 Sexual Assault 26-951 B&E 26-982 B&E - Crime Stoppers tip x2 on B&E 26-1234 Theft over/enclosed trailer 26-1241 Child Pornography 26-1401 Attempt B&E Residence - Stolen Vehicle 26-421 - Arson 26-518	25-3446 Fraud 26-2109 Possession of stolen vehicle 26-1411 Child Pornography 26-1563 Fraud over 26-1613 SXA/IPV 26-1100 SIDS Investigation - Fraud 25-3446 - Sexual Assault 26-276 - Sexual Assault 26-368 - B&E Residence 26-466 - B&E Residence 26-504	26-2046 suspicious person 24-2884 assist with unendorsed warrant of arrest	- Sexual Assault conviction on 2025 file. - ICS course - RCMP Hate Crimes presentation – online. - RCMP Artificial Intelligence presentation – online - Cpl. Moore on Historical Homicide course in Ottawa

Intelligence - Cst. Curren

Provincial Intel	Local Intel
- Federal Focus on Fentanyl and the Canada/US border. - Involved with Metal Theft working group - Weekly intel meeting/call with RCMP/Municipal agencies/Public Safety/CBSA (Provincial integrated intelligence)	- Community assessments team meetings with parole – biweekly - General Intelligence file for patrol to add intel/street crime checks. - Provincial and National Human Trafficking group - Cultivation of new sources. - Romanian Travelling Criminals working group.

Forensic Identification Section (FIS) - Cpl. Roberts

Active Files(New this month)	On-going Files	Assist Other agency
26-2024 Sudden Death 26-2029 B&E 26-2181 Sudden Death 26-1696 Lab Submission 26-2109 Theft of MV/video request	26-2230 Stolen vehicle recovery 26-2222 Stolen vehicle recovery 26-2259 Stolen vehicle recovery 26-2303 Lab submission/Impaired driving 26-2272 Assist other agency/Digital Forensic	- Sudden Death x 3 - Theft of MV x2 - Assist other agency x 9 - SXA x 2 - Arson
26-2230 Stolen vehicle recovery 26-2222 Stolen vehicle recovery 26-2259 Stolen vehicle recovery 26-2303 Lab submission/Impaired driving 26-2272 Assist other agency/Digital Forensic	- Theft of vehicle x 2 - Fraud - Medical call - Dangerous operation of MV - B&E	Instruction on Block Training week.

Integrated Enforcement Unit (IEU) - Cst. MacEachern

Active Files (recent)	Assist CID	Assist Patrol
- Arrest adult male in Stolen vehicle/seized Fentanyl and Methamphetamine/charges of Possession for the Purpose of trafficking x2 and possession of stolen property/vehicle. 2 male in vehicle/youth charged for probation violation	Assist with arrest of male who cut ankle monitor off.	Assist Fredericton Police

RCMP



ROYAL CANADIAN MOUNTED POLICE



RCMP J DIVISION – QUARTERLY REPORT – QUARTER 4

SOUTHEAST DISTRICT

REGIONAL SERVICE COMMISSION 9
2026-01-01 to 2026-03-31



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Canada

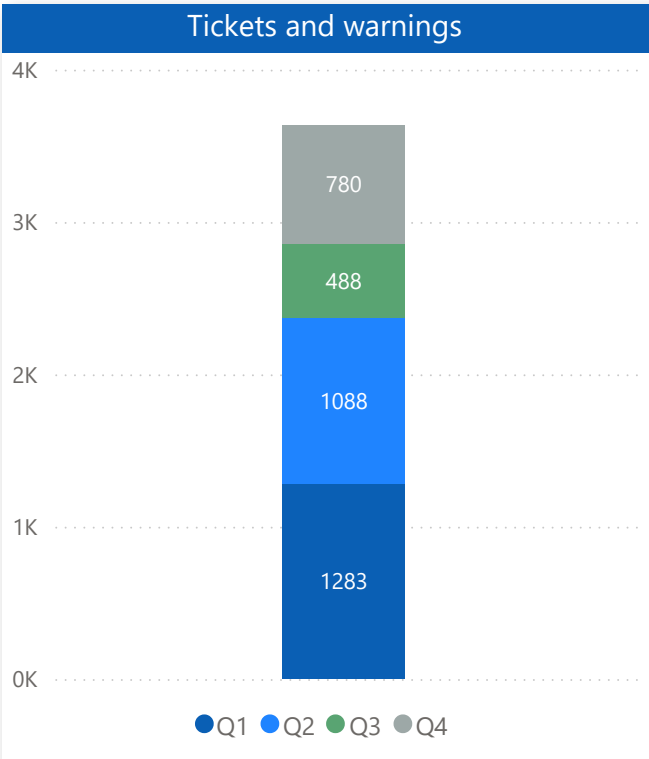
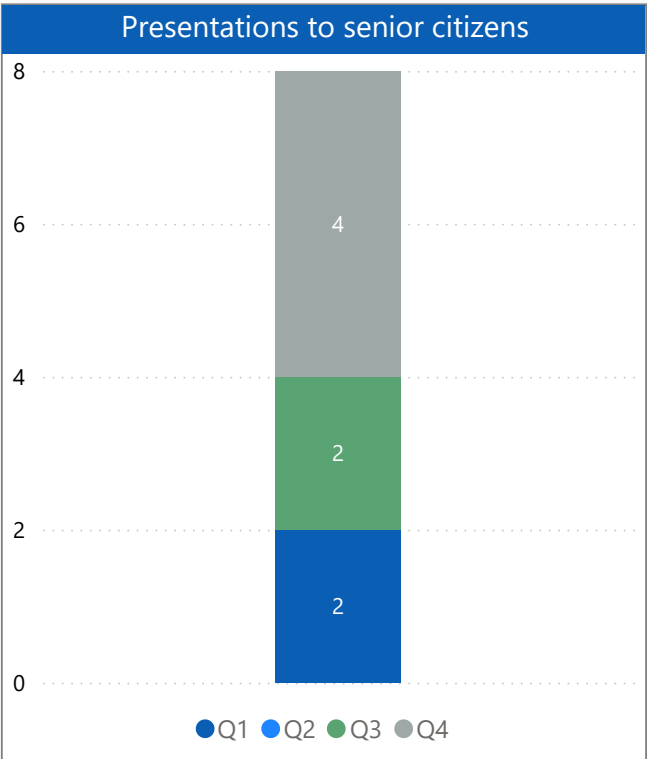
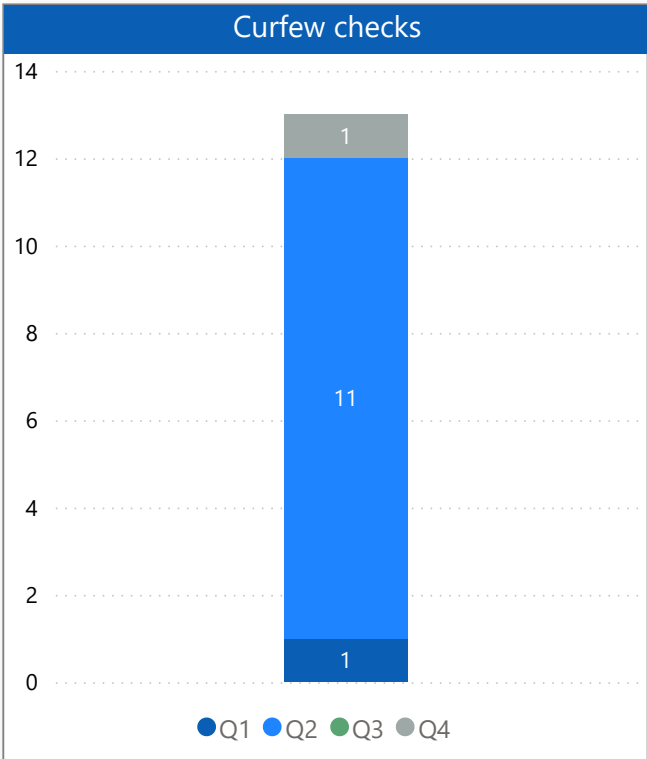
RCMP J DIVISION QUARTERLY REPORT

TABLE OF CONTENTS

J DIVISION AND RSC PRIORITIES	3
RSC OCCURRENCES OVERVIEW	4
LOCAL GOVERNMENT/RURAL DISTRICT OCCURRENCES OVERVIEW	
Fundy Rural	5
Fundy-St. Martins	6
Grand Bay-Westfield	7
Hampton	8
Quispamsis	9
Rothesay	10
Saint John	11
RSC E-TICKETS	12
RSC COLLISIONS	13
J DIVISION OPERATIONS COMMUNICATION CENTRE	14
GLOSSARY OF TERMS	15
CONTACT INFORMATION & USEFUL LINKS	16

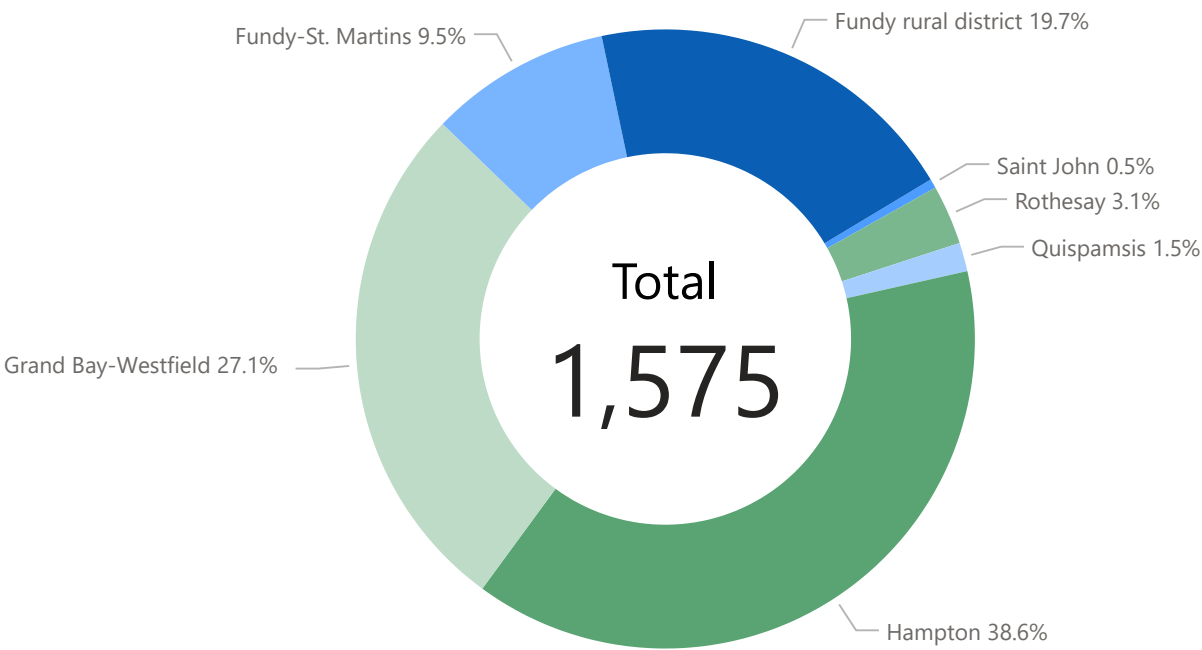
RCMP J DIVISION QUARTERLY REPORT

RSC 9 Priorities

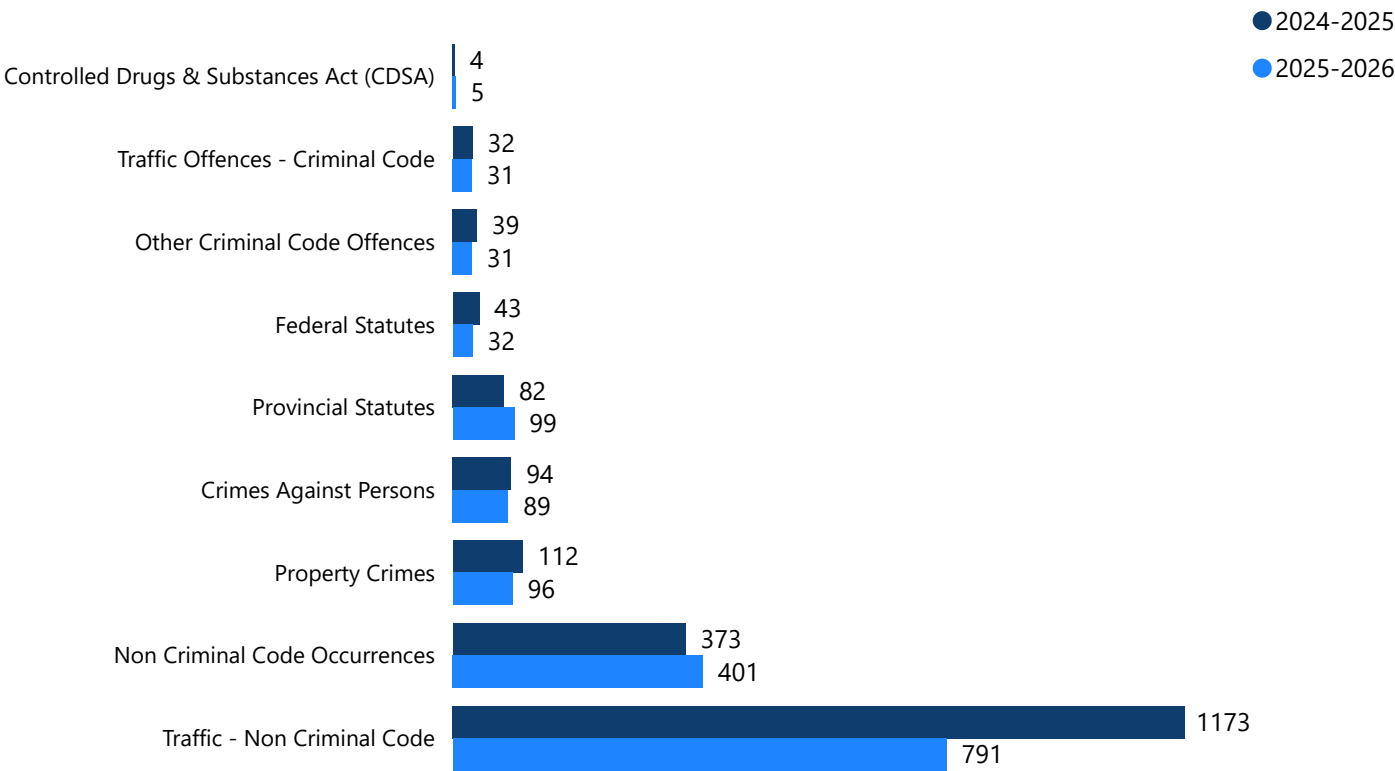


RCMP J DIVISION QUARTERLY REPORT

RSC Occurrence Breakdown



RSC Year Over Year

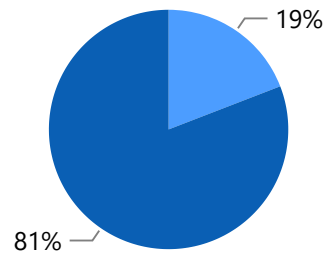


RCMP J DIVISION QUARTERLY REPORT

Fundy rural district

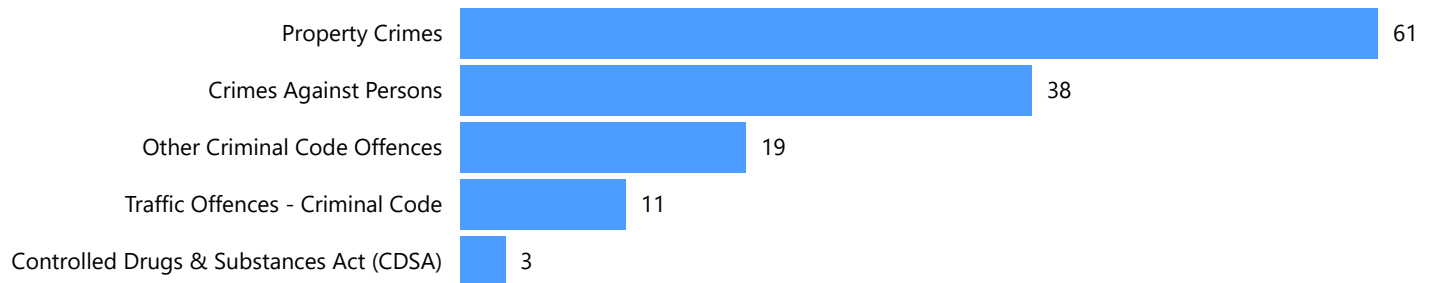
353

Occurrences



● Criminal Code ● Non-Criminal Code

Criminal Code Occurrences



Top 5 Criminal Code Occurrence Sub Types

SubType	Count
Mischief	22
Other Violations Involving Violence/Threat	20
Other Criminal Code	18
Assaults	16
Fraud	14

Non-Criminal Code Occurrences



Top 5 Non-Criminal Code Occurrence Sub Types

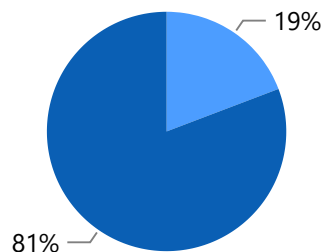
SubType	Count
Traffic Violation - Provincial/Territorial	230
Non Criminal Code Occurrences - Other	128
Traffic Enforcement	56
Traffic Collision	51
Provincial Statutes	47

RCMP J DIVISION QUARTERLY REPORT

Fundy-St. Martins

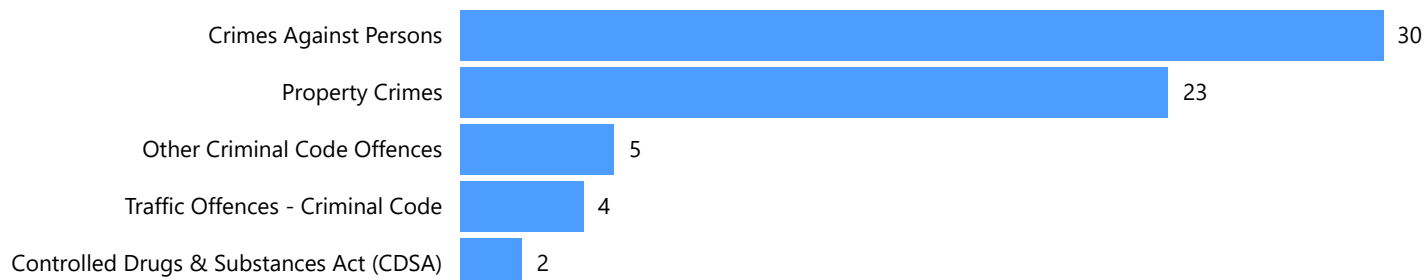
152

Occurrences



● Criminal Code ● Non-Criminal Code

Criminal Code Occurrences



Top 5 Criminal Code Occurrence Sub Types

SubType	Count
Other Violations Involving Violence/Threat	13
Assaults	12
Fraud	7
Mischief	7
Other Criminal Code	4

Non-Criminal Code Occurrences



Top 5 Non-Criminal Code Occurrence Sub Types

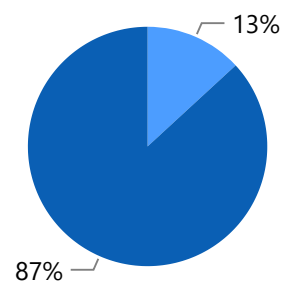
SubType	Count
Traffic Violation - Provincial/Territorial	87
Non Criminal Code Occurrences - Other	49
Provincial Statutes	30
Traffic Enforcement	28
Traffic Collision	23

RCMP J DIVISION QUARTERLY REPORT

Grand Bay-Westfield

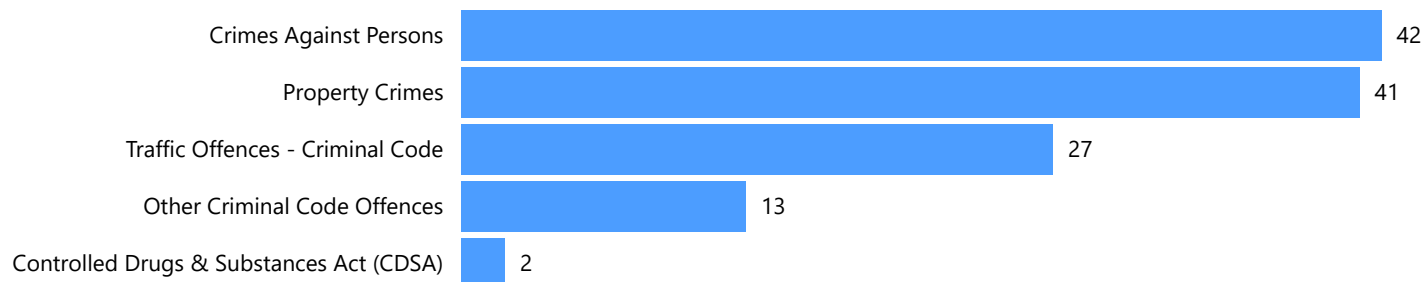
402

Occurrences



● Criminal Code ● Non-Criminal Code

Criminal Code Occurrences



Top 5 Criminal Code Occurrence Sub Types

SubType	Count
Other Violations Involving Violence/Threat	23
Dangerous Operation of a Motor Vehicle	20
Assaults	15
Other Criminal Code	13
Fraud	12

Non-Criminal Code Occurrences



Top 5 Non-Criminal Code Occurrence Sub Types

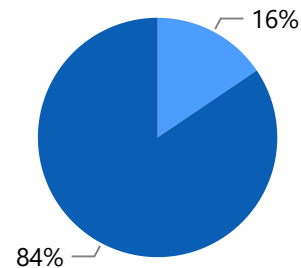
SubType	Count
Traffic Violation - Provincial/Territorial	514
Traffic Enforcement	121
Non Criminal Code Occurrences - Other	56
Traffic Collision	35
Provincial Statutes	32

RCMP J DIVISION QUARTERLY REPORT

Hampton

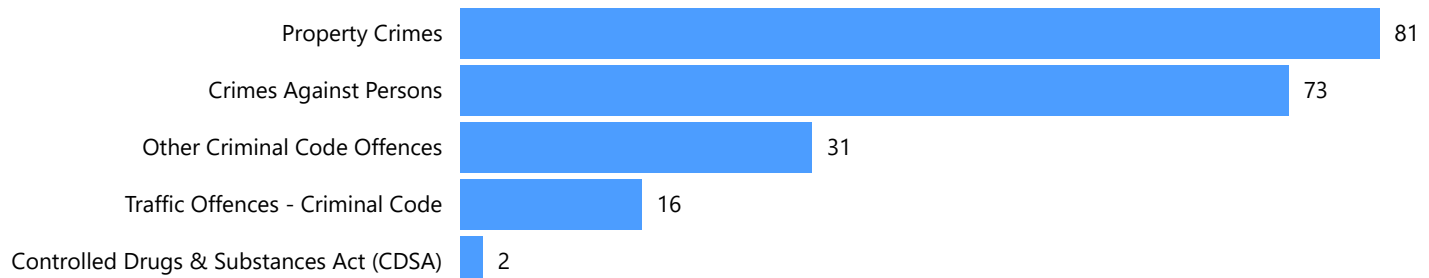
586

Occurrences



● Criminal Code ● Non-Criminal Code

Criminal Code Occurrences



Top 5 Criminal Code Occurrence Sub Types

SubType	Count
Other Violations Involving Violence/Threat	46
Other Criminal Code	29
Fraud	24
Mischief	22
Assaults	21

Non-Criminal Code Occurrences



Top 5 Non-Criminal Code Occurrence Sub Types

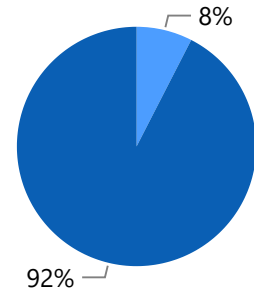
SubType	Count
Traffic Violation - Provincial/Territorial	491
Non Criminal Code Occurrences - Other	230
Traffic Collision	103
Traffic Enforcement	76
Provincial Statutes	59

RCMP J DIVISION QUARTERLY REPORT

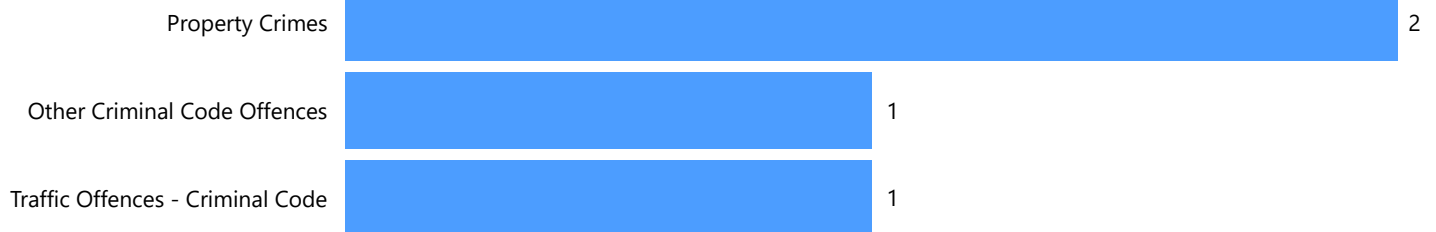
Quispamsis

24

Occurrences


● Criminal Code ● Non-Criminal Code

Criminal Code Occurrences



Top 4 Criminal Code Occurrence Sub Types

SubType	Count
Dangerous Operation of a Motor Vehicle	1
Fraud	1
Mischief	1
Offensive Weapons	1

Non-Criminal Code Occurrences



Top 4 Non-Criminal Code Occurrence Sub Types

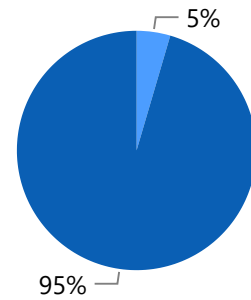
SubType	Count
Traffic Violation - Provincial/Territorial	30
Traffic Collision	9
Provincial Statutes	4
Non Criminal Code Occurrences - Other	3

RCMP J DIVISION QUARTERLY REPORT

Rothsay

55

Occurrences



● Criminal Code ● Non-Criminal Code

Criminal Code Occurrences

Traffic Offences - Criminal Code

5

Top 2 Criminal Code Occurrence Sub Types

SubType	Count
Impaired Operation/Related Violations	3
Dangerous Operation of a Motor Vehicle	2

Non-Criminal Code Occurrences

Traffic - Non Criminal Code

87

Non Criminal Code Occurrences

10

Provincial Statutes

8

Top 5 Non-Criminal Code Occurrence Sub Types

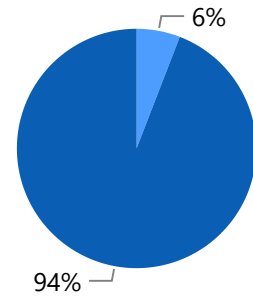
SubType	Count
Traffic Violation - Provincial/Territorial	65
Traffic Collision	20
Provincial Statutes	8
Non Criminal Code Occurrences - Other	5
Traffic Enforcement	1

RCMP J DIVISION QUARTERLY REPORT

Saint John

4

Occurrences



● Criminal Code ● Non-Criminal Code

Criminal Code Occurrences

Other Criminal Code Offences

1

Criminal Code Occurrence Sub Types

SubType	Count
Other Criminal Code	1

Non-Criminal Code Occurrences

Traffic - Non Criminal Code

11

Non Criminal Code Occurrences

4

Provincial Statutes

1

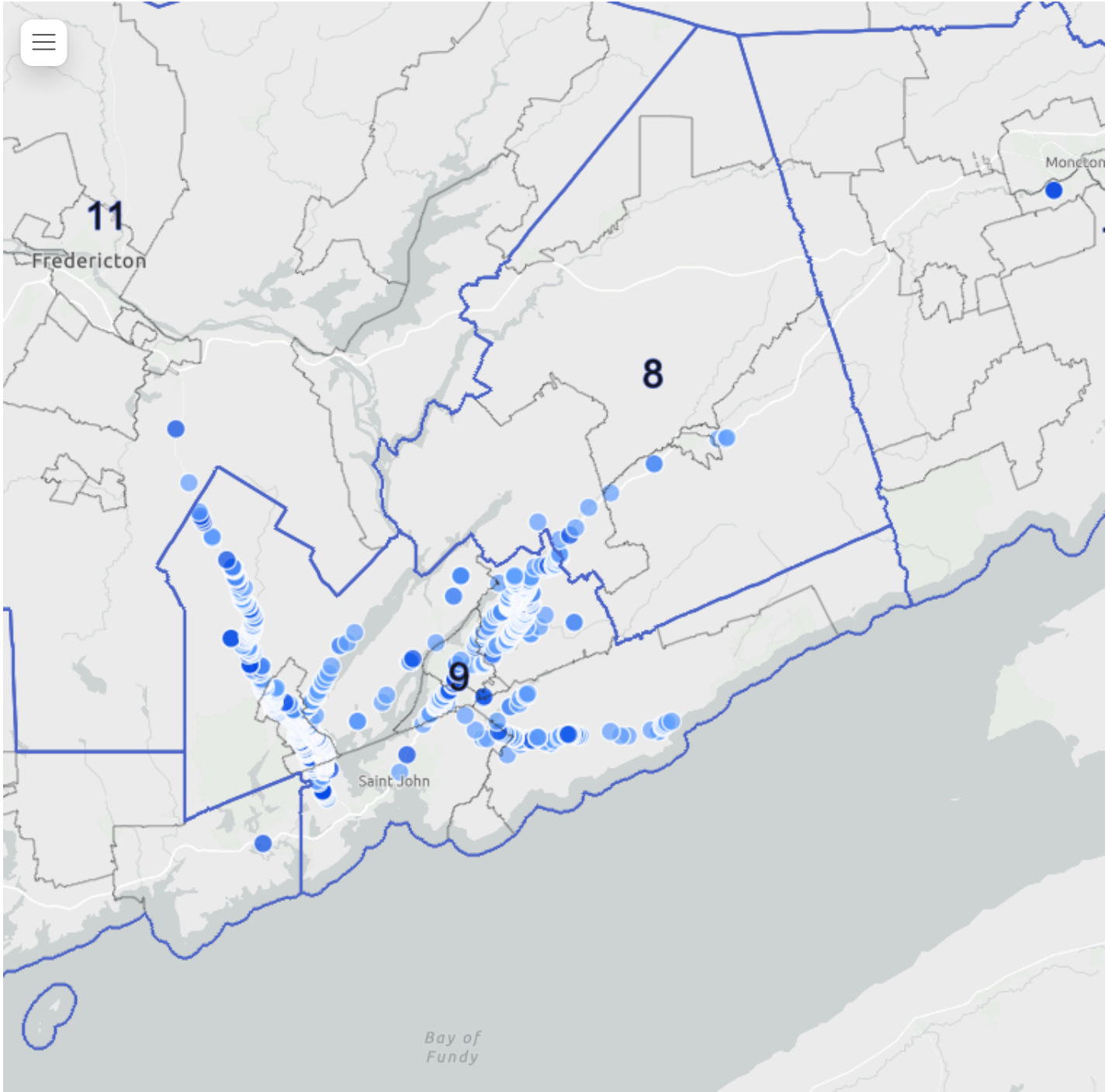
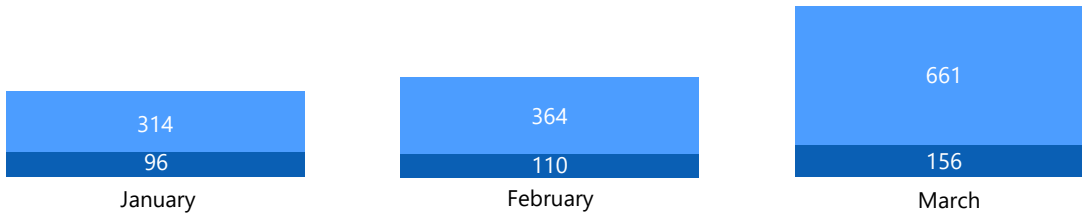
Top 4 Non-Criminal Code Occurrence Sub Types

SubType	Count
Traffic Violation - Provincial/Territorial	10
Non Criminal Code Occurrences - Other	2
Provincial Statutes	1
Traffic Collision	1

RCMP J DIVISION QUARTERLY REPORT

RSC E-Tickets

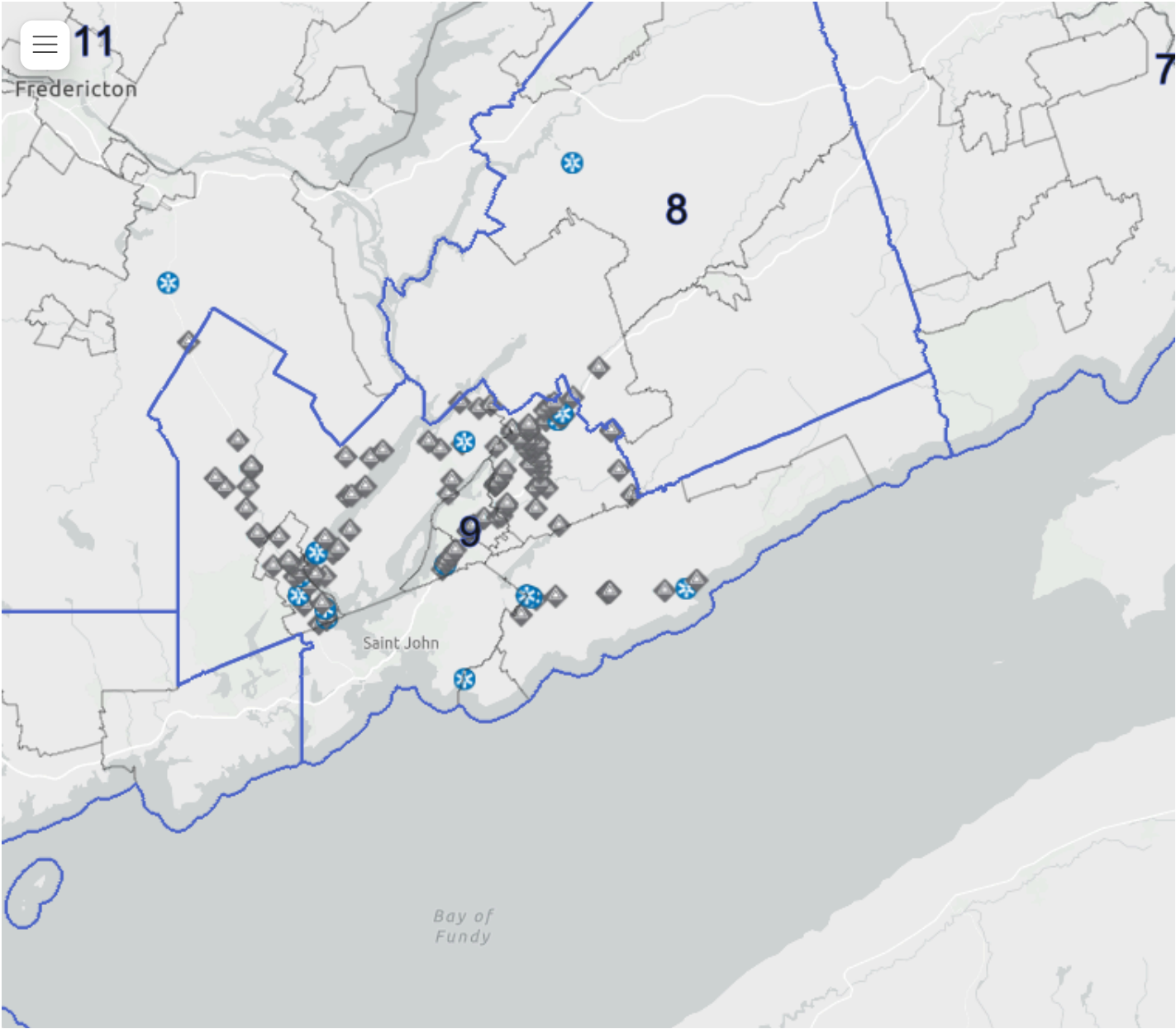
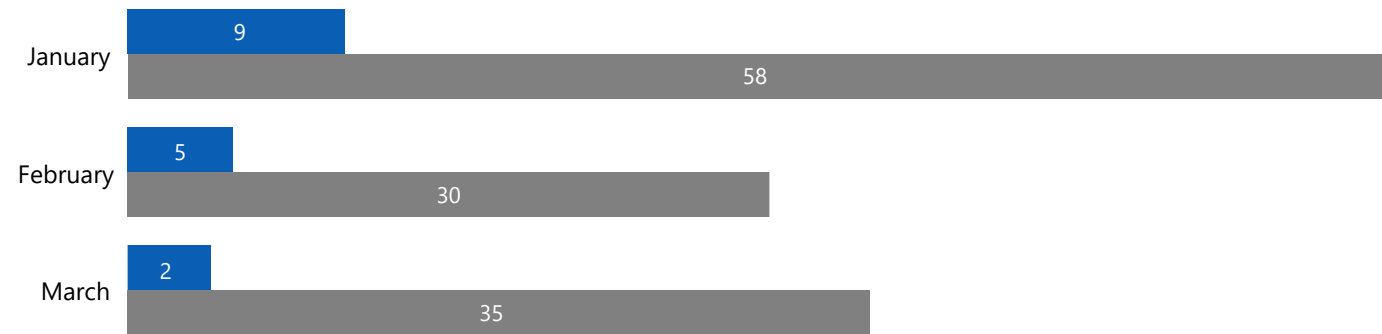
● Ticket ● Warning



RCMP J DIVISION QUARTERLY REPORT

RSC Collisions

● Injury ● Property Damage & Other



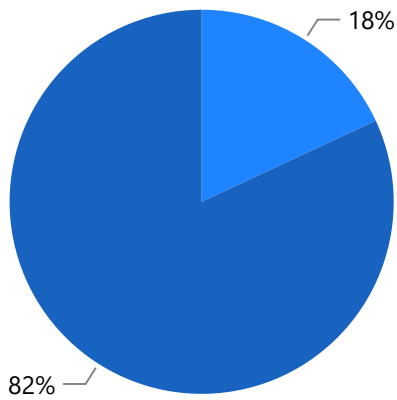
RCMP J DIVISION QUARTERLY REPORT

J Division Operations Communication Centre (OCC)

Does not include the Codioc OCC.

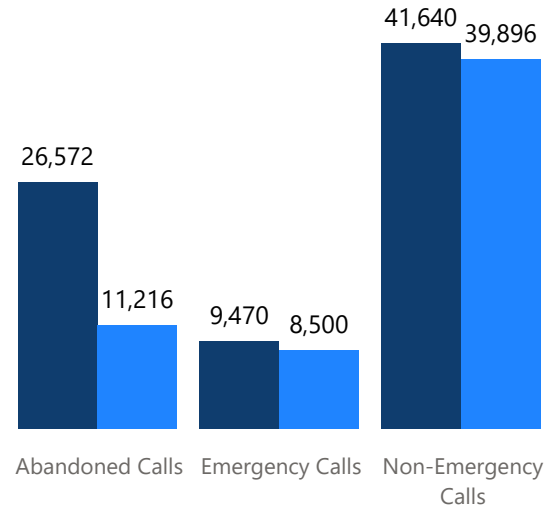
Emergency Calls and Non-Emergency Calls

● Emergency Calls ● Non-Emergency Calls



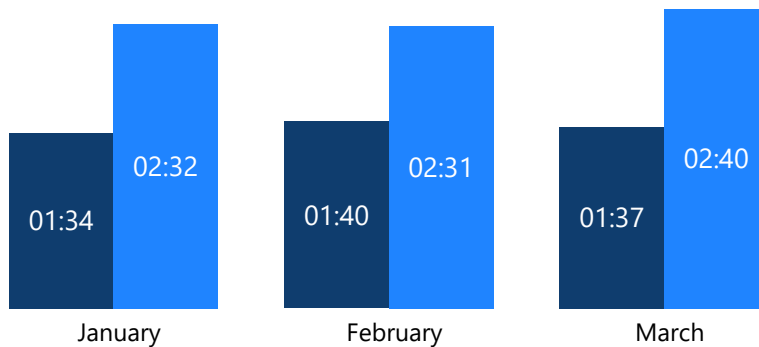
Call Distribution

● 2024-2025 ● 2025-2026

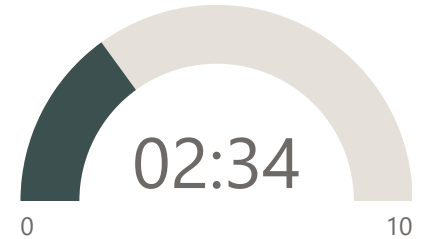


Average Conversation Time (Non-Emergency in mm:ss)

● 2024-2025 ● 2025-2026

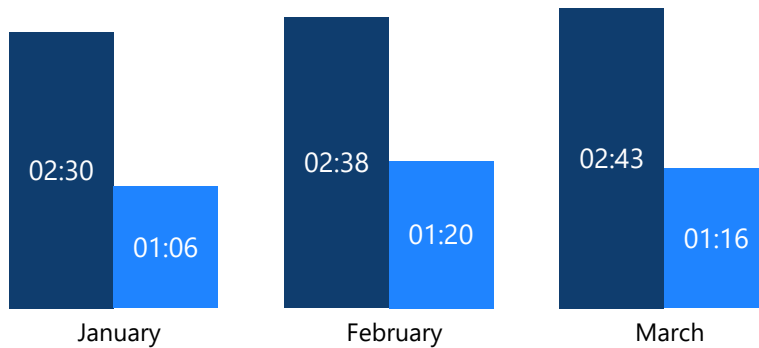


Quarterly Average

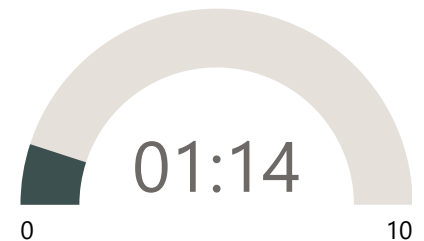


Average Wait Time (Non-Emergency in mm:ss)

● 2024-2025 ● 2025-2026



Quarterly Average



RCMPJ DIVISION QUARTERLY REPORT

GLOSSARY OF TERMS

Criminal Code: Criminal offences falling under the Criminal Code of Canada and *Controlled Substance Act*.

Non-Criminal Code: Non-criminal charges are regulatory offences as legislated by the Province of New Brunswick.

Series:

Cannabis Act: Distribution, importation and exportation, other cannabis violations, possession, production, and trafficking.

Controlled Drugs and Substances Act: Importation and exportation, possession, production, and trafficking.

Crimes against persons: Assaults, attempting the commission of a capital crime, other violations involving violence/threat, sexual services offences, sexual violations, violations causing death, and violations depriving freedom.

Property crimes: Arson, break and enter, fraud, identity fraud /theft, mischief, possession of property obtained by crime, theft \$5,000 or under, theft of a motor vehicle, theft over \$5,000.

Traffic offences – Criminal Code: Dangerous operation of a motor vehicle, impaired operation /related violations, other Criminal Code traffic violations.

Other Criminal Code Offences: Disorderly houses, gaming and betting, offensive weapons, organized crime related, other Criminal Code, sexual services offences, and sexual violations.

Traffic – Non-Criminal Code: Impaired operation /related violations, traffic – other, traffic collision, traffic enforcement, traffic violation – Provincial /Territorial.

Federal statutes: The Statutes of Canada (SC) compile all the laws passed by the Parliament of Canada since Confederation in 1867.

Provincial statutes: Provincial statutes of Canada contain public and private acts passed by Canadian provincial governments.

Non-Criminal Code occurrences: Assistance files, canceled occurrence, crime prevention, criminal intelligence /national security, municipal bylaw, non-Criminal Code occurrences, and other.

RCMP J DIVISION QUARTERLY REPORT

Call Types:

Emergency calls: Total number of 911 calls received during the quarter that require immediate assistance from emergency services.

Non-emergency calls: Total number of non-emergency calls received during the quarter for inquiries or assistance that do not require immediate emergency response.

Abandoned calls: Percentage of calls, both emergency and nonemergency, that were disconnected by the caller before being answered by an operator.

CONTACT INFORMATION**Southeast District****RSC 9 –Regional Service Commission**

Sgt. Benjamin Comley

Tel: (506) 343-7903 Email: benjamin.comley@rcmp-grc.gc.ca

Sgt. Curtis McCann

Tel: (506) 378-3498 Email: curtis.mccann@rcmp-grc.gc.ca

Lisette Robichaud-Gallant, Planning Analyst

Tel: (506) 851-6434 Email: lisette.robichaud@rcmp-grc.gc.ca

Meghan J Wells, Community Program Officer

Tel: (506) 433-7795 Email: meghan.j.wells@rcmp-grc.gc.ca

Billing

Carla Miller, Manager – Policing Standards and Contract Management

Department of Justice and Public Safety, GNB

Tel: (506) 453-3683 Email: Carla.Miller@gnb.ca

USEFUL LINKS

- [Online Crime Reporting](#)
- [New Brunswick occurrence map](#)
- [Justice and Public Safety – Public Safety Crime Dashboards](#)

Town of Rothesay

General Fund Financial Statements

May 31, 2026

Attached Reports:

General Capital Fund Balance Sheet	G1
General Reserve Fund Balance Sheet	G2
General Operating Fund Balance Sheet	G3
General Operating Revenue & Expenditures	G4-G6
Variance Report	G7
Capital Summary	G8

Town of Rothesay

Balance Sheet - Capital General Fund

5/31/2026

ASSETS

Capital Assets - General Land	4,829,831
Capital Assets - General Fund Land Improvements	10,227,427
Capital Assets - General Fund Buildings	9,725,884
Capital Assets - General Fund Vehicles	6,146,966
Capital Assets - General Fund Equipment	4,531,094
Capital Assets - General Fund Roads & Streets	50,249,347
Capital Assets - General Fund Drainage Network	21,876,106
Capital Assets - Under Construction - General	(0)
	<u>107,586,655</u>

Accumulated Amortization - General Fund Land Improvements	(5,772,052)
Accumulated Amortization - General Fund Buildings	(3,391,516)
Accumulated Amortization - General Fund Vehicles	(3,878,462)
Accumulated Amortization - General Fund Equipment	(2,904,611)
Accumulated Amortization - General Fund Roads & Streets	(24,759,465)
Accumulated Amortization - General Fund Drainage Network	(8,740,459)
	<u>(49,446,564)</u>

\$ 58,140,091

LIABILITIES AND EQUITY

Gen Capital due to/from Gen Operating	(120,500)
Total Long Term Debt	4,295,000

Total Liabilities \$ 4,174,500

Investment in General Fund Fixed Assets 53,965,591

\$ 58,140,091

Town of Rothesay

Balance Sheet - General Fund Reserves

5/31/2026

ASSETS

BNS CCBF Interest Account	3,396,822
BNS General Operating Reserve #214-15	1,049,621
BNS General Capital Reserves #2261-14	1,972,614
BNS - RICC reserve	748,372
BNS - Capital Renewal Fund	297,446
Gen Reserves due to/from Gen Operating	75,720
	<u>\$ 7,540,596</u>

LIABILITIES AND EQUITY

Def. Rev -CCBF Fund - General	2,465,111
Invest. in General Capital Reserve	1,419,355
General CCBF Funding	931,711
Invest. in General Operating Reserve	1,049,623
Invest. in Land for Public Purposes Reserve	199,841
Invest. in Regional Facilities	353,417
Invest. in RICC	824,092
Invest. in Capital Renewal Fund	297,446
	<u>\$ 7,540,596</u>

Town of Rothesay
 Balance Sheet - General Operating Fund
 5/31/2026

CURRENT ASSETS

Cash	4,173,684
Receivables	288,363
HST Receivable	268,022
Inventory	63,320
Gen Operating due to/from Util Operating	(78,844)
Total Current Assets	<u>4,714,545</u>
Other Assets:	
Projects	<u>1,117,426</u>
TOTAL ASSETS	<u><u>5,831,970</u></u>

CURRENT LIABILITIES AND EQUITY

Accounts Payable	1,020,991
Other Payables	1,146,815
Gen Operating due to/from Gen Reserves	330,151
Gen Operating due to/from Gen Capital	120,500
Accrued Sick Leave	58,545
Accrued Pension Obligation Y/E	(119,900)
Accrued Retirement Allowance	464,156
Def. Rev-Quispamsis/Library Share	35,420
TOTAL LIABILITIES	<u><u>3,056,679</u></u>

EQUITY

Retained Earnings	479,535
Surplus/(Deficit) for the Period	<u>2,295,757</u>
	<u><u>2,775,292</u></u>
	<u><u>5,831,970</u></u>

Town of Rothesay

Statement of Revenue & Expenditure

5 Months Ended 5/31/2026

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT Y-T-D	BUDGET Y-T-D	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
REVENUE							
Warrant of Assessment	2,006,160	2,006,160	10,030,798	10,030,798	(0)		24,073,917
Sale of Services	41,026	25,675	300,107	238,375	61,732		534,000
Services to Province of New Brunswic	0	0	0	0	0		80,000
Other Revenue from Own Sources	313,375	7,861	522,479	44,112	478,367		99,138
CORE Equalization	3,917	4,472	19,583	22,358	(2,775)		53,660
Conditional Transfers	13,613	14,000	21,113	14,000	7,113		47,000
Other Transfers	50,000	50,000	362,285	362,285	0		712,285
	<u>\$2,428,091</u>	<u>\$2,108,167</u>	<u>\$11,256,366</u>	<u>\$10,711,929</u>	<u>\$544,437</u>		<u>\$25,600,000</u>
EXPENSES							
General Government Services	237,470	225,716	1,443,974	1,417,466	(26,507)		3,082,039
Protective Services	795,169	782,298	3,253,956	3,261,082	7,125		6,858,426
Transportation Services	311,783	319,686	2,177,743	2,118,572	(59,170)		4,677,215
Environmental Health Services	103,532	95,583	395,493	397,917	2,424		947,000
Environmental Development	70,044	86,030	293,925	362,917	68,993		949,703
Recreation & Cultural Services	252,602	263,688	1,175,039	1,100,635	(74,404)		3,149,897
Fiscal Services	42,137	50,067	220,479	55,067	(165,412)		5,935,720
	<u>\$1,812,736</u>	<u>\$1,823,068</u>	<u>\$8,960,609</u>	<u>\$8,713,657</u>	<u>(246,952)</u>		<u>\$25,600,000</u>
Surplus (Deficit) for the Year	<u>\$615,355</u>	<u>\$285,099</u>	<u>\$2,295,757</u>	<u>\$1,998,272</u>	<u>\$297,485</u>		<u>\$ (0)</u>

Statement of Revenue & Expenditure
5 Months Ended 5/31/2026

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT Y-T-D	BUDGET YTD	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
REVENUE							
Sale of Services							
Bill McGuire Memorial Centre	7,094	3,333	22,707	16,667	6,040		40,000
Wells Canopy revenue	1,850	1,000	5,253	5,000	253		12,000
Town Hall Rent	9,769	8,333	49,344	41,667	7,678		100,000
Community Garden revenue	540	0	880	1,000	-120		1,000
Fox Farm & Neil St Rental revenue	4,000	0	4,000	0	4,000		0
Arena Revenue	2,122	208	174,024	133,542	40,482	1	253,500
Recreation Programs	15,651	12,800	43,899	40,500	3,399		127,500
	41,026	25,675	300,107	238,375	61,732		534,000
Other Revenue from Own Sources							
Licenses & Permits	19,611	4,792	56,670	24,058	32,612	2	57,600
Interest & Sundry	13,132	2,500	42,116	12,500	29,616	3	30,000
Miscellaneous	-25	569	9,240	2,846	6,395		6,830
RICC Donations & Sponsorships	280,657	0	409,744	0	409,744	4	0
Local Improvement Levy Mulberry Lane	0	0	4,708	4,708	0		4,708
	313,375	7,861	522,479	44,112	478,367		99,138
Conditional Transfers							
Canada Day Grant	2,410	2,000	2,410	2,000	410		2,000
Grant - Other	0	0	7,500	0	7,500		0
Grant - Students	11,203	12,000	11,203	12,000	-797		45,000
	13,613	14,000	21,113	14,000	7,113		47,000
Other Transfers							
Surplus of 2nd Previous Year	0	0	112,285	112,285	0		112,285
Utility Fund Transfer	50,000	50,000	250,000	250,000	0		600,000
	50,000	50,000	362,285	362,285	0		712,285
EXPENSES							
General Government Services							
Legislative							
Mayor	5,103	4,742	22,119	23,708	1,589		56,900
Councillors	13,716	14,833	69,561	74,167	4,605		178,000
Regional Service Commission 9	4,881	4,881	24,405	24,405	-0		58,573
Other	120	3,228	1,925	16,142	14,217		38,741
	23,820	27,685	118,011	138,423	20,411		332,214
Administrative							
Administration - Wages & Benefits	146,454	140,215	583,199	525,412	-57,787		1,299,223
Office Building	21,653	12,417	129,916	115,583	-14,333		204,000
Supplies	20,589	19,250	186,152	179,167	-6,985		287,000
Solicitor	0	0	24,721	24,721	0		50,000
Professional Fees	12,384	14,583	12,384	14,583	2,199		35,000
Other	12,109	10,425	75,283	69,624	-5,658		121,598
	213,188	196,890	1,011,655	929,091	-82,565		1,996,821
Other General Government Services							
Website/Other	0	250	1,418	1,250	-168		3,000
Community Communications (Team)	110	892	2,176	4,458	2,282		10,700
Civic Relations	34	0	11,452	1,500	-9,952		1,500
Insurance	0	0	268,158	286,545	18,387		286,545
Donations	0	0	7,500	36,500	29,000		36,500
Cost of Assessment	0	0	0	0	0		395,059
Property Taxes - L.P.P.	0	0	19,790	19,700	-90		19,700
Fox Farm Rental Expenses	318	0	3,813	0	-3,813		0
	462	1,142	314,307	349,953	35,646		753,004
Total General Government Services	237,470	225,716	1,443,974	1,417,466	-26,507		3,082,039
Protective Services							
Police							
Police Protection	297,237	297,460	1,486,187	1,487,299	1,112		3,569,517
Crime Stoppers	0	0	0	2,800	2,800		2,800
	297,237	297,460	1,486,187	1,490,099	3,912		3,572,317
Fire							
Fire Protection	484,546	484,546	1,413,524	1,413,524	0		2,911,609
Water Costs Fire Protection	0	0	340,000	340,000	0		340,000
	484,546	484,546	1,753,524	1,753,524	0		3,251,609
Emergency Measures							
EMO Director/Committee	0	0	0	1,000	1,000		1,000
	0	0	0	1,000	1,000		1,000
Other							
Animal & Pest Control	215	292	1,075	1,458	383		3,500
Other	13,170	0	13,170	15,000	1,830		30,000
	13,385	292	14,245	16,458	2,213		33,500
Total Protective Services	795,169	782,298	3,253,956	3,261,082	7,125		6,858,426
Transportation Services							
Common Services							
Administration (Wages & Benefits)	210,673	214,356	800,040	784,471	-15,568		1,872,500
Workshops, Yards & Equipment	49,139	50,875	325,065	318,650	-6,415		733,775
Engineering	0	0	0	0	0		10,000
	259,812	265,231	1,125,105	1,103,121	-21,984		2,616,275
Roads & Streets							
Crosswalks & Sidewalks	15,220	7,667	23,509	38,333	14,824		92,000
Culverts & Drainage Ditches	1,064	538	4,661	2,692	-1,969		53,000
Street Cleaning & Flushing	12,827	15,000	62,586	56,750	-3,836		175,000
Snow & Ice Removal	0	0	12,321	10,000	-2,321		20,000
	18	2,500	792,303	743,291	-49,012		1,247,000
	29,129	25,705	895,380	853,066	-42,314		1,587,000
Street Lighting	15,120	15,833	74,895	79,167	4,271		190,000
Traffic Services							
Street Signs	126	0	6,554	0	-6,554		12,000
Traffic Lanemarking	823	9,167	15,634	45,833	30,199		40,000
Railway Crossing	3,370	3,500	16,586	12,900	-3,686		110,000
	4,319	12,667	45,710	58,733	13,024		26,000
							188,000
Public Transit							
Public Transit - Comex Service	3,256	0	23,235	23,235	-0		92,940
Public Transit - Other	146	250	730	1,250	520		3,000
Public Transit - KV Go	0	0	12,688	0	-12,688		0
	3,402	250	36,653	24,485	-12,168		95,940
Total Transportation Services	311,783	319,686	2,177,743	2,118,572	-59,170		4,677,215
Environmental Health Services							

Solid Waste Disposal Land Fill garbage	32,869	25,000	122,984	125,000	2,016	300,000
Solid Waste Disposal Landfill Compost	4,626	3,333	15,144	16,667	1,523	40,000
Solid Waste Collection Fero	42,837	47,250	234,164	236,250	2,086	567,000
Clean Up Campaign	23,200	20,000	23,200	20,000	-3,200	40,000
Total Environmental Health Services	103,532	95,583	395,493	397,917	2,424	947,000

Environmental Development Services

Planning & Zoning						
Administration (Wages and benefits)	46,567	59,538	166,605	218,308	51,702	516,000
Administration	1,026	3,208	15,065	27,692	12,627	151,800
Planning Projects	0	833	3	4,167	4,164	10,000
Heritage Committee	0	0	0	500	500	500
	47,594	63,580	181,673	250,666	68,993	678,300

Envision Saint John	22,450	22,450	112,251	112,251	0	269,403
Tourism	0	0	0	0	0	2,000
	22,450	22,450	112,251	112,251	0	271,403

Total Environmental Development Service	70,044	86,030	293,925	362,917	68,993	949,703
--	---------------	---------------	----------------	----------------	---------------	----------------

Recreation & Cultural Services

Administration (wages and benefits)	53,432	53,654	209,811	196,731	-13,080	465,000
Administration	10,296	3,092	61,183	49,458	-11,725	71,100
RICC Fundraising	18,750	14,821	62,752	56,564	-6,188	134,000
Rothsay Arena	51,240	37,542	219,541	184,638	-34,903	419,000
Parks & Gardens	123,916	110,534	322,608	319,442	-3,166	883,600
Playgrounds and Fields	12,371	13,750	28,979	38,750	9,771	149,000
Rothsay Common Rink	1,054	5,125	80,079	60,205	-19,874	108,200
Memorial Centre	6,486	6,013	34,698	39,053	4,354	81,500
Wells Building	2,586	3,583	29,259	29,917	657	55,000
James Renforth	41	167	2,514	3,258	744	4,425
Beaches	0	0	260	0	-260	66,500
Summer Programs	3,538	2,542	3,856	2,958	-897	107,500
The Hive expenses	2,607	1,921	8,641	9,605	964	23,052
Regional Facilities Operating	0	0	55,327	55,327	0	221,308
Kennebecasis Public Library	9,279	9,279	46,395	46,395	0	111,349
Regional Facilities Capital	-43,016	0	0	0	0	196,363
Special Events	22	1,667	9,137	8,333	-803	45,500
PRO Kids	0	0	0	0	0	7,500

Total Recreation and Cultural Services	252,602	263,688	1,175,039	1,100,635	-74,404	3,149,897
---	----------------	----------------	------------------	------------------	----------------	------------------

Fiscal Services

Debt Charges						
Interest	13,437	13,067	23,735	18,067	-5,667	207,720
Debtenture Payments	37,000	37,000	37,000	37,000	0	528,000
	50,437	50,067	60,735	55,067	-5,667	735,720

Transfers To:

Capital Fund for Capital Expenditures	0	0	0	0	0	5,200,000
Reserve Funds	-8,301	0	159,745	0	-159,745	0
	-8,301	0	159,745	0	-159,745	5,200,000

Total Fiscal Services	42,137	50,067	220,479	55,067	-165,412	5,935,720
------------------------------	---------------	---------------	----------------	---------------	-----------------	------------------

	1,812,736	1,823,068	8,960,609	8,713,657	-246,952	25,600,000
--	-----------	-----------	-----------	-----------	----------	------------

Town of Rothesay

Variance Report - General Fund

Note #		Actual	month ending Budget	5/31/2026 Better/(Worse)	Description of Variance
Revenue					
1	Arena Revenue	\$ 174,024	\$ 133,542	\$ 40,482	Higher than anticipated
2	Licenses & Permits	\$ 56,670	\$ 24,058	\$ 32,612	Timing
3	Interest & Sundry	\$ 42,116	\$ 12,500	\$ 29,616	Conservative budget
4	RICC Donations & Sponsorships	\$ 409,744	\$ -	\$ 409,744	RICC donations not budgeted
Expenses					
<i>General Government</i>					
5	Administration - Wages & Benefits	583,199	525,412	\$ (57,787)	Unbudgeted last pay for 3 people
6	Office Building	129,916	115,583	\$ (14,333)	Renovations to offices and kitchenette
7	Civic Relations	11,452	1,500	\$ (9,952)	Fabiola Martinez art work @ Wells
8	Insurance	268,158	286,545	\$ 18,387	Lower than anticipated
<i>Protective Services</i>					
<i>Transportation</i>					
9	Administration (Wages & Benefits)	800,040	784,471	\$ (15,568)	OT
10	Snow & Ice Removal	792,303	743,291	\$ (49,012)	timing
11	Traffic Signals	15,634	45,833	\$ 30,199	New LED audible signals at Hampton/Marr
12	Public Transit - KV Go	12,688	0	\$ (12,688)	50% of KV Go follow up survey
<i>Environmental Health</i>					
<i>Environmental Development</i>					
13	Administration (wages and benefits)	166,605	218,308	\$ 51,702	Vacant position
14	Adminsitration	15,065	27,692	\$ 12,627	Bylaw enforcement - timing potentially
<i>Recreation & Cultural Services</i>					
15	Administration (wages and benefits)	209,811	196,731	\$ (13,080)	Vacation pay outs, unbudgeted raises
16	Administration	61,183	49,458	\$ (11,725)	Jackets for staff
18	Rothesay Arena	219,541	184,638	\$ (34,903)	Power and W&S higher than anticipated, new position of Arena Coordi
19	Rothesay Common Rink	80,079	60,205	\$ (19,874)	Annual service agreement doubled in price/ Power higher than anticipa
<i>Fiscal Services</i>					
20	Reserve Funds	\$ 159,745	\$ -	\$ (159,745)	RICC donations transfer to reserve

Town of Rothesay

Capital Projects

General Fund

5 Months Ended 5/31/2026

	ANNUAL BUDGET	CURRENT Y-T-D	Remaining Budget
General Government			
G-202*-001 Town Hall Improvements	103,000	2,670	100,330
G-202*-00* IT	15,000	0	15,000
Total General Government	118,000	2,670	115,330
Transportation			
T-202*-00* 2026 Asphalt	1,715,000	76,597	1,638,403
Drainage Improvements Eriskay/Iona	380,000	0	380,000
T-202*-00* Fleet Replacement	680,000	304,345	375,655
T-202*-00* Wiljac Improvements	1,800,000	19,254	1,780,746
T-202*-00* Hillsvieview Crescent	250,000	430	249,570
T-20**-00* Vincent Road	1,400,000	0	1,400,000
T-202*-00* Designated Highway	547,000	0	547,000
Total Transportation	6,772,000	400,626	6,371,374
Recreation			
T-2025-00* Renforth Property study	250,000	98,248	151,752
East Riverside water access	235,000	0	235,000
R-202*-00* Arena Renovation	100,000	31,334	68,666
R-202*-00* RICC	2,820,000	574,441	2,245,559
R-202*-00* Wells Trail Connector	2,800,000	0	2,800,000
Total Recreation	6,205,000	704,022	5,500,978
Carryovers			
R-202*-00* Synthetic Turf	0	3,186	-3,186
R-202*-00* Recreation Equipment	0	4,693	-4,693
	0	7,879	-7,879
Total	\$ 13,095,000	\$ 1,115,197	\$ 11,979,803

Funding	Total	Operating	Reserve	Borrow	CCBF	Grant
General Government	118,000	118,000				
Transportation	6,772,000	1,677,000	80,000	535,000	1,280,000	3,200,000
Recreation	6,205,000	3,405,000				2,800,000
	13,095,000	5,200,000	80,000	535,000	1,280,000	6,000,000

Town of Rothesay

Utility Fund Financial Statements

May 31, 2026

Attached Reports:	
Capital Balance Sheet	U1
Reserve Balance Sheet	U2
Operating Balance Sheet	U3
Operating Income Statement	U4
Variance Report	U5
Capital Summary	U6

Town of Rothesay

Capital Balance Sheet

As at 5/31/2026

ASSETS

Assets:

Capital Assets - Under Construction - Utilities	1,846,329
Capital Assets Utilities Land	119,970
Capital Assets Utilities Buildings	3,295,037
Capital Assets Utilities Equipment	813,621
Capital Assets Utilities Water System	30,912,097
Capital Assets Utilities Sewer System	30,527,595
Capital Assets Utilities Land Improvements	42,031
Capital Assets Utilities Roads & Streets	220,011
Capital Assets Utilities Vehicles	113,001
	67,889,693

Accumulated Amortization Utilites Buildings	(1,194,505)
Accumulated Amortization Utilites Water System	(11,418,506)
Accumulated Amortization Utilites Sewer System	(11,417,878)
Accumulated Amortization Utilites Land Improvements	(42,031)
Accumulated Amortization Utilites Vehicles	(68,490)
Accumulated Amortization Utilites Equipment	(615,146)
Accumulated Amortization Utilites Roads & Streets	(33,724)
	(24,790,280)

TOTAL ASSETS	
	43,099,413

LIABILITIES

Current:

Total Current Liabilities	
	-

Long-Term:

Long-Term Debt	
	8,553,609
Total Liabilities	
	8,553,609

EQUITY

Investments:

Investment in Fixed Assets	
	34,545,804
Total Equity	
	34,545,804
TOTAL LIABILITIES & EQUITY	
	43,099,413

Town of Rothesay

Balance Sheet - Utilities Fund Reserves
5/31/2026

ASSETS

BNS Utility Capital Reserve # 00241 12	2,583,529
Util Reserves due to/from Util Oper	12,038
	<u>\$ 2,595,567</u>

LIABILITIES AND EQUITY

Invest. in Utility Capital Reserve	2,034,234
Invest. in Utility Operating Reserve	124,996
Invest. in Sewerage Outfall Reserve	436,338
	<u>\$ 2,595,567</u>

Town of Rothesay

Utilities Fund Operating Balance Sheet

As at 5/31/2026

ASSETS

Current assets:

Accounts Receivable Net of Allowance	1,392,584
Total Current Assets	1,392,584

Other Assets:

Projects	1,327,811
	1,327,811

TOTAL ASSETS	\$ 2,720,396
--------------	--------------

LIABILITIES

Accrued Payables	14,492
Due from General Fund	(66,806)
Deferred Revenue	8,007
Total Liabilities	(44,307)

EQUITY

Surplus:

Opening Retained Earnings	(1,050)
Profit (Loss) to Date	2,765,753
	2,764,703

TOTAL LIABILITIES & EQUITY	\$ 2,720,396
----------------------------	--------------

Town of Rothesay
Utilities Operating Income Statement
5 Months Ended 5/31/2026

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT YTD	BUDGET YTD	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
RECEIPTS							
Sale of Water	0	0	368,175	329,250	38,925	1	1,250,000
Meter and non-hookup fees	0	0	20,077	15,500	4,577		62,000
Water Supply for Fire Prot.	0	0	340,000	340,000	0		340,000
Local Improvement Levy	0	0	58,686	59,000	(314)		59,000
Sewerage Services	(13,200)	0	2,585,850	2,575,000	10,850	2	2,575,000
Connection Fees	0	6,250	10,425	31,250	(20,825)	3	75,000
Interest Earned	18,396	7,500	63,239	37,500	25,739	4	90,000
Misc. Revenue	750	176	2,100	881	1,219		2,115
Infrastructure Grants	0	0	232,757	0	232,757	5	0
Surplus - Previous Years	0	0	33,385	33,385	0		33,385
TOTAL RECEIPTS	5,946	13,926	3,714,694	3,421,766	292,928		4,486,500
WATER SUPPLY							
Share of Overhead Expenses	20,000	20,000	100,000	100,000	0		240,000
Wages	30,499	42,500	82,063	112,500	30,437	6	260,000
Audit/Legal/Training	6,192	6,500	6,192	10,500	4,308		14,000
Other Water	0	167	598	833	235		2,000
Purification & Treatment	125,177	126,500	228,496	260,167	31,671	7	710,000
Transmission & Distribution	0	8,333	17,766	41,667	23,900		135,000
Power & Pumping	5,706	5,667	29,766	28,333	(1,433)		68,000
Billing/Collections	61	167	297	833	537		2,000
Water Purchased	178	292	645	876	231		1,750
Misc. Expenses	3,947	250	18,406	16,250	(2,156)		18,000
McGuire Road Operating	588	801	4,984	7,754	2,770		17,110
TOTAL WATER SUPPLY	192,348	211,176	489,214	579,713	90,499		1,467,860
SEWERAGE COLLECTION & DISPOSAL							
Share of Overhead Expenses	30,000	30,000	150,000	150,000	0		360,000
Wages	32,500	32,500	162,500	162,500	0		390,000
Audit/Legal/Training	6,192	6,750	6,192	9,750	3,558		15,000
Collection System Maintenance	0	0	12,103	10,000	(2,103)		75,000
Sewer Claims	0	0	11,657	13,000	1,343		26,000
Lift Stations	7,663	12,375	36,993	63,875	26,882	8	152,500
Treatment/Disposal	9,919	9,333	55,893	59,667	3,774		125,000
Misc. Expenses	3,265	1,667	5,125	8,333	3,208		20,000
TOTAL SWGE COLLECTION & DISPC	89,539	92,625	440,462	477,125	36,663		1,163,500
FISCAL SERVICES							
Interest on Bank Loans	0	0	0	0	0		75,000
Interest on Long-Term Debt	19,265	19,265	19,265	19,265	0		312,105
Principal Repayment	0	0	0	0	0		618,035
Transfer to Reserve Accounts	0	0	0	0	0		75,000
Capital Fund Through Operating	0	0	0	0	0		775,000
TOTAL FISCAL SERVICES	19,265	19,265	19,265	19,265	0		1,855,140
TOTAL EXPENSES	301,152	323,066	948,942	1,076,103	127,162		4,486,500
NET INCOME (LOSS) FOR THE PER	(295,206)	(309,140)	2,765,753	2,345,663	420,090		0

Town of Rothesay

Variance Report - Utility Operating

2026-05-31

Note #	Account Name	Actual YTD	Budget YTD	Variance Better(worse)	Description of Variance
Revenue					
1	Sale of Water	368,175	329,250	38,925	Larger consumption compared to past Q's + water break
2	Sewerage Services	2,585,850	2,575,000	10,850	Conservative budget
3	Connection Fees	10,425	31,250	(20,825)	timing
4	Interest Earned	63,239	37,500	25,739	Conservative budget
5	Infrastructure Grants	232,757	0	232,757	WWTP

Water					
6	Wages	40,385	65,000	24,615	1 vacancy due to WCB
7	Purification & Treatment	228,496	260,167	31,671	Timing

Sewer					
8	Lift Stations	36,993	63,875	26,882	Timing on lift station mtce

Fiscal Services

Town of Rothesay

Capital Projects
Utility Fund
5 Months Ended 5/31/2026

	Original BUDGET	Current Y-T-D	Remaining Budget
WATER			
W-202*-00* Well Field and WTP	565,000	105,547	459,453
W-202*-00* Treatment effluent tank re-lining	100,000	20,857	79,143
SCADA	60,000	34,609	25,391
W-202*-00* Hillsvieview Crescent water	420,000	-	420,000
W-202*-00* Wiljac Improvement	800,000	-	800,000
Unbudgeted items:			
Water Model Study	0	\$ 2,034	-2,034
	\$ 1,945,000	\$ 163,047	\$ - \$ 1,781,953

SEWER			
S-202*-00* WWTP	10,000,000	\$ 1,164,764	8,835,236
S-202*-00* Frances Ave lift station replacement	100,000	\$ -	100,000
Rothesay Road sewer shed capacity study	50,000	\$ -	50,000
Unbudgeted items:			
	10,150,000	1,164,764	- 8,985,236

Total Approved	12,095,000	1,327,811	- 10,767,189
-----------------------	------------	-----------	--------------

Carryovers			
Funded from Reserves			
	0	0	0 0
	12,095,000	1,327,811	- 10,767,189

Funding:						
	Total	Operating	Reserves	Borrow	CCBF	Grants
Water	1,945,000	625,000	100,000	\$ 800,000	420,000	
Sewer	10,150,000	150,000	-	\$ 2,667,000		7,333,000
	\$ 12,095,000	\$ 775,000	\$ 100,000	\$ 3,467,000	\$ 420,000	\$ 7,333,000

Town of Rothesay

2026-05-31

219500-60

Donations/Cultural Support	Budget	Paid to date
KV3C (in kind)	2,500.00	-
NB Medical Education Trust	5,000.00	5,000.00
KV Food Basket	5,000.00	
Fairweather Scholarship	1,000.00	
Saint John Theatre Company	1,000.00	
Symphony NB	2,500.00	
sub	17,000.00	5,000.00
Other:	19,500.00	
Junior Achievement NB		250.00
KV Basketball Association		250.00
Lakefield Elementary School		250.00
Gala Ballet Production		500.00
KV Minor Hockey Association		500.00
YMCA - Red Triangle event		250.00
RNS - 2026 Art Show & Sale		500.00
sub	19,500.00	2,500.00
	36,500.00	7,500.00
G/L Balance		7,500.00



ROTHESAY

MEMORANDUM



TO : Council
FROM : Assistant Treasurer Laura Adair
DATE : July 08, 2026
RE : Fairweather Scholarship Donation

Recommendation:

The Finance Committee was unable to meet due to no quorum. A request was received June 29th for the annual 2026 Rothesay High School Fairweather Scholarship which was included as budgeted item. Staff recommend Council adopt the following motion:

Council approve a donation to Rothesay High School in the amount of \$1,000.00 for the Annual 2026 Fairweather Scholarship.



ROTHESAY

PLANNING ADVISORY COMMITTEE MEETING
Rothesay Town Hall Common Room
Monday, July 6, 2026 at 5:30 p.m.



DRAFT

PRESENT: COUNCILLOR DON SHEA
COUNCILLOR PETER LEWIS
KELLY ADAMS, VICE-CHAIRPERSON
MATTHEW GRAHAM
RHEAL GUIMOND
TED HARLEY
COLLEEN LANG

CHIEF ADMINISTRATIVE OFFICER (CAO) BRETT McLEAN
ASSISTANT CLERK LIZ HAZLETT
DIRECTOR OF PLANNING/DEVELOPMENT SERVICES (DPDS) MARK READE

ABSENT: RALPH FORTE, CHAIRPERSON

Vice-Chairperson Adams called the meeting to order at 5:30 p.m.

1. APPROVAL OF THE AGENDA

MOVED by Counc. Shea and seconded by R. Guimond the agenda be approved as circulated.

CARRIED.

2. ADOPTION OF MINUTES

2.1 Regular Meeting of May 4, 2026

MOVED by T. Harley and seconded by Counc. Lewis the Planning Advisory Committee meeting minutes of May 4, 2026 be adopted as circulated.

CARRIED.

3. DECLARATION OF CONFLICT OF INTEREST

N/A

4. NEW BUSINESS

4.1 School Avenue

OWNER:

PID:

PROPOSAL:

Stephen Maltby

MR Investments Inc.

30146708, 30146674

Public Street Vesting (Subdivision)

The applicant, Stephen Maltby, was in attendance. DPDS Reade summarized the report, highlighting that the project received approval from Council in 2024. He noted the item has returned tonight to correct an oversight regarding assent for the creation of public streets and any required Local Government Service Easements – which was omitted by mistake. He noted that the first batch of dwellings has been constructed.

MOVED by Counc. Shea and seconded by T. Harley the Planning Advisory Committee recommends that Rothesay Council assent as per Section 88(2) of the *Community Planning Act*, to the creation and location of public streets Kaitlyn Street, School Street, Glen Court (name to be revised), and Gary Court (name to be revised) as shown on the Glengary Estates Subdivision tentative plan prepared by Hughes Surveys and Consultants dated September 15, 2023, for the subdivision of land (PIDs 30146708 and 30146674).

ROTHESAY

Planning Advisory Committee
Minutes

-2-

6 July 2026

ON THE QUESTION:

Mr. Maltby introduced himself and explained that there is a registered agreement for the project. When he approached DPDS Reade, prepared to subdivide the lots for individual sale, the administrative oversight was discovered. He mentioned that the road and infrastructure are in place, and three homes have been presold.

CARRIED.

MOVED by R. Guimond and seconded by M. Graham the Planning Advisory Committee recommends that Rothesay Council assent as per Section 88(7) of the *Community Planning Act*, to the creation of any required Local Government Service Easements within the lands shown on the Glengary Estates Subdivision tentative plan prepared by Hughes Surveys and Consultants dated September 15, 2023, for the subdivision of land (PIDs 30146708 and 30146674).

CARRIED.

The Committee thanked the applicant and he left the meeting.

4.2	17 Maplecrest Drive	Paul and Stephanie Elson
	OWNER:	Paul and Stephanie Elson
	PID:	00419721
	PROPOSAL:	Conditional Use – Temporary Suite

The applicants were not in attendance. DPDS Reade summarized the report, noting the request adheres to Zoning By-law requirements for floor area, an internal connection, and parking. DPDS Reade mentioned that the temporary suite can be accessed internally, as well as from an existing entrance to the basement. Polling was conducted and no responses were received. Staff recommend approval subject to a condition that the kitchen be removed when the family member is no longer occupying the dwelling. CAO McLean explained that applicants are made aware that the intent is not to create a permanent second unit for future use.

MOVED by T. Harley and seconded by Counc. Shea the Planning Advisory Committee approve a temporary suite as a conditional use located at 17 Maplecrest Drive (PID 00419721) on the following conditions:

1. The applicant shall remove the kitchen from the temporary suite when the family member is no longer occupying the dwelling.

CARRIED.

4.3	340 Renshaw Road	Joe Roberts
	OWNER:	Leroy Hatfield
	PID:	00239350
	PROPOSAL:	2 Lot Subdivision

The property owner, Leroy Hatfield, was in attendance. DPDS Reade summarized the report and the recommendations with the proposed conditions. He noted a polling response was received in favour of the project. In response to inquiries, DPDS Reade advised that access will be through private driveways, and there are no plans to extend Renshaw Road at this time – this will be done in conjunction with future development proposals.

Mr. Hatfield provided an explanation, noting the new lots are for his family members.

ROTHERSAY

Planning Advisory Committee

Minutes

-3-

6 July 2026

MOVED by T. Harley and seconded by Counc. Shea the Planning Advisory Committee grant a variance of 54% to allow for a reduced frontage of approximately 14 meters for the proposed building LOT 2026-01 at 340 Renshaw Road (PID 00239350)

CARRIED.

MOVED by T. Harley and seconded by Counc. Lewis the Planning Advisory Committee grant a variance of 54.3% to allow for a reduced frontage of approximately 13.7 meters on the small remnant lot of PID 00239350.

CARRIED.

MOVED by Counc. Lewis and seconded by Counc. Shea the Planning Advisory Committee grant a variance of 66.67% to allow for a reduced frontage of 10 meters for the proposed large remnant of PID 00239350.

CARRIED.

MOVED by M. Graham and seconded by Counc. Shea the Planning Advisory Committee recommends that Council accept \$9,417.60 as cash in lieu of land for public purposes (LPP) for the proposed building Lots 2026-1 and 2026-2 to be subdivided from 340 Renshaw Road (PID 00239350).

CARRIED.

MOVED by T. Harley and seconded by R. Guimond that the variances be subject to the following conditions:

- a. That a single private sewage lift pump and associated sewage force main be installed in a manhole along the future extension of Renshaw Road to serve the two new dwellings, and possibly the existing dwelling. Sanitary sewer laterals from the dwellings to the new manhole would be gravity flow, with the overall design subject to the approval of the Director of Operations. Maintenance of the pump, laterals, and force main would be the responsibility of the landowners.
- b. That the location of the new dwelling on Lot 2026-1 be subject to the approval of the Development Officer to ensure the ability to extend Renshaw Road in the future is not affected.
- c. That a cross-access agreement for Lots 2026-1, Lots 2026-2 and the remnant lands be prepared and registered on title.

CARRIED.

The Committee thanked the applicant and he left the meeting.

4.4 3 Stack Road

OWNER:

PID:

PROPOSAL:

Terry Henry

Cheryl Linda Charters & Terry Van Henry

00241612

Accessory Building Variances

The applicant was not in attendance. DPDS Reade summarized the report, noting that a second storey was added and the floor area was increased after the initial building permit was approved. Additionally, a front yard setback variance was granted by staff, but the building was constructed closer to the road than what was permitted. Polling was conducted and no responses were received. Staff advised that a recommendation was not provided so that the Committee could determine how to proceed.

ROTHERSAY

Planning Advisory Committee
Minutes

-4-

6 July 2026

The Committee expressed concern regarding setting a precedent, and whether the contractor was aware or unaware of the homeowner's intentions. When questioned, DPDS Reade advised that if the variances are not approved, staff would proceed with by-law enforcement measures to have the applicant comply with the original building permit drawings. He added that the applicant could appeal to the Provincial Appeal Board if the variances are not approved. Further discussion ensued, and CAO McLean advised that the issue was brought to the Town's attention when a public complaint was received.

MOVED by T. Harley and seconded by C. Lang the matter be tabled to request that the property owner and contractor appear before the Committee; and further that the Planning Advisory Committee recommends that staff issue a stop work order, effective immediately.

CARRIED.**4.5 57 Iona Avenue****Amanda Green**

OWNER:

Roberta Matthews

PID:

00245555

PROPOSAL:

Accessory Structure Variance & Flankage Variance

The applicants, Amanda Green and Matt Foster, were in attendance. DPDS Reade summarized the report. He advised that staff recommend the variance for the porch as there is undeveloped right-of-way adjacent to the property, therefore municipal operations would not be impacted. He mentioned that polling responses were received expressing concern that the garage would be used for commercial purposes. Staff confirmed, through on-site visits, that two trailers with mowers are being stored on the property. Staff do not support the variance request for the garage owing to evidence of commercial activity.

Ms. Green and Mr. Foster responded to inquiries, noting the following: the new porch will be a foot wider than the old porch to accommodate a mudroom; the second storey of the garage is for attic space and will not be used as a dwelling; the garage will not be used for commercial purposes but to store camping equipment, bicycles, and the family's six vehicles; the pre-existing porch was removed to work on the drain tile and they are cooperating with Town staff to clean up the property but are limited while construction is underway; the mowers/trailers are for a landscaping business but operations are conducted off-site at the houses of customers; it was described as similar to driving a work truck to site and back home; their two sons help out with the business; and attempts at storing the equipment offsite have been unsuccessful thus far and may take some time.

The applicants reported being warned that their garage would not receive approval unless the mowers were moved. They added they have not seen the polling responses. CAO McLean advised that commercial activity is not permitted in residential areas, and there is a risk the business could grow in the future.

Discussion ensued regarding options. It was noted that an attached garage would not require Committee approval provided that the lot coverage of the building does not exceed 35%. Mr. Foster noted they are not opposed to an attached garage but mentioned that this would limit access to the back of the property, and could impact the small living room and other internal elements. It was also noted the applicants could construct a smaller detached garage that does not require variances. Ms. Green asked if the mowers are the sole concern for the detached garage. CAO McLean advised the size of the garage is also a concern as it is larger than the house.

ROTHESAY

Planning Advisory Committee

Minutes

-5-

6 July 2026

After further discussion the Committee was in favour of the variance for the porch but suggested the garage application be tabled pending further discussion between the applicants and Town staff.

MOVED by T. Harley and seconded by R. Guimond the Planning Advisory Committee grant a variance to reduce the Flankage Setback to 3.45 metres to allow for the addition of an 8ft (2.44m) wide porch on the main dwelling at 57 Iona Avenue (PID 00245555).

CARRIED.

MOVED by Counc. Lewis and seconded by R. Guimond the garage application be tabled pending further discussion between the applicants and the Town.

CARRIED.**5. OLD BUSINESS****TABLED ITEMS****5.1 4 Grove Avenue (PID 00258376) – Setback Variance***No action at this time***5.2 251 Gondola Point Road (PID 00243733) – Temporary Suite***No action at this time***5.3 88 Hampton Road (PID 00245928) – Rezoning***No action at this time***5.4 Cameron Road (Lands South of #5, 7, 9, and 11) – Rezoning to R3***No action at this time***6. CORRESPONDENCE FOR INFORMATION**

N/A

7. DATE OF NEXT MEETING(S)

The next meeting will be held on:

Regular Meeting**TUESDAY**, August 4, 2026 at 5:30 p.m.**8. ADJOURNMENT**

MOVED by Counc. Lewis and seconded by Counc. Shea the meeting be adjourned.

CARRIED.

The meeting adjourned at 6:45 p.m.

CHAIRPERSON_____
RECORDING SECRETARY



ROTHESAY

MEMORANDUM



TO : Mayor Alexander and Council
 FROM : Planning Advisory Committee
 DATE : 6 July 2026
 RE : School Avenue – Public Street Vesting

Recommendation:

- Council assent as per Section 88(2) of the *Community Planning Act*, to the creation and location of public streets Kaitlyn Street, School Street, Glen Court (name to be revised), and Gary Court (name to be revised) as shown on the Glengary Estates Subdivision tentative plan prepared by Hughes Surveys and Consultants dated September 15, 2023, for the subdivision of land (PIDs 30146708 and 30146674).
- Council assent as per Section 88(7) of the *Community Planning Act*, to the creation of any required Local Government Service Easements within the lands shown on the Glengary Estates Subdivision tentative plan prepared by Hughes Surveys and Consultants dated September 15, 2023, for the subdivision of land (PIDs 30146708 and 30146674).

Background:

The Planning Advisory Committee passed the following motions at its regular meeting of Monday, July 6, 2026:

MOVED by Counc. Shea and seconded by T. Harley the Planning Advisory Committee recommends that Rothesay Council assent as per Section 88(2) of the *Community Planning Act*, to the creation and location of public streets Kaitlyn Street, School Street, Glen Court (name to be revised), and Gary Court (name to be revised) as shown on the Glengary Estates Subdivision tentative plan prepared by Hughes Surveys and Consultants dated September 15, 2023, for the subdivision of land (PIDs 30146708 and 30146674).

CARRIED.

MOVED by R. Guimond and seconded by M. Graham the Planning Advisory Committee recommends that Rothesay Council assent as per Section 88(7) of the *Community Planning Act*, to the creation of any required Local Government Service Easements within the lands shown on the Glengary Estates Subdivision tentative plan prepared by Hughes Surveys and Consultants dated September 15, 2023, for the subdivision of land (PIDs 30146708 and 30146674).

CARRIED.



To: Chair and Members of the Rothesay Planning Advisory Committee
From: Mark Reade, P.Eng., RPP, MCIP – Director of Planning and Development Services
Date: July 2, 2026
Subject: Public Street Vesting – School Avenue

Applicant:	Stephen Maltby	Property Owner:	MR Investments Inc.
Mailing Address:	16 Arthur Avenue Rothesay, NB E2E 6A7	Mailing Address:	16 Arthur Avenue Rothesay, NB E2E 6A7
Property Location:	School Avenue/Kaitlyn Street	PIDs:	30146708, 30146674
Plan Designation:	Medium Density (Residential)	Zone:	R4 – Multi-Unit Residential
Application For:	Public Street Vesting (Subdivision)		
Input from Other Sources:	N/A – Completed with original application		

ORIGIN:

Rothesay's Planning Advisory Committee (PAC) considered a rezoning and subdivision application in November 2023 for lands at the end of School Street and Kaitlyn Street for the development of 54 townhouse units. The Committee recommended Rothesay Council rezone the site to R4 – Multi-Unit Residential, enter into the required Development Agreement, and accept a 4897m² parcel as Land for Public Purposes (LPP).

Council considered the rezoning through the Public Hearing process with Third Reading given to the rezoning on January 8, 2024. Council also resolved to enter into the required Development Agreement and assent lands for Public Purposes.

The Development also involves new Public Streets to serve the townhouse units. Under the Section 88(1) of the *Community Planning Act*, Council must also assent to the Public Streets. This assent was not given for the proposed development.

The Developer has completed the first area of townhouses and section of Kaitlyn Street and is ready to register the subdivision plan to create the individual townhouse lots and Public Street (Kaitlyn Street extension). During the review of the Subdivision Plan by the Development Officer, it was noted the formal assent to the Public Street was not given when the application was considered by PAC and Council in late-2023 and 2024.

Staff are recommending the necessary assents to the Public Streets and Local Government Services Easements that may be required to accommodate any underground municipal infrastructure not located within a Public Street right-of-way.

Staff note the street names Glen Court and Gary Court are currently in use within the Town and region Staff will work with the developer to identify alternate street names for these two Public Streets.

POLLING:

Polling was conducted for the original 2023 rezoning and subdivision application which received Council's approval. Additional polling was not conducted given the administrative nature of the required street vesting.

RECOMMENDATION:

It is recommended the Rothesay PAC consider the following motions:

- a) That Rothesay Council assent as per Section 88(2) of the *Community Planning Act*, to the creation and location of public streets Kaitlyn Street, School Street, Glen Court (name to be revised) and Gary Court (named to be revised) as shown on the Glengary Estates Subdivision tentative plan prepared by Hughes Surveys and Consultants dated September 15, 2023, for the subdivision of land (PIDs 30146708, 30146674).
- b) That Rothesay Council assent, as per Section 88(7) of the *Community Planning Act*, to the creation of any required Local Government Service Easements within the lands shown on the Glengary Estates Subdivision tentative plan prepared by Hughes Surveys and Consultants dated September 15, 2023, for the subdivision of land (PIDs 30146708, 30146674).



Report Prepared by: Mark Reade, P.Eng., RPP, MCIP

Map 1 – Air Photo

Map 2 – Future Land Use

Map 3 - Zoning

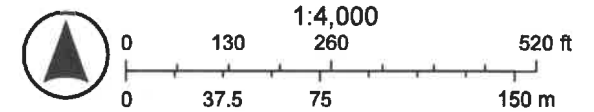
Attachment A – Tentative Plan of Subdivision

School Avenue / Kaitlyn Street - Air Photo

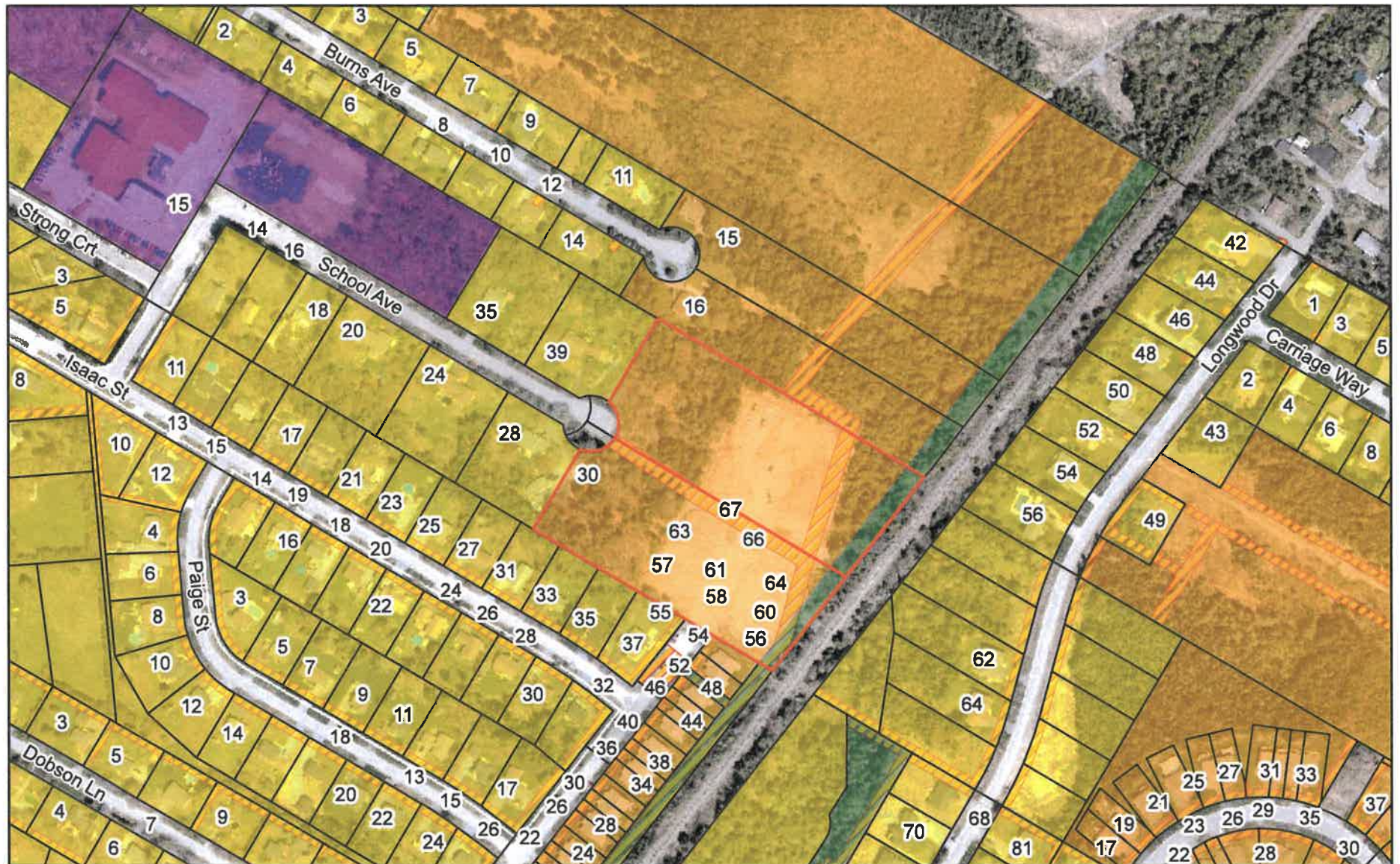


2026-07-03

Property_Owner-Copy Street
 Property_Owner Encumbrance
 CivicAddress

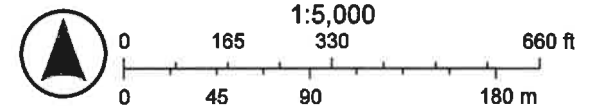


School Avenue / Kaitlyn Street - Future Land Use

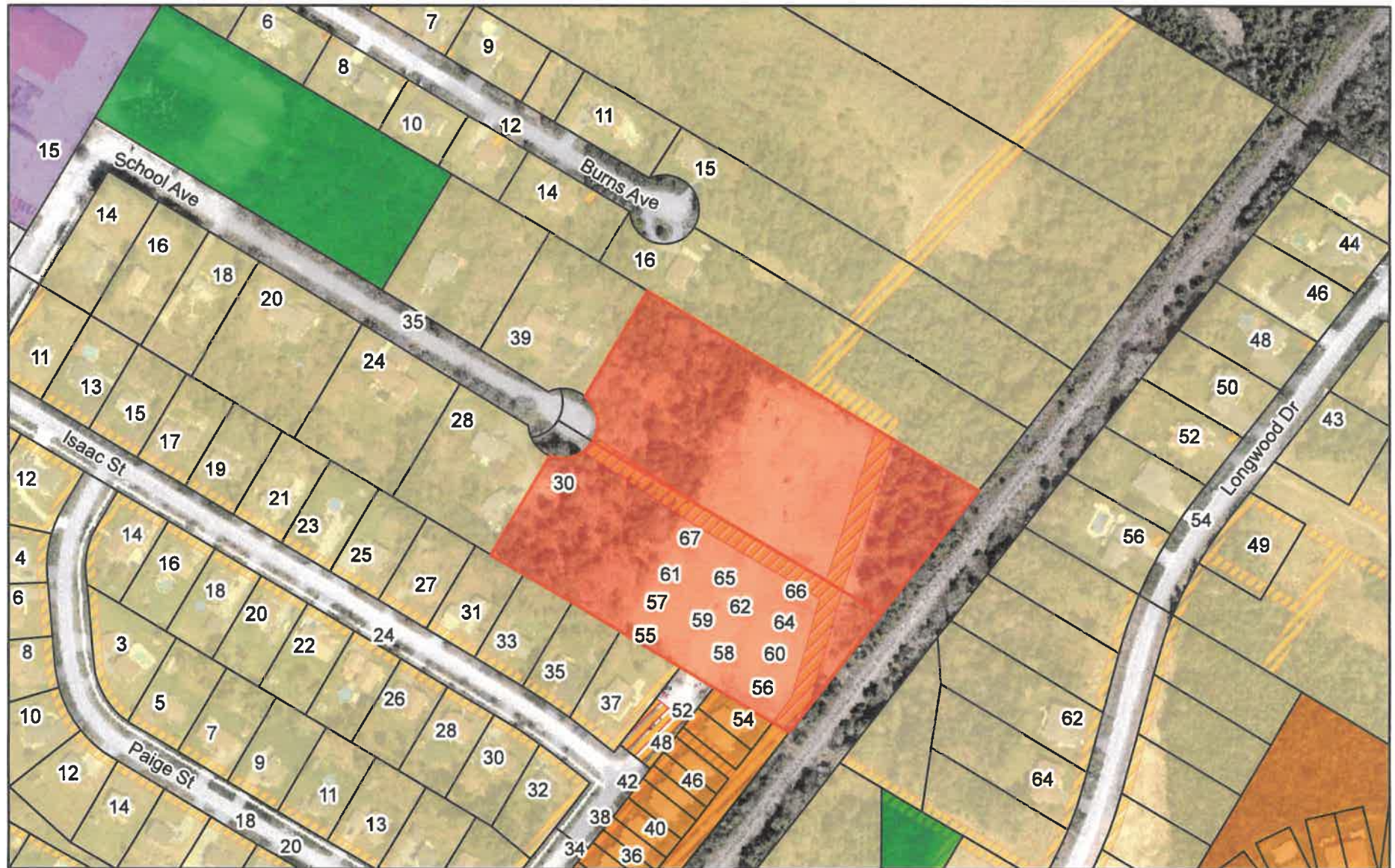


2026-07-03

- | | |
|--|---|
| Property_Owner-Copy FutureLandUse | Institutional |
| Property_Owner | Low Density |
| CivicAddress | Medium Density |
| | Park & Conservation |
| | Encumbrance |
| | Street |

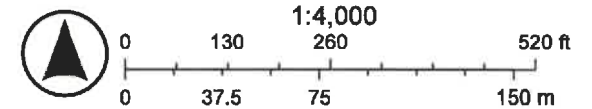


School Avenue / Kaitlyn Street - Zoning



2026-07-03

- | | | |
|--|---|---|
| Property_Owner-Copy Zoning | R4 | Street |
| Property_Owner | R1B | REC |
| CivicAddress | R3 | INSmi |
| | | Encumbrance |





ROTHESAY

MEMORANDUM



TO : Mayor Alexander and Council
 FROM : Planning Advisory Committee
 DATE : 6 July 2026
 RE : 340 Renshaw Road – 2 Lot Subdivision

Recommendation:

- Council accept \$9,417.60 as cash in lieu of land for public purposes (LPP) for the proposed building Lots 2026-1 and 2026-2 to be subdivided from 340 Renshaw Road (PID 00239350).

Background:

The Planning Advisory Committee passed the following motions at its regular meeting of Monday, July 6, 2026:

MOVED by T. Harley and seconded by Counc. Shea the Planning Advisory Committee grant a variance of 54% to allow for a reduced frontage of approximately 14 meters for the proposed building LOT 2026-01 at 340 Renshaw Road (PID 00239350)

CARRIED.

MOVED by T. Harley and seconded by Counc. Lewis the Planning Advisory Committee grant a variance of 54.3% to allow for a reduced frontage of approximately 13.7 meters on the small remnant lot of PID 00239350.

CARRIED.

MOVED by Counc. Lewis and seconded by Counc. Shea the Planning Advisory Committee grant a variance of 66.67% to allow for a reduced frontage of 10 meters for the proposed large remnant of PID 00239350.

CARRIED.

MOVED by M. Graham and seconded by Counc. Shea the Planning Advisory Committee recommends that Council accept \$9,417.60 as cash in lieu of land for public purposes (LPP) for the proposed building Lots 2026-1 and 2026-2 to be subdivided from 340 Renshaw Road (PID 00239350).

CARRIED.

MOVED by T. Harley and seconded by R. Guimond that the variances be subject to the following conditions:

- a. That a single private sewage lift pump and associated sewage force main be installed in a manhole along the future extension of Renshaw Road to serve the two new dwellings, and possibly the existing dwelling. Sanitary sewer laterals from the dwellings to the new manhole would be gravity flow, with the overall design subject to the approval of the Director of Operations. Maintenance of the pump, laterals, and force main would be the responsibility of the landowners.

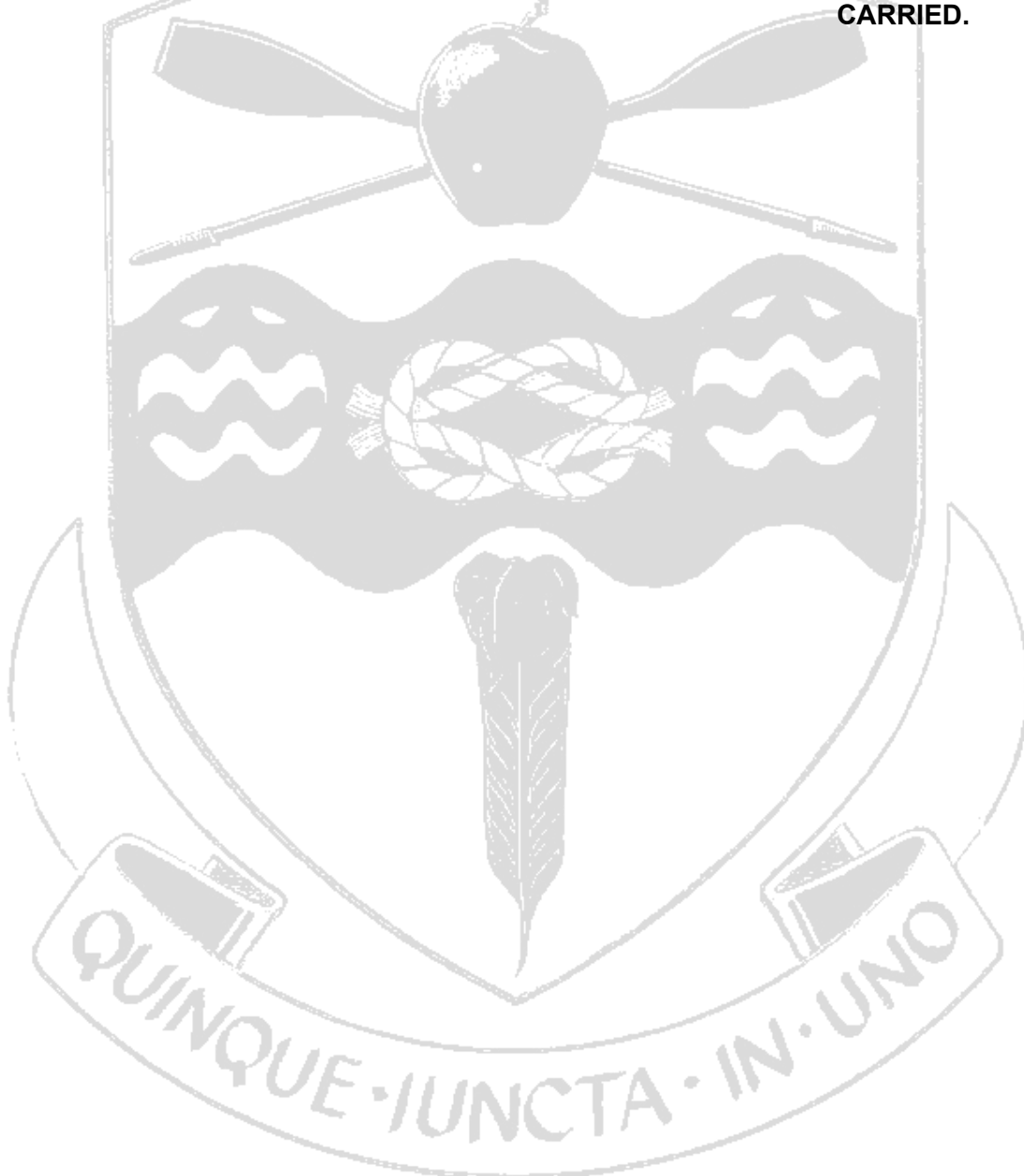
TO: Mayor and Council
FROM: Planning Advisory Committee
RE: 340 Renshaw Road

-2-

6 July 2026

- b. That the location of the new dwelling on Lot 2026-1 be subject to the approval of the Development Officer to ensure the ability to extend Renshaw Road in the future is not affected.
- c. That a cross-access agreement for Lots 2026-1, Lots 2026-2 and the remnant lands be prepared and registered on title.

CARRIED.



**Planning Advisory Committee**July 6th, 2026**To: Chair and Members of Rothesay Planning Advisory Committee****From: Mark Reade, P.Eng., RPP, MCIP**
Director of Planning and Development Services**Date: July 6th, 2026****Subject: 2 Lot Subdivision – Renshaw Road**

Applicant:	Joe Roberts	Property Owner:	Leroy Hatfield
Mailing Address:	30 Thorne Ave., Saint John E2J 1W6	Mailing Address:	340 Renshaw Rd., Rothesay E2H 2T4
Property Location:	340 Renshaw Rd	PID:	00239350
Plan Designation:	Low Density	Zone:	R1B - Single Family Residential - Standard
Application For:	Frontage Variances and Money in Lieu of Land for Public Purposes		
Input from Other Sources:	Polling, Police, KVFD, Operations		

Origin:

An application to subdivide 41,787.62m² (10.3 acres) of land on Renshaw Road (PID 00239350) made by Joe Roberts to create two residential lots for Single Family homes.

Background:

The lot at the end of Renshaw Road is zoned Single Family Residential – Standard (R1B) and is 41,787.62m² (10.3 acres). There is an existing Single-Family Dwelling on the property.



Figure 1 – 340 Renshaw Rd

The R1B Zone permits lots with a minimum area of 1350 square meters (1/3 acre) and with 30 meters of public road frontage and a minimum lot depth of 45 metres. The proposed new Lot 2026-1 is 4010m² (0.99 acres) and Lot 2026-2 would be 4,710m² (1.16) acres. Variances are requested, as the proposed frontage of the new lot 2026-1 is only 14 metres, requiring a variance of 54%. The proposed frontage from small remnant with the existing dwelling has a proposed frontage of 13.7 metres, requiring a Variance of 54.3% and the proposed frontage of the large remnant has a proposed frontage of 10 metres, requiring a variance of 66.67%.

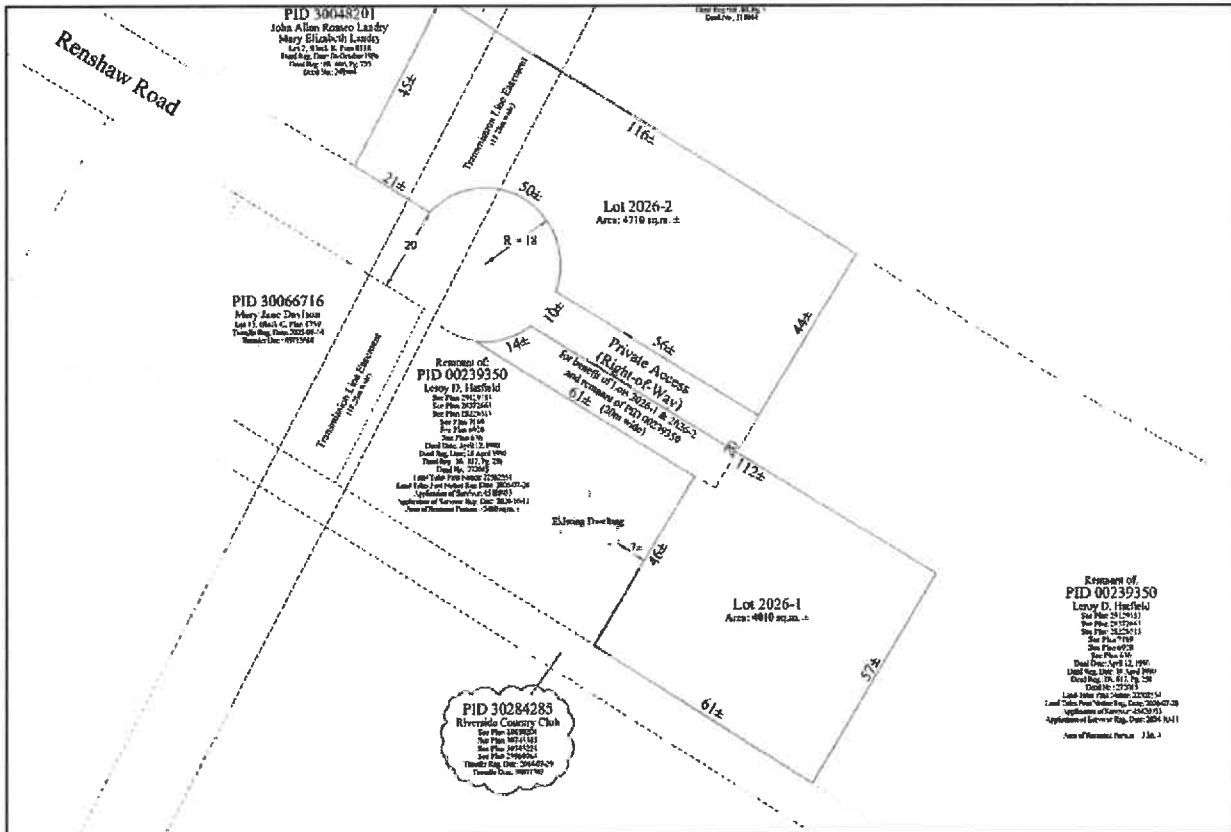


Figure 2-340 Renshaw Road Proposed Subdivision

Staff reviewed the Tentative Plan Drawing (see Attachment A) submitted by Joe Roberts of CFM on behalf of Leroy Hatfield, and can confirm that the proposed lots are suitable for development and capable of being developed such that the new home would meet the required setbacks, lot coverage and all other relevant requirements for a single-family dwelling in the R1B zone, while the remaining lot and house will maintain conformity with the R1B zone. All the lots and remnants will have frontage on Public Street.

SERVICING CONSIDERATIONS

The existing dwelling on the site has a private sewage lift pump that is connected to the gravity sanitary sewer on Renshaw Road. Staff have reviewed sanitary sewer servicing and are recommending a condition on the variances related to sanitary sewer servicing. The condition would require that a single private pump and associated sewage force main be installed in a manhole along the future extension of Renshaw Road to serve the two new dwellings, and possibly the existing dwelling. The new dwellings

would have gravity laterals to the pump. Maintenance of the pump, laterals, and force main would be the responsibility of the landowners.

Staff also recommend the following conditions:

- a) a condition requiring the location of the new dwelling on Lot 2026-1 to be subject to the approval of the Development Officer to ensure the ability to extend Renshaw Road in the future is not affected.
- b) a condition requiring a cross-access agreement for Lots 2016-1, Lots 2026-2 and the remnant lands.

LAND FOR PUBLIC PURPOSES

Section 75 (1) g of the *Community Planning Act* gives Council the discretionary authority to determine what amount of money if any could be accepted as Money in Lieu of Land for Public Purposes. In lieu of land set aside under Section 5.1 of Rothesay's Subdivision By-Law¹, Council would ordinarily require that a sum of money be paid to the municipality in the amount of 8% of the market value of the proposed new Lots 2026-1 & 2026-2. When the subdivision plan is submitted for approval, Staff calculate the market value of the new lots using \$13.50 per square meter as stated in Schedule C of the By-law 4-10.

If the applicant disagrees with the Town's calculation of the land's market value for the vacant LOTS 2026-1 and 2026-2 then they have the option of retaining, at their cost, a certified, independent appraiser to determine the true market value of the land. At 8,720m² at \$13.50 per square metre is \$117,720. Accordingly, the Town is entitled to 8% of that value. The proposed cash in lieu of Land for Public Purposes is **\$9,417.60** for the proposed LOTS 2026-1 and 2026-2.

POLLING

Polling was conducted for the proposed subdivision and as of July 2, 2026, no feedback was received.

RECOMMENDATION:

Staff are recommending that PAC consider the following MOTIONS as follows:

- A. PAC **HEREBY**, Grants a variance of 54% to allow for a reduced frontage of approximately 14 metres for the proposed building LOT 2026-1 at 340 Renshaw Road (PID 00239350).
- B. PAC **HEREBY**, Grant a variance of 54.3% to allow for a reduced frontage of approximately 13.7 metres on the Small Remnant lot of PID 00239350.
- C. PAC **HEREBY**, Grants a variance of 66.67% to allow for a reduced frontage of 10 metres for the proposed large remnant of PID 00239350.
- D. PAC **HEREBY**, recommends that Council accept is **\$9,417.60** as cash in lieu of LPP for the proposed building Lots 2026-1 and 2026-2 to be subdivided from 340 Renshaw Rd (PID 00239350).

¹ Rothesay Subdivision By-law No. 4-10: Section 5.1 Land For Public Purposes - Amount of Land to be Provided to the Town "land in the amount of ten percent (10%) of the area of the subdivision, exclusive of the public streets, at such a location as assented to by Council pursuant to the Act, is to be set aside as "Land for Public Purposes" and so indicated on the plan."

E. That the above variances be subject to the following conditions:

- a. That a single private sewage lift pump and associated sewage force main be installed in a manhole along the future extension of Renshaw Road to serve the two new dwellings, and possibly the existing dwelling. Sanitary sewer laterals from the dwellings to the new manhole would be gravity flow, with the overall design subject to the approval of the Director of Operations. Maintenance of the pump, laterals, and force main would be the responsibility of the landowners.
- b. That the location of the new dwelling on Lot 2026-1 to be subject to the approval of the Development Officer to ensure the ability to extend Renshaw Road in the future is not affected.
- c. That a cross-access agreement for Lots 2026-1, Lots 2026-2 and the remnant lands be prepared and registered on title.

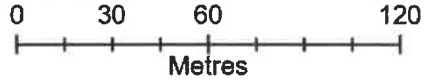
Attachments:

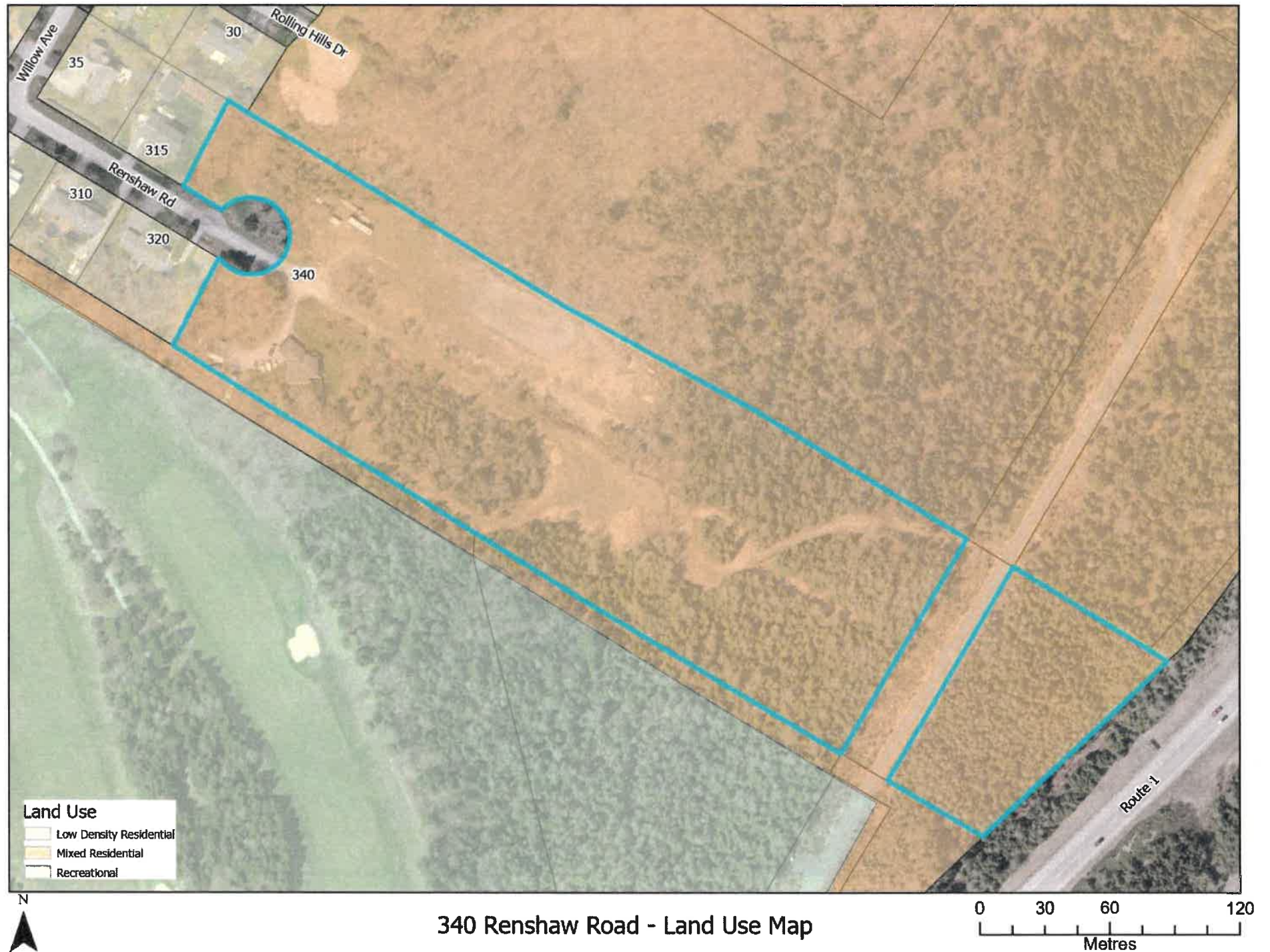
Map 1	Air Photo
Map 2	Future Land Use
Map 3	Zoning
Attachment A	Proposed Subdivision Plan



Report by: Darcy Hudson, Assistant Development Officer / GIS Technician

Date: July 3, 2026







1. Enter 0.000

[illegible]

Lowell's Dependence

We, the undersigned do hereby certify that we are the registered owners of the property being subdivided herein and do hereby grant approval to this plan, as its interests may appear.

Larry R. Manning, Director

No person may copy, reproduce, offer or distribute this plan in part or whole without written consent from Custom Fabricators & Merchants Limited/ Fabricators at Wholesale Industries Limited (operating as CFM). The information conveyed on this plan is issued to and may be relied upon solely by the client for whom the plan was prepared. Reliance on such information by third parties shall be at their own risk and we CFM assume no responsibility or liability with respect to any such reliance.

PID 30160303
Kingshurst Manor Ltd.
 Site Plan 20126666
 See Plan 20129161
 Site Plan 20177515
 See Plan 20236455
 Dued Reg. Date: 31 July 1957
 Dued Reg. No. 64, Pg. 7
 Dued No.: 318044

PID 30048201
John Allan Romeo Landry
Mary Elizabeth Landry
 Lot 2, Block 8, Plan 8118
 Food Reg. Dist. (7) October 1996
 Food Reg. - St. John, Pg. 775
 Doc No.: 261996

PID 00443911
Miguel Angel Sepulveda
Lot 74-S, Pkm 539J
Transfer Doc: 41437048
Registered: 2021-06-22

PID 30066716
Mary Jane Davison
 Lot 13, Block C, Plan R759
 Transfer Reg. Date: 2025-01-16
 Transfer Doc: 45712618

Remains of:
PID 00239350
Leroy D. Hatfield
See Plan 20120113
See Plan 20372664
See Plan 20322451
See Plan 7189
See Plan 0420
See Plan 636
Dead Date: April 12, 1990
Dead Reg. Date: 18 April 1990
Dead Reg. No. 897, pg. 208
Dead No: 272015
I and Tullen Print Notice: 2210255
I and Tullen Print Notice Reg. Date: 20030505
Application of Survivor: 45 C0071
Application of Survivor Reg. Date: 20030505
Date of Placement: 20030505 - 24010205

PID 30284285
Riverside Country Club
 See Plan 30830281
 See Plan 30741313
 See Plan 30743224
 See Plan 20540064
 Transfer Reg. Date: 2014-07-29
 Transfer Cuz.: 30017903

Remnant of:
PID 00239350
Leroy D. Hatfield
 See Plan 29128115
 See Plan 28572219
 See Plan 28225613
 See Plan 7189
 See Plan 6020
 See Plan 636
 Dated Case: April 12, 1980
 Used Reg. Date: 18 April 1980
 Used Reg. ID #: 7189 258
 (Word No.: 27201)
 Last 11 bits First Name: 22262534
 Last 11 bits First Name Reg. Date: 2096-07-29
 Application of Survivor: 45420703
 Application of Survivor Reg. Date: 2024-10-11
 Army of Margaret Protocol: This A

1. Direction shown on this plan are New Brunswick Grid reference, referenced to the following observations.
2. The following are grid coordinates and MAGNETIC declination (within 500' of the survey) and the following are grid coordinates (MAGNETIC declination within 500' of the survey).
3. Area of survey outlined (this _____)
4. All Computations performed and coordinates shown on this plan are based on the New Brunswick State Plane (NAD 83) and the following are grid coordinates (MAGNETIC declination within 500' of the survey) as recorded by Services New Brunswick's Aerial Control System.
5. Registered descriptions and plans shown are those filed in the Land and Registry office.
6. Non-Registered descriptions and plans are marked as such.
7. Legal title, encumbrances and/or easements to be shown by a lawyer.
8. During Planning of the project, the survey will be conducted by a Development Officer.
9. Field Survey Completed on 03/06/2008, 2028.
10. Collection of points of total disbursements are shown only as the surveyor's best estimate.

4. **Legend**

	New Branches GIS Manager
	Calculated Points
	Survey Marker Placed
	Survey Van Not Found
	Survey Marker Found
	Iron Pipe Found
	Found Iron Van Found
	Utility Pole / Wire
	Subject Property
	Fence
	Building/structure
	Utility Structure
	Service Meter Structure, Property
	Parcel Identifier
	Acquisition of New Branches
	Surveyor - Functions the
	Coordinate of New Branches

N.B. Coordinate Table Values

[illegible]

Российская Федерация

- To dedicate a new Private Room, a Right-of-Way for access to the 2 new residential lots and also the easement for the lot and residential lots owners and the owner of the common property (with existing building), PO 0022631

CFM Fuller & Co. Inc. 1000 N. 1st St. Suite 1000
Phoenix, AZ 85004-1000

Subdivision Plan
 Lot 1 of Field Subdivision
 376 Ponds Road
 Pittsford, New York
 Town of Pittsford, Village of Newburgh
 County of Ulster

Faculty Certificate

I, hereby certify that the survey shown on this plan is correct and meets the requirements of the Association of New Brunswick Land Surveyors.

Joseph A. Roberts, NELS # 403

Scale Bar

Age Group	No opinion (%)	Not a problem (%)	Problem (%)	Very serious problem (%)
0-10	10	10	10	10
11-20	10	10	10	10
21-30	10	10	10	10
31-40	10	10	10	10
41-50	10	10	10	10
51-60	10	10	10	10
61-70	10	10	10	10
71+	10	10	10	10

From By	1. Revenue	Account No	M. P. 2004	Old Balance, \$0	Balance	0
To	1 900	Account No	1113061	By	Sum	44 15 200
						61



BUILDING PERMIT REPORT

6/1/2026 to 6/30/2026

Date	Building Permit No	Property Location	Nature of Construction	Value of Construction	Building Permit Fee
06/30/2026	BP2026-00015	24 ROTHESAY PARK RD	ADDITION	\$150,000.00	\$1,087.50
06/25/2026	BP2026-00027	56 MALISEET DR	DECK	\$11,000.00	\$79.75
06/18/2026	BP2026-00033	47 LONGWOOD DRIVE	SINGLE FAMILY	\$300,000.00	\$2,175.00
06/22/2026	BP2026-00050	6 CAMERON RD	DECK	\$5,000.00	\$36.25
06/05/2026	BP2026-00070	2 GREENBRIER ST	IN GROUND POOL	\$100,000.00	\$725.00
06/09/2026	BP2026-00072	8 RIVER RD	DECK	\$5,000.00	\$36.25
06/12/2026	BP2026-00073	4 FALL LANE	IN GROUND POOL	\$75,000.00	\$543.75
06/15/2026	BP2026-00079	2392 ROTHESAY RD	DECK	\$10,000.00	\$72.50
06/01/2026	BP2026-00081	10 KIMBERLY DR	STORAGE SHED	\$6,000.00	\$43.50
06/16/2026	BP2026-00083	36 ANNA AVE	SOLAR	\$26,235.00	\$195.75
06/04/2026	BP2026-00084	17 MAPLECREST DR	WINDOWS	\$3,000.00	\$21.75
06/02/2026	BP2026-00085	50 HIGHLAND AVE	STORAGE SHED	\$2,000.00	\$20.00
06/12/2026	BP2026-00087	1982 ROTHESAY RD	WINDOWS	\$6,600.00	\$50.75



BUILDING PERMIT REPORT

6/1/2026 to 6/30/2026

Date	Building Permit No	Property Location	Nature of Construction	Value of Construction	Building Permit Fee
06/10/2026	BP2026-00089	52 SPRUCEWOOD AVE,	WINDOWS	\$31,234.24	\$232.00
06/10/2026	BP2026-00090	46 GREEN RD,	WINDOWS	\$19,044.47	\$145.00
06/09/2026	BP2026-00091	223 GONDOLA POINT RD,	RENOVATION	\$1,800.00	\$20.00
06/19/2026	BP2026-00092	8 CARRIAGE WAY,	DECK	\$10,000.00	\$72.50
06/11/2026	BP2026-00093	3 CORAL LANE,	DECK	\$5,500.00	\$43.50
06/23/2026	BP2026-00094	45 THIRD ST,	SOLAR	\$40,545.00	\$297.25
06/26/2026	BP2026-00095	4 ALLISON DR, ROTHESAY,	ACCESSORY STRUCTURE	\$212,000.00	\$1,537.00
06/26/2026	BP2026-00096	20 HIGH CLIFF CRT,	FENCE	\$9,000.00	\$65.25
06/29/2026	BP2026-00097	33 BALLPARK RD.	ABOVE GROUND POOL	\$750.00	\$20.00
06/19/2026	BP2026-00099	70 RENSHAW RD,	DECK	\$3,500.00	\$29.00
06/19/2026	BP2026-00100	1 MAPLECREST DR,	FENCE	\$5,000.00	\$36.25



BUILDING PERMIT REPORT

6/1/2026 to 6/30/2026

Date	Building Permit No	Property Location	Nature of Construction	Value of Construction	Building Permit Fee
06/30/2026	BP2026-00102	17 MAPLECREST DR,	SOLAR	\$52,656.75	\$384.25
06/22/2026	BP2026-00104	23 VALPY DR,	SIDING	\$7,000.00	\$50.75
06/30/2026	BP2026-00105	10 SHIPYARD RD,	DECK	\$2,000.00	\$20.00
06/25/2026	BP2026-00106	12 MARR RD,	SELF STORAGE BUILDING	\$5,000.00	\$36.25
06/25/2026	BP2026-00107	11 KINGSWOOD AVE,	DECK	\$13,292.00	\$101.50
Totals:				\$1,118,157.46	\$8,178.25
Summary for 2026 to Date:				\$6,986,415.13	\$50,857.75

2025 Summary

	<u>Value of Construction</u>	<u>Building Permit Fee</u>
Monthly total:	\$3,282,600.00	\$23,814.50
Summary to Date:	\$7,699,074.45	\$55,936.00



70 Hampton Road
Rothesay, NB
E2E 5L5 Canada

Rothesay Council
July 13, 2026

TO: Mayor Alexander and Members of Rothesay Council

SUBMITTED BY:


Brett McLean, CAO

DATE: July 7, 2026

SUBJECT: Development Agreement with 753221 NB Inc. – 79 Donlyn Drive (PID 30305577)

RECOMMENDATION

1. That Council authorize the Mayor and Clerk to enter into the attached Discharge Agreement to discharge Development Agreement # 33687865 associated with PID 30305577.
2. That Council authorize the Mayor and Clerk to enter into the attached Development Agreement with 753221 NB Inc. for the development of a multiple unit building on PID 30305577 as shown on the plans submitted with the application and contained in the Development Agreement.

ORIGIN

At their meeting of April 13, 2026, Rothesay Council tabled consideration of the Development Agreement with 753221 NB Inc. for additional information. The applicant is proposing an 18-unit apartment building at 79 Donlyn Drive (PID 30305577).

At their meeting of January 13, 2025, Rothesay Council approved a motion to discharge Development Agreement #33687865 associated with the property at 79 Donlyn Drive (PID 30305577). This registered Development Agreement provided for the development of an assisted living facility (McNair Manor) that was not constructed on the property. However, a formal motion for the Mayor and Council to execute the Discharge Agreement was not provided nor was a draft Discharge Agreement provided to Council for their consideration.

BACKGROUND

At their meeting of February 2, 2026, Rothesay's Planning Advisory Committee considered the proposal and adopted a motion Council enter into the required Development Agreement for the project. The

Committee also granted the following variances conditional on Council's approval of the Development Agreement:

- a variance allowing for the proposed multiple unit building in lieu of the required moderate density garden homes or town houses adjacent to residentially zoned properties; and
- a variance allowing for the proposed density of 54 units per hectare whereas the Millenium Park (MP) zone limits the density to 50 units per hectare.

On March 16, 2025, Rothesay Council held the required Public Meeting regarding the application. The Millennium Park Zone (MP) requires that any development be subject to a Development Agreement between Rothesay and the Developer.

DISCUSSION

The item was tabled by Council at the April meeting for additional information on the proposal. From discussion at the meeting Staff are providing additional information regarding the lot size considerations for the project and the proponent has provided additional information, included as an attachment to the report, related to market considerations.

The applicant is also prepared to address Council and entertain questions from Council related to the project. Staff note the design of the proposed building seeks to provide an affordable and attainable form of housing for the community. Although the building is not required to have an elevator, and one is not provided, the proposed building contains 6 ground floor units providing a degree of accessibility beyond the legislated code requirements.

Zoning and Variance Considerations

The relationship between lot size and scale of the development has been an issue raised in deliberations on the application. The zoning of the site and area along Millenium Drive, the Millenium Park (MP) Zone, is unique in that while it provides for a mix of residential, commercial, and institutional land uses, any development is subject to a Development Agreement between Rothesay and the developer. This is not widely used by other municipalities in their Zoning By-Laws.

While the MP zone does provide for residential land uses, it does not specify specific dwelling types such as single-unit, townhouse or apartment dwellings as permitted uses. Instead, it regulates permitted residential uses through density by permitting moderate density residential uses (up to 10 units per acre) and higher density residential uses (10 to 20 units per acre or 25 to 50 units/hectare).

The current application proposes a three-storey, 18-unit multiple unit building for the site, with associated parking and landscaping. Single-unit dwellings border the site to the west. An important consideration when a multiple unit building is located adjacent to an area of lower density development is mitigating the impacts of the size and scale of the multiple unit dwelling and parking areas on the adjacent area of lower density residential development. These impacts are typically mitigated by:

- Providing an adequate side or rear yard setback between the multiple unit building and common property line with the area of lower density residential development.
- Providing landscaping, including retaining existing vegetation.
- Locating parking and access areas away from the adjacent low density residential development.

In this case, the building will be setback between 12 and 14 metres from the western property line of the site. This exceeds the minimum required landscaped buffer of 10 metres adjacent to residentially zoned

properties. This area will also be landscaped, and the development agreement requires the retention of the existing treed area adjacent to 77 Donlyn Drive.

Parking and access to the site will be in the eastern portion of the site adjacent to an undeveloped property fronting on Millenium Drive and existing multiple unit building. This eliminates the impact of the driveway and parking area on the adjacent low density residential properties.

Given the above design initiatives, Staff are of the opinion the building and site design mitigate impacts on the adjacent area of low-density residential development.

Lot Area Variance

For residential development, such as the proposed multiple unit building, the MP zone requires a minimum lot size for residential uses that is based on the Attached Residential (R3) Zone. The R3 zone has the following minimum lot size requirements:

The greater of 1200 square metres or 400 square metres per dwelling unit.

This would require a lot area of 7200 square metres for an 18-unit building compared to the 3336 square metre lot area of the subject site.

Given the R3 zone only contemplates lower-density, ground-oriented buildings such as single-unit, two-unit, and townhouse dwellings and not multi unit buildings, its standards do not provide for an appropriate lot size for multiple unit buildings such as the proposed building. The R3 zone is meant to regulate buildings where each dwelling unit has an independent exterior entrance, is of a smaller overall building size, and has dedicated front and rear yards for each dwelling unit. As a result, the 400 square metre minimum lot area in the R3 zone is closely aligned with what a minimum lot area would be within a traditional subdivision development (i.e. 13-15 metre minimum frontage with a 30-metre depth – 390 to 450 square metres), not a multiple unit building.

To assess the reasonableness of the proposal, the minimum lot size requirement of the Multi Unit Residential (R4) Zone is a more appropriate standard as this zone permits multiple unit dwellings and has lot size requirements that relate to this style of building. The minimum lot size in the R4 zone is:

The greater of 1400 square metres or 200 square metres per residential dwelling unit.

In comparison to the R3 lot area standard, the R4 zone requires a larger minimum lot size of 1400 square metres compared to 1200 square metres, but a smaller per unit lot area of 200 square metres. This lower per unit lot area value accounts for the density available through the multiple stories within the multiple unit dwelling, the smaller dwelling unit sizes, and the common use of exterior landscaped areas by all the tenants.

When compared with the standards of the R4 zone, an 18-unit building such as the one proposed for the site, would require a lot area of 3600 square metres, compared to the 3336 square metre lot area of the subject site. This would represent a 7% variance from the R4 zone standard, a zone which allows for a multiple unit building.

Staff also note the following with respect to the proposed development:

- The lot has a sufficient size to accommodate the proposed building while conforming to the required setbacks and providing a greater side yard setback than is required adjacent to the western boundary of the site where a single-unit dwelling is located. The proposed building has a lot

coverage of approximately 15%, below the maximum permitted lot coverage of 40% for the R3 and R4 zones.

- The lot can accommodate the required parking for the 18-unit building while meeting the required side and rear yard setbacks.
- Approximately 50% (49.7%) of the lot is landscaped, exceeding the minimum landscaped requirement of 30% for the MP Zone for residential uses.

It is also worth noting the MP zone requires a minimum lot size of 1500 square metres for commercial and institutional land uses. Staff are of the opinion this provides additional justification for the reasonableness of the development on the lot. Commercial and institutional land uses often involve buildings exceeding one story in height with a comparable footprint to the proposed multi unit building. In addition, commercial land uses often have a larger parking requirement than residential land uses and have additional access considerations for larger vehicles such as delivery vehicles and garbage trucks which must be accounted for in the site circulation design. This would arguably allow for a more intense use on a smaller lot than would occur with the subject application,

Discharge of Past Development Agreement

The property is encumbered by a Development Agreement (Development Agreement # 33687865) between Rothesay and McNair Management Inc. relating to the construction of an assisted living facility on the site. This development was not constructed, and the lands have transacted to the current owner.

At their meeting of January 13, 2025, Rothesay Council resolved to discharge the past Development Agreement, however a draft Discharge Agreement was not provided to Council for their consideration. A draft Discharge Agreement is attached to the report for Council's consideration.

Staff recommend execution of the Discharge Agreement related to the Development Agreement for the previous proposal.

CONCLUSION

Staff are of the opinion the proposed development is of a reasonable scale for the site and meets the intent of Rothesay's Municipal Plan and Zoning By-Law and aligns with the surrounding neighbourhood context. Further, the proposed site design provides buffering that mitigates potential impacts on adjacent low density residential areas. Given this Staff recommend entering into the required Development Agreement for the proposed project.

Attachments

Draft Discharge Agreement
Draft Development Agreement
April 2026 Council Report
Supplementary Information from Developer



Report Prepared by: Mark Reade, P.Eng., RPP, MCIP, Director Planning and Development Services

79 Donlyn Drive - Development Agreement with
~~753331~~ NB Inc.

- 5 -

July 7, 2026

A copy of this report can be obtained by contacting the Rothesay Town Clerk, 70 Hampton Road, Rothesay, NB E2E 5L5 (506-848-6664).

Rothesay

DISCHARGING AGREEMENT

Land Titles Act, S.N.B. 1981, c.L-1.1, s.24

Parcel Identifier of Parcels Burdened by Agreement: 30305577

Owners of Land Parcels: **753221 N.B. INC.**
16 Foxwood Court
Quispamsis, New Brunswick
E2E 0R6 (Hereinafter called the "Developer")

Agreement with: **ROTHESAY**
70 Hampton Road
Rothesay, N.B.
E2E 5L5 (Hereinafter called the "Town")

a body corporate under and by virtue of the Local Governance Act, RSNB 2017, Chapter 18, located in the County of Kings and Province of New Brunswick

WHEREAS the Developer is the registered owner of certain lands located at 79 Donlyn Drive, Rothesay (PID 30305577) and which said lands are more particularly described in Schedule A hereto (hereinafter called the "Lands");

AND WHEREAS the Town entered into a Development Agreement with McNair Management Inc. to allow for the development of an assisted living facility which was registered in Kings County as Document Number 33687865 on April 11, 2014 (hereinafter called the "Existing Agreement");

AND WHEREAS the Developer has requested that the Existing Agreement be discharged;

AND WHEREAS, pursuant to the procedures and requirements contained in the Community Planning Act, Rothesay Council approved this request by resolution at a meeting held on January 13, 2025;

WITNESS that it is agreed that the Lands are HEREBY discharged from the Agreement.

This Agreement shall be binding upon and endure to the benefit of the parties hereto and their respective heirs, administrators, successors and assigns.

IN WITNESS WHEREOF, each of the parties set out below has caused this Agreement, made in duplicate, to be duly executed by its respective, duly authorized officer as of **INSERT DATE**, 2026.

Witness: **753221 N.B. INC.**

Corey O'Dell, Director

Witness: **ROTHESAY**

Matthew Alexander, Mayor

Liz Hazlett, Assistant Clerk

SCHEDULE A

PIDs: | **30305577**

DRAFT

Form 45

AFFIDAVIT OF CORPORATE EXECUTION

Land Titles Act, S.N.B. 1981, c.L-1.1, s.55

Deponent: Corey O'Dell
16 Foxwood Court
Quispamsis, NB
E2E 0R6

Office Held by Deponent: Director

Corporation: 753221 NB Inc.

Place of Execution: Rothesay, Province of New Brunswick.

Date of Execution: _____, 2026.

I, **Corey O'Dell**, the deponent, make oath and say:

- 1. That I hold the office specified above in the corporation specified above, and am authorized to make this affidavit and have personal knowledge of the matters hereinafter deposed to;
- 2. That the attached instrument was executed by me as the officer(s) duly authorized to execute the instrument on behalf of the Corporation;
- 3. the signature "**Corey O'Dell**" subscribed to the within instrument is the signature of me and is in the proper handwriting of me, this deponent.
- 4. the Seal affixed to the foregoing indenture is the official seal of the said Corporation was so affixed by order of the Board of Directors of the Corporation to and for the uses and purposes therein expressed and contained;
- 5. That the instrument was executed at the place and on the date specified above;

DECLARED TO at Rothesay,
in the County of Kings,)
and Province of New Brunswick,)
This ____ day of _____, 2026.)

BEFORE ME:)
)
)
_____)
Commissioner of Oaths)

Corey O'Dell

Form 45

AFFIDAVIT OF CORPORATE EXECUTION

Land Titles Act, S.N.B. 1981, c.L-1.1, s.55

Deponent: **LIZ HAZLETT**
Rothsay
70 Hampton Road
Rothsay, N.B.
E2E 5L5

Office Held by Deponent: **Assistant Clerk**

Corporation: **ROTHERSAY**

Other Officer Who Executed the Instrument: **MATTHEW ALEXANDER**
Rothsay
70 Hampton Road
Rothsay, N.B.
E2E 5L5

Office Held by Other Officer Who Executed the Instrument: Mayor

Place of Execution: Rothsay, Province of New Brunswick.

Date of Execution: _____, 2026

I, **LIZ HAZLETT**, the deponent, make oath and say:

- 1. That I hold the office specified above in the corporation specified above, and am authorized to make this affidavit and have personal knowledge of the matters hereinafter deposed to;
- 6. That the attached instrument was executed by me and **MATTHEW ALEXANDER**, the other officer specified above, as the officer(s) duly authorized to execute the instrument on behalf of the corporation;
- 7. The signature "**MATTHEW ALEXANDER**" subscribed to the within instrument is the signature of Matthew Alexander, who is the Mayor of the town of Rothsay, and the signature "**Liz Hazlett**" subscribed to the within instrument as **Assistant Clerk** is the signature of me and is in the proper handwriting of me, this deponent, and was hereto subscribed pursuant to resolution of the Council of the said Town to and for the uses and purposes therein expressed and contained;
- 8. The Seal affixed to the foregoing indenture is the official seal of the said Town and was so affixed by order of the Council of the said Town, to and for the uses and purposes therein expressed and contained;
- 9. That the instrument was executed at the place and on the date specified above;

DECLARED TO at town of
Rothsay, in the County of Kings,)
and Province of New Brunswick,)
This ____ day of _____, 2026)

BEFORE ME:)
)
)
)

Commissioner of Oaths)

LIZ HAZLETT

Rothsay

DEVELOPMENT AGREEMENT

Land Titles Act, S.N.B. 1981, c.L-1.1, s.24

Parcel Identifier 30305577
of Parcels Burdened
by Agreement:

Owner of Land Parcels: 753221 N.B. INC.
16 Foxwood Court
Quispamsis, New Brunswick
E2E 0R6 (Hereinafter called the "Developer")

Agreement with: Rothsay
70 Hampton Road
Rothsay, New Brunswick
E2E 5L5 (Hereinafter called the "Town")

a body corporate under and by virtue of the Local
Governance Act, RSNB 2021, Chapter 18, located
in the County of Kings and Province of New
Brunswick

WHEREAS the Developer is the registered owner of certain land located
at 79 Donlyn Drive (PID 30305577) and which said lands are more particularly
described in Schedule A hereto (hereinafter called the "Lands");

AND WHEREAS the Developer is now desirous of entering into a
development agreement to allow for the development of one, eighteen (18) unit
apartment building on the Lands as described in Schedules A through C. (herein
after called the "Project")

AND WHEREAS Rothsay Council did, on July 13, 2026
authorize the Mayor and Clerk to enter into a Development Agreement with 753221
N.B. INC. to develop a multiple unit building on the Lands.

NOW THEREFORE THIS AGREEMENT WITNESSETH that for and in the
consideration of the mutual covenants and agreements herein expressed and
contained, the parties hereto covenant and agree as follows:

1. The Developer agrees that the total number of residential units situated on
the Lands shall not exceed one building with a maximum of eighteen (18)
residential apartment units.
2. The Town and Developer agree that the Development Officer may, at their
discretion, consider a reduction in the total area of the multi-unit apartment
building and the resulting applicable and necessary changes to Schedules
B, and C as non-substantive and generally in conformance with this
Agreement.

Schedules

3. The Developer agrees to develop the Lands in a manner, which, in the
opinion of the Development Officer, is generally in conformance with the
following Schedules attached to this Agreement:
 - a. Schedule A Legal Description of Parcels
 - b. Schedule B Proposed Building Plans
 - c. Schedule C Proposed Site, Servicing and Stormwater Plans

Site Development

4. The Developer agrees that except as otherwise provided for herein the use
of the Lands shall comply with the requirements of the Rothsay Zoning By-

law and Subdivision By-law, as may be amended from time to time.

5. The Developer agrees to develop the Lands in a manner, which, in the opinion of the Development Officer, is generally in conformance with Schedules B, and C.
6. The Developer agrees to provide a detailed landscaping plan for the site with the initial Development / Building Permit application for the approval of the development officer incorporating the following elements:
 - a. Landscaping along the Donlyn Drive street frontage incorporating trees as detailed in Part 11 of this agreement.
 - b. Trees along the eastern and northern sides of the parking area to provide a visual buffer around the proposed parking lot in lieu of the required landscaped islands within the parking area.
 - c. Retention of the existing treed area in the western portion of the site adjacent to PID 30186779 (77 Donlyn Drive), in accordance with the site plan submitted with the application.

Architectural Guidelines

7. The Developer agrees that an objective of this development is to provide a high quality and visually attractive development, which exhibits an architectural design that reinforces the community character and that is generally consistent with the existing styles of housing in Rothesay. The Developer agrees to ensure the following:
 - a. The architectural design of the building shall be, in the opinion of the Development Officer, generally in conformance with Schedules B and C.
 - b. All exterior mounted ventilation and related mechanical equipment, including roof mechanical units, shall be concealed by screening in a manner to reduce clutter and negative impacts on the architectural character of the building.

Off-Site Disturbance

8. The Developer agrees that any disturbance to existing off site infrastructure resulting from the development, including but not limited to, streets, sidewalks, curbs and gutters, street trees, landscaped areas and utilities, shall be the full responsibility of the Developer, and shall be reinstated, removed, replaced or relocated by the Developer as directed by the Development Officer, in consultation with the Director of Operations.

Development Permit

9. The Developer agrees to not commence clearing of trees, removal of topsoil or excavation activities in association with the construction of the development until the Town has approved a development permit for site grading, erosion and sedimentation control as issued by the Development Officer.
10. The Developer agrees that, notwithstanding that a site grading permit may be issued, the Development Officer shall not issue a development permit to the Developer for work directly connected with the construction of buildings on the Lands until the Developer submits the following plans acceptable to the Town:
 - a. Storm water Management Plan as per PART 12 of this agreement; and
 - b. Landscaping Plan as per PART 6 of this agreement.

Municipal Sidewalks

11. The Developer shall carry out and pay for the entire actual cost of a public sidewalk constructed to Town standards within the Town right-of-way along the entire frontage of the Land with Donlyn Drive, subject to inspection and approval by the Director of Operations, including the following:
 - a) supply and maintenance of for a period of one (1) year the topsoil, sod, landscaping and the planting of street trees located every 10 meters, or an equivalent number planted in locations approved by the Town, along the length of the public road right-of-way where such trees are as follows:
 - i. Not smaller than six centimetres (6 cm) in diameter measured at a point being 2 meters above the root ball such trees species as approved by the Development Officer.

Storm Water Management

12. The Developer agrees to have a storm water management plan designed by a professional engineer so that the peak surface runoff rates discharged from the development shall not exceed pre-development peak discharge rates as described in Schedule "D" Storm Water Standards of Zoning By-law 2-10.
13. The Developer shall carry out, ensuring compliance with Town By-laws and Municipal Plan and subject to inspection and approval by the Director of Operations, and pay for the entire actual costs of the installation of a storm water management system. The Developer will be responsible for the costs of the following:
 - a. Provide and install a Stormceptor® model STC 300 or equivalent inlet stormwater treatment chamber, or comparable stormwater management best practices that remove sediment and pollutants and maintain such device(s) in accordance with the manufacturer's specifications.
14. The written Certification from a qualified professional engineer licensed to practice in the Province New Brunswick, that the Developer has satisfactorily completed and constructed the stormwater management plan and works in accordance with this agreement and Schedule "D" Stormwater Standards of Zoning By-law 2-10 and as may be required by the Director of Operations prior to any construction of any buildings on the Lands pursuant to the specific proposal under this Agreement.

Water Supply

15. In addition to and notwithstanding the payments committed elsewhere in this agreement the Developer agrees to pay the Town the following amounts:
 - a. an amount, calculated by the Director of Operations in the manner set out in By-Law 1-18 Water By-Law as amended from time to time, for Permit Connection and Water System Access Fees, which shall be paid to the Town on issuance of the building permit; and
 - b. a payment of \$5,820.97 for the costs of extending servicing to PID 30305577. This payment is due upon execution of this agreement.
16. The Town agrees to supply potable water for the multi-unit apartment building and the associated residential use incidental thereto and for no other purposes whatsoever.

17. The Developer agrees that the water supply shall not be used to service any water-to-air heat pump or exchanger and that there shall be no inter-connection with domestic wells.
18. The Developer agrees to provide and grant to the Town, its successors and assigns, unencumbered easements, in the form customarily used by the Town, which the Town might deem necessary to adequately provide for the operation and maintenance of storm water drainage, water supply systems including the water service laterals and fire hydrants.
19. The Town does not guarantee and nothing in this Agreement shall be deemed to be a guarantee of an uninterrupted supply or of a sufficient or uniform water pressure or a defined quality of water. The Town shall not be liable to the Developer or to any person, firm or corporation for any damage or injury caused by the interruption of the supply of water, the lack of uniform pressure thereof or the quality of water. Further the Developer agrees to the following:
 - a. The Developer agrees that a separate water meter shall be installed, at their expense, for each connection made to the Town Water System.
 - b. The Developer agrees that the Town Council may terminate the Developer's connection to the Town water system in the event that the Town finds that the Developer is drawing water for an unauthorized purpose or for any other use that the Town deems in its absolute discretion.
20. The Developer agrees that all connections to the Town water mains shall be approved by the Director of Operations or such other person as is designated by the Town and shall occur at the sole expense of the Developer.
21. The Developer agrees that Town staff shall visually inspect the connection to the Town water mains before the connection is buried. In the event such connections are buried prior to inspection the Developer shall on the demand of Town Staff re-excavate such connections for inspection at no cost to the Town.
22. The Developer shall install a fire hydrant within the Donlyn Drive public street right-of-way along the frontage of the development site, at a location approved by the Director of Operations
23. The written certification of a Professional Engineer, licenced to practice in the Province of New Brunswick that the connection of service laterals and the connection to the existing town water supply has been satisfactorily completed and constructed in accordance with the Specifications for Developers is required prior to the occupation of any buildings or portions thereof.

Sanitary Sewer

24. In addition to and notwithstanding the payments committed elsewhere in this agreement, the Developer agrees to pay the Town an amount, calculated by the Director of Operations in the manner set out in By-Law 1-15 Sewage By-Law as amended from time to time, for Permit and Sewer Connection Fees which shall be paid to the Town on issuance of the building permit.
25. The Developer shall carry out, ensuring compliance with Town By-laws and Municipal Plan and subject to inspection and approval by Town representatives, and pay for the entire actual costs of the following:

- a. Engineering design, supply, installation, inspection and construction of all service lateral or laterals necessary to connect to the existing sanitary sewer system inclusive of all pipes, laterals, fittings, and precast concrete units. The Developer shall connect to the existing sanitary sewer system at a point to be determined by the Director of Operations. Connection to the Town sewer system will be made by directional drilling unless otherwise approved by the Director of Operations.
 - b. Providing and granting to the Town, its successors and assigns, unencumbered easements, in the form customarily used by the Town, which the Town might deem necessary to adequately provide for the operation and maintenance of the sanitary sewer inclusive of all pipes, laterals, fittings and precast concrete units crossing the Lands of the Developer.
- 26. The Developer agrees to submit for approval by the Town, prior to commencing any work to connect to the sanitary sewer system, any plans required by the Town, with each such plan meeting the requirements as described in the Specifications for Developers (hereinafter referred to as the "Specifications for Developers").
- 27. The Developer agrees that all connections to the Town sanitary sewer system shall be supervised by the Developer's professional engineer and inspected by Town staff prior to backfilling and shall occur at the sole expense of the Developer.

Lighting and General Maintenance

- 28. The Developer agrees to direct all exterior lighting to driveways, parking areas, building entrances and walkways and that all exterior lighting shall be arranged or directed so as to divert the light away from adjacent residential lots and buildings.
- 29. The Developer agrees to install decorative pole lights, the style to be approved by the Town for illumination of the driveway and roadway frontage of the lot. The pole lights shall become the responsibility of the property owner and shall be maintained in a manner to ensure continuous operation
- 30. The Developer shall maintain, at its own expense, the Lands, buildings or structures shown on the site plan in a condition appropriate to the area in which it is located, such determination to be made in accordance with standards prescribed by the Town.
- 31. The Developer agrees that refuse containers located outside the building shall be fully screened from adjacent properties and from streets by means of opaque fencing/masonry walls with suitable landscaping in accordance with the Zoning by-law, and shall further ensure that all refuse is removed regularly.
- 32. The Developer shall maintain and keep in good repair all portions of the development on the Lands, including but not limited to, the interior and exterior of buildings, fencing, walkways, recreational amenities, parking areas and driveways, and the maintenance of all landscaping including the replacement of damaged or dead plant stock, trimming and litter control, garbage removal and snow removal/sanding of walkways and driveways.
- 33. The Developer expressly agrees and understands that notwithstanding any provision of the Town's Building By-Laws or any statutory by-law or regulatory provision to the contrary, the Building Inspector shall not issue a building permit to the Property Owner for work directly connected with the development of the Lands, nor shall the Property Owner be entitled to such a permit unless and until the Development Officer has approved the Site Plan submitted as part of the Development Permit process illustrating the

precise size, location and configuration of the proposed building.

General Servicing

34. The Developer agrees to provide signed documentation and progress reports from a practicing Professional Engineer, licensed in New Brunswick ensuring that applicable codes and standards have been met and that the work was completed and utilizing such materials as in accordance with the terms of this Agreement and approved specifications.
35. The Developer agrees to provide as-built drawings that delineate all public infrastructure to be submitted to Rothesay in compliance with the minimum standards and requirements specified in Rothesay's Digital Data Submission Standards for Infrastructure and Construction Drawings.
36. The Developer agrees that all items, materials, pipes, fittings, and other such infrastructure following acceptance of delivery on site by the Developer shall remain the full responsibility of the Developer against their accidental breakage or vandalism until Rothesay accepts the completed works.
37. The Developer agrees to restore all disturbed or damaged areas of the public street and right of way to the satisfaction of Rothesay's Engineer following installation of the required municipal services.

Retaining Walls

38. The Developer agrees that dry-stacked segmental concrete (masonry block) gravity walls shall be the preferred method of retaining wall construction for the purpose of erosion control or slope stability on the Lands and furthermore that the use of metal wire basket cages filled with rock (gabions) is not an acceptable method of retaining wall construction.
39. The Developer agrees to obtain from the Town a Building Permit for any retaining wall, as required on the Lands, in excess of 1.2 meters in height and that such retaining walls will be designed by a Professional Engineer, licensed to practice in New Brunswick.

Indemnification

40. The Developer does hereby indemnify and save harmless the Town from all manner of claims or actions by third parties arising out of the work performed hereunder, and the Developer shall file with the Town prior to the commencement of any work hereunder a certificate of insurance naming the Town as co-insured evidencing a policy of comprehensive general liability coverage on "an occurrence basis" and containing a cross-liability clause which policy has a limit of not less than Two Million Dollars (\$2,000,000.⁰⁰) including a project wrap-up liability policy (with no less than 24 months coverage after project completion). The aforesaid certificate must provide that the coverage shall stay in force and not be amended, canceled or allowed to lapse within thirty (30) days prior to notice in writing being given to the Town. The aforesaid insurance coverage must remain in full force and effect during the period available to the Developer pursuant to this agreement to complete the work set out as described in this Agreement.

Notice

41. Any notice or advice which is to be given under this Agreement shall be deemed to have been satisfactorily given to the Developer if delivered personally or by prepaid mail addressed to **753221 NB Inc.**, 16 Foxwood Court, Quispamsis, NB, E2E 0R6 and to the Town if delivered personally or by prepaid mail addressed to **ROTHESAY**, 70 HAMPTON ROAD, ROTHESAY, NEW BRUNSWICK, E2E 5L5. In the event of notice by prepaid mail, the notice will be deemed to have been received four (4) days following its posting.

By-laws

42. The Developer agrees to be bound by and to act in accordance with the By-laws of the Town as amended from time to time and such other laws and regulations that apply or that may apply in the future to the site and to activities carried out thereon.

Termination

43. The Town reserves the right and the Developer agrees that the Town has the right to terminate this Agreement without compensation to the Developer if the specific proposal has not been completed on or before **July 13, 2031** being a date 5 years (60 months) from the date of Council's decision to enter into this Agreement. Accordingly, the Agreement shall have no further force or effect and henceforth the development of the Lands shall conform to the provisions of the Rothesay Zoning By-law.
44. Notwithstanding the preceding paragraph (43) above, the Parties agree that the development shall be deemed to have commenced if within a period of not less than three (3) months prior to **July 13, 2031** the construction of the municipal service infrastructure has begun and that such construction is deemed by the Development Officer in consultation with the Director of Operations as being continued through to completion as continuously and expeditiously as deemed reasonable.
45. The Developer agrees that should the Town terminate this Agreement the Town may call the Letter of Credit described herein and apply the proceeds to the cost of completing the work or portions thereof as outlined in this Agreement. If there are amounts remaining after the completion of the work in accordance with this Agreement, the remainder of the proceeds shall be returned to the Institution issuing the Letter of Credit. If the proceeds of the Letter of Credit are insufficient to compensate the Town for the costs of completing the work mentioned in this Agreement, the Developer shall promptly on receipt of an invoice pay to the Town the full amount owing as required to complete the work.

Security & Occupancy

46. The Town and Developer agree that Final Occupancy of the proposed building(s), as required in the Building By-law, shall not occur until all conditions above have been met to the satisfaction of the Development Officer and an Occupancy Permit has been issued.
47. Notwithstanding Schedule B and C of this Agreement, the Town agrees that the Occupancy Permit may be issued provided the Developer supplies a security deposit in the amount of one hundred twenty percent (120%) of the estimated cost to complete the required storm water management and landscaping. The security deposit shall comply with the following conditions:
- a. security in the form of an automatically renewing, irrevocable letter of credit issued by a chartered bank dispensed to and in favour of Rothesay;
 - b. Rothesay may use the security to complete the work as set out in Schedule B and C of this Agreement including landscaping or storm water works not completed within a period not exceeding six (6) months from the date of issuance of the Occupancy Permit;
 - c. all costs exceeding the security necessary to complete the work as set out in Schedule B and C of this Agreement shall be reimbursed to Rothesay; and
 - d. any unused portion of the security shall be returned to the Developer upon certification that the work has been completed and

acceptable to the Development Officer.

Failure to Comply

48. The Developer agrees that after sixty (60) days written notice by the Town regarding the failure of the Developer to observe or perform any covenant or condition of this Agreement, then in each such case:
- (a) The Town shall be entitled to apply to any court of competent jurisdiction for injunctive relief including an order prohibiting the Developer from continuing such default and the Developer hereby submits to the jurisdiction of such Court and waives any defense based upon the allegation that damages would be an adequate remedy;
 - (b) The Town may enter onto the Lands and perform any of the covenants contained in this Agreement or take such remedial action as is considered necessary to correct a breach of the Agreement, whereupon all reasonable expenses whether arising out of the entry onto the Lands or from the performance of the covenants or remedial action, shall be a first lien on the Lands and be shown on any tax certificate issued under the Assessment Act;
 - (c) The Town may, by resolution of Council, discharge this Agreement whereupon this Agreement shall have no further force or effect and henceforth the development of the Lands shall conform with the provisions of the Land Use By-law; and/or
 - (d) In addition to the above remedies, the Town reserves the right to pursue any other remediation under the *Community Planning Act* or Common Law in order to ensure compliance with this Agreement.

Entire Agreement

49. This Agreement contains the whole agreement between the parties hereto and supersedes any prior agreement as regards the lands outlined in the plan hereto annexed.

Severability

50. If any paragraph or part of this agreement is found to be beyond the powers of the Town Council to execute, such paragraph or part or item shall be deemed to be severable and all other paragraphs or parts of this agreement shall be deemed to be separate and independent therefrom and to be agreed as such.

Reasonableness

51. Both parties agree to act reasonably in connection with any matter, action, decision, comment or approval required or contemplated under this Agreement.

This Agreement shall be binding upon and endure to the benefit of the Parties hereto and their respective heirs, administrators, successors and assigns.

Development Agreement
DRAFT 2026 July 7

753221 N.B. Inc.
79 Donlyn Drive

IN WITNESS WHEREOF, each of the parties set out below has caused this Agreement, made in duplicate, to be duly executed by its respective, duly authorized officer(s) as of _____, 2026.

753221 N.B. INC.

Witness:

Corey O'Dell, Director

Rothestay

Witness:

Matthew Alexander, Mayor

Witness:

Liz Hazlett, Assistant Clerk

Development Agreement
DRAFT 2026 July 7

753221 N.B. Inc.
79 Donlyn Drive

SCHEDULE A – LEGAL DESCRIPTION OF PARCELS

PID: 30305577

DRAFT

Development Agreement

DRAFT 2026 July 7

753221 N.B. Inc.

79 Donlyn Drive

SCHEDULE B – PROPOSED BUILDING PLANS

18 Unit Apartment Building

79 Donlyn Drive, Rotresay
24A12

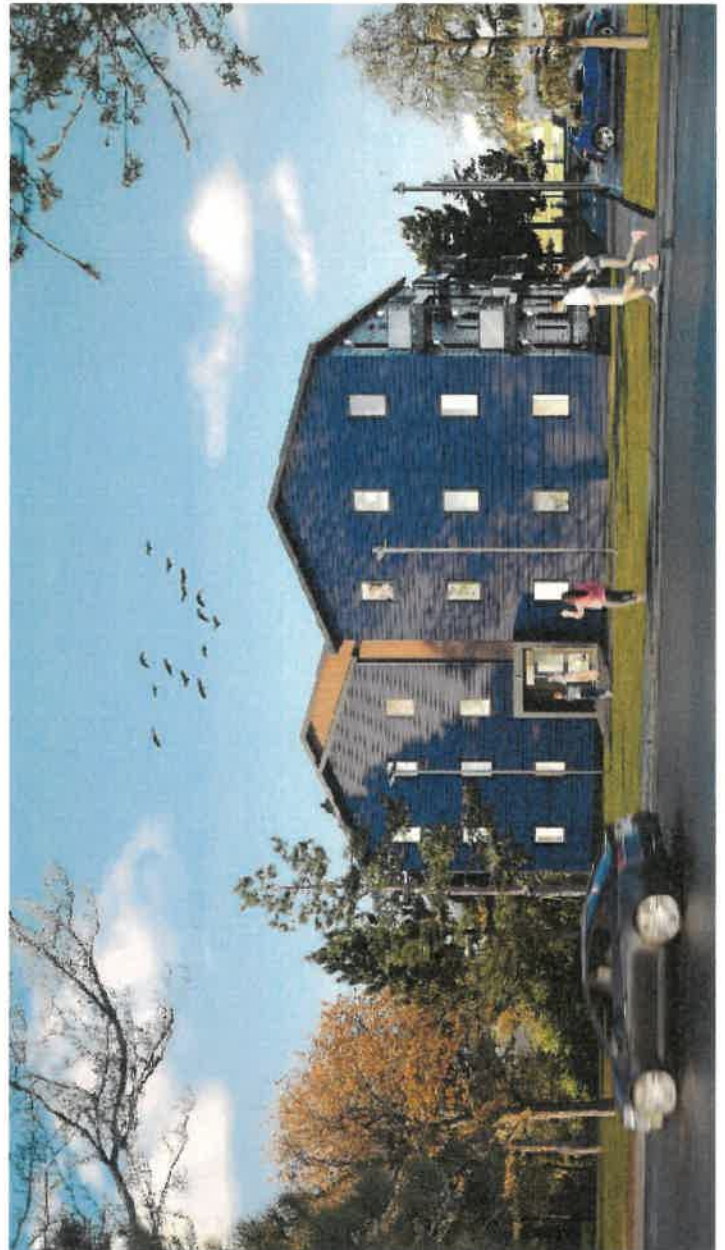
M/P Engineer
Fundy Engineering

Civil Engineer
Fundy Engineering

Electrical Engineer
MAK Engineering

Structural Engineer
Hatcharc Engineering Ltd.

Architect
osda architecture & consulting
JHA Architecture

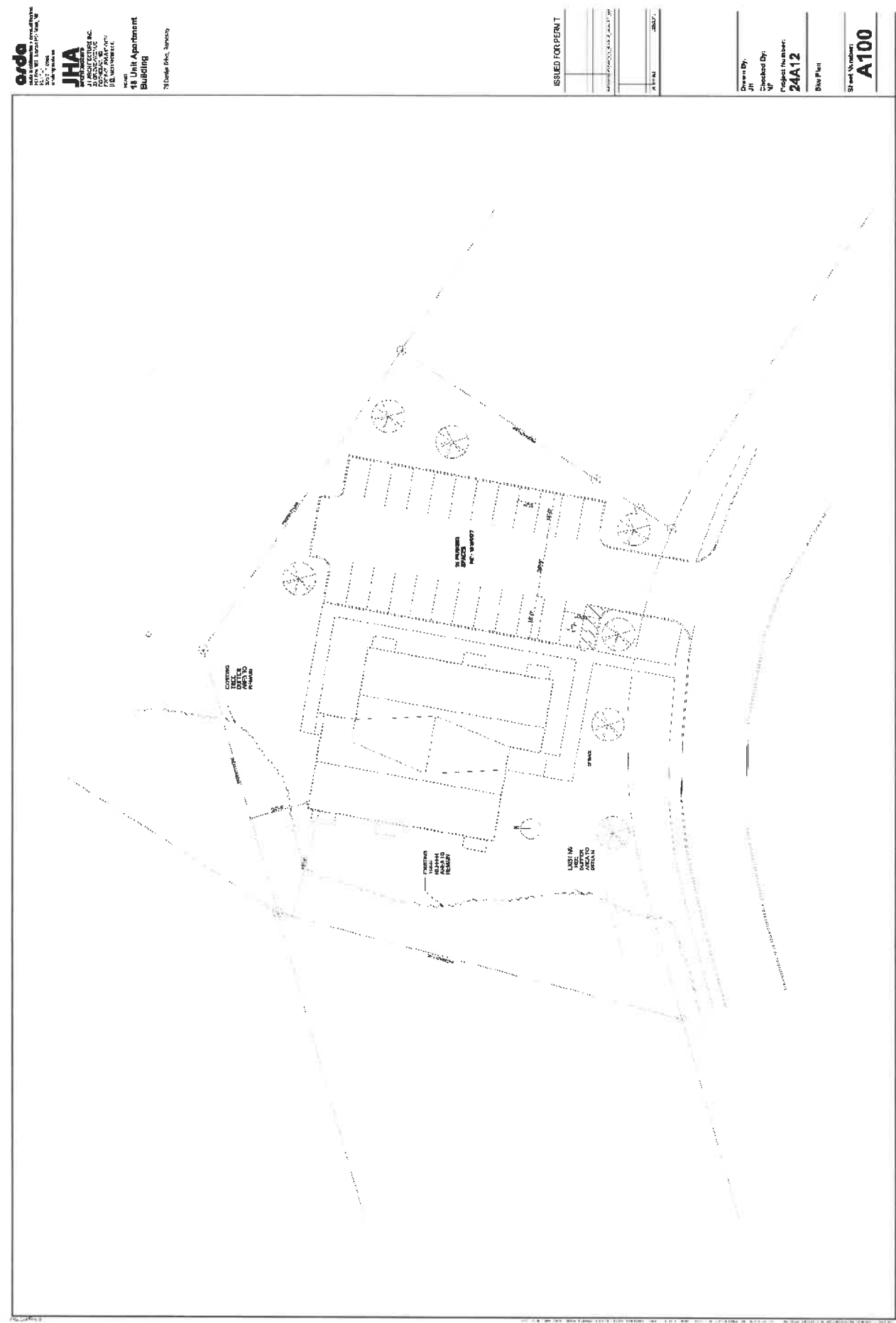


ISSUED FOR PERMIT
2025.12.16

[illegible]

Development Agreement
DRAFT 2026 July 7

753221 N.B. Inc.
79 Donlyn Drive



Development Agreement
DRAFT 2026 July 7

753221 N.B. Inc.
79 Donlyn Drive



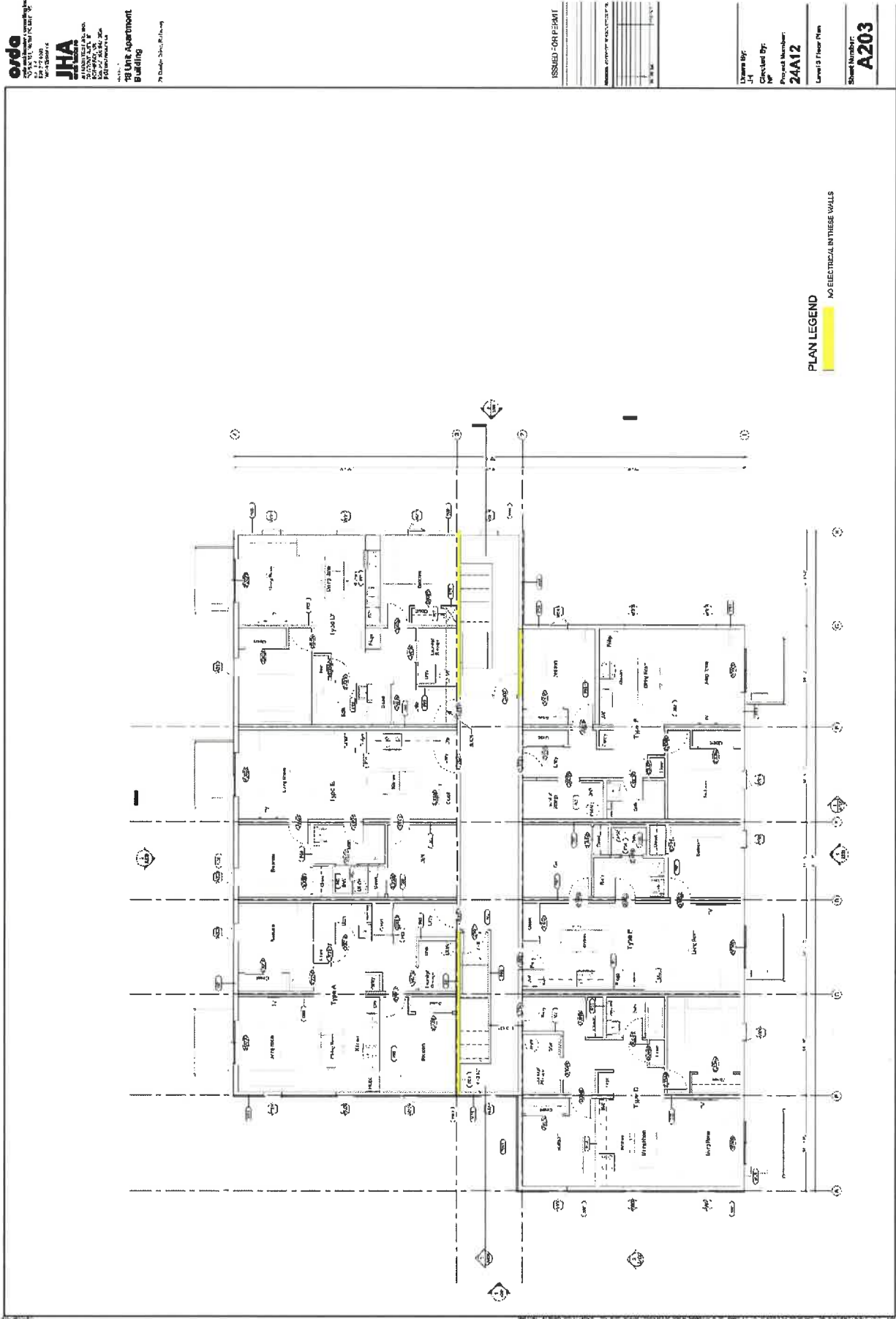
Development Agreement
DRAFT 2026 July 7

753221 N.B. Inc.
79 Donlyn Drive



Development Agreement
DRAFT 2026 July 7

753221 N.B. Inc.
79 Donlyn Drive

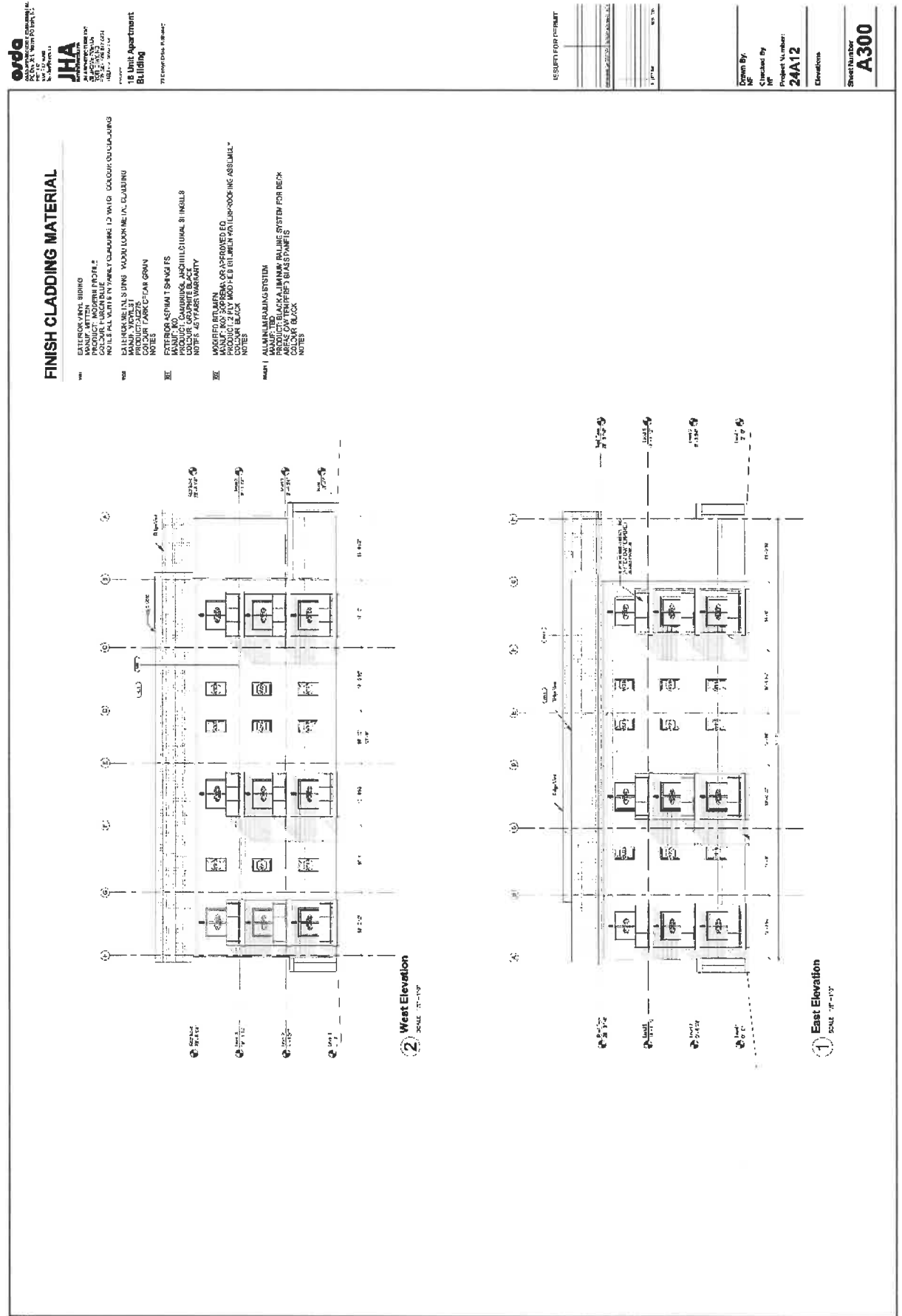


Development Agreement

DRAFT 2026 July 7

753221 N.B. Inc.

79 Donlyn Drive

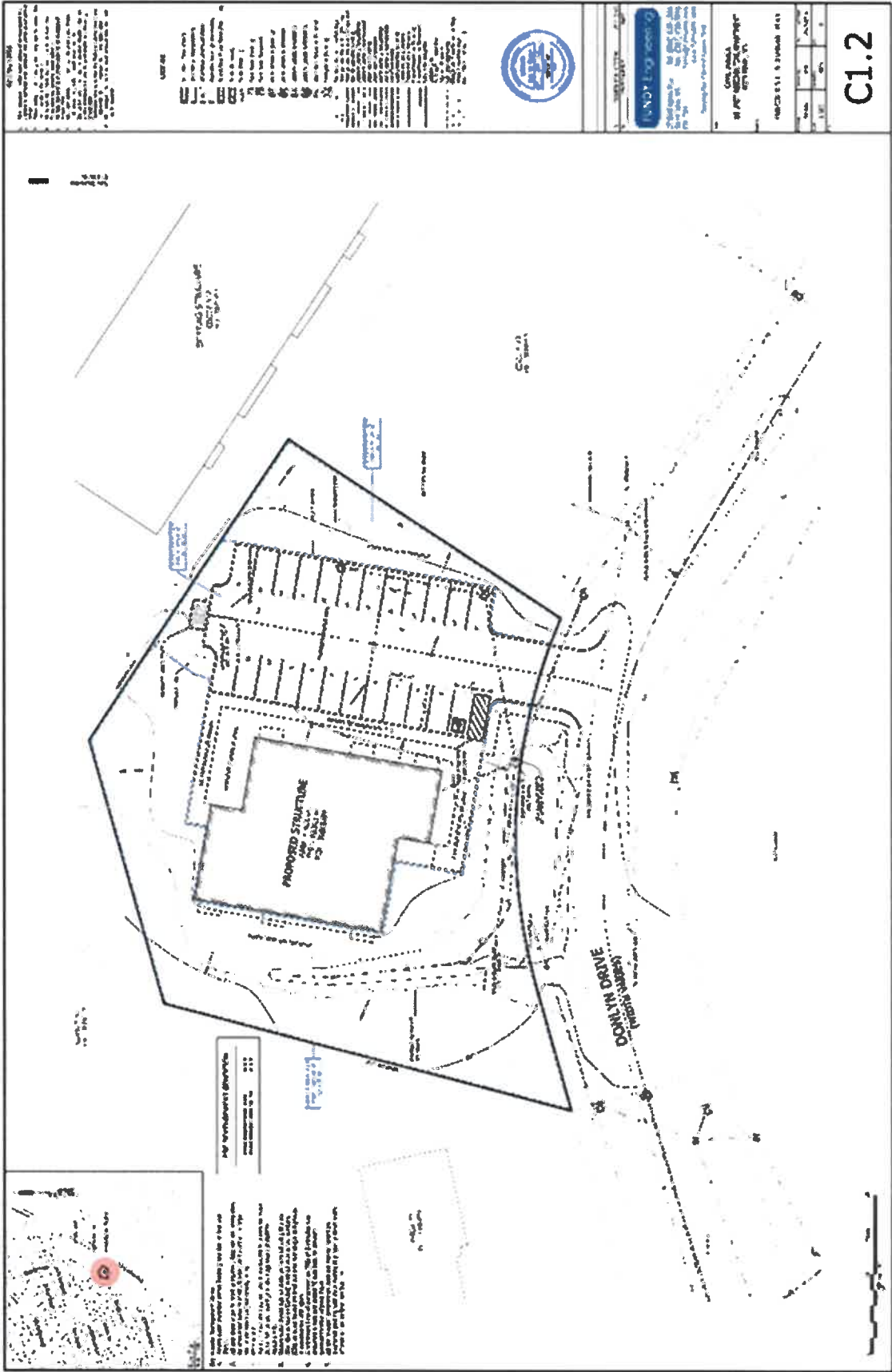


[illegible]

Development Agreement
DRAFT 2026 July 7

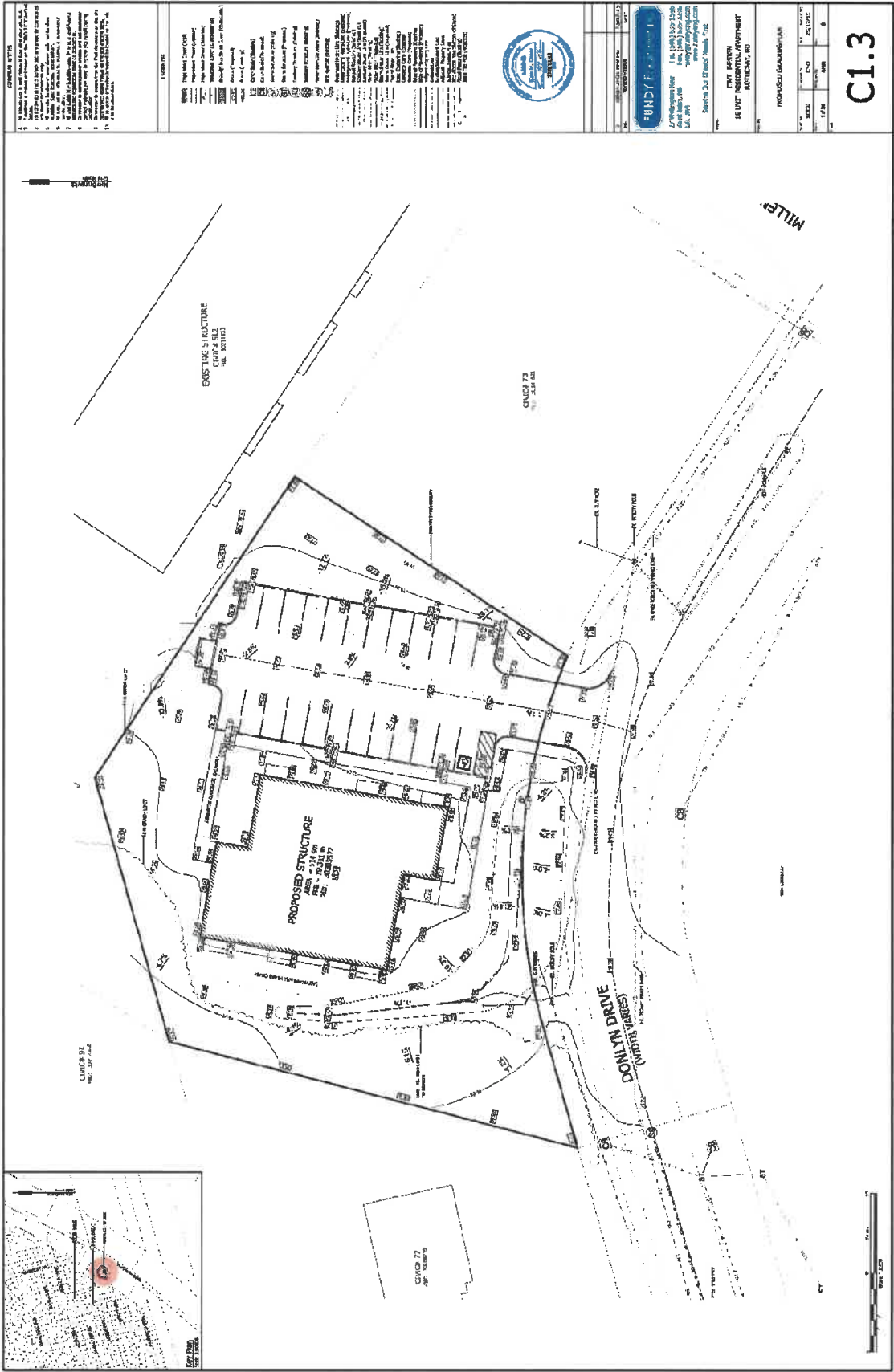
753221 N.B. Inc.
79 Donlyn Drive

SCHEDULE C – Proposed Site, Servicing and Stormwater Plans



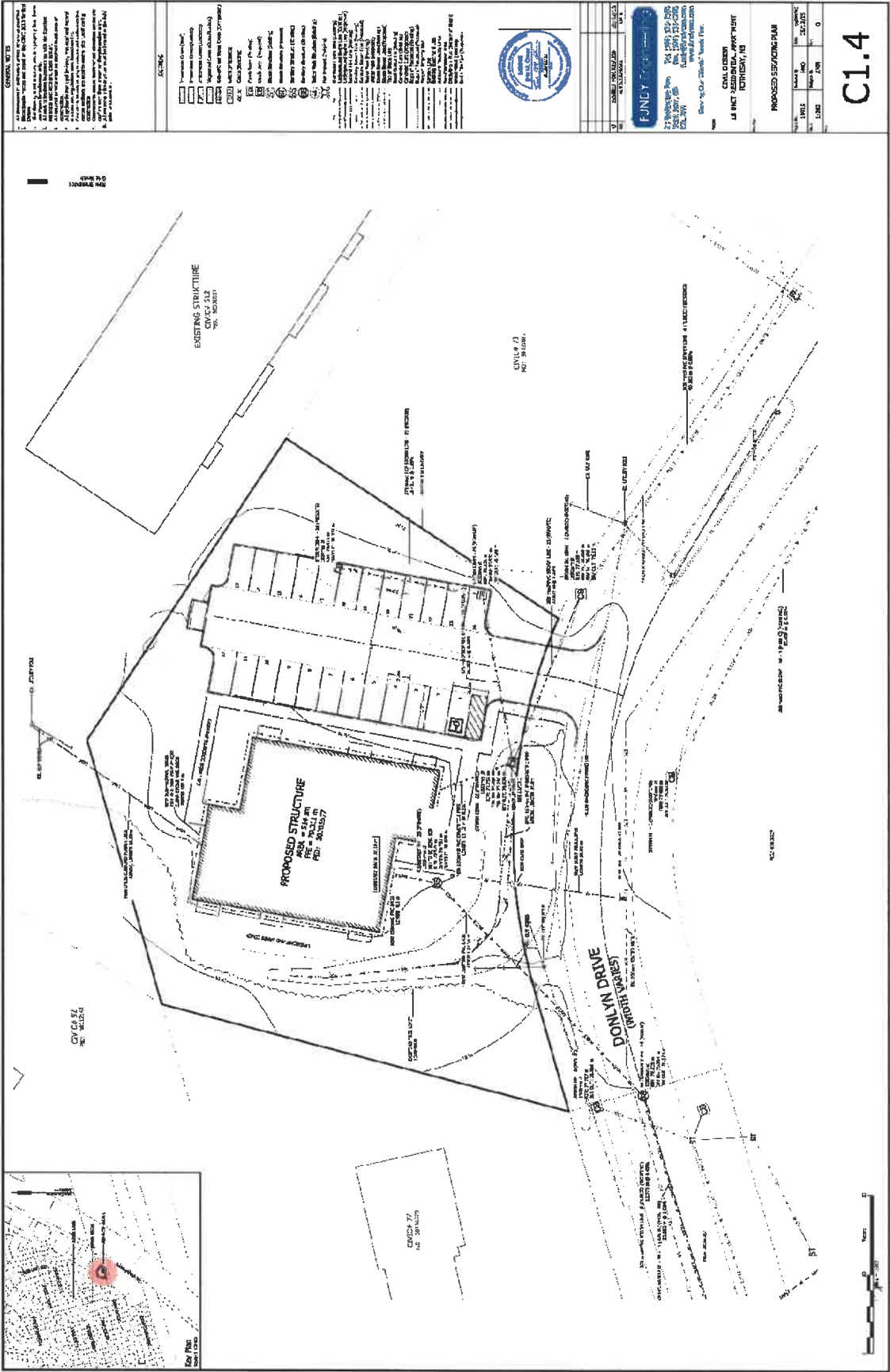
Development Agreement
DRAFT 2026 July 7

753221 N.B. Inc.
79 Donlyn Drive



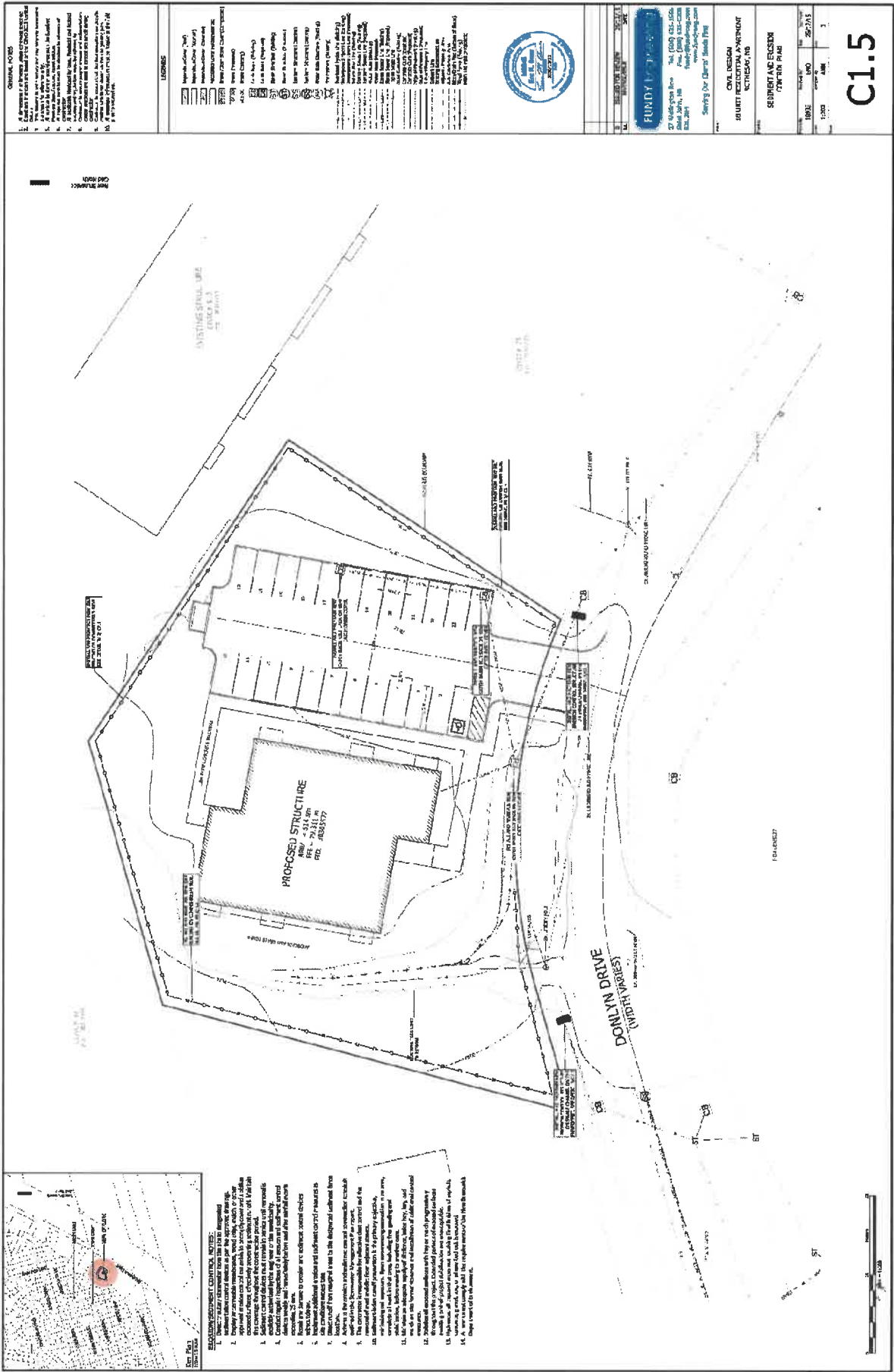
Development Agreement
DRAFT 2026 July 7

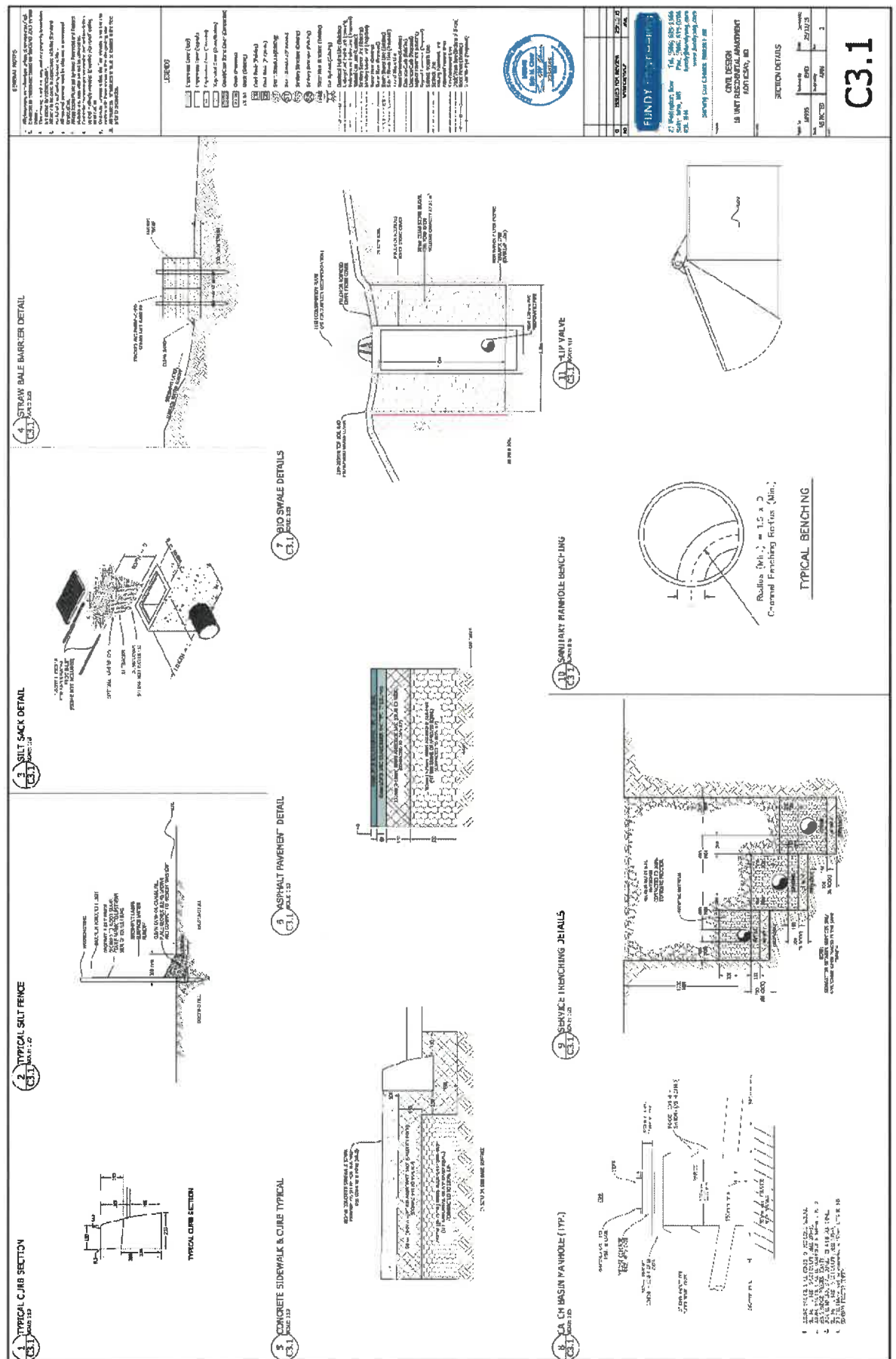
753221 N.B. Inc.
79 Donlyn Drive



Development Agreement
DRAFT 2026 July 7

753221 N.B. Inc.
79 Donlyn Drive





Form 45

AFFIDAVIT OF CORPORATE EXECUTION
Land Titles Act, S.N.B. 1981, c.L-1.1, s.55

Deponent: Corey O'Dell
16 Foxwood Court
Quispamsis, NB
E2E 0R6

Office Held by Deponent: Director

Corporation: 753221 NB Inc.

Place of Execution: Rothesay, Province of New Brunswick.

Date of Execution: _____, 2026

I, **COREY O'DELL**, the deponent, make oath and say:

1. That I hold the office specified above in the corporation specified above, and am authorized to make this affidavit and have personal knowledge of the matters hereinafter deposed to;
2. That the attached instrument was executed by me as the officer(s) duly authorized to execute the instrument on behalf of the corporation;
3. the signature "**Corey O'Dell**" subscribed to the within instrument is the signature of me and is in the proper handwriting of me, this deponent.
4. the Seal affixed to the foregoing indenture is the official seal of the said Corporation was so affixed by order of the Board of Directors of the Corporation to and for the uses and purposes therein expressed and contained;
5. That the instrument was executed at the place and on the date specified above;

DECLARED TO at Rothesay,
in the County of Kings,)
and Province of New Brunswick,)
This ____ day of _____, 2026)

BEFORE ME:)

Commissioner of Oaths)

Corey O'Dell

Form 45
AFFIDAVIT OF CORPORATE EXECUTION
Land Titles Act, S.N.B. 1981, c.L-1.1, s.55

Deponent: **LIZ HAZLETT**
Rothesay
70 Hampton Road
Rothesay, N.B.
E2E 5L5

Office Held by Deponent: **Assistant Clerk**

Corporation: **Rothesay**

Other Officer Who Executed the Instrument: **MATTHEW ALEXANDER**
Rothesay
70 Hampton Road
Rothesay, N.B.
E2E 5L5

Office Held by Other Officer Who Executed the Instrument: Mayor

Place of Execution: Rothesay, Province of New Brunswick.

Date of Execution: _____, 2026

I, **LIZ HAZLETT**, the deponent, make oath and say:

1. That I hold the office specified above in the corporation specified above, and am authorized to make this affidavit and have personal knowledge of the matters hereinafter disposed to;

6. That the attached instrument was executed by me and **MATTHEW ALEXANDER**, the other officer specified above, as the officer(s) duly authorized to execute the instrument on behalf of the corporation;

7. The signature "**MATTHEW ALEXANDER**" subscribed to the within instrument is the signature of Matthew Alexander, who is the Mayor of the town of Rothesay, and the signature "**Liz Hazlett**" subscribed to the within instrument as Clerk is the signature of me and is in the proper handwriting of me, this deponent, and was hereto subscribed pursuant to resolution of the Council of the said Town to and for the uses and purposes therein expressed and contained;

8. The Seal affixed to the foregoing indenture is the official seal of the said Town and was so affixed by order of the Council of the said Town, to and for the uses and purposes therein expressed and contained;

9. That the instrument was executed at the place and on the date specified above;

DECLARED TO at town of
Rothesay, in the County of Kings,)
and Province of New Brunswick,)
This ____ day of _____, 2026)
BEFORE ME:)
_____)
Commissioner of Oaths) **LIZ HAZLETT**



70 Hampton Road
Rothesay, NB
E2E 5L5 Canada

Rothesay Council
April 27, 2026

TO: Mayor Grant and Members of Rothesay Council

SUBMITTED BY:

 For

Brett McLean, CAO

DATE: April 20, 2026

SUBJECT: Development Agreement with 753221 NB Inc.— 79 Donlyn Drive (PID 30305577)

RECOMMENDATION

1. That Council authorize the Mayor and Clerk to enter into the attached Development Agreement with 753221 NB Inc. for the development of a multiple unit building on PID 30305577 as shown on the plans submitted with the application and contained in the Development Agreement

ORIGIN

At their meeting of February 2, 2026, Rothesay's Planning Advisory Committee adopted the following motion with respect to the required Development Agreement for the project:

MOVED by Counc. Lewis and seconded by C. Lang the Planning Advisory Committee hereby recommends Council enter into an agreement with 753221 NB Inc. for the development of a multiple unit building on 30305577 as shown on the plans submitted with the application and contained in the Development Agreement.

YEA votes recorded from: Councs. Lewis and Shea, and C. Lang and M. Graham
NAY vote recorded from: R. Forte

CARRIED.

On March 16, 2025, Rothesay Council held a Public Meeting regarding an application from Corey O'Dell, on behalf of 753221 N.B. Inc. to construct an 18-unit building at 79 Millenium Drive (PID 30305577). The

site is zoned Millennium Park Zone [MP], requiring that any development be subject to a Development Agreement between Rothesay and the Developer.

DISCUSSION

Staff are proposing two amendments to the Development Agreement related to payment related to past servicing extensions provided by Rothesay and provision of a fire hydrant to support the development.

Servicing Cost Recovery

The site and surrounding lands are subject to a cost contribution to cover the initial costs of extending municipal services to the area. These costs have been calculated on a per area basis, with the amount of \$5,820.97 attributed to the subject site (PID 30305577).

It is important to note this infrastructure was installed approximately 20 years ago and the present value of this infrastructure has increased significantly beyond its initial cost. Rothesay has not charged interest to developers who have benefited from this infrastructure between its installation to support development and collection of the respective development charges. Financial payments towards this public infrastructure were paid by developers of other sites in the area including Kent Building Supplies, Loblaw's (Atlantic Superstore), and the Kennebecasis Self-Storage development.

Staff have revised the agreement to require this amount to be paid by the developer upon execution of the agreement. This is provided for in Clause 15 b) of the draft Development Agreement.

Fire Hydrant Installation

Rothesay staff have reviewed the area surrounding the proposed development regarding existing fire hydrant spacing. While the proposed building is not required to be sprinklered, which would require provision of a fire hydrant within 45 metres of the building, staff recommend the Development Agreement provide for the installation of a fire hydrant along the Donlyn Drive frontage of the subject site. Provision of this fire hydrant will provide a hydrant along this section of Donlyn Drive between Millenium Drive and Lyman Drive. This will provide for a hydrant spacing that more closely conforms with recommended practice¹.

Clause 22 of the draft development agreement provides for the hydrant installation.

Next Steps

Should Council elect to enter into the Development Agreement, the proponent will be able to apply for the required building permit following execution of the agreement.

In conjunction with the review and approval of the Building Permit application by Rothesay Staff, the Development Officer will process and issue the required Development Officer (staff level) variances to:

- Increase the height from 10 metres to 11.34 metres, and
- Reduce the lot area from 7200 square metres to approximately 3336 square metres.

These are dimensional variances, which tend to be more technical in nature. Although Council has no jurisdiction under Provincial Legislation to grant a variance, Planning and Development provide the following background regarding the reasonableness of the two variances.

¹ Fire Underwriters Survey. 2020. Water Supply for Public Fire Protection. A Guide to Recommended Practice in Canada.

Height Variance

The required height variance is due to the peaked roof of the site given the height is measured at the highest point of the structure. The MP zone limits building height to 12 metres for commercial and institutional buildings and 10 metres for residential buildings. The height at the eave of the proposed building is approximately 8.74 metres. Given thus, the Development Officer considers the variance reasonable and aligned with the intent of the by-law.

Lot Area Variance

With respect to the variance for reduced lot area, Staff note that while the numeric magnitude of the variance appears large, the minimum lot size for residential uses in the Millenium Park (MP) Zone is based on the Attached Residential (R3) Zone. The R3 zone only contemplates lower-density, ground-oriented buildings, such as single and two-unit dwellings and townhouses. It does not provide for multiple unit buildings such as the proposed building. Staff note the R3 zone has a minimum required lot area of the greater of 1200 square metres or 400 square metres per dwelling unit. The 400 square metre value is closely aligned with what a minimum lot area would be within a traditional subdivision development (i.e. 13-15 metre minimum frontage with a 30-metre depth).

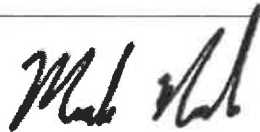
As a multiple unit building is being proposed, a better standard for evaluation of the minimum lot size is the Attached Residential (R4) zone, which permits multiple unit buildings such as the one proposed for the subject site. The R4 minimum lot area standard is the greater of 1400 square metres or 200 square metres per residential dwelling unit. Under the R4 lot area standard, an 18-unit building such as the one proposed for the site, would require a lot area of 3600 square metres, compared to the 3336 square metre lot area of the subject site. Given thus, combined with the ability of the lot to accommodate the proposed building and required parking area along with the proposed side yard setback adjacent to the dwellings along Donlyn Drive which is greater than that required, the Development Officer considers the variance for reduced lot size reasonable and meeting the intent of the Zoning By-Law).

DEPARTMENTAL INPUT

Rothsay's Treasurer has provided input regarding the amount of monies owed for the servicing extension. Input from Operations and Utilities and KVFD regarding provision of the fire hydrant has been incorporated into the report.

Attachments

Donlyn Drive Hydrant Spacing – Air Photo Overlay
Development Agreement (DRAFT 2026 April 17)



Report Prepared by: Mark Reade, P.Eng., RPP, MCIP, Director Planning and Development Services

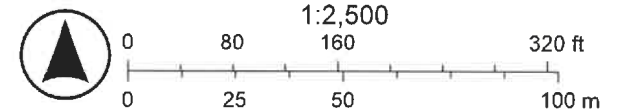
A copy of this report can be obtained by contacting the Rothsay Town Clerk, 70 Hampton Road, Rothsay, NB E2E 5L5 (506-848-6664).

Donlyn Drive Hydrant Spacing - Air Photo Overlay



2026-04-21

- Subject Site
- Property_Owner
- CivicAddress
- ⊗ WValve
- Wmain
- WService
- + WHydrant
- Encumbrance



79 Donlyn Drive 18 Unit - Recap



- Designed for tenants who require fewer amenities
- Adds diversity to housing options
- Unit sizes range from 651-778 Ft²
- Building would be built using modular construction process
- No stairs require to access 1st floor (6 Units)
- Being built for Bob Gaudet – established building owner in Rothesay
- Engineered reports provided to address traffic, shadow and run off/storm water questions

Comparing Two Existing Properties in Rothesay

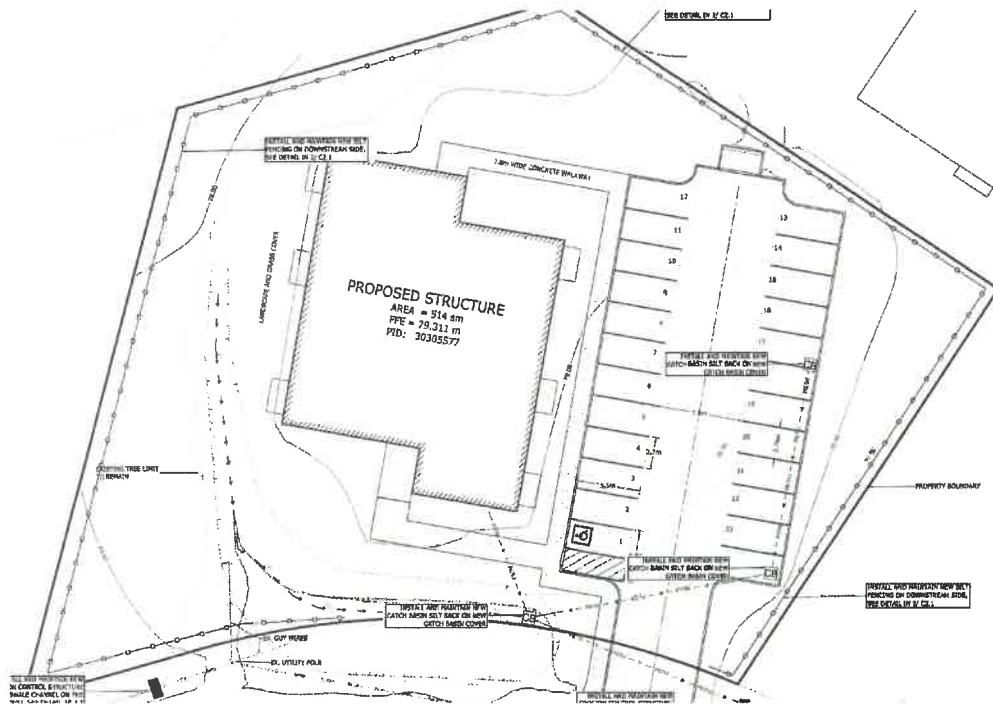


- 512 Millenium Drive
- 38 Units, 4 story, all 2-bedroom units
- Unit sizes are 1,000 Ft² +/-
- Elevator & common room
- Rents range from \$1700-\$1950
- 3.9% vacancy



- 34 & 38 Clark Road (2 - 12-unit buildings)
- 2-1/2 story, Mix of 1 & 2-Bedroom units
- Unit sizes are 800 Ft² +/-
- No elevator or common room
- Rents range from \$1175-\$1500
- No vacancy

Concerns Regarding Size of Building



Lot Covered by building as

Proposed **15.4%**

Max Allowable is 40%

Landscaped Area as proposed

49.7%

Min Required is 30%



70 Hampton Road
Rothesay, NB
E2E 5L5 Canada

**Rothesay Council
Open Session
July 13, 2026**

TO: Mayor Alexander and Members of Rothesay Council

SUBMITTED BY:

Brett McLean, P. Eng., CAO

DATE: July 13, 2026

SUBJECT: T-2026-003 Frances Avenue Culvert tender award

RECOMMENDATION

It is recommended that Rothesay Mayor and Council award Contract T-2026-003 Frances Avenue Culvert to the low tenderer, L. Sanford and Sons Ltd., at a price of \$260,424.84 inclusive of HST, as calculated based on the estimated quantities and further that the Mayor and Clerk be authorized to execute the necessary contract documents.

ORIGIN

The 2026 General Fund Capital Budget includes funding for the replacement of a cross culvert on Frances Avenue.

BACKGROUND

This project will see the replacement of an existing 1,200mm diameter concrete culvert that crosses Frances Avenue near civic #31. There has been a history of this culvert backing up during severe rainfall events, causing damage to a property on Frances Avenue. The existing culvert will be replaced with a 1,200mm and 1,050mm pipe, providing more capacity to move stormwater and consideration for future rainfall events caused by climate change.

T-2026-003 Frances Ave Culvert**Council Report****- 2 -****July 13, 2026**

The scope of work also includes installing fish friendly inlet and outlet pools, erosion protection, tree and shrub plantings, sanitary sewer crossing reinstallation, and pavement reinstatement.

TENDER RESULTS

The public tender was advertised on the New Brunswick Opportunities Network (NBON) on June 17, 2026. The tender closed on July 6, 2026, and two (2) bids were submitted. All two (2) submitted bids were deemed compliant by the tender opening committee, which consisted of DPDS Mark Reade and CAO Brett McLean. The results were as follows:

Contractor	Price (15% HST incl.)
L. Sanford and Sons Ltd.	\$ 260,424.84
Galbraith Construction Ltd	\$ 328,641.25

Budget:	\$ 380,000.00
---------	---------------

The tenders were reviewed and all tenders were found to be formal in all respects.

FINANCIAL IMPLICATIONS

The 2026 General Fund Capital Budget included an amount of \$380,000 for the work, and the total cost to the Town based on the tendered quantities is anticipated to be \$236,166.83 including rebated HST.

The anticipated completion cost of the project is as follows:

Vendor	Total Price (15% HST included)	HST Rebate	Subtotal	Budget	Variance
L. Sanford and Sons Ltd.	\$ 260,424.84	\$24,258.01	\$236,166.83	\$380,000	\$143,833.17

Staff is of the opinion that the low tenderer has the necessary resources and expertise to perform the work and recommend acceptance of their tender.

STRATEGIC PLAN ALIGNMENT

This project aligns with the following strategic plan objectives:

1. **Infrastructure Development:** This project is replacing a section of culvert that has a history of backups under severe rainfall events. The new culvert is designed to handle severe rainfall events anticipated with climate change.

**T-2026-003 Frances Ave Culvert
Council Report**

- 3 -

July 13, 2026

Report Authored by: 
Tim Colwell, P. Eng., Director of Operations

Report Reviewed by: 
Laura Adair, Acting Treasurer

A copy of this report can be obtained by contacting the Rothesay Town Clerk, 70 Hampton Road, Rothesay, NB E2E 5L5 (506-848-6664).

MEMORANDUM

To: Mayor Alexander and Members of Council

From: Councillor Tyler Davis

Date: July 7, 2026

Re: Regular Recaps of Public Council Meetings

I want to start by acknowledging the work of our communications staff and the quality of information the town already makes available to the public through its various platforms. This memo builds on that foundation.

Background

In our June 15th council agenda, Councillor Shea shared a memo reflecting on how council can improve its public engagement.

He noted: "We can strengthen how we communicate with residents throughout the year. Clear, accessible, and consistent communication helps people feel connected to the work of council, understand the issues before us, and see themselves as part of the town's decision-making fabric."

Every month council does important work to move the town forward, but residents who want to follow that work must attend meetings in person or dig through a detailed council kit, a real barrier for most people. Rothesay also does not record or livestream its meetings, limiting public access further. While this motion does not address that issue directly, I believe it warrants a separate conversation at the council table.

Regular, accessible recaps of council's work are a practical and low-cost way to advance that goal. Rothesay's 2026-2031 Strategic Plan identifies transparency as a guiding principle — encouraging open, accountable governance and clear communication that builds trust between residents and their municipal government.

Proposal

That the Town of Rothesay direct communications staff to produce and publish engaging and accessible highlights of each public council meeting, to be posted on the town's social media channels, newsletter and any other pertinent communications pieces, within a reasonable timeframe following each meeting. Recaps would:

- Highlight key agenda items and council decisions in plain language
- Include links to the publicly available agenda and council kit
- Stick to factual reporting without editorial commentary
- Be reviewed by appropriate staff prior to publication to ensure accuracy and consistency with town policy

Rationale

Regular public recaps would improve transparency and accessibility, reduce barriers to civic participation, build public trust, and ensure communication about council proceedings is consistent and accurate.

Proposed Motion

That Council direct the CAO to work with communications staff to develop a process for producing and publishing engaging and plain-language recaps of public council meeting agenda items and council decisions on the town's official communications channels, with implementation to begin no later than Council's regular September meeting.

TOWN OF ROTHESAY
COUNCIL CONFERENCE REPORT
Federation of Canadian Municipalities (FCM)



The Rothesay delegation at the FCM Annual Conference — Edmonton, June 2026

Conference	FCM Annual Conference and Trade Show 2026
Theme	"Building the Future Together / L'avenir se bâtit ensemble"
Dates	June 4–7, 2026
Location	Edmonton, Alberta
Rothsay Delegation	Councillor Tiffany Mackay French, Councillor Helen Boyle, Councillor Tyler Davis, CAO Brett McLean

1. Conference Overview

The Federation of Canadian Municipalities (FCM) held its 2026 Annual Conference and Trade Show in Edmonton, Alberta, from June 4 to 7, 2026. This landmark event marked the 125th anniversary of the FCM and brought together over 1,500 elected officials and more than 3,000 total attendees from municipalities

across the country. Under the theme "Building the Future Together," the conference provided a vital forum for municipal leaders to connect, learn, and advocate on issues central to Canadian communities.

The Town of Rothesay was represented by Councillor Tiffany Mackay French, Councillor Helen Boyle, Councillor Tyler Davis, and CAO Brett McLean. Over three action-packed days, the Rothesay delegation attended sessions spanning housing, climate adaptation, digital communication, and national defence, while engaging with municipal leaders from across the country.

Major themes and highlights from the conference included:

- **Downtown Revitalization:** The Big City Mayors' Caucus unveiled a national plan to strengthen urban downtown cores, focusing on local economic growth, housing supply, and safe and vibrant public spaces.
- **National Defence Task Force:** Municipal leaders launched a new FCM Defence Task Force to enhance cooperation with federal partners and better prepare community infrastructure for national emergencies.
- **AI and City Solutions:** Workshops explored how municipalities can safely and effectively harness Artificial Intelligence to improve the delivery of public services.
- **Leadership Transition:** Ottawa City Councillor Tim Tierney was sworn in as the new FCM President. The occasion was also used to honour past presidents and celebrate the organization's 125-year legacy.
- **Edmonton Showcases:** Delegates participated in local study tours highlighting Edmonton's forward-thinking approach to infrastructure, including a transformed City Hall, a new public library with a full theatre, and former hospital spaces converted into affordable housing.

2. Sessions Attended by the Rothesay Delegation

2.1 Winning the Investment: How to Structure Policies that Build Destinations

June 4, 2026 | 1:30–3:30 PM | Salon 4 | Presented by Destination Canada & JLL Canada

This interactive skills-building workshop examined what it takes for a municipality to be "investment ready" for tourism-related development. Presented jointly by Destination Canada and JLL Canada, the session used real-world case studies to identify the incentives that attract private capital, and equipped participants with tools to craft investment prospectuses, utilize non-monetary levers such as expedited permitting, and de-risk projects for developers.

Key content covered:

- **Pre-development costs:** Delegates learned that typical pre-development expenses — including feasibility studies, architectural design, environmental assessments, financial modelling, and stakeholder engagement — must be understood and planned for before any capital is secured.
- **Capital Stack:** The session outlined how tourism developments are financed through layered funding structures including senior debt, mezzanine financing, preferred equity, common equity, and public-sector grants or incentives.
- **Internal Rate of Return (IRR):** A simplified framework was presented — 12–14% IRR for lower-risk rural markets with institutional investors; 15–18% for private developers in stabilizing markets; and 18–20%+ for higher-risk or emerging markets with significant seasonality or construction cost pressures.
- **Winning Investment Strategy Framework:** Four key assessment areas were introduced — Community Sentiment, Regulatory Environment, Return on Investment and Financial Viability, and Industry Data — all critical to attracting developers and closing deals.

2.2 Regional Members Meeting: Atlantic Provinces

June 4, 2026 | 4:00–5:00 PM | Salon 9/10

All four Rothesay delegates attended the Atlantic Provinces Regional Members Meeting, which provided an update on FCM's advocacy and policy work with a focus on issues most relevant to Atlantic Canadian communities. FCM Board members presented on recent advocacy efforts, ongoing priorities, and key initiatives, and delegates had the opportunity to contribute to a discussion on federal actions and investments that would make the greatest difference for their communities.

FCM's Future of Rural Canada Report — Five Interconnected Priorities:

- **Digital Connectivity** — Issue: Lack of reliable and affordable internet and cell service is limiting rural development. Solution: Achieve universal broadband by updating Canada's Connectivity Strategy, enhancing the Universal Broadband Fund, and making roaming agreements mandatory for cellular providers.
- **Infrastructure and Transportation** — Issue: Aging roads, bridges, and water/wastewater infrastructure are restraining economic growth. Solution: Create a new, dedicated federal program for rural infrastructure to expand trade opportunities.
- **Community Safety** — Issue: Rising costs and limited first responder resources are jeopardizing safety in rural communities. Solution: Strengthen RCMP policing, reform the bail system, and expand community-based mental health supports.
- **Housing and Homelessness** — Issue: High construction costs and significant data gaps on homelessness challenge rural communities. Solution: Kickstart the rural and remote prefabricated housing industry and fund a data strategy on rural and remote homelessness.
- **Climate Change Adaptation and Mitigation** — Issue: Floods, fires, and extreme weather are impacting the daily lives of rural residents. Solution: Invest in climate-resilient infrastructure, disaster prevention, and nature-based solutions.

Climate Adaptation Research highlights presented at this session:

- For every \$1 invested in climate adaptation, there are between \$13–\$15 in economy-wide benefits.
- Investing \$4.1 billion in proactive adaptation of public infrastructure can save up to \$9 billion in maintenance and renewal costs.
- Reference report: Prepare or Repair: How Climate-Proofing Public Infrastructure Pays Off — Canadian Climate Institute (Updated April 2026).

2.3 Green Municipal Fund: Climate Adaptation Funding Opportunities

June 4, 2026

This session presented two active FCM funding programs available to municipalities seeking to build climate resilience, with particular relevance for smaller communities.

Adaptation in Action — Rapid Adaptation Project:

- Fast, streamlined funding specifically designed for small municipalities to implement practical climate adaptation solutions.
- Grants of up to \$75,000, covering 70%–100% of eligible project costs.
- Funding window: May 27 – June 23, 2026 (simplified application process).
- Four project streams: Community resilience to wildfires; Community resilience to flooding; Community resilience to extreme heat; Resilient community infrastructure.

Adaptation in Action — Implementation Project:

- Supports the implementation of local solutions that advance long-term climate resilience.
- Grants of up to \$1 million, covering 60%–100% of eligible project costs.
- Spring 2026 intake: April 14 – June 16; Fall 2026: October 6 – November 24.
- Eligible projects include: Climate risk and vulnerability assessments; Climate adaptation plans or strategies; Resilient design standards or manuals; Hazard and risk mapping; Land use planning updates; Reconciliation strategy, plans, and initiatives.

2.4 Inglewood Infill Walking Tour — Edmonton Housing Study Tour

June 4, 2026

This guided walking tour through Edmonton's Inglewood neighbourhood provided a firsthand look at how changes to Edmonton's zoning code have enabled greater housing diversity and increased density while remaining sensitive to existing neighbourhood character. Delegates observed a range of completed and under-construction projects — including modern infill semi-detached homes, skinny homes, duplexes, and higher-density townhouse developments — all integrated into established residential streets. The tour illustrated how thoughtful zoning reform can be a practical municipal tool to meaningfully address housing supply challenges.

2.5 Political Keynotes — Federal Ministers and Party Leaders

June 4–6, 2026 | Main Plenary — Hall D

A defining feature of the FCM Annual Conference is direct access to federal ministers and national party leaders. The Rothesay delegation attended a series of political keynotes across the conference, hearing from the following speakers:

Dominic LeBlanc — President of the King's Privy Council and Minister Responsible for Canada-U.S. Trade

Minister LeBlanc addressed FCM delegates in a fireside chat format, speaking to some of the most pressing national issues facing municipalities. His key focus areas included:

- **Canada-U.S. Trade:** Minister LeBlanc spoke directly to the ongoing Canada-U.S. trade negotiations, including his recent visit to Mar-a-Lago, and emphasized the importance of a united national front in trade talks with the United States.
- **"Team Canada" Approach:** He stressed that all three levels of government — federal, provincial, and municipal — must align to effectively address housing affordability, homelessness, and economic competitiveness. This "Team Canada" framing positioned municipalities as essential partners, not just recipients, in national policy delivery.
- **"Buy Canadian" Procurement:** LeBlanc encouraged all levels of government to make deliberate choices to privilege Canadian suppliers, materials, and workers in public infrastructure projects.
- **Federal Commitments to Municipalities:** He reaffirmed the federal government's commitment to local governments, citing nearly \$280 billion invested over five years through Budget 2025 for nation-building infrastructure and community empowerment.
- **Housing and Homelessness:** LeBlanc highlighted key discussions with FCM President Rebecca Bligh and other municipal leaders on coordinated efforts to address the housing crisis and homelessness across Canada.

Gregor Robertson — Minister of Housing and Infrastructure

- **Build Communities Strong Fund:** Minister Robertson announced that Canada's Regional Development Agencies will help deliver part of the \$1.1 billion Build Communities Strong Fund to support local infrastructure projects across the country.
- **Housing Acceleration:** He emphasized the critical importance of direct federal-municipal partnerships to build homes more quickly and reduce construction costs, reinforcing the need for streamlined approvals and coordinated investment.

Eleanor Olszewski — Minister

- Minister Olszewski joined LeBlanc and Robertson in reinforcing the importance of federal investment in local infrastructure and developing long-term strategies to support Canada's municipalities.

Scott Aitchison — Conservative Party Leader | June 6, 2026, 8:00–8:30 AM

- All four Rothesay delegates attended the keynote delivered by Conservative Party Leader Scott Aitchison. The address offered an important opportunity to hear the Conservative Party's platform as it relates to municipalities, infrastructure, housing, and federal-local partnerships.

Avi Lewis — NDP Leader | June 6, 2026, 9:30–10:00 AM

- All four Rothesay delegates attended the NDP Leader's keynote. Municipal leaders from across the country heard directly from Avi Lewis about the NDP's vision for Canada's communities, local government empowerment, and federal investment priorities.

Elizabeth May — Green Party Leader

Green Party Leader Elizabeth May delivered a keynote address with a strong focus on extreme weather preparedness and climate resilience. Key highlights from her address included:

- **Emergency Preparedness:** May emphasized the urgent need to learn from communities that have survived extreme weather events such as Hurricane Fiona, stressing that while buildings can be insured, human lives cannot.
- **Federal-Municipal Partnerships:** She urged the federal government to establish rapid, proactive partnerships with local leaders, firefighters, and first responders — preparing communities before disaster strikes rather than reacting after.
- **Local Example:** May referenced the 1987 Edmonton tornado as a lesson in the cost of inaction, noting that despite prior warnings, the community had failed to build adequate below-ground shelters.
- **Housing Legislation:** May also offered a critique of current federal housing legislation, calling for approaches that better serve the needs of communities on the ground.

2.6 Own Your Story: Social Media Strategies for Municipal Elected Officials

June 6, 2026 | 1:30–2:30 PM | Salon 4

This practical workshop focused on how municipal elected officials can leverage social media to strengthen public trust, demystify how local government works, and share their community's story with authenticity. Featuring case studies, practical tips, and lessons learned, delegates left with concrete tools to build a genuine and effective online presence.

Learning objectives — delegates learned to:

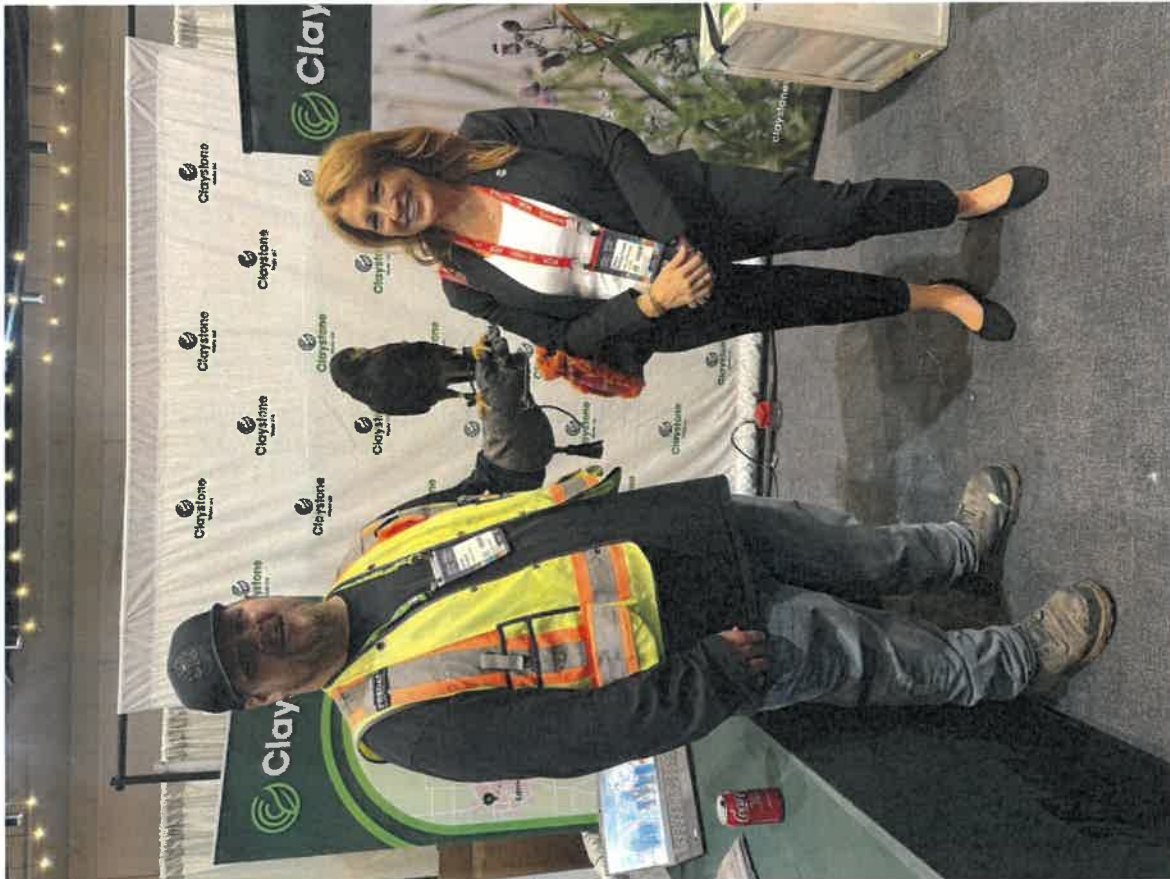
- Maximise the potential of social media platforms for municipal communication.
- Apply simple principles to communicate successfully and authentically on social media.
- Explore new ways to create engaging content that resonates with community members.
- Build and maintain an authentic online presence that reflects their role and values.

3. Trade Show and Exhibitor Highlights

The FCM Annual Conference and Trade Show featured an extensive exhibitor floor, giving delegates the opportunity to explore innovative products, services, and solutions relevant to municipal operations. Among the highlights for the Rothesay delegation:

Claystone Waste Ltd. — Predatory Bird Program

Councillor Mackay French visited the Claystone Waste Ltd. booth, where the company demonstrated an innovative and humane approach to nuisance bird management at waste facilities. Trained Harris Hawks are deployed at garbage and waste sites to deter scavenger birds such as seagulls, reducing waste dispersion and improving site cleanliness without the use of harmful chemicals or traps. This innovative solution caught the delegation's attention as a potential model worth noting for municipal waste management considerations.



Councillor Mackay French with a trained Harris Hawk at the Claystone Waste Ltd. booth

CN Rail

Councillors Boyle and Mackay French connected with CN Rail representatives at the trade show, taking the opportunity to discuss CN's operations and the importance of the rail corridor through Rothesay. The conversation touched on the relationship between freight rail infrastructure and residential communities — a topic of ongoing relevance to Rothesay.



Councillors Helen Boyle and Tiffany Mackay French sporting CN Rail engineer hats at the trade show

4. Networking and Notable Engagements

Beyond formal sessions, the FCM Annual Conference provided exceptional networking opportunities for the Rothesay delegation. Notable engagements included:

- Mayor Brittany Merrifield: The delegation had the pleasure of spending time with Mayor Merrifield, strengthening regional municipal connections.
- Senator Dawn Arnold: Delegates connected with Senator Arnold, a well-known champion of municipal issues at the federal level.
- Provincial Receptions: The delegation attended receptions hosted by Newfoundland, Manitoba, and Alberta, providing valuable opportunities for cross-provincial relationship building with municipal leaders from across Canada.
- Mayor's Reception: The Mayor's Reception was a highlight of the conference social program, offering an outstanding setting for informal networking with elected officials and municipal administrators from coast to coast.



The Rothesay delegation at the FCM conference — Councillor Helen Boyle, CAO Brett McLean, Councillor Tiffany Mackay French, and Councillor Tyler Davis

5. Collaborative Art Installation — An Idea for Rothesay

One of the most memorable and inspiring aspects of the conference was a large-scale collaborative art installation in which all delegates were invited to paint a section of a collective cityscape mural depicting Edmonton. Each participant contributed to a piece of the larger artwork, creating a vibrant and meaningful visual representation of the municipal community gathered in Edmonton.

The Rothesay delegation participated in this initiative and left feeling inspired by its potential as a community-building activity. We believe a similar collaborative art project — perhaps depicting a Rothesay landscape — could be a wonderful addition to a future town event, public space activation, or community celebration. This is an idea worth exploring further.



CAO Brett McLean contributing to the collaborative FCM cityscape mural

6. Conference Atmosphere

The FCM Annual Conference created an energizing and welcoming atmosphere throughout. Edmonton embraced its role as host city with enthusiasm, from a lively brass band performing outside the convention centre to creative food experiences — including a memorable donut wall — that gave the event a festive, community feel. These touches reflected the conference's spirit of celebration, marking 125 years of FCM bringing Canada's municipal leaders together.



A brass band performing outside the Edmonton Convention Centre to welcome FCM delegates



Councillor Tyler Davis at the trade show donut wall — one of many memorable moments from the conference

7. Key Takeaways and Relevance for Rothesay

The 2026 FCM Annual Conference provided the Rothesay delegation with a wealth of knowledge, tools, and connections directly applicable to our community. Among the most relevant takeaways:

- **Rural Priorities and Federal Advocacy:** The FCM's Future of Rural Canada Report identifies priorities — from digital connectivity to rural housing — that are directly relevant to Rothesay and the broader region. These provide a strong advocacy framework for engaging federal representatives on local needs.
- **Climate Adaptation Funding:** The Green Municipal Fund offers meaningful, accessible grant opportunities. The Rapid Adaptation Project (up to \$75,000) and the Implementation Project (up to \$1 million) merit further investigation to determine Rothesay's eligibility and potential project fit, particularly in the areas of resilient infrastructure and flood or heat preparedness.
- **Housing and Zoning:** Edmonton's Inglewood experience demonstrated that zoning reform is one of the most powerful tools a municipality has to address housing supply. As Rothesay considers its own planning future, lessons from Edmonton's approach to gentle density and infill development are worth examining.
- **Federal Investment:** Minister LeBlanc's reaffirmation of nearly \$280 billion in federal infrastructure investment over five years, paired with the "Team Canada" approach, signals continued opportunity for municipalities to access federal funding through coordinated advocacy.

- **Social Media and Public Communication:** The Own Your Story session reinforced the value of elected officials maintaining an authentic, proactive digital presence — a practice the Rothesay delegation is already engaged in and will continue to build upon.
- **Collaborative Community Engagement:** The conference art installation offered a simple but powerful model for inclusive community engagement that we would love to see adapted for Rothesay.
- **Rail Relations:** The conversation with CN Rail at the trade show is a reminder of the importance of maintaining an ongoing dialogue with CN regarding their operations through Rothesay.

8. Conclusion

The FCM 2026 Annual Conference and Trade Show was an exceptional opportunity for the Town of Rothesay's delegation to learn, connect, and advocate alongside municipal leaders from across Canada. Over three intensive days, our councillors and CAO attended sessions on rural priorities, climate adaptation, housing policy, digital communications, and federal investment, while engaging directly with federal ministers and national party leaders, and building relationships with colleagues from municipalities of all sizes.

The conference reinforced that the challenges and opportunities facing Rothesay — from climate resilience to housing, connectivity, and community identity — are shared by municipalities across the country, and that FCM remains a vital vehicle for ensuring local voices are heard at the federal level. The Rothesay delegation returns energized, informed, and committed to bringing the insights and connections from Edmonton to work for our community.

Respectfully submitted by:

Councillor Tiffany Mackay French

Councillor Helen Boyle

Councillor Tyler Davis

CAO Brett McLean

Town of Rothesay

July 2026