



**ROTHESAY**  
COUNCIL MEETING  
Town Hall Common Room  
Wednesday, January 28, 2026  
9:30 a.m.



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**PLEASE NOTE:** Electronic means of communication may be used during the meeting.

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

**3. Regional Development Corporation (RDC) – Funding Agreement**  
**Project No. 19433**  
**Project Name: Rothesay Multipurpose Arena**

27 January 2026

Memorandum from CAO McLean, P.Eng.

19 December 2026

Letter of thanks from Mayor Grant to RDC

16 December 2026

Agreement offer from Regional Development Corporation (RDC)

**4. ADJOURNMENT**



70 Hampton Road  
Rothesay, NB  
E2E 5L5 Canada

**Rothesay Council**  
**January 28, 2026**

**TO:** Mayor Grant and Members of Rothesay Council

**SUBMITTED BY:**

Brett McLean, CAO

**DATE:** January 27, 2026

**SUBJECT:** RDC Funding Agreement – RICC Rink and Walking Track

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### **RECOMMENDATION**

It is recommended that Council authorize the Mayor and Clerk to execute an agreement with the Province of New Brunswick to accept a grant in the amount of \$6,000,000 for the purpose of constructing a new Rink and Walking Track as part of the Rothesay Intergenerational Community Complex project.

### **ORIGIN**

Subsequent to a public announcement of \$6,000,000 in provincial funding for the new Rink and Walking Track, the Province has forwarded a Contribution Agreement to be executed by the Mayor and Clerk. The Mayor and Clerk require a Council Resolution in order execute the Agreement.

### **FINANCIAL**

The overall estimate for the Rothesay Intergenerational Community Complex is \$36,000,000. The Rink and Walking Track Portion of the project is estimated to be \$20,900,000. The provincial grant of \$6,000,000 was approved for the Rink and Walking Track portion of the project.

*A copy of this report can be obtained by contacting the Rothesay Town Clerk, 70 Hampton Road, Rothesay, NB E2E 5L5 (506-848-6664).*



70 Hampton Road  
Rothesay, NB  
Canada E2E 5L5

T: 506-848-6600  
F: 506-848-6677

[Rothesay@rothesay.ca](mailto:Rothesay@rothesay.ca)  
[www.rothesay.ca](http://www.rothesay.ca)

December 19, 2025

Mr. Rob Kelly  
Regional Development Corporation  
PO Box 6000  
Fredericton, NB  
E3B 5H1

RE: Project No. 19433  
Project Name: Rothesay Multipurpose Arena

Dear Mr. Kelly:

On behalf of the town of Rothesay, I would like to extend my heartfelt gratitude to the Regional Development Corporation for the financial contribution of \$6,000,000.00 for the Rothesay Intergenerational Centre. This support represents a significant investment in our community's future, fostering inclusivity and sustainability for generations to come.

The Rothesay Intergenerational Centre has already become a vital hub for people of all ages, promoting social connection, learning, and well-being. With this approval, we can expand our efforts to create an even more accessible, environmentally friendly, and welcoming space.

We truly appreciate the trust and confidence you have placed in this project, and we look forward to working together to bring this vision to life. Thank you once again for the financial contribution.

Sincerely,

Dr. Nancy Grant  
Mayor



December 16, 2025

Her Worship Nancy Grant  
Mayor of Rothesay  
70 Hampton Road  
Rothesay, New Brunswick E2E 5L5

**SUBJECT: Project No.: 19433**  
**Project Name: Rothesay Multipurpose Arena**

Dear Mayor Grant:

We are pleased to inform you that the above-noted project has obtained support from the Regional Development Corporation (RDC). A financial contribution up to \$6,000,000 for Rothesay (the Applicant) has been approved for this project. Eligible costs and funding for this project are described in Appendix A.

**Financing Conditions**

The Applicant must provide confirmation to RDC that all other financing has been obtained prior to release of any funds for the project.

**Reimbursement Procedures**

Claims for reimbursement of the contribution must be supported by copies of invoices and proof of payment of those invoices on forms herein provided. Electronic copies may be obtained at: [www.gnb.ca/rdc](http://www.gnb.ca/rdc).

- The Applicant will be responsible to cover any cost overruns and will not request any additional funding from RDC for this project.

All payments will be made by electronic funds transfer. Please complete the attached Direct Deposit Service form.

All claims must be received by RDC on or before **March 31, 2029**.

**Regional Development Corporation / Société de développement régional**

P.O. Box 6000 / C. P. 6000, Fredericton, New Brunswick / Nouveau-Brunswick E3B 5H1

Tel. / Tél. : (506) 453-5897 Fax / Téléc. : (506) 453-7988

**GNB.CA**

Her Worship Nancy Grant  
December 16, 2025  
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**Terms and Conditions**

1. No public announcement of funding or milestone events such as official openings and ribbon-cuttings shall be made by the Applicant without the prior written approval of RDC.
2. The Applicant shall not change the project scope, purpose or eligible costs without prior written approval of RDC.
3. RDC may refuse further disbursements if there is a materially adverse change in the financial position of the Applicant or status of the project.
4. The Applicant shall not sell or dispose of any assets purchased under this agreement for a period of 36 months following the completion of this project without prior written approval from an authorized representative of RDC.
5. The Applicant shall keep, for 36 months following project completion, all accounting books, records and statements pertaining to project costs and make these available for auditing and provide any statistical data required by RDC.
6. The Applicant shall allow any authorized representative of RDC reasonable access to the project site(s) and information.
7. The Applicant shall indemnify and save harmless the provincial government from and against all claims, demands, losses, damages, costs of any kind based upon any injury to or death of a person or damage to or loss of property arising from any willful or negligent act, omission or delay on the part of the Applicant or its servants or agents in carrying out the project.
8. The Applicant must adhere to all labour and environmental laws and regulations.
9. No Members of the Legislative Assembly, their staff, or their immediate family members shall be a party to this project or derive any benefit arising therefrom.
10. Information and documents provided to RDC may be subject to release under the *Right to Information and Protection of Privacy Act*.
11. RDC acknowledges the obligation to make the required payments under this agreement. However, payment of this contribution is subject to appropriation of sufficient funds by the legislature of the Province of New Brunswick.
12. Any costs incurred prior to **April 1, 2026**, are not considered eligible expenses under this offer.

Her Worship Nancy Grant  
December 16, 2025  
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If you are in agreement with the terms and conditions of this offer, please sign and return it and your Direct Deposit Service form to RDC at [rdc-sdr@gnb.ca](mailto:rdc-sdr@gnb.ca). **Please note that failure to do so within 45 days renders this offer null and void.**

All inquiries with respect to the project are to be forwarded to Brianna MacInnis at 506-261-9665 or [brianna.macinnis@gnb.ca](mailto:brianna.macinnis@gnb.ca).

We look forward to the successful completion of this project.

Sincerely,



Rob Kelly  
President

*Enc.*

cc: Hon. Alyson Townsend, MLA for the riding of Rothesay  
Brianna MacInnis, Project Executive

**This offer accepted on behalf of  
Rothesay for  
Project: 19433 – Rothesay Multipurpose Arena**

Authorized Signatory: \_\_\_\_\_

Authorized Signatory: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix A

Project 19433

Rothsay Multipurpose Arena

### Total Approved Contribution

2026-2027	Strategic Infrastructure Fund	\$750,000
2027-2028	Strategic Infrastructure Fund	\$3,500,000
2028-2029	Strategic Infrastructure Fund	\$1,750,000
		Project Total: \$6,000,000

Regional Development Corporation will reimburse 28.6% of eligible costs up to the total approved contribution.

### Eligible Cost(s)

Multi-Purpose Arena	\$21,000,000
Total	\$21,000,000

The portion of Harmonized Sales Tax (HST) refunded by Canada Revenue Agency is considered ineligible.

### Project Description

This project involves replacing the existing arena with a new multipurpose arena. The new arena will include a walking track, building entryway/foyer and other amenities.


**Regional Development Corporation**

P.O. Box 6000, Fredericton, New Brunswick E3B 5H1

Claim No:

Final Claim:

**Strategic Infrastructure Fund**

List all eligible project costs with invoices and cheque numbers on this form. Include a copy of each invoice and proof of payment. Failure to record and support each cost will cause a delay in processing.

**Project Number:** 19433

**Project Name:** Rothesay Multipurpose Arena

Description of costs	Name of Supplier	Cheque No.	Cheque Amount	Invoice Total	HST
<b>Total</b>					
Eligible & supported costs (total-HST refund)					

**% of HST refunded by Canada Revenue Agency**
☐ 71.43% - municipality   
 ☐ 22.33% - university   
 ☐ 50% - non-profit organization   
 ☐ 100% - other   
 ☐ 0% - none

**The undersigned hereby certifies that:**

- a. the invoices above represent eligible project costs that have been paid in full and the work completed; and
- b. no other public financial assistance has been received or is to be received for the part of the project against which this reimbursement is claimed.

Signature	Print Name	Date
Title	Company	Telephone

**For office use only**

Eligible & supported costs	<input type="text"/>	Claim Reviewer	Date
Less: previous advance	<input type="text"/>	Project Officer	Date
Add: current advance	<input type="text"/>	Spending Authority	
	<input type="text"/>	5276	
<b>TOWROT</b>			
Vendor	Payment request	account	Payment Authority



**Application / Change Form**  
**Direct Deposit Service**

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**All fields must be completed.**

**\*\*\*IMPORTANT\*\*\***

I/We hereby authorize the Regional Development Corporation (RDC) to credit this account with any payments due from RDC until appropriate authority is received to indicate otherwise.

Please note, for municipalities or non-profit organizations two authorized signatures are required.

<b>Name / Operating Name</b>	
<b>Legal or Corporate Name</b>	
<b>Address</b>	
<b>Contact Name</b>	
<b>Phone Number</b>	
<b>Email Address</b>	

- **Name / Operating Name:** Record your individual/Agency/Company/Business operating name (the name on your invoices or cheques).
- **Legal or Corporate Name:** Record your Agency/Company/Business legal or corporate name if different than above.
- **Address:** Record your full mailing address.
- **Email Address:** Email address where remittance notices will be sent.

<b>Email Address</b>		<b>Signature</b>	<b>Signature</b>
<b>Definitions:</b> <ul style="list-style-type: none"> <li>• Name / Operating Name: Record your individual/Agency/Company/ Business operating name (the name on your invoices or cheques).</li> <li>• Legal or Corporate Name: Record your Agency/Company/Business legal or corporate name if different than above.</li> <li>• Address: Record your full mailing address.</li> <li>• Email Address: Email address where remittance notices will be sent.</li> </ul>		<b>Title</b>	<b>Title</b>
		<b>Date</b>	<b>Date</b>
<b>Regional Development Corporation use only</b>			
<b>Set up</b>	<b>Date</b>	<b>Review</b>	<b>Date</b>