



# ROTHESAY

COUNCIL MEETING  
Rothesay Town Hall Common Room  
**Monday, June 17, 2024**  
**7:00 p.m.**



**PRESENT:** MAYOR NANCY GRANT  
DEPUTY MAYOR MATT ALEXANDER  
COUNCILLOR HELEN BOYLE  
COUNCILLOR DAVE BROWN  
COUNCILLOR PETER J. LEWIS  
COUNCILLOR TIFFANY MACKAY FRENCH  
COUNCILLOR BILL McGUIRE  
COUNCILLOR DON SHEA

TOWN MANAGER JOHN JARVIE  
TOWN CLERK MARY JANE BANKS  
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN  
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN  
TREASURER DOUG MacDONALD  
ADMINISTRATIVE ASSISTANT LIZ HAZLETT

**Rothesay Land Acknowledgement**      **Deputy Mayor Alexander**  
Deputy Mayor Alexander read the Rothesay Land Acknowledgement.

Mayor Grant called the meeting to order at 7:00 p.m.

## 1. APPROVAL OF AGENDA

**MOVED** by Counc. Lewis and seconded by Counc. Mackay French the agenda be approved, with the following amendment:

- Item 9.2.1 be brought forward to follow Item 4.1

**CARRIED.**

## 2. ADOPTION OF MINUTES

- Regular Meeting      13 May 2024

**MOVED** by Counc. Shea and seconded by Counc. McGuire the Open Session Council minutes of May 13, 2024 be adopted as circulated.

**CARRIED.**

Couns. Lewis, Mackay French, and Shea left the meeting, owing to declared conflicts of interest and an absence at the first Public Hearing.

- Public Hearing      27 May 2024

**MOVED** by Counc. Boyle and seconded by Deputy Mayor Alexander the Public Hearing minutes of May 27, 2024 be adopted as circulated.

**CARRIED.**

Couns. Lewis, Mackay French, and Shea returned to the meeting.

- **Business Arising from Minutes**  
N/A

## 3. OPENING REMARKS OF COUNCIL

Mayor Grant shared the following opening remarks:

- Summer beach and playground programs will begin June 24<sup>th</sup>. Summer students have returned and have begun training this week.
- Canada Day on the Rothesay Common: July 1<sup>st</sup> (noon – 3:00 p.m.)
- The Rothesay Hive was the recipient of a Saint John Newcomers Centre Future Engage Community Partner Award, the plaque will be displayed in the Rothesay Hive.

Counc. Brown commented on the removal of vegetation from the traffic islands on Hampton Road, stating this is an improvement.

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## 3.1 Declaration of Conflict of Interest

Declarations of conflict of interest were shared for Item 9.1.1 – 45 Marr Road/6 Old Mill Lane for Councils. Mackay French and Shea, as well as Council Lewis for his absence at the first Public Hearing.

## 4. DELEGATIONS

### 4.1 KRPF - Building Expansion & Traffic Enforcement

Police Chief Steve Gourdeau  
Acting Deputy Chief Henderson  
Board Chair Kevin Darling (*see item 9.2.1*)

Mayor Grant welcomed Kennebecasis Regional Police Force (KRPF) Chief Gourdeau, Acting Deputy Chief Henderson, and Board Chair Kevin Darling.

Mayor Grant began by explaining the primary purpose of the invitation to attend Council, which is to address Rothesay's concerns with the cost of the building expansion. Council is concerned with the lack of information shared regarding progress or the specific requests, by resolution of Council, for floor plan drawings, a plan to monitor the contingency fund, and a strategy to reduce the overall cost of furnishings. Other concerns relate to Police Board discussions and approval of "Post Tender Addendum Items" in the amount of \$259,174.50, without consultation with Rothesay and Quispamsis councils. Both towns granted approval for the Municipal Capital Borrowing Board (MCBB) application and are responsible for ensuring public funds are spent responsibly. If expenses are underbudget, and the entire \$4.2 million dollars is not required, it is not an opportunity to use surplus funds for additional items.

Chief Gourdeau explained that the start of the project was delayed owing to last minute requests from the new insurance provider. The first update was only provided two weeks ago, and a meeting is scheduled tomorrow for another update. He accepted responsibility for failing to provide an update following the tender process, noting this was an error on his part. He addressed the Post Tender Addendum Items, noting floor slab insulation (addition) and attic insulation (existing portion) were initially included in the scope, but removed because of concerns that the overall project cost was too high. He spoke of unexpected repairs to lighting fixtures and noted a quote was sought to replace light fixtures in the current building with LED fixtures to match the addition, which has been confirmed to provide long-term cost-savings. He addressed items outside of the scope of the project such as the outdoor structure and solar panels. The intent was to discuss these items with Council, but it was decided that the outdoor structure would not be a part of the project and be pursued through a grant instead; and a quote was not received for the solar panels so it was felt there was nothing to present to Council last month.

Deputy Mayor Alexander expressed concern that: the Board did not present these matters to both councils; it was not appropriate for the Board to have approved the Post Tender Addendum Items since these items add up to roughly 6% (\$260,000) of the total cost, and most do not relate to the rationale for the addition (space and safe storage); contingency funds are meant for unexpected cost-overruns, not additional items; taxpayers ultimately bear the cost of the project; and it has only just started and nine addendum items have been added with the potential for more (ex. sprinkler system).

Chief Gourdeau responded with the following: a presentation was scheduled by the KRPF last month but cancelled because of a change in plans (outdoor structure) and lack of a quote for the solar panels; costs are not increasing, the tender was awarded significantly underbudget which meant items that were initially removed because of the substantial total cost, could be included, so that in total the project is roughly \$1 million dollars underbudget; the term "Post Tender Addendum Items" is used since these items were added at an advantageous time during the contract process so as to avoid costs associated with adding items once the project began; efforts are already underway to secure used furniture; the Board is optimistic about other opportunities for efficiencies which are being explored including grants; information should have been shared but is also limited at this stage of the project; there is no intent on using the surplus funds to purchase luxury items; and space and storage were only part of the rationale for the addition as outlined in prior presentations.

Deputy Mayor Alexander inquired about the estimated project costs, noting it has become the norm for tenders to be overbudget, rather than substantially underbudget. Chief Gourdeau mentioned one company did submit an overbudget bid but this is sometimes done as a deterrence tactic if companies do not have much time for a project. The Board is pleased with the awarded tender price and deems the local successful bidder competent for the project.

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Chief Gourdeau added that despite a delay from the insurance company, the project will proceed on schedule. Updates will be forwarded to the two municipalities.

There was a brief discussion about the optics of not sharing information with both councils and the importance of transparency. Mayor Grant mentioned that this is the first time Council has heard that the project is \$1 million dollars underbudget. Counc. Brown noted while the KRPF has a duty to protect residents, Council has a responsibility to manage public funds. Chief Gourdeau indicated negative optics were not the intent, the presentation to Council was cancelled because plans changed and the Board was not prepared to make a pitch regarding solar panels.

When questioned, Mr. Darling advised that ten companies received project plans but only three bids were received. With respect to the tender process, he noted a provincial system was used for both the project manager and construction tenders. The Project Manager tender generated eight bids, and three for the Construction tender. Project costs today sit at \$2.5 million dollars including the Post Tender Addendum Items. The term "Post Tender Addendum Items" is used because they are labelled as such in the contract, and this avenue avoids a 10% margin that builders add on for change orders. There is no budget for equipment and furnishings at this time because not all quotes were received. Financing costs are \$10,000-12,000 lower than expected owing to favourable rates. As of today the project surplus is calculated at \$976,000. He added there may be minor change orders as the project progresses.

With respect to the Rothesay High School traffic concerns, Mayor Grant noted correspondence was received from the KRPF reporting that there were no instances of vehicles getting cut off or reckless driving. She thanked the KRPF, noting police presence likely deterred the behaviour. She asked that these concerns be kept in mind when school starts again in the fall. Chief Gourdeau mentioned there has been police presence (both visible and not) on a fairly regular basis since February when the KRPF were informed. He reported only two tickets were issued during that time relating to noise and traffic concerns. He added a program is in place to allow young offenders to opt into an educational course rather than be issued a ticket. With respect to noise, he mentioned this is difficult to enforce. It was noted a meeting was held with the principal to discuss the issue and it was agreed that signals from a nearby crosswalk will be moved to the intersection by Town Hall.

## Item brought forward.

### 9.2 BUSINESS ARISING FROM DELEGATIONS

#### 9.2.1 Kennebecasis Regional Police Force (KRPF) Building Expansion & Traffic Enforcement

14 May 2024                      Invitation to attend June Council meeting

**MOVED** by Counc. Mackay French and seconded by Counc. Brown the invitation to attend the June Council meeting dated 14 May 2024 be received/filed.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire the Police Commission Building Committee provide monthly updates to Rothesay and Quispamsis councils regarding the building progress including any items that were not included in the original tender documents.

## ON THE QUESTION:

Counc. Mackay French mentioned that the Police Board typically does not meet in the summer. Board Chair Darling advised the Building and Finance committees will still meet during the summer.

**CARRIED.**

Mayor Grant thanked the group for their presentation, and they left the meeting.

## 5. CORRESPONDENCE FOR ACTION

5.1 23 April 2024                      Letter from resident RE: Request for a crosswalk on Marr Road  
(rec'd May24)

**MOVED** by Counc. Brown and seconded by Counc. Mackay French the letter from resident RE: Request for a crosswalk on Marr Road dated 23 April 2024 be referred to the Works and Utilities Committee.

**CARRIED.**

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5.2 2 June 2024 Letter from residents RE: Vacant land on Bel-Air Avenue  
**MOVED** by Counc. Boyle and seconded by Counc. Lewis the letter from residents RE: Vacant land on Bel-Air Avenue dated 2 June 2024 be referred to staff *and assess whether the land can be sold if it is no longer required for stormwater management.*

### ON THE QUESTION:

Deputy Mayor Alexander proposed that the letter be referred to staff and assess whether the land can be sold if it is no longer required for stormwater management. Counc. Boyle and Lewis agreed to the addition. Counc. McGuire mentioned there was interest in selling the land in the past.

**CARRIED.**

## 6. CORRESPONDENCE – FOR INFORMATION

6.1 15 May 2024 Minister Wilson (SNB) response RE: Property Tax Insert  
3 May 2024 Minister Wilson et. al. response to UMNb  
18 March 2024 Letter to Minister Wilson

**MOVED** by Counc. Shea and seconded by Counc. Mackay French the Minister Wilson response RE: Property Tax Insert dated 15 May 2024, the Minister Wilson et. al. response to UMNb dated 3 May 2024, and the letter to Minister Wilson dated 18 March 2024 be received/filed.

### ON THE QUESTION:

Mayor Grant noted both correspondence from Minister Wilson to UMNb and Rothesay appear to be a “non-response”.

**CARRIED.**

6.2 13 June 2024 Email response from Minister Savoie RE: Ice Fishing Management  
28 May 2024 Letter to Minister Savoie

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle the email response from Minister Savoie RE: Ice Fishing Management dated 13 June 2024, and the letter to Minister Savoie dated 28 May 2024 be received/filed.

### ON THE QUESTION:

Mayor Grant noted there will now be a contact from the Department of Environment.

**CARRIED.**

## 7. REPORTS

7.0 June 2024 Report from Closed Session  
➤ Use of Town Parks

Town Manager Jarvie advised concerns were raised regarding activities in Town parks after hours. These activities could present safety, fire, and vandalism risks. A by-law amendment is proposed to resolve the issues, and reflect that parks are intended for daytime use only. Rothesay parks included are: East Riverside-Kingshurst Park, Jordan Miller Park, Renforth Wharf/Rotary Park, Rothesay Common, Steele-Kennedy Park, and Wells Park.

**MOVED** by Counc. McGuire and seconded by Counc. Lewis Council give first reading by title to A By-Law to Amend By-law 4-03 – A By-law of Rothesay Relating to Peace, Order and the Prevention of Nuisances.

### ON THE QUESTION:

Counc. Mackay French mentioned that some individuals choose to take evening walks. Town Manager Jarvie advised that safety is the intention as lighting is not available in some parks and individuals could trip and hurt themselves. In response to an inquiry, Town Manager Jarvie advised public space relates to ballfields as well.

**CARRIED.**

Town Clerk read by-law 4-03-01 by title.

**MOVED** by Counc. Brown and seconded by Deputy Mayor Alexander Council give second reading by title to A By-Law to Amend By-law 4-03 – A By-law of Rothesay Relating to Peace, Order and the Prevention of Nuisances.

**CARRIED.**

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Town Clerk read by-law 4-03-01 by title.

7.1 28 March 2024 Fundy Regional Service Commission (FRSC) meeting minutes  
**MOVED** by Counc. Lewis and seconded by Counc. Boyle the Fundy Regional Service Commission (FRSC) meeting minutes dated 28 March 2024 be received/filed.

ON THE QUESTION:  
Counc. Shea pointed out that the mover of the motion for CMEI Community Projects Grant was the Mayor of the host community which could appear as a conflict of interest.

**CARRIED.**

7.2 10 April 2024 Kennebecasis Valley Fire Department (KVFD) Board meeting minutes  
February 2024 FireFightinginCanada.com article by Fire Chief Michael Boyle  
29 February 2024 KVFD Statement of Expense with budget variance  
10 April 2024 KVFD Compliance Report  
10 April 2024 KVFD Chief’s Report  
February 2024 KVFD Response Report  
March 2024 KVFD Response Report  
**MOVED** by Counc. Lewis and seconded by Counc. Shea the Kennebecasis Valley Fire Department (KVFD) Board meeting minutes dated 10 April 2024, the FireFightinginCanada.com article by Fire Chief Michael Boyle dated February 2024, the KVFD Statement of Expense with budget variance dated 29 February 2024, the KVFD Compliance Report dated 10 April 2024, the KVFD Chief’s Report dated 10 April 2024, and the KVFD Response Reports dated February 2024, and March 2024 be received/filed.

ON THE QUESTION:  
Mayor Grant congratulated Chief Boyle on his published article.

**CARRIED.**

7.3 24 April 2024 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes  
22 May 2024 KRJBPC Chief’s Report  
April 2024 KRJBPC Budget vs. Actuals  
**MOVED** by Counc. Mackay French and seconded by Counc. Shea the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes dated 24 April 2024, the KRJBPC Police Chief’s Report dated 22 May 2024, and the KRJBPC Budget vs. Actuals dated April 2024 be received/filed.

ON THE QUESTION:  
Deputy Mayor Alexander mentioned that the calculation of Post Tender Addendum Items does not add up correctly to the amount in the motion.

**CARRIED.**

7.4 30 April 2024 Draft unaudited Rothesay General Fund Financial Statements  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the draft unaudited Rothesay General Fund Financial Statements dated 30 April 2024 be received/filed.

ON THE QUESTION:  
Deputy Mayor Alexander highlighted the following from the variance report: overbudget fuel escalation for solid waste collection, additional bills for the Wells Building, and reserve funds for the vacuum truck. Treasurer MacDonald identified an error on the capital spending report, noting “Train Station building” should be “Renforth Beach property” (145 James Renforth Drive). The error will be corrected on the next monthly statements.

**CARRIED.**

30 April 2024 Draft unaudited Rothesay Utility Fund Financial Statements  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle the draft unaudited Rothesay Utility Fund Financial Statements dated 30 April 2024 be received/filed.

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### ON THE QUESTION:

Deputy Mayor Alexander highlighted \$7,200 for fire hydrant repairs. Counc. Shea asked what “UFD” stands for. DO McLean advised it is an error and should read “VFD” for Variable Frequency Drive which controls the motors to run at lower speeds for the purpose of using less electricity.

**CARRIED.**

30 April 2024

Donation Summary

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French the Donation Summary dated 30 April 2024 be received/filed.

### ON THE QUESTION:

Deputy Mayor Alexander noted it is unchanged from last month.

**CARRIED.**

7.5 21 May 2024

Draft Age Friendly Advisory Committee meeting minutes

**MOVED** by Counc. Boyle and seconded by Counc. Mackay French the draft Age Friendly Advisory Committee meeting minutes dated 21 May 2024 be received/filed.

### ON THE QUESTION:

Counc. Boyle congratulated the Rothesay Hive on its five year anniversary. Mayor Grant reported that the Rothesay Wellness Fair was a huge success.

**CARRIED.**

7.6 21 May 2024

Draft Parks and Recreation Committee meeting minutes

➤ 21 May 2024 Parks and Recreation Update

**MOVED** by Counc. McGuire and seconded by Counc. Boyle the draft Parks and Recreation Committee meeting minutes dated 21 May 2024, and the Parks and Recreation Update dated 21 May 2024 be received/filed.

### ON THE QUESTION:

When questioned, DRP Jensen confirmed that the total number of summer students is usual for the Town. The Parks and Recreation Update was discussed. Deputy Mayor Alexander stated his appreciation for the document, and Counc. Shea suggested “approved” be changed to “accepted” under Recreation Master Plan.

**CARRIED.**

7.7 22 May 2024

Draft Works and Utilities Committee meeting minutes

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle the draft Works and Utilities Committee meeting minutes dated 22 May 2024 be received/filed.

### ON THE QUESTION:

Counc. Shea asked if there was an error, noting items 7.2 and 7.3 are the same. Deputy Mayor Alexander clarified that there were two requests for the same matter.

**CARRIED.**

➤ Speeding on Scott Avenue

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire Council send a letter to inform the individual that work is being undertaken to improve the safety around the school.

**CARRIED.**

➤ Sidewalk on Iona Avenue

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea Council send a letter to the individuals acknowledging the concerns with regards to a sidewalk at the top of Iona Avenue.

**CARRIED.**

➤ Crosswalk at James Street and French Village Road

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle Council send a letter to the individual that a speed radar sign will be placed on French Village Road to determine if a more permanent solution is required.

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### ON THE QUESTION:

Counc. Lewis mentioned there is a blind corner and shrubbery which impacts sightlines, therefore it may not be a good area for a crosswalk. Deputy Mayor Alexander noted similar concerns were also raised by the Town Engineer.

**CARRIED.**

- Request for “No Parking” sign on Peters Lane

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea Council send a letter to the individual noting a no-parking zone cannot be established on Peter’s Lane unless a revision to the Traffic By-law is submitted, and approved by, the Registrar of Motor Vehicles. This is a long process and current revisions must be approved before further revisions are submitted.

**CARRIED.**

- Lack of Streetlights in French Village

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French Council send a letter to the individual and acknowledge their concerns and advise the resident of the streetlight policy.

**CARRIED.**

- Request for “Children Playing” sign on Crescent Drive

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle Council send a letter to the individual stating the Town only installs “children playing” signs at Town owned recreation facilities such as playgrounds.

**CARRIED.**

- Request for sewer bill adjustment

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle Council adjust the individual’s sewer bill as of the time the Town was notified which is May 14, 2024.

**CARRIED.**

- Commercial vehicle street parking on Mantua Road

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle Council send a letter to the individual stating the Town understands it is an inconvenience, but it is temporary. The commercial vehicles are conducting business for residents in the neighborhood.

**CARRIED.**

- Speeding on Dobson Lane

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French Council send a letter to the individual stating the Town has installed a “Dead End” sign on Dobson Lane.

**CARRIED.**

7.8 22 May 2024 Draft Heritage Preservation Review Board meeting minutes

**MOVED** by Counc. Mackay French and seconded by Counc. Lewis the draft Heritage Preservation Review Board meeting minutes dated 22 May 2024 be received/filed.

**CARRIED.**

7.9 3 June 2024 Draft Planning Advisory Committee meeting minutes

**MOVED** by Counc. Shea and seconded by Counc. Mackay French the draft Planning Advisory Committee meeting minutes dated 3 June 2024 be received/filed.

### ON THE QUESTION:

Mayor Grant noted she was concerned to see the outcome of the WAWA exemption discussion.

**CARRIED.**

7.10 May 2024 Monthly Building Permit Report

**MOVED** by Counc. Shea and seconded by Counc. Boyle the May 2024 Monthly Building Permit Report be received/filed.

**CARRIED.**

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7.11 12 June 2024 Capital Projects Summary  
**MOVED** by Counc. Shea and seconded by Counc. Boyle the Capital Projects Summary dated 12 June 2024 be received/filed.  
**CARRIED.**

**8. UNFINISHED BUSINESS**

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**TABLED ITEMS**

**8.1 Strong Court Sidewalk – Anglophone South School District** (Tabled April 2021)  
*No action at this time*

**8.2 Rothesay Arena Open House** (Tabled September 2021)  
*No action at this time*

**8.3 Private Lanes Policy** (Tabled July 2022)  
*No action at this time.*

**8.4 Marr Road/Chapel Road signalization** (Tabled April 2024)  
*No action at this time*

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Couns. Lewis, Mackay French, and Shea left the meeting, owing to declared conflicts of interest and absence at the Public Hearings.

**9. NEW BUSINESS**

**9.1 BUSINESS ARISING FROM PUBLIC HEARING**

**9.1.1 45 Marr Road & 6 Old Mill Lane PIDs 00245415 & 00118067**

13 June 2024	Memorandum from Town Clerk Banks
8 May 2024	Recommendation from the Planning Advisory Committee
DRAFT	By-law 2-10-38
DRAFT	By-law 2-10-39

Mayor Grant provided background for the public, noting the public hearing was tabled pending further information and then reconvened on May 27<sup>th</sup>.

**MOVED** by Counc. McGuire and seconded by Counc. Brown Council give 1st Reading, by Title, to By-law 2-10-38.

**ON THE QUESTION:**

Counc. McGuire raised concern that Council was told that information regarding the proposed water and sewer systems would be provided at tonight’s meeting, but has not been. He noted he cannot support the recommendations without the information. Town Manager Jarvie advised that 1<sup>st</sup> Reading can be recommended if there is progress on the matter. Counc. McGuire pointed out there were two public hearings and the information still has not been provided. Couns. Boyle and Brown agreed, noting not all the information is available to make an informed decision.

**MOVED** by Counc. Brown and seconded by Deputy Mayor Alexander By-law 2-10-38 be tabled pending the information previously requested.  
**CARRIED.**

**MOVED** by Counc. Brown and seconded by Deputy Mayor Alexander Council give 1st Reading, by Title, to By-law 2-10-39.

**MOVED** by Counc. Brown and seconded by Counc. McGuire By-law 2-10-39 be tabled pending the information previously requested.  
**CARRIED.**

Couns. Lewis, Mackay French, and Shea returned to the meeting.

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## 9.2 BUSINESS ARISING FROM DELEGATIONS

### 9.2.1 Kennebecasis Regional Police Force (KRPF) Building Expansion & Traffic Enforcement

14 May 2024                      Invitation to attend June Council meeting

**Dealt with above. (See Item 4.1)**

## ADMINISTRATION

### 9.3 Appointment of By-law Enforcement Officers (Fire By-law 3-20)

13 June 2024                      Memorandum from Town Clerk Banks

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle in accordance with Section 5(b) of By-law 3-20, “Fire Prevention and Protection By-law”, the following named members of the Kennebecasis Valley Fire Department Inc. are hereby appointed By-law Enforcement Officers for the purposes of enforcing By-law 3-20, “Fire Prevention and Protection By-law” and further that said appointments may be revoked or amended at any time by resolution of Rothesay Council:

- Chief Mike Boyle
- Deputy Chief Shawn White
- Division Chief John Codling
- Division Chief Karen Trecartin
- Captain Doug Barrett
- Captain Jim LeBlanc
- Lieutenant Bob Macleod
- Firefighter Dan Richard
- Firefighter Harry Ludford
- Firefighter Joel Armstrong
- Fire Prevention Officer Art Willins

#### ON THE QUESTION:

Mayor Grant reported staffing has changed since this was done in 2020.

**CARRIED.**

### 9.4 Joint EMO By-law

14 June 2024                      Memorandum from Town Manager Jarvie  
DRAFT                              KVEMO By-law 2-24

**MOVED** by Counc. Shea and seconded by Counc. McGuire Council give first reading by title to Rothesay By-law No. 2-24 A By-law Respecting the Kennebecasis Valley Emergency Measures Organization.

**CARRIED.**

Town Clerk Banks read by-law 2-24 by title.

**MOVED** by Counc. Lewis and seconded by Counc. Boyle Council give second reading by title to Rothesay By-law No. 2-24 A By-law Respecting the Kennebecasis Valley Emergency Measures Organization.

**CARRIED.**

Town Clerk Banks read by-law 2-24 by title.

### 9.5 Easement Agreement – Rothesay and Bank of Nova Scotia

13 June 2024                      Memorandum from Town Clerk Banks

Mayor Grant gave a brief background for the public.

**MOVED** by Counc. McGuire and seconded by Counc. Shea Council authorize the Mayor and Clerk to execute the easement agreement for PID# 00258863, as between Rothesay and the Bank of Nova Scotia.

#### ON THE QUESTION:

Deputy Mayor Alexander and Counc. Lewis thanked staff, noting it was a long process and hopefully this will alleviate issues for residents.

**CARRIED.**

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**OPERATIONS**

**9.6 Brock Court/Goldie Court Storm Drainage**

12 June 2024                      Report prepared by DO McLean  
**MOVED** by Counc. Mackay French and seconded by Counc. Shea Council accept the quote from Sierra Ventures Inc., in the amount of \$58,375.00 plus HST, for the installation of a new storm sewer line between Goldie Court and Hampton Road along the existing municipal services easement over PID 30332613, and further that the Director of Operations be authorized to issue a purchase order in that regard.

**CARRIED.**

**RECREATION**

**9.7 Heat Pump Replacement – Bill McGuire Centre**

13 June 2024                      Memorandum from Town Manager Jarvie  
12 June 2024                      Report prepared by Facilities Manager Kincade  
**MOVED** by Counc. Lewis and seconded by Counc. Boyle Council approve an expenditure of \$32,000 from the capital reserve for the replacement of the heat pumps at the Bill McGuire Centre.

**CARRIED.**

**MOVED** by Counc. Lewis and seconded by Counc. Mackay French Council accept the quote of Ramsay Electric at a price of \$30,500. plus HST.

**ON THE QUESTION:**

Deputy Mayor Alexander noted the space has not changed much, and asked why another system is required. Town Manager Jarvie advised it will service a larger area than initially planned for. Counc. Brown commented that it appears to be a substantial cost.

**CARRIED.**

**9.8 2029 Canada Summer Games Venue Consideration**

17 June 2024                      Report prepared by DRP Jensen  
DRP Jensen advised a meeting is scheduled tomorrow with the Rowing Club and Canada Games Committee to determine if the areas requested are suitable. Counc. McGuire proposed a temporary one-way traffic condition on James Renforth Drive during the events. Staff noted this could be done. Mayor Grant commented that the event is good for the Town but is also a significant ask (17 days).

**MOVED** by Counc. Mackay French and seconded by Counc. McGuire Council approve the use of town facilities (Bill McGuire Centre, ball field, parking area, tennis courts, wharf and beach area) for hosting the Canada Summer games rowing/canoe/kayak and open swimming events for the time period of July 27th-August 13th, 2029.

**ON THE QUESTION:**

Counc. Shea asked if the request is for an in-kind donation or if another motion is required at a later date. Town Manager Jarvie advised it is expected more information will be provided at the meeting tomorrow and there could be another motion if capital improvements are required.

**CARRIED.**

**10. NEXT MEETING**

The next meeting is scheduled as follows:

**Regular meeting**                      Monday, July 8, 2024 at 7:00 p.m.

**11. ADJOURNMENT**

**MOVED** by Counc. Mackay French and seconded by Counc. McGuire the meeting be adjourned.  
**CARRIED.**

The meeting adjourned at 8:28 p.m.

*Original signed by Mayor*  
\_\_\_\_\_  
MAYOR

*Original signed by Clerk*  
\_\_\_\_\_  
CLERK