



**ROTHESAY**  
COUNCIL MEETING  
Rothesay Town Hall Common Room  
**Monday, February 12, 2024**  
**7:00 p.m.**



**PRESENT:** MAYOR NANCY GRANT  
DEPUTY MAYOR MATT ALEXANDER  
COUNCILLOR DAVE BROWN  
COUNCILLOR HELEN BOYLE  
COUNCILLOR PETER J. LEWIS  
COUNCILLOR TIFFANY MACKAY FRENCH  
COUNCILLOR DON SHEA

TOWN MANAGER JOHN JARVIE  
TOWN CLERK MARY JANE BANKS  
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN  
TREASURER DOUG MacDONALD  
ADMINISTRATIVE ASSISTANT LIZ HAZLETT

**ABSENT:** COUNCILLOR BILL McGUIRE  
  
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN

**Rothesay Land Acknowledgement**      **Deputy Mayor Alexander**  
Deputy Mayor Alexander read the Rothesay Land Acknowledgement.

Mayor Grant called the meeting to order at 7:04 p.m.

**1. APPROVAL OF AGENDA**

**MOVED** by Counc. Lewis and seconded by Counc. Mackay French the agenda be approved as circulated, with the following amendment:

- Item 9.2.1 be brought forward to follow Item 4.1

**CARRIED.**

**2. ADOPTION OF MINUTES**

- Regular Meeting      8 January 2024

**MOVED** by Counc. Shea and seconded by Counc. Boyle the Open Session Council minutes of January 8, 2024 be adopted as circulated.

**CARRIED.**

- Public Hearing (7 Scott Avenue)      15 January 2024

**MOVED** by Counc. Mackay French and seconded by Counc. Lewis the Public Hearing minutes of January 15, 2024 be adopted as circulated.

**CARRIED.**

Couns. Lewis, Mackay French, and Shea excused themselves from the meeting.

- Public Hearing (45 Marr Road & 6 Old Mill Lane)      29 January 2024

**MOVED** by Counc. Boyle and seconded by Deputy Mayor Alexander the Public Hearing minutes of January 29, 2024 be adopted as circulated.

**CARRIED.**

Couns. Mackay French and Shea returned to the meeting.

- Public Hearing (Dobbin Street)      29 January 2024

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the Public Hearing minutes of January 29, 2024 be adopted as circulated.

**CARRIED.**

Counc. Lewis returned to the meeting.

# ROTHESAY

Regular Council Meeting

Minutes

-2-

12 February 2024

## ➤ **Business Arising from Minutes**

N/A

### **3. OPENING REMARKS OF COUNCIL**

Mayor Grant began by extending condolences to the family and friends of the victim in the fatal accident on the Kennebecasis River. She urged residents to be safe on the ice, especially on warmer days. Deputy Mayor Alexander commended emergency responders for their actions, noting several different agencies provided assistance, putting their own lives at risk. Council Brown mentioned monitoring ice activities is difficult, and suggested signage may be helpful. Mayor Grant added that perhaps the Town could work in conjunction with the Kennebecasis Valley Fire Department on the matter.

Mayor Grant spoke of Fundy Winterfest (underway), noting:

- Only snowshoeing was impacted by poor weather for the Carnival on the Common
- Upcoming events
  - Glow in the Dark Skating
  - Disney and Marvel Skating Night
  - Skate with the Sea Dogs
  - Moonlight Snowshoe, Hike, and Astronomy Observation

Mayor Grant wished all a happy Chinese New Year (Year of the Dragon), and noted the recent gala was a success.

Mayor Grant welcomed Council Lewis back following his injury.

#### **3.1 Declaration of Conflict of Interest**

Councils Mackay French and Shea declared conflicts of interest with respect to Item 9.1.2 45 Marr Road and 6 Old Mill Lane (PIDs 00245415 & 00118067).

Council Lewis will excuse himself from discussion on Items 9.1.2 45 Marr Road and 6 Old Mill Lane (PIDs 00245415 & 00118067) and 9.1.3 Dobbin Street (PIDs 30354955 & 30354963) owing to his absence at the January 29<sup>th</sup> public hearings.

### **4. DELEGATIONS**

#### **4.1 Quint 1 Replacement Proposal** KVFD Fire Chief Michael Boyle (*see item 9.2*)

Mayor Grant welcomed Fire Chief Michael Boyle, and Deputy Fire Chief Shawn White. Fire Chief Boyle thanked Council and explained that the proposal is for replacement of the Kennebecasis Valley Fire Department's ladder truck, Quint 1, and future consideration for Engine 1. He presented the following reasons:

- Community growth and changing housing trends – more, and larger, apartment buildings
- The vehicles may appear in good shape but are approaching end of life owing to age and use based on three agencies:
  - The National Fire Protection Association (NFPA)
  - The Underwriters' Laboratories of Canada (ULC); and
  - The Fire Underwriters Survey (FUS)
- Recertification is limited (maximum of 5 years) and not guaranteed
- Insurance implications if the vehicles are considered past their end of life
- Procurement issues for parts based on supply and timeframe
- Continued adherence to best practices
- Prevention of emergency purchases (ex. Moncton) – limited manufacturers and lead times can range from 2-4 years
  - Opportunity to evaluate, prepare, and select the right fit for future needs
- Cost-savings – purchasing soon can ensure a price is locked in and protected from annual cost increases

# ROTHESAY

Regular Council Meeting  
Minutes

-3-

12 February 2024

Fire Chief Boyle spoke of the following options:

- Order a ladder truck in 2024, with delivery within 36-48 months
  - o Recertify Quint 1 to remain first line until delivery
  - o Engine 1 planned for reserve duty (not replaced in 2026)
- Recertify Quint 1 for first line duty
  - o Order ladder truck at later date – even with improvements in manufacturing, timeframe would still be 24 months or longer (may result in need for replacement of Engine 1) (2028 delivery – same truck, increased cost)
- Recertify Quint 1. Recertify Engine 1 in 2026 (unlikely to be approved by FUS)

Council acknowledged the lengthy lead times, limited recertification, potential impacts to insurance, and changing housing trends (larger apartment buildings).

Discussion ensued on: recommendations for the ladder truck – ladder length 100 ft minimum, single axle versus tandem based on weight and ladder length, and straight stick versus platform; cost for Quint 1 replacement (\$2.8 million dollars – estimated 5 months ago), amortization, and interest rates; storage capacity for reserve vehicles (adequate space is available); and end of life assessments based on age/use of vehicles.

## Item brought forward.

### 9.2.1 Quint 1 Replacement Proposal KVFD

February 2024 Strategic Investment Report: Quint 1 Replacement Proposal

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Lewis the Strategic Investment Report: Quint 1 Replacement Proposal dated February 2024 be referred to the Finance Committee.

**CARRIED.**

Mayor Grant thanked the Fire Chief and Deputy Fire Chief, and they left the meeting.

## 5. CORRESPONDENCE FOR ACTION

5.1 11 January 2024 Email thread RE: Request for crosswalk on Marr Road (follow-up)

**MOVED** by Counc. Boyle and seconded by Counc. Lewis the email thread RE: Request for crosswalk on Marr Road (follow-up) dated 11 January 2024 be referred to the Works and Utilities Committee.

**CARRIED.**

5.2 26 January 2024 Letter from resident RE: Request for Zoning By-law change to permit chickens

**MOVED** by Counc. Mackay French and seconded by Deputy Mayor Alexander the letter from resident RE: Request for Zoning By-law change to permit chickens dated 26 January 2024 be referred to staff for a response.

**CARRIED.**

5.3 30 January 2024 Donation request from the Heart and Stroke Foundation

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the donation request from the Heart and Stroke Foundation dated 30 January 2024 be referred to the Finance Committee.

**CARRIED.**

5.4 6 February 2024 Scramble Fore PRO Kids – Indoor Golf Fundraiser

Counc. Lewis proposed registering a team and agreed to take the lead on the arrangements.

**MOVED** by Counc. Boyle and seconded by Counc. Mackay French the Scramble Fore PRO Kids – Indoor Golf Fundraiser dated 6 February 2024 be referred to Counc. Lewis.

## ON THE QUESTION:

Counc. Brown stated it is a new fundraising event for Pro-Kids.

**CARRIED.**

## ROTHESAY

Regular Council Meeting  
Minutes

-4-

12 February 2024

5.5 7 February 2024 Saint John Theatre Company Courthouse project  
**MOVED** by Counc. Mackay French and seconded by Counc. Boyle a letter of support be provided to the Saint John Theatre Company regarding the Courthouse project.

**CARRIED.**

### 6. CORRESPONDENCE – FOR INFORMATION

6.1 9 January 2024 Letter from resident RE: Construction on Clark Road (*see Item 7.5*)  
**MOVED** by Counc. Boyle and seconded by Counc. Lewis the letter from resident RE: Construction on Clark Road dated 9 January 2024 be received/filed.

#### ON THE QUESTION:

Mayor Grant reported that staff did meet with the residents.

**CARRIED.**

6.2 20 January 2024 Letter from resident RE: Traffic Lights (Grove/Hampton/Church) response  
16 January 2024 Letter to resident  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French the letter from resident RE: Traffic Lights (Grove/Hampton/Church) response dated 20 January 2024 and the letter to resident dated 16 January 2024 be received/filed.

**CARRIED.**

6.3 17 January 2024 Letters from Quispamsis RE: 2024 Budgets  
➤ Kennebecasis Valley Fire Department (KVFD)  
➤ Kennebecasis Public Library (KPL)  
➤ Kennebecasis Regional Police Force (KRPf)

**MOVED** by Counc. Shea and seconded by Counc. Lewis the letters (3) from Quispamsis RE: 2024 Budgets (Kennebecasis Valley Fire Department, Kennebecasis Public Library, and Kennebecasis Regional Police Force) dated 17 January 2024 be received/filed.

**CARRIED.**

6.4 22 January 2024 UMNB Letter to Minister Wilson RE: Telegraph Journal comments (Jan. 16)  
**MOVED** by Counc. Shea and seconded by Counc. Boyle the UMNB letter to Minister Wilson RE: Telegraph Journal comments (Jan. 16) dated 22 January 2024 be received/filed.

**CARRIED.**

6.5 29 January 2024 Letter of support for Saint John Newcomers Centre IRCC CFP application  
**MOVED** by Counc. Shea and seconded by Counc. Boyle the letter of support for the Saint John Newcomers Centre IRCC CFP application dated 29 January 2024 be received/filed.

**CARRIED.**

6.6 30 January 2024 Response from Minister Wilson RE: Sophia Recovery Centre  
**MOVED** by Counc. Mackay French and seconded by Counc. Shea the response from Minister Wilson RE: Sophia Recovery Centre dated 30 January 2024 be received/filed.

**CARRIED.**

6.7 30 January 2024 New Brunswick Public Library System (NBPLS) Strategic Plan 2024-2026  
(*full plan available online*)  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the New Brunswick Public Library System (NBPLS) Strategic Plan 2024-2026 dated 30 January 2024 be received/filed.

**CARRIED.**

6.8 2 February 2024 Response from Recycle NB  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle the response from Recycle NB dated 2 February 2024 be received/filed.

**CARRIED.**

# ROTHESAY

Regular Council Meeting  
Minutes

-5-

12 February 2024

## 7. REPORTS

### 7.0 February 2024 Report from Closed Session N/A

- 7.1 25 October 2023 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes  
31 October 2023 KRJBPC Statement of Financial Position  
13 November 2023 KRJBPC Crime Statistics  
30 November 2023 KRJBPC meeting minutes  
30 November 2023 KRJBPC Statement of Financial Position  
30 November 2023 KRJBPC Training Report

**MOVED** by Council. Mackay French and seconded by Council. Shea the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes dated 25 October 2023, the KRJBPC Statement of Financial Position dated 31 October 2023, the KRJBPC Crime Statistics dated 13 November 2023, the KRJBPC meeting minutes dated 30 November 2023, the KRJBPC Statement of Financial Position dated 30 November 2023, and the KRJBPC Training Report dated 30 November 2023 be received/filed.

#### ON THE QUESTION:

Council. Mackay French reported her term has ended as Chair of the Board, and advised Kevin Darling is the new Chair and Council. Kerrie Luck (Quispamsis) is Vice Chair.

Council. Brown commented on the increase in Administration Salaries and asked if there was a new hire. Council. Mackay French noted she will inquire and report back.

**CARRIED.**

- 7.2 31 December 2023 Draft unaudited Rothesay General Fund Financial Statements  
**MOVED** by Deputy Mayor Alexander and seconded by Council. Shea the draft unaudited Rothesay General Fund Financial Statements and the draft unaudited Rothesay Utility Fund Financial Statements dated 31 December 2023 be received/filed.

#### ON THE QUESTION:

Deputy Mayor Alexander briefly reviewed the General Fund Variance Report, highlighting an overbudget expense for Traffic Signals owing to a lightning strike. He noted minor end of year adjustments will be made but a small surplus is expected.

With respect to the Utility Fund Variance Report, he mentioned usage was lower than predicted which resulted in a negative variance for the Sale of Water revenue. However, this also results in less water treatment and lower costs. He added a small surplus is also expected in the Utility Fund.

Mayor Grant identified a typographical error for Capital Projects Funded by Reserves – on page 107 it is \$659,550 but on page 108 it is \$649,550.

**CARRIED.**

- 31 December 2023 Draft unaudited Rothesay Utility Fund Financial Statements  
**Dealt with above.**

- 31 December 2023 Donation Summary  
**MOVED** by Deputy Mayor Alexander and seconded by Council. Shea the Donation Summary dated 31 December 2023 be received/filed.

#### ON THE QUESTION:

Deputy Mayor Alexander explained that the total budget may not be spent as some applications may be deemed ineligible based on the Town's policy.

**CARRIED.**

## ROTHESAY

Regular Council Meeting  
Minutes

-6-

12 February 2024

19 January 2024 Draft Finance Committee meeting minutes

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle the draft Finance Committee meeting minutes dated 19 January 2024 be received/filed.

**CARRIED.**

➤ KVBA

Mayor Grant reported that a donation was approved under the Mayor's Expense and was acknowledged on social media.

➤ Portage Atlantic

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Lewis Council approve a one-time donation in the amount of \$500 to Portage Atlantic.

**CARRIED.**

➤ WE Believe Gala Dinner

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea Council approve the request for tickets to the WE Believe Gala Dinner.

**DEFEATED.**

7.3 16 January 2024 Draft Age Friendly Advisory Committee meeting minutes

**MOVED** by Counc. Boyle and seconded by Counc. Mackay French the draft Age Friendly Advisory Committee meeting minutes dated 16 January 2024 be received/filed.

ON THE QUESTION:

Counc. Boyle and Mayor Grant summarized the minutes, highlighting the Speaker Series, and the upcoming Age-Friendly Designation renewal process, and Wellness Fair (June).

**CARRIED.**

7.4 30 January 2024 Draft Parks and Recreation Committee meeting minutes

**MOVED** by Counc. Boyle and seconded by Counc. Lewis the draft Parks and Recreation Committee meeting minutes dated 30 January 2024 be received/filed.

**CARRIED.**

7.5 17 January 2024 Draft Works and Utilities Committee meeting minutes

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the draft Works and Utilities Committee meeting minutes dated 17 January 2024 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander mentioned there was a delegation for Bartlett Road, and a recommendation to resume maintenance on the lower accessible portion of the road. In response to an inquiry, DO McLean confirmed that staff and the Town's contractor for snow removal have agreed upon the designated length of the road where service provision will end.

**CARRIED.**

- 16 January 2024 Letter from resident RE: Bartlett Road  
**Dealt with above.**

7.6 5 February 2024 Draft Planning Advisory Committee meeting minutes

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the draft Planning Advisory Committee meeting minutes dated 5 February 2024 be received/filed.

ON THE QUESTION:

Counc. Shea summarized the minutes. Deputy Mayor Alexander noted he is glad that staff proposed continuing standard practices with respect to public comments at the committee level. He added he is surprised that other communities have chosen to get rid of it, noting in this age more public interaction is needed.

**CARRIED.**

# ROTHESAY

Regular Council Meeting  
Minutes

-7-

12 February 2024

- Dobbin Street (PIDs 30354955 & 30354963)  
**See Item 9.1.3**

7.7 January 2024 Monthly Building Permit Report  
**MOVED** by Council. Shea and seconded by Council. Lewis the January 2024 Monthly Building Permit Report be received/filed.

**CARRIED.**

7.8 8 February 2024 Capital Projects Summary  
**MOVED** by Council. Mackay French and seconded by Council. Boyle the Capital Projects Summary dated 8 February 2024 be received/filed.

ON THE QUESTION:

Mayor Grant commented on the delay for the Wells Building Generator.

**CARRIED.**

## 8. UNFINISHED BUSINESS

---

### TABLED ITEMS

**8.1 Strong Court Sidewalk – Anglophone South School District** (Tabled April 2021)  
*No action at this time*

**8.2 Rothesay Arena Open House** (Tabled September 2021)  
*No action at this time*

**8.3 Private Lanes Policy** (Tabled July 2022)  
*No action at this time.*

---

## 9. NEW BUSINESS

### 9.1 BUSINESS ARISING FROM PUBLIC HEARINGS

#### 9.1.1 7 Scott Avenue (PID 00064105)

16 January 2024 Memorandum from Town Clerk Banks  
DRAFT By-law 2-10-37

Mayor Grant gave a brief summary of the project.

**MOVED** by Council. Shea and seconded by Council. Mackay French Council give 1<sup>st</sup> Reading, by Title, to By-law 2-10-37.

**CARRIED.**

Town Clerk Banks read By-law 2-10-37 by title.

**MOVED** by Council. Shea and seconded by Council. Mackay French Council give 2<sup>nd</sup> Reading, by Title, to By-law 2-10-37.

**CARRIED.**

Town Clerk Banks read By-law 2-10-37 by title.

#### 9.1.2 45 Marr Road & 6 Old Mill Lane (PIDs 00245415 & 00118067)

29 January 2024 Public Hearing tabled

*No action at this time.*

Council. Lewis left the meeting owing to his absence at the January 29<sup>th</sup> public hearing.

# ROTHESAY

Regular Council Meeting  
Minutes

-8-

12 February 2024

## 9.1.3 Dobbin Street (PIDs 30354955 & 30354963)

7 February 2024 Recommendation from Planning Advisory Committee

Mayor Grant gave a brief summary of the project.

**MOVED** by Counc. Shea and seconded by Deputy Mayor Alexander Council approve the changes requested to the development agreement for PIDs 30354955 and 30354963:

a) With respect to Lot 2 (PID 30354955, owners Andrew and Cathy McKay) to increase the number of units permitted from 48 units in three buildings to 56 units in a single building subject to the inclusion of eight (8) affordable housing units; and

b) With respect to Lot 3 (PID 30354963 A. E. McKay Builders Ltd.) to increase the number of units permitted from a 24 unit building to a 29-unit apartment building.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French the Mayor and Town Clerk be authorized to sign the amended agreement for Dobbin Street (PIDs 30354955 & 30354963).

**CARRIED.**

Counc. Lewis returned to the meeting.

## 9.2 BUSINESS ARISING FROM DELEGATIONS

### 9.2.1 Quint 1 Replacement Proposal KVFD

February 2024 Strategic Investment Report: Quint 1 Replacement Proposal

**Dealt with above (see Item 4.1)**

## ADMINISTRATION/FINANCE

### 9.3 Solid Waste Contract

8 February 2024 Memorandum from Town Clerk Banks

DRAFT Solid Waste Collection and Transportation Services Agreement

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle Council authorize the Mayor and Clerk to sign the extended service “Solid Waste Collection and Transportation Services Contract” with FEROWaste and Recycling Inc. for a two-year period expiring December 31, 2025 at an aggregate cost of approximately \$1,150,000 plus HST.

#### ON THE QUESTION:

Town Manager Jarvie briefly provided background, noting the extended contract stipulates that FEROWaste and Recycling Inc. will collect recyclables until May and then Circular Materials will take over. FEROWaste will continue responsibility for solid waste and compost collection. Staff continue to explore options to reduce overall costs which may involve transitioning to delivering the services through Town resources. Counc. Brown asked if a tender process is usually undertaken. Town Manager Jarvie explained that an agreement extension does not require a tender process, but such a process is likely to occur once the extension has expired. He added that there are only a few companies that offer large scale collection services.

**CARRIED.**

### 9.4 Local Improvement Levy – Kennebecasis Park

1 February 2024 Memorandum from Town Clerk Banks

12 February 2024 Warrant of Assessment

**MOVED** by Deputy Mayor Alexander and seconded by Councillor Shea:

Whereas projects were undertaken as local improvements in accordance with the pertinent By-laws, Rothesay Council hereby directs that a special warrant be issued for the sum set out in the local improvement assessment roll for 2024 and further directs the Clerk to cause such special assessments to be collected in accordance with By-law 3-00.

**Local Improvement By-law #**  
By-law 4-00

**Amount to be collected**  
\$ 58,880.73

**CARRIED.**



**ROTHESAY**

Regular Council Meeting  
Minutes

**9.5 Local Improvement Levy – Mulberry Lane**

1 February 2024            Memorandum from Town Clerk Banks  
12 February 2024        Warrant of Assessment

**MOVED** by Deputy Mayor Alexander and seconded by Councillor Shea:

Whereas projects were undertaken as local improvements in accordance with the pertinent By-laws, Rothesay Council hereby directs that a special warrant be issued for the sum set out in the local improvement assessment roll for 2024 and further directs the Clerk to cause such special assessments to be collected in accordance with By-law 1-19.

<b>Local Improvement By-law #</b>	<b>Amount to be collected</b>
By-law 1-19-01	\$ 4,708.33

**CARRIED.**

**OPERATIONS**

**9.6 Wastewater Treatment Facility (WWTF) – Decommissioning of Lagoon Cell #1**

30 January 2024            Report prepared by DO McLean

**MOVED** by Deputy Mayor Alexander and seconded by Council. Shea the Director of Operations be authorized to issue a purchase order in the amount of \$44,410.08 (US) plus HST to AquaAerobics Systems for the purchase of two new lagoon aerators.

ON THE QUESTION:

Mayor Grant gave a brief summary of the project.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Council. Shea the Director of Operations be authorized to issue a purchase order in the amount of \$11,970.00 plus HST to Morehouse Electrical for the provision of electrical services to commission two new lagoon aerators.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Council. Shea the Director of Operations be authorized to issue a purchase order in the amount of \$7,000 plus HST to Renforth Construction Ltd. for excavation services related to the provision of electrical services to commission two new lagoon aerators.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Council. Shea the Director of Operations be authorized to issue a purchase order in the amount of \$66,504.28 plus HST to Eddy Group for the supply of materials related to the provision of electrical services to commission two new lagoon aerators.

**CARRIED.**

**9.7 Contract T-2024-003: Tandem Truck with Plow**

30 January 2024            Report prepared by DO McLean

**MOVED** by Council. Lewis and seconded by Council. Boyle Equipment Supply Tender T-2024-003: Tandem Truck with Plow be awarded to the low tenderer, Universal Truck and Trailer, at the tendered price of \$217,024.00 plus HST and further that the Director of Operations be authorized to issue a purchase order in that regard.

ON THE QUESTION:

Mayor Grant gave a brief summary of the project.

**CARRIED.**

**MOVED** by Council. Lewis and seconded by Council. Shea the supply of Tenco plow rigging be awarded to Parts for Trucks Inc. in the amount of \$114,500.00 plus HST and further that the Director of Operations be authorized to issue a purchase order in that regard.

**CARRIED.**

## **ROTHESAY**

Regular Council Meeting  
Minutes

-10-

12 February 2024

**MOVED** by Counc. Lewis and seconded by Counc. Shea the installation of Tenco plow rigging be awarded to Applied Pressure Inc., in the amount of \$65,171.53 plus HST and further that the Director of Operations be authorized to issue a purchase order in that regard.

ON THE QUESTION:

Upon request, DO McLean explained that the significant cost for installation is because the process is complex and cannot be done by Town staff.

**CARRIED.**

### **9.8 Fleet Purchase – Sidewalk Plow**

30 January 2024 Report prepared by DO McLean

**MOVED** by Counc. Lewis and seconded by Counc. Shea the supply of a new and never used Sidewalk Plow be awarded to Atlantic Coastal Equipment, at a price of \$209,480.00 plus HST and further that the Director of Operations be authorized to issue a purchase order in that regard.

ON THE QUESTION:

Deputy Mayor Alexander noted equipment continues to be more expensive, and asked if there are other options. DO McLean agreed costs for equipment continue to increase, but noted the proposed sidewalk plow is a serviceable machine that has high horsepower, lasts twenty years, and can be used for sidearm mowing, pothole repairs, and is permitted to drive on public streets – whereas compact loaders cannot. Counc. Brown suggested utilizing a skid steer which may be the same cost.

**CARRIED.**

**MOVED** by Counc. Lewis and seconded by Counc. Shea the supply of a new and never used SnoQuip blower unit be awarded to Saunders Equipment Ltd., at a price of \$43,500.00 plus HST and further that the Director of Operations be authorized to issue a purchase order in that regard.

**CARRIED.**

### **9.9 Emergency Sewer Repairs**

31 January 2024 Report prepared by DO McLean

**MOVED** by Counc. Shea and seconded by Counc. Boyle Council authorize the Director of Operations to issue a purchase order in the amount of \$41,064.20 including HST to Eastern Trenchless Technologies to rehabilitate a failing sanitary sewer line near Taylor Brook in Rothesay.

**CARRIED.**

### **9.10 Engineering Design and Construction Management Services S-2023-008: Wastewater Treatment Facility**

1 February 2024 Report prepared by DO McLean

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea Council accept the proposal submitted by Dillon Consulting Ltd., in the amount of \$3,827,844.00 plus HST, to provide design and construction management services for Contract S-2021-008: Wastewater Treatment Plant and further that the Mayor and Town Clerk be authorized to execute the appropriate documentation in that regard.

ON THE QUESTION:

Counc. Lewis was disheartened to see a \$3.8 million dollar contract with only one bid. Town Manager Jarvie noted the company was responsible for preliminary work which may have deterred other companies from submitting bids.

**CARRIED.**

### **9.11 Bedrock Well Investigation**

2 February 2024 Report prepared by DO McLean

**MOVED** by Counc. Mackay French and seconded by Counc. Boyle Council accept the proposal submitted by Hydrostrata Engineering & Environmental, in the amount of \$56,745.00 plus HST to perform a hydrogeological investigation and assessment of an existing Bedrock Well (TH90-1) in the Carpenter Pond Wellfield.

**CARRIED.**

**ROTHESAY**

Regular Council Meeting

Minutes

-11-

12 February 2024

**9.12 T-2024-002 Front End Loader**

12 February 2024

Report prepared by DO McLean

**MOVED** by Counc. Lewis and seconded by Counc. Shea Equipment Supply Tender T-2024-002: Front End Loader, be awarded to the low tenderer, SMS Equipment Inc., at the tendered aggregate price of \$332,629.09 plus HST and further that the Director of Operations be authorized to issue a purchase order in that regard.

**ON THE QUESTION:**

Deputy Mayor Alexander mentioned that the difference between the lowest and highest bids is roughly \$110,000. He inquired if different options were presented. DO McLean advised the tender package outlined a lengthy and specific list of requirements, but these were met by all companies. He offered that perhaps it related to the proposed timeframe of nine months.

**CARRIED.**

**10. NEXT MEETING**

The next meetings are scheduled as follows:

**Regular meeting**

Monday, March 11, 2024 at 7:00 p.m.

**11. ADJOURNMENT**

**MOVED** by Counc. Mackay French and seconded by Counc. Shea the meeting be adjourned.

**CARRIED.**

The meeting adjourned at 8:25 p.m.

*original signed by Mayor*

*original signed by Clerk*

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK