



ROTHESAY
COUNCIL MEETING
Town Hall Common Room
Monday, May 13, 2024
7:00 p.m.



PLEASE NOTE: Electronic means of communication may be used during the meeting.

Public access to the livestream will be available online:
<https://www.youtube.com/@RothesayNB/streams>

Rothesay Land Acknowledgement

Deputy Mayor Alexander

1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES

Regular Meeting
Special Meeting

8 April 2024
29 April 2024

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

PRESENTATION: Volunteer Recognition Awards

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

4.1 KV EMO – Kennebecasis Valley Fire Department Fire Chief Michael Boyle (*see item 9.1.1*)

5. CORRESPONDENCE FOR ACTION

5.1 17 April 2024 Donation request for Girl Guides “Rally in the Valley” October 5th

Refer to Finance Committee

5.2 26 April 2024 Email from resident RE: Scott Avenue traffic concerns

Refer to the Works and Utilities Committee

5.3.1 29 April 2024 Email from resident RE: Request for sidewalk on Iona Avenue

5.3.2 29 April 2024 Email from resident RE: Request for sidewalk on Iona Avenue

Refer to the Works and Utilities Committee

6. CORRESPONDENCE - FOR INFORMATION

6.1 9 April 2024 Thank you email from KV Girls Softball Association (KVGSA)

6.2 30 April 2024 Thank you card from the KV Food Basket

7. REPORTS

7.0 May 2024 Report from Closed Session

7.1 22 February 2024 Fundy Regional Service Commission (FRSC) meeting minutes

7.2 17 January 2024 Kennebecasis Public Library (KPL) Board meeting minutes

21 February 2024 KPL Board meeting minutes

February 2024 KPL Librarian’s Report

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Regular Council Meeting

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- 7.3 21 February 2024 Kennebecasis Valley Fire Department (KVFD) Board meeting minutes
31 December 2023 KVFD Statement of Expense with budget variance
15 February 2024 KVFD Compliance Report
21 February 2024 KVFD Chief's Report
November 2023 KVFD Response Report
December 2023 KVFD Response Report
31 December 2023 KVFD Audited Financial Statements
- 7.4 27 March 2024 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes
27 March 2024 KRJBPC Chief's Report
- 7.5 31 March 2024 Draft unaudited Rothesay General Fund Financial Statements
31 March 2024 Draft unaudited Rothesay Utility Fund Financial Statements
31 March 2024 Donation Summary
18 April 2024 Draft Finance Committee meeting minutes
➤ Seniors Resource Centre
➤ KV3C
- 7.6 16 April 2024 Draft Age Friendly Advisory Committee meeting minutes
- 7.7 17 April 2024 Draft Works and Utilities Committee meeting minutes
➤ Traffic Light for Isaac Street
- 7.8 22 April 2024 Draft Ice Fishing Committee Notes
- 7.9 6 May 2024 Draft Planning Advisory Committee meeting minutes
➤ 45 Marr Road/6 Old Mill Lane PIDs 00245415 & 00118067 (*see Item 8.5*)
- 7.10 April 2024 Monthly Building Permit Report
- 7.11 10 May 2024 Capital Projects Summary

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Strong Court Sidewalk – Anglophone South School District (Tabled April 2021)

No action at this time

8.2 Rothesay Arena Open House (Tabled September 2021)

No action at this time

8.3 Private Lanes Policy (Tabled July 2022)

No action at this time

8.4 Marr Road/Chapel Road signalization (Tabled April 2024)

No action at this time

8.5 45 Marr Road & 6 Old Mill Lane PIDs 00245415 & 00118067 (Tabled January 2024)

- 9 May 2024 Memorandum from Town Manager Jarvie
8 May 2024 Recommendation from the Planning Advisory Committee (PAC)
3 May 2024 Staff Report to PAC with attachments

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9. NEW BUSINESS

9.1 BUSINESS ARISING FROM DELEGATIONS

9.1.1 KV EMO – Kennebecasis Valley Fire Department

DRAFT

KV EMO By-law

July 2023

Draft KV EMO Emergency Management Plan Introduction
(previously distributed)

18 April 2024

Letter from Quispamsis to KVFD

Refer to staff

ADMINISTRATION

9.2 Committee Appointment – Parks and Recreation Committee

10 May 2024

Memorandum from Nominating Committee

RECREATION

9.3 Recreation Master Plan

13 May 2024

Report prepared by DRP Jensen

DRAFT

Recreation Master Plan (May 2024) *previously distributed and available on Town website*

9.4 Tables for the Wells Building Patio

10 May 2024

Memorandum from Town Manager Jarvie

10 May 2024

Report prepared by DRP Jensen

OPERATIONS

9.5 Electric Boiler Installation – Master Drive Works Facility

7 May 2024

Report prepared by DO McLean

9.6 Contract T-2024-001 Asphalt Resurfacing and Microseal Placement

8 May 2024

Report prepared by DO McLean

9.7 Brock Court & Goldie Court Storm Drainage

9 May 2024

Report prepared by DO McLean

10. NEXT MEETING

Regular meeting

Monday, June 10, 2024 at 7:00 p.m.

11. ADJOURNMENT