



ROTHESAY
COUNCIL MEETING
Town Hall Common Room
Monday, January 8, 2024
7:00 p.m.



PLEASE NOTE: Electronic means of communication may be used during the meeting.

Public access to the livestream will be available online:

<https://www.youtube.com/user/RothesayNB>

Rothesay Land Acknowledgement

Deputy Mayor Alexander

1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES

Regular Meeting 11 December 2023

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

➤ Alzheimer's Awareness Month (Recognition day January 17, 2024)

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

N/A

5. CORRESPONDENCE FOR ACTION

5.1 11 December 2023 Donation request from Portage

Refer to the Finance Committee

5.2.1 15 December 2023 Letter from the Kennebecasis Valley Fire Department RE: Extension for the Regional Fire Agreement

5.2.2 20 December 2023 Letter from Quispamsis

Extend the Regional Fire Agreement for one (1) year to December 31, 2024

6. CORRESPONDENCE - FOR INFORMATION

6.1 December 2023 Social Media Promotion of Recognition Events 2024 Schedule

6.2 3 January 2024 Response from Minister Rodriguez RE: MV Fundy Rose (Saint John/Digby)

6.3 4 January 2024 Letter to Recycle NB RE: NB Stewardship Plan for Packaging and Paper

6.4 4 January 2024 Response to resident RE: Clark Road Intersection Improvements

7. REPORTS

7.0 January 2024 Report from Closed Session

7.1 26 October 2023 Fundy Regional Service Commission (FRSC) meeting minutes

7.2 30 November 2023 Draft unaudited Rothesay General Fund Financial Statements

30 November 2023 Draft unaudited Rothesay Utility Fund Financial Statements

30 November 2023 Donation Summary

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- 7.3 20 December 2023 Draft Works and Utilities Committee meeting minutes
 - Almon Lane (detour concerns)
 - Woodland Avenue (recommendation for a “No Exit” sign)
 - Grove Avenue/Hampton Road/Church Avenue (traffic light concern)
 - Donlyn Drive (request for sidewalk)
 - First Street (water run-off)
- 7.4 20 December 2023 Draft Heritage Preservation Review Board meeting minutes
- 7.5 2 January 2024 Draft Planning Advisory Committee meeting minutes
 - 45 Marr Road and 6 Old Mill Lane (PIDs 00245415 & 00118067)
 - Dobbin Street (PIDs 30354955 & 30354963)
 - 7 Scott Avenue PID 00064105 (*see Public Hearing scheduled for January 15, 2024*)
- 7.6 December 2023 Monthly Building Permit Report
- 7.7 4 January 2024 Capital Projects Summary

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Strong Court Sidewalk – Anglophone South School District (Tabled April 2021)

No action at this time

8.2 Rothesay Arena Open House (Tabled September 2021)

No action at this time

8.3 Private Lanes Policy (Tabled July 2022)

No action at this time

8.4 School Avenue/Kaitlyn Street (Glengary Estates) PIDs 30146708 & 30146674

3 January 2024	Memorandum from Town Clerk Banks
DRAFT	By-law 2-10-36
DRAFT	Subdivision Agreement

8.5 Rothesay Ridesharing By-law

5 January 2024	Memorandum from Town Manager Jarvie
20 December 2023	Public Notice
DRAFT	By-law 1-24

9. NEW BUSINESS

9.1 Committee Appointment Error

29 December 2023	Memorandum from Nominating Committee
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9.2 Zamboni Purchase Rothesay Arena

8 January 2024	Report prepared by DRP Jensen
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10. NEXT MEETING

10.1 Special Public Meeting (Recreation Master Plan)

3 January 2024	Memorandum from Town Clerk Banks
DRAFT	Recreation Master Plan (Version 4)

Special Public Meeting Monday, January 15, 2024 at 6:00 p.m.

Public Hearing Monday, January 15, 2024 at 6:30 p.m.

Regular meeting Monday, February 12, 2024 at 7:00 p.m.

11. ADJOURNMENT