



ROTHESAY
COUNCIL MEETING
Town Hall Common Room
Monday, February 12, 2024
7:00 p.m.



PLEASE NOTE: Electronic means of communication may be used during the meeting.

Public access to the livestream will be available online:

<https://www.youtube.com/user/RothesayNB>

Rothesay Land Acknowledgement

Deputy Mayor Alexander

1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES

Regular Meeting 8 January 2024
Public Hearing 15 January 2024
Public Hearings (2) 29 January 2024

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

4.1 Quint 1 Replacement Proposal KVFD Fire Chief Michael Boyle (*see item 9.2*)

5. CORRESPONDENCE FOR ACTION

5.1 11 January 2024 Email thread RE: Request for crosswalk on Marr Road (follow-up)

Refer to the Works and Utilities Committee

5.2 26 January 2024 Letter from resident RE: Request for Zoning By-law change to permit chickens

Refer to staff for a response

5.3 30 January 2024 Donation request from the Heart and Stroke Foundation

Refer to the Finance Committee

5.4 6 February 2024 Scramble Fore PRO Kids – Indoor Golf Fundraiser

Poll Council interest

5.5 7 February 2024 Saint John Theatre Company Courthouse project

Provide a letter of support

6. CORRESPONDENCE - FOR INFORMATION

6.1 9 January 2024 Letter from resident RE: Construction on Clark Road (*see Item 7.5*)

6.2 20 January 2024 Letter from resident RE: Traffic Lights (Grove/Hampton/Church) response

16 January 2024 Letter to resident

6.3 17 January 2024 Letters from Quispamsis RE: 2024 Budgets

➤ Kennebecasis Valley Fire Department (KVFD)

➤ Kennebecasis Public Library (KPL)

➤ Kennebecasis Regional Police Force (KRPF)

6.4 22 January 2024 UMNb Letter to Minister Wilson RE: Telegraph Journal comments (Jan. 16)

6.5 29 January 2024 Letter of support for Saint John Newcomers Centre IRCC CFP application

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- 6.6 30 January 2024 Response from Minister Wilson RE: Sophia Recovery Centre
- 6.7 30 January 2024 New Brunswick Public Library System (NBPLS) Strategic Plan 2024-2026
(full plan available online)
- 6.8 2 February 2024 Response from Recycle NB

7. REPORTS

- 7.0 **February 2024** **Report from Closed Session**
- 7.1 25 October 2023 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)
meeting minutes
 - 31 October 2023 KRJBPC Statement of Financial Position
 - 13 November 2023 KRJBPC Crime Statistics
 - 30 November 2023 KRJBPC meeting minutes
 - 30 November 2023 KRJBPC Statement of Financial Position
 - 30 November 2023 KRJBPC Training Report
- 7.2 31 December 2023 Draft unaudited Rothesay General Fund Financial Statements
- 31 December 2023 Draft unaudited Rothesay Utility Fund Financial Statements
- 31 December 2023 Donation Summary
- 19 January 2024 Draft Finance Committee meeting minutes
- 7.3 16 January 2024 Draft Age Friendly Advisory Committee meeting minutes
- 7.4 30 January 2024 Draft Parks Recreation Committee meeting minutes
- 7.5 17 January 2024 Draft Works and Utilities Committee meeting minutes
 - 16 January 2024 Letter from resident RE: Bartlett Road
- 7.6 5 February 2024 Draft Planning Advisory Committee meeting minutes
 - Dobbin Street (PIDs 30354955 & 30354963) *see item 9.1.3*
- 7.7 January 2024 Monthly Building Permit Report
- 7.8 8 February 2024 Capital Projects Summary

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Strong Court Sidewalk – Anglophone South School District (Tabled April 2021)

No action at this time

8.2 Rothesay Arena Open House (Tabled September 2021)

No action at this time

8.3 Private Lanes Policy (Tabled July 2022)

No action at this time

9. NEW BUSINESS

9.1 BUSINESS ARISING FROM PUBLIC HEARINGS

9.1.1 7 Scott Avenue (PID 00064105)

- 16 January 2024 Memorandum from Town Clerk Banks
- DRAFT By-law 2-10-37

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9.1.2 45 Marr Road & 6 Old Mill Lane (PIDs 00245415 & 00118067)

29 January 2024 Public Hearing tabled

9.1.3 Dobbin Street (PIDs 30354955 & 30354963)

7 February 2024 Recommendation from Planning Advisory Committee

9.2 BUSINESS ARISING FROM DELEGATIONS

9.2.1 Quint 1 Replacement Proposal KVFD

February 2024 Strategic Investment Report: Quint 1 Replacement Proposal

Refer to the Finance Committee

ADMINISTRATION/FINANCE

9.3 Solid Waste Contract

8 February 2024 Memorandum from Town Clerk Banks
DRAFT Solid Waste Collection and Transportation Services Agreement

9.4 Local Improvement Levy – Kennebecasis Park

1 February 2024 Memorandum from Town Clerk Banks
12 February 2024 Warrant of Assessment

9.5 Local Improvement Levy – Mulberry Lane

1 February 2024 Memorandum from Town Clerk Banks
12 February 2024 Warrant of Assessment

OPERATIONS

9.6 Wastewater Treatment Facility (WWTF) – Decommissioning of Lagoon Cell #1

30 January 2024 Report prepared by DO McLean

9.7 Contract T-2024-003: Tandem Truck with Plow

30 January 2024 Report prepared by DO McLean

9.8 Fleet Purchase – Sidewalk Plow

30 January 2024 Report prepared by DO McLean

9.9 Emergency Sewer Repairs

31 January 2024 Report prepared by DO McLean

9.10 Engineering Design and Construction Management Services S-2023-008: Wastewater Treatment Facility

1 February 2024 Report prepared by DO McLean

9.11 Bedrock Well Investigation

2 February 2024 Report prepared by DO McLean

9.12 T-2024-002 Front End Loader

12 February 2024 Report prepared by DO McLean

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10. NEXT MEETING

Regular meeting Monday, March 11, 2024 at 7:00 p.m.

11. ADJOURNMENT