



**ROTHESAY**  
 COUNCIL MEETING  
 Rothesay Town Hall Common Room  
**Tuesday, October 10, 2023**  
**7:00 p.m.**



**PRESENT:** DEPUTY MAYOR MATT ALEXANDER  
 COUNCILLOR DAVE BROWN  
 COUNCILLOR HELEN BOYLE  
 COUNCILLOR PETER J. LEWIS  
 COUNCILLOR TIFFANY MACKAY FRENCH  
 COUNCILLOR BILL McGUIRE  
 COUNCILLOR DON SHEA

TOWN MANAGER JOHN JARVIE  
 TOWN CLERK MARY JANE BANKS  
 DIRECTOR OF OPERATIONS (DO) BRETT McLEAN  
 DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN  
 TREASURER DOUG MacDONALD  
 ADMINISTRATIVE ASSISTANT LIZ HAZLETT

**ABSENT:** MAYOR NANCY GRANT

**Rothesay Land Acknowledgement** Deputy Mayor Alexander  
 Deputy Mayor Alexander read the Rothesay Land Acknowledgement.

Deputy Mayor Alexander called the meeting to order at 7:00 p.m.

**1. APPROVAL OF AGENDA**

**MOVED** by Counc. Mackay French and seconded by Counc. Brown the agenda be approved as circulated.

**CARRIED.**

**2. ADOPTION OF MINUTES**

➤ Public Hearing 11 September 2023

**MOVED** by Counc. Shea and seconded by Counc. Lewis the Public Hearing minutes of September 11, 2023 be adopted as circulated.

**CARRIED.**

➤ Regular Meeting 11 September 2023

**MOVED** by Counc. Boyle and seconded by Counc. Brown the Open Session Council minutes of September 11, 2023 be adopted as circulated.

**CARRIED.**

➤ **Business Arising from Minutes**  
 N/A

**3. OPENING REMARKS OF COUNCIL**

Deputy Mayor Alexander mentioned that Mayor Grant is away on vacation, but she asked to pass along thanks to staff (Town Clerk Banks and Eliane Knox) for providing hospitality to the Fundy Regional Service Commission Board meeting, and Joint Finance Committee meeting at Rothesay Town Hall. He noted 2024 budget preparations have begun, and extended appreciation for Counc. Mackay French's attendance at the recent IODE NB event on behalf of the Town. He concluded by congratulating Counc. McGuire and his wife on becoming first-time grandparents last week.

**3.1 Declaration of Conflict of Interest**

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## 4. DELEGATIONS

### 4.1 Fundy Regional Service Commission (FRSC) Phil Ouellette, CEO (*see Item 9.1.1*)

Deputy Mayor Alexander welcomed Mr. Ouellette. Mr. Ouellette presented the proposed 2024 FRSC Budget by highlighting the following:

- The budget was submitted to Council in late August as part of a mandated 45-day review period
- The Budget reflects:
  - o Continued adaptation to new mandated services
  - o Implementation of the 2023-2028 Fundy Regional Strategy
  - o A tone of optimism, collaboration, forward thinking through maximizing leveraged funding from provincial programs, enhancing communication with stakeholders and customers, and forging community and partner connections
- Budget development process began in June and will conclude October 26<sup>th</sup> with a vote by FRSC
- Separation of Solid Waste Budget (standalone, revenue neutral, funded by tipping fees)
- Member Fees – Rothesay: \$704,986 (2024) and \$717,817 (2023)
  - o Fluctuations relate to Economic and Tourism membership agreement, and a 50/50 split between tax base and population (2021 census) cost-sharing formula
- \$3.6 Million Dollars anticipated from the Government of New Brunswick
- 94% of budget relate to three services: Solid Waste (50+%), Economic Development and Tourism (inherited prior contract), and Regional Facilities (legislated responsibility)
- Growing cost of corporate pressures will require new office space, adjusting proportional staff support to each area, enabling services, additional human resources, board member stipends and meeting expenses survey, and consulting budgets
- Tipping Fees:
  - o reflective of current market value, cost pressures, and competitive rates (\$123/tonne in 2023 to \$135/tonne in 2024)
  - o higher solid waste fees to finance recycling and compost and incentivize solid waste reduction
  - o impacted by loss of tonnage in Saint John, Musquash, and Hampton (\$10 of increase), as well as inflation, increased wages, fuel, insurance, covering materials for cell, and leachate management
- Capital Budget relates to landfill operations: added security, leachate management, and rebuilding the flare
- Solid waste reduction is encouraged as it elongates the lifespan of the landfill
- Cost mitigation (work in progress so not included in budget)
  - o Seeking benefit from Printed Paper and Packaging Program
  - o Pursuing increase height approvals through EIA
  - o Securing local long-term aggregate source
  - o Seeking to increase electrical production

In conclusion, he noted that the budget upholds financial due diligence, alignment with the FRSC's mission and mandate, and sets a sustainable course for the organization and the region.

Council inquired about Household Hazardous Waste Collection, International Ship's Waste (increase of 25% per tonne), and "dig charge".

Mr. Ouellette advised he will inquire about Household Hazardous Waste Collection and the dig charge and respond to Council. With respect to International Ship's Waste, he noted fees are reviewed for competitiveness, and historically it is not a significant revenue stream – the increase not expected to deter ships.

Deputy Mayor Alexander thanked Mr. Ouellette and noted the item will be discussed later on the agenda.

### 4.2 31 Frances Avenue (flooding)

Jaroslav Hubacek (*see Item 9.1.2*)  
Luana Mychaluk

Deputy Mayor Alexander welcomed Jaroslav Hubacek and Luana Mychaluk. Mr. Hubacek, of 31 Frances Avenue, spoke to Council about concerns of safety (access) and property damage (erosion and flooded homes) as flooding progressively increases on Frances Avenue. The problem has persisted and evolved beyond what residents can manage with their own resources.

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For instance, a retention wall was built to prevent further erosion, and the driveway was redesigned to redirect water to the river, but these measures were proven to only be temporary solutions. He added pre-storm preparation includes routine inspections and clearing of the two nearby culverts from debris. Once the culverts fill, they create “raging rivers” that make it difficult to access residences, which is a safety concern especially for caregivers and emergency responders. He shared photographs of the area and culverts before and after flooding events. He concluded with hope that the Town can provide expertise and resources to help resolve the issues.

There was discussion about: the sources of the water – a brook, higher intensity weather events, a watershed; DO McLean’s visit to the property; a recommendation to refer the item to the Works and Utilities Committee (next meeting Wednesday, October 18<sup>th</sup> 5:30 p.m. at Town Hall – all are welcome) to discuss options; the photos; and relation to the Stormwater Management Plan (water is not from problematic areas outlined in the Plan).

Mr. Hubacek asked if he could be sent an invitation to the Works and Utilities Committee meeting. Deputy Mayor Alexander confirmed an invitation will be sent, and thanked Mr. Hubacek and Ms. Mychaluk. He noted the item will be dealt with later on the agenda.

## 4.3 Recreation Master Plan

Jamie Burke (*see Item 9.1.3*)

Deputy Mayor Alexander welcomed Mr. Burke. Mr. Burke introduced himself, noting he is a Project Manager with Stantec – a subconsultant working with Trace Planning and Design (primary lead). He updated Council on progress of the Recreation Master Plan, highlighting the following:

- Upcoming public consultation (survey & in-person)
- Mandate: to develop a classified network of assets and associated activities that meet present and future Rothesay recreational needs
- Five Questions:
  - o Conduct a conditional assessment of the recreation facilities and site assets;
  - o Clarify the role of these assets within the region, town and neighbourhoods;
  - o Work with staff, residents, activity providers and Council to develop a clear set of recreation themes and initiatives for the next ten years;
  - o Provide a sustainable set of prioritized initiatives that result in a network of parks and facilities in local and regional contexts;
  - o Provide Council and staff with the legislative tools to implement the plan.
- A map of all the recreational facilities in Rothesay
  - o classified into regional parks, community parks, neighbourhood parks, urban plazas, linear parks and trails, commemorative, and conservation areas
- Consultation began with a Grade 6 class that relayed they are most comfortable travelling by bicycle or foot: 2.4+/- km (20 minutes) to a community park, or 600+/-m (5 minutes) to a neighbourhood park)
  - o Review of whether there are sufficient facilities within these parameters
- the Recreation Master Plan will identify potential gaps
  - o acknowledgement that addressing these gaps requires budgetary considerations
- The process:
  - o Substantial completion (80%) of Phase 1 Baseline Platform (demographic data, asset mapping, physical and statistical platforms, sessions with Council, staff, and residents, and baseline platform brief)
  - o Phase 2 Community Consultation – announcing online community survey
  - o Phase 3 Parks and Recreation Network – “pen to paper” using consultation findings
  - o Phase 4 Recreation Master Plan – delivered to Council and staff
- Upcoming meetings:
  - o Council session proposed for Monday, October 16<sup>th</sup>
  - o Public Open House scheduled for November 2<sup>nd</sup>
  - o Steering Committee meeting scheduled for November 3<sup>rd</sup>
  - o Sessions with schools
- The online survey is live (10-20 minute survey) – will be promoted through the Town website and social media channels
  - o Hardcopies also available for distribution

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Council inquired about accessibility (facilities), and the survey – more specifically, separation of responses from individuals who are not residents of Rothesay, and deterring individuals from providing multiple submissions.

Mr. Burke noted: non-resident submissions are welcome but can be separated from resident responses if need be; baseline information did review accessibility of the recreational facilities; and the survey is protected from spam responses but he would need to check if restrictions are in place based on IP addresses.

Deputy Mayor Alexander thanked Mr. Burke and noted the item will be dealt with later on the agenda.

### **5. CORRESPONDENCE FOR ACTION**

5.1 24 August 2023 Colour NB Pink request from the NB Breast and Women's Cancer Partnership **MOVED** by Counc. Mackay French and seconded by Counc. McGuire to light Town Hall pink for one day in October and promote Colour NB Pink on social media.

#### **ON THE QUESTION:**

Deputy Mayor Alexander shared that Council and staff are wearing pink ribbons in support of breast cancer awareness.

**CARRIED.**

5.2 25 September 2023 Email from resident RE: Request for sidewalk extension on Iona Avenue **MOVED** by Counc. Lewis and seconded by Counc. Shea the email from resident RE: Request for sidewalk extension on Iona Avenue dated 25 September 2023 be referred to the Works and Utilities Committee.

#### **ON THE QUESTION:**

Deputy Mayor Alexander welcomed residents to attend the Works and Utilities Committee meeting next Wednesday, October 18<sup>th</sup> at 5:30 p.m. in the Rothesay Town Hall Common Room.

**CARRIED.**

5.3 3 October 2023 Invitation to YMCA Peace Breakfast  
Council was instructed to advise the Town Treasurer for tickets if interested.

### **6. CORRESPONDENCE – FOR INFORMATION**

6.1 12 September 2023 Thank you from the St. Joseph's Hospital Foundation **MOVED** by Counc. Boyle and seconded by Counc. Shea the thank you from St. Joseph's Hospital Foundation dated 12 September 2023 be received/filed.

**CARRIED.**

6.2 12 September 2023 Fundy Regional Service Commission - Chair O'Hara's Commentary & Regional Strategy  
**MOVED** by Counc. Lewis and seconded by Counc. Boyle the Fundy Regional Service Commission – Chair O'Hara's Commentary & Regional Strategy dated 12 September be received/filed.

**CARRIED.**

6.3.1 12 September 2023 Letter from Saint John Airport (YSJ) RE: Letter of support

6.3.2 12 September 2023 Letter to Regional Development Corporation RE: YSJ letter of support **MOVED** by Counc. Mackay French and seconded by Counc. Brown the letter from Saint John Airport (YSJ) RE: Letter of support dated 12 September 2023, and the letter to the Regional Development Corporation RE: YSJ Letter of support dated 12 September 2023 be received/filed.

**CARRIED.**

6.4 13 September 2023 Public involvement for Environmental Impact Assessment (EIA) – Crane Mountain Landfill

**MOVED** by Counc. Shea and seconded by Counc. Lewis Public involvement for Environmental Impact Assessment (EIA) – Crane Mountain Landfill dated 13 September 2023 be received/filed.

**CARRIED.**

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### 7. REPORTS

#### 7.0 October 2023 Report from Closed Session

##### ➤ PMHP 2025-2028

6 October 2023 Memorandum from Town Manager Jarvie

**MOVED** by Counc. McGuire and seconded by Counc. Shea that the document entitled *Rothesay Four-Year Plan for the PMHP Program 2025-2028* be adopted.

**CARRIED.**

7.1 28 June 2023 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes

**MOVED** by Counc. Mackay French and seconded by Counc. Boyle the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes dated 28 June 2023 be received/filed.

#### ON THE QUESTION:

Counc. Brown requested information on deer/vehicle accidents, noting a call summary is usually included. Counc. Mackay French mentioned she will find out, also noting that a presentation was given.

**CARRIED.**

7.2 31 August 2023 Draft unaudited Rothesay General Fund Financial Statements

**MOVED** by Counc. Boyle and seconded by Counc. Brown the draft unaudited Rothesay General Fund Financial Statements dated 31 August 2023 be received/filed.

#### ON THE QUESTION:

Treasurer MacDonald advised the financial statements are similar to the previous month.

**CARRIED.**

31 August 2023 Draft unaudited Rothesay Utility Fund Financial Statements

**MOVED** by Counc. Boyle and seconded by Counc. McGuire the draft unaudited Rothesay Utility Fund Financial Statements dated 31 August 2023 be received/filed.

#### ON THE QUESTION:

Treasurer MacDonald advised the financial statements are similar to the previous month.

**CARRIED.**

31 August 2023 Donation Summary

**MOVED** by Counc. Mackay French and seconded by Counc. Boyle the Donation Summary dated 31 August 2023 be received/filed.

**CARRIED.**

22 September 2023 Draft Finance Committee meeting minutes

**MOVED** by Counc. Shea and seconded by Counc. Lewis the draft Finance Committee meeting minutes dated 22 September 2023 be received/filed.

**CARRIED.**

28 September 2023 Draft Joint Finance Committee meeting minutes

**MOVED** by Counc. Shea and seconded by Counc. Lewis the draft Joint Finance Committee meeting minutes dated 28 September 2023 be received/filed.

**CARRIED.**

7.3 19 September 2023 Draft Age Friendly Advisory Committee meeting minutes

**MOVED** by Counc. Boyle and seconded by Counc. McGuire the draft Age Friendly Advisory Committee meeting minutes dated 19 September 2023 be received/filed.

#### ON THE QUESTION:

Counc. Boyle summarized the minutes, highlighting that the Rothesay Hive is not looking for new members as it is currently full and outgrowing its facility.

**CARRIED.**

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7.4 19 September 2023 Draft Parks and Recreation Committee meeting minutes  
**MOVED** by Counc. McGuire and seconded by Counc. Boyle the draft Parks and Recreation Committee meeting minutes dated 19 September 2023 be received/filed.

**CARRIED.**

7.5 20 September 2023 Draft Works and Utilities Committee meeting minutes  
**MOVED** by Counc. Brown and seconded by Counc. Boyle the draft Works and Utilities Committee meeting minutes dated 20 September 2023 be received/filed.

**CARRIED.**

➤ Barlett Road (*review*)

**MOVED** by Counc. Lewis and seconded by Counc. Boyle to direct staff to provide additional information on Barlett Road including current condition, approximate cost to repair or repave the road and explain the issue surrounding ownership and send residents a letter of the Town's decision regarding Bartlett Road.

ON THE QUESTION:

Counc. Lewis mentioned Bartlett Road has generated a lot of public interest regarding its poor condition. He acknowledged that it is a private road but asked if the Town has considered a cost-sharing approach. Town Manager Jarvie advised that could be an option but noted there are challenges for improvements with respect to the steep grade, and drainage. When questioned, he confirmed that Bartlett Road is serviced by municipal contractors for garbage collection and snow removal. Counc. Lewis suggested large construction vehicles, from the new build at the top of the road, may have deteriorated the road further. Town Manager Jarvie advised a report will be prepared and brought to the Works and Utilities Committee, and subsequently Council. There was a brief mention of the cost-sharing arrangement for a past project on Cameron Road.

**CARRIED.**

➤ Active Transportation (*consideration for 2024 budget*)

**MOVED** by Counc. Mackay French and seconded by Counc. Lewis Council consider putting money in next year's budget for the Active Transportation System.

ON THE QUESTION:

Counc. McGuire clarified that the Town includes funds in the budget for Active Transportation items, for instance annual painting of bike lanes. Town Manager Jarvie agreed, noting there are expenditures every year related to Active Transportation, including some that might not be obvious such as plowing sidewalks. He added that the Master Recreation Plan is expected to identify other initiatives for future budget consideration.

**CARRIED.**

➤ Marr Road (*letter of support for relocation of bus stop*)

**MOVED** by Counc. Shea and seconded by Counc. Mackay French Council prepare a letter of support to the resident to move the school bus stop and also request Kennebecasis Regional Police Chief Gourdeau to endorse the same recommendation.

**CARRIED.**

➤ Water & Sewer payments (*Kings County Condominium Corp KCCC #1*)

**MOVED** by Counc. Boyle and seconded by Counc. Brown Council follow the policy for charging the annual sewer payments for multi-unit condominium buildings at 75% of the by-law rate.

**CARRIED.**

7.6 26 September 2023 Draft Climate Change Adaptation Committee meeting minutes  
**MOVED** by Counc. Lewis and seconded by Counc. Boyle the draft Climate Change Adaptation Committee meeting minutes dated 26 September 2023 be received/filed.

ON THE QUESTION:

It was noted there has not been a strong initial uptake on the FoodCycler Program so there are plans to push the initiative on the Town's social media.

**CARRIED.**

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7.7 3 October 2023 Draft Planning Advisory Committee meeting minutes  
**MOVED** by Counc. Shea and seconded by Counc. Mackay French the draft Planning Advisory Committee meeting minutes dated 3 October 2023 be received/filed.

**CARRIED.**

➤ 2646 Rothesay Road (PID 00238535) – Cash in Lieu of LPP  
**MOVED** by Counc. Mackay French and seconded by Counc. Boyle Council accept \$1,142.64 as cash in lieu of LPP for the proposed building Lot 23-1 to be subdivided from 2646 Rothesay Road (PID 00238535).

**CARRIED.**

➤ School Avenue/Kaitlyn Street (PIDs 30146708 & 30146674) – Public Hearing  
**MOVED** by Counc. Mackay French and seconded by Counc. McGuire Council schedule a Public Hearing for **Monday, November 20, 2023 at 6:30 p.m.**, in accordance with the *Community Planning Act*, SNB 2017 c 19, to consider rezoning PIDs 30146708 & 30146674 located generally at School Avenue and Kaitlyn Street, from Single Family Residential (R1-B) zone to Multi-Unit Residential (R4) zone.

**CARRIED.**

7.8 September 2023 Monthly Building Permit Report  
**MOVED** by Counc. McGuire and seconded by Counc. Lewis the September 2023 Monthly Building Permit Report be received/filed.

**CARRIED.**

7.9 6 October 2023 Capital Projects Summary  
**MOVED** by Counc. Boyle and seconded by Counc. Brown the Capital Projects Summary dated 6 October 2023 be received/filed.

**CARRIED.**

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

8.1 Strong Court Sidewalk – Anglophone South School District (Tabled April 2021)  
*No action at this time*

8.2 Rothesay Arena Open House (Tabled September 2021)  
*No action at this time*

8.3 Private Lanes Policy (Tabled July 2022)  
*No action at this time.*

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8.4 2 Campbell Drive (PIDs 00065201 & 30347942) - Rezoning  
3 October 2023 Memorandum from Town Clerk Banks  
Draft By-law 2-10-35

**MOVED** by Counc. McGuire and seconded by Counc. Lewis Council give Reading in its entirety to By-law 2-10-35.

**CARRIED.**

Town Clerk Banks read by-law 2-10-35 in its entirety.

**MOVED** by Counc. Mackay French and seconded by Counc. Lewis Council give 3<sup>rd</sup> Reading, by Title, and Enactment to By-law 2-10-35.

**CARRIED.**

Town Clerk Banks read by-law 2-10-25 by title.

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### 9. NEW BUSINESS

#### 9.1 BUSINESS ARISING FROM DELEGATIONS

##### 9.1.1 Fundy Regional Service Commission 2024 Draft Budget

24 August 2023                      Memorandum from CEO Ouellette  
Draft 2024 Budget

**MOVED** by Counc. Shea and seconded by Counc. McGuire the memorandum from CEO Ouellette dated 24 August 2023, and the Draft 2024 FRSC budget be received/filed.

#### ON THE QUESTION:

It was noted the budget was provided to Council last month and the deadline to provide comments is today.

**CARRIED.**

##### 9.1.2 31 Frances Avenue (flooding)

18 September 2023                  Letter from residents

**MOVED** by Counc. Mackay French and seconded by Counc. Brown the letter from residents RE: 31 Frances Avenue flooding dated 18 September 2023 be referred to the Works and Utilities Committee.

#### ON THE QUESTION:

Deputy Mayor Alexander reminded all in attendance of the Works and Utilities Committee meeting next Wednesday, October 18, 2023 at 5:30 p.m. in the Rothesay Town Hall Common Room. He noted an invitation will be sent to Mr. Hubacek and Ms. Mychaluk.

**CARRIED.**

##### 9.1.3 Master Recreation Plan      *Presentation*

**MOVED** by Counc. McGuire and seconded by Counc. Lewis the Rothesay Master Recreation Plan presentation be received/filed.

**CARRIED.**

Mr. Ouellette left the meeting.

### OPERATIONS

#### 9.2 Contract T-2023-005: Winter Maintenance Services

4 October 2023                      Report prepared by DO McLean

**MOVED** by Counc. McGuire and seconded by Counc. Boyle Contract T-2023-005: Winter Maintenance Services, be awarded to the low tenderer, Geo. W. Stackhouse & Sons, at the tendered price of \$3,497,476.00 plus HST and further that the Mayor and Town Clerk be authorized to execute the appropriate documentation in that regard.

#### ON THE QUESTION:

Treasurer MacDonald advised that a 47% increase appears significant but is not unreasonable considering that the previous contract was in 2017 and did not include fuel escalation costs. He added the new contract will be set for four years.

**CARRIED.**

#### 9.3 Sagamore Heights – Partial Security Deposit Release

5 October 2023                      Report prepared by DO McLean

Counc. Shea noted he did not realize earlier that he has a conflict of interest. He declared a conflict of interest and left the meeting.

**MOVED** by Counc. Mackay French and seconded by Counc. McGuire Council release \$511,000 of the \$686,000 Irrevocable Standby Letter of Credit held as security for the completion of Sagamore Heights Subdivision Phase 1 work; and accept a new Irrevocable Standby Letter of Credit in the amount of \$175,000 as security for the remaining items of work.

**CARRIED.**

Counc. Shea returned to the meeting.



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## COUNCIL REQUESTS

### 9.4 Stormwater Management

23 September 2023 Memorandum from Counc. Shea

Counc. Shea explained the intent of his memorandum is to request a status update on initiatives of the Stormwater Management Plan. More specifically, he spoke of Robinson Street, a focus area in the Plan. Counc. Shea noted he previously owned a property on Robinson Street and now his son is the owner. He asked what has been done since the report was prepared a year ago and how will the Plan be used in the future. Town Manager Jarvie advised that the Plan will be implemented over a period of time. He noted a project relating to Dobbin Street was deferred for reasons appropriate to Council at the time. He confirmed that the Plan continues to be used as a guide for future projects – which are presented to Council in annual capital budgets. Counc. Shea noted he has brought up the matter repeatedly, and stressed consideration of impacts on downstream properties. He concluded by stating he thought the Town would react quicker since the report was prepared a year ago.

**MOVED** by Counc. Lewis and seconded by Counc. Shea the memorandum from Counc. Shea dated 23 September 2023 be received/filed.

**CARRIED.**

### 9.5 Highway signage – Welcome to Rothesay

3 October 2023 Memorandum from Deputy Mayor Alexander

Deputy Mayor Alexander explained that “Welcome to Rothesay” signs were constructed to install along the side of the highway. There have been challenges as the Department of Transportation and Infrastructure (DTI) has rejected the suitable locations proposed by Rothesay, claiming they do not meet proper criteria. The Works and Utilities Committee was informed, at their last meeting, that the criteria had changed without notice. According to the new requirements, there are no viable options to place the signs. He noted his memorandum compiles research of photos and GPS coordinates of other community signs that do not meet the criteria. He concluded with hope that this information may help with DTI discussions.

Council extended appreciation for the Deputy Mayor’s research and expressed frustration with the unreasonable criteria from DTI.

**MOVED** by Counc. McGuire and seconded by Counc. Brown the memorandum from the Deputy Mayor RE: Highway signage – Welcome to Rothesay dated 3 October 2023 be sent to the MLA with a request for assistance.

ON THE QUESTION:

There was a brief discussion about rewording the motion.

**MOTION WITHDRAWN.**

**MOVED** by Counc. McGuire and seconded by Counc. Brown the memorandum from the Deputy Mayor RE: Highway signage – Welcome to Rothesay dated 3 October 2023 be *hand-delivered* to Minister Flemming with a request for a response.

ON THE QUESTION:

Counc. Boyle suggested a friendly amendment that the letter be hand delivered. The mover/seconded were agreeable. Counc. Brown mentioned that the signs need to be placed a certain distance from the highway or else they will not be visible.

**CARRIED.**

## 10. NEXT MEETING

**MOVED** by Counc. Boyle and seconded by Counc. Lewis a Special Council Budget meeting be scheduled for Monday, October 30<sup>th</sup> at 7:00 p.m.

**CARRIED.**

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The next meetings are scheduled as follows:

***Council Budget Session***

*Monday, October 30, 2023 at 7:00 p.m.*

**Regular meeting**

**TUESDAY**, November 14, 2023 at 7:00 p.m.

***Public Hearing (School Avenue/Kaitlyn Street)***

*Monday, November 20, 2023 at 6:30 p.m.*

There was a brief discussion about scheduling a meeting regarding the Recreation Master Plan next Monday, October 16<sup>th</sup>.

**11. ADJOURNMENT**

**MOVED** by Counc. McGuire and seconded by Counc. Mackay French the meeting be adjourned.

**CARRIED.**

The meeting adjourned at 8:29 p.m.

*Original signed by Mayor Grant*

*Original signed by Town Clerk Banks*

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MAYOR

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CLERK