



ROTHESAY

COUNCIL MEETING
Rothesay Town Hall Common Room
Monday, September 11, 2023
7:00 p.m.



PRESENT: MAYOR NANCY GRANT
DEPUTY MAYOR MATT ALEXANDER
COUNCILLOR DAVE BROWN
COUNCILLOR HELEN BOYLE
COUNCILLOR PETER J. LEWIS
COUNCILLOR TIFFANY MACKAY FRENCH
COUNCILLOR BILL McGUIRE
COUNCILLOR DON SHEA

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN
TREASURER DOUG MacDONALD
ADMINISTRATIVE ASSISTANT LIZ HAZLETT

Rothesay Land Acknowledgement **Deputy Mayor Alexander**
Deputy Mayor Alexander read the Rothesay Land Acknowledgement.

Mayor Grant called the meeting to order at 7:00 p.m.

1. APPROVAL OF AGENDA

MOVED by Council. Shea and seconded by Council. Lewis the agenda be approved as circulated, with the following amendment:

- Item 9.2.1 be brought forward to follow Item 4.1

CARRIED.

2. ADOPTION OF MINUTES

- Regular Meeting 14 August 2023

MOVED by Council. Brown and seconded by Deputy Mayor Alexander the Open Session Council minutes of August 14, 2023 be adopted as circulated.

CARRIED.

- **Business Arising from Minutes**
N/A

3. OPENING REMARKS OF COUNCIL

PRESENTATION: Through the Lens Photo Contest Winner

Mayor Grant explained it was the 10th anniversary of the annual Through the Lens Photo Contest. Sixty-six photos were submitted with a record-breaking 1477 “likes” received. She congratulated Don Arsenaault, winner of the Through the Lens Photo Contest for a second year in a row, for his photograph of paddleboarders with dogs. Mayor Grant presented Mr. Arsenaault with a gift and a certificate and noted the photograph will be displayed. Mr. Arsenaault thanked Council and left the meeting.

ANNOUNCEMENT: Wells Baseball Field Official Opening (September 12th at 4:45 p.m.)

Mayor Grant announced the opening tomorrow, noting it will be a showdown between Rothesay High School (Red) and Kennebecasis Valley High School (Blue). She invited all to attend.

Mayor Grant invited all to attend the Saint John Newcomer International Culture Fest September 16, 2023 11:00 a.m. – 3 p.m. (rain location at Rothesay Park School).

Mayor Grant shared she is pleased that the new traffic lights at the Grove Avenue/Hampton Road intersection do not detract from the Heritage area. She explained the long delay was attributed to ensuring the poles fit in with the Heritage style and noted it was worth the wait.

Mayor Grant concluded by remembering the tragic attacks on September 11, 2001 (9/11) where 3,000 lives were lost.

3.1 Declaration of Conflict of Interest

Counc. Shea declared a conflict of interest with respect to Item 7.3 Finance Donations and Minutes (KV Old Boys).

Counc. McGuire declared a conflict of interest with respect to Item 9.4 Contract T-2023-001B Asphalt Resurfacing.

Counc. Brown declared a conflict of interest with respect to Item 9.5 Contract 2023-002 Gondola Point Road, Clark Road, Salmon Crescent Intersection Upgrade.

4. DELEGATIONS**4.1 KV EMO**

Michael Boyle, KVFD Fire Chief (*see item 9.2.1*)

Mayor Grant welcomed Fire Chief Boyle. Fire Chief Boyle thanked Council and explained he is here in his capacity as the EMO Director rather than Fire Chief. He noted following his predecessor's retirement, the role of Fire Chief was expanded to include the position of KV EMO Director. Assistance was sought from representatives of Rothesay, Quispamsis, the Kennebecasis Regional Police Force, NB EMO, Colchester (NS) Regional EMO, and Horizon Health and some of these members formed a steering committee to explore creation of a KV EMO Emergency Management Program (Item 9.2.1). He highlighted the following regarding the Program:

- Defined as a program, not a plan, to outline the intention of fluidity, and key differences such as: hazard mitigation, governance, and quality improvement
- It is a comprehensive program, 17 of a total of 70 pages were provided to Council
- Emergency management should be cooperative (cohesion amongst all entities), and part of each organization's culture (role familiarity and at the forefront of minds)
- The Mission – to keep people safe; to understand, prepare for, prevent or lessen risks and hazards; create a coordinated and collaborative approach to responses and service provision
- Concept – starts with individual responsibility then other agencies will provide assistance once initial levels become overwhelmed (public safety agencies, municipalities, KV EMO, and Provincial EMO)
- KV EMO governance structure – KV EMO Director, EMO Committee (strategy), KV EMO Deputy Directors (Rothesay & Quispamsis), and Rothesay and Quispamsis Emergency Preparedness Teams (tactics)
- Municipal, and emergency response services, responsibilities as part of a joint EMO, including training, hazard mitigation, and business continuity
- An emergency management funding request will be presented to the Rothesay/Quispamsis Joint Finance Committee meeting at its meeting this month
 - Budget examples in other communities were used to develop the request (training, operations, equipment, consulting, EOC)
- Risk Assessment – low, moderate, high risks
- Activation Phases (level 1, 2, 3, etc.) – familiarity with each level and knowing individual roles is important
- Communications – public notification, and emergency communications plan (internal and external)
- Evacuations and Facilities – inventory of facilities
- People – training
- Quality Improvement – exercises, evaluations and corrective actions
- Next steps – budget approval, by-law changes/adoption (draft by-law provided), completion of risk assessment, formation of EMO Committee, appointment of KVO EMO Deputy Directors and emergency preparedness teams, completion of KV EMO program document, first meetings, strategic planning, and training

Council praised the comprehensive Program, Fire Chief Boyle's aptitude as the KV EMO Director, and appreciated the focus on collaboration. Inquiries were made about the following: location of the Emergency Operations Centre (EOC), funding, implementation in a regional emergency; inspiration for the Program; the EMO Committee; composition of proposed committees (staff and/or volunteers); and relation to the Fundy Regional Service Commission's (FRSC) new mandate for Public Safety.

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Fire Chief Boyle responded with the following: the location of the EOC will be determined by the EMO Committee but can vary depending on each situation—it can even be virtual if necessary; KV EMO will have a budget to be approved by each municipality (similar funding model as the Fire Department); situations in other communities would be monitored and the Program would be implemented accordingly as it evolves; the Program was modeled from programs of other communities including Colchester, Nova Scotia, but tailored specifically for the Kennebecasis Valley; the EMO Committee has not been formed at this time – the by-laws should be enacted first and then follow the recommended next steps; composition of proposed committees will be at the discretion of the EMO Committee; the program is in its initial stages and it will likely take years to fine tune it; and both towns will be prepared regardless of what is implemented by the FRSC—actions will be taken accordingly as the KV EMO Director will be apprised of relevant changes.

Item brought forward.

9.2.1 KV EMO Emergency Management Program

7 September 2023 Memorandum from Town Manager Jarvie

July 2023 Draft KV EMO Emergency Management Program

MOVED by Deputy Mayor Alexander and seconded by Counc. Lewis Council:

- a) endorse the concept of a joint KV EMO emergency management program;
- b) direct staff to work with Chief Boyle and representatives of Quispamsis and the KV Police to further develop the concept and return it to Council for consideration; and
- c) forward any suggestions, questions or observations to the Town Manager by September 18th.

CARRIED.

Mayor Grant thanked Fire Chief Boyle, and he left the meeting.

5. CORRESPONDENCE FOR ACTION

5.1 17 August 2023 Email from resident RE: By-law – Pool Drainage

MOVED by Counc. McGuire and seconded by Counc. Brown the email from resident RE: By-law – Pool Drainage dated 17 August 2023 be referred to the Works and Utilities Committee.

CARRIED.

5.2 1 September 2023 Emails from resident RE: Bartlett Road

MOVED by Counc. Shea and seconded by Counc. Lewis the emails from resident RE: Bartlett Road dated 1 September 2023 be referred to the Works and Utilities Committee.

ON THE QUESTION:

Mayor Grant relayed that there have been other complaints about Bartlett Road.

CARRIED.

Mayor Grant noted members of the public are welcome to attend the upcoming Works and Utilities Committee meeting. Town Manager Jarvie added there are plans to move the date of the meeting to Wednesday, September 27th at 5:30 p.m. but this will be confirmed later.

6. CORRESPONDENCE – FOR INFORMATION

6.1 14 August 2023 Thank you letter from the Kennebecasis Public Library RE: Operational Funding

MOVED by Deputy Mayor Alexander and seconded by Counc. Boyle the thank you letter from the Kennebecasis Public Library RE: Operational Funding dated 14 August 2023 be received/filed.

CARRIED.

6.2 19 August 2023 Email from resident RE: Trails

MOVED by Counc. Mackay French and seconded by Counc. Lewis the email from resident RE: Trails dated 19 August 2023 be received/filed.

CARRIED.

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6.3 25 August 2023 Email from resident RE: Affordable Housing
MOVED by Counc. Mackay French and seconded by Counc. Lewis a response be sent to the author of the email RE: Affordable Housing dated 25 August 2023.

ON THE QUESTION:

Mayor Grant noted the concerns are valid and shared by other residents. She added steps are being taken to address affordable housing and this should be explained to the resident. Discussion ensued on: the formula to calculate rates for affordable units (30% of the median single-parent income); trends of rising rental rates; the need to change mindsets towards acceptance of smaller units; and the need for Federal and Provincial intervention to address these growing concerns.

CARRIED.

6.4 1 September 2023 Email from Quispamsis RE: Consumer Fireworks Regulation/Use in
Kennebecasis Valley
15 August 2023 Letter from Rothesay to Quispamsis
MOVED by Counc. Boyle and seconded by Counc. Shea the email from Quispamsis RE: Consumer Fireworks Regulations/Use in Kennebecasis Valley dated 1 September 2023, and the letter from Rothesay to Quispamsis dated 15 August 2023 be received/filed.

CARRIED.

6.5 23 August 2023 Memorandum from Minister Savoie RE: Municipality Week (Sep. 19-25)
MOVED by Deputy Mayor Alexander and seconded by Counc. Shea the memorandum from Minister Savoie RE: Municipality Week (Sep. 19-25) dated 23 August 2023 be received/filed.

CARRIED.

6.6 30 August 2023 Letter from Quispamsis to Air Canada RE: Air Canada Decision to Reduce
Air Service to Saint John Airport (YSJ)
MOVED by Counc. Lewis and seconded by Counc. Boyle the letter from Quispamsis to Air Canada RE: Air Canada Decision to Reduce Air Service to Saint John Airport (YSJ) dated 30 August 2023 be received/filed.

CARRIED.

6.7 1 September 2023 Thank you card from the New Brunswick Medical Education Foundation
MOVED by Counc. Mackay French and seconded by Counc. Boyle the thank you card from the New Brunswick Medical Education Foundation dated 1 September 2023 be received/filed.

CARRIED.

7. REPORTS

7.0 September 2023 Report from Closed Session

➤ 7.01 Elizabeth Parkway Pumping Station

7 September 2023 Report prepared by DO McLean

For the benefit of the public, Mayor Grant reported there is a sewer issue on Elizabeth Parkway that requires repair; and quotes were solicited but only one was received.

MOVED by Deputy Mayor Alexander and seconded by Counc. Shea Council accept the quote from Galbraith Construction in the amount of \$96,470.00 plus HST for the installation of a sanitary sewer pumping station and 120 m of 50 mm sanitary sewer force main along Elizabeth Parkway and further that the Director of Operations be authorized to issue a purchase order in that regard.

ON THE QUESTION:

Counc. Shea asked when the project might begin. Town Manager Jarvie noted the intent is to start as soon as possible but it will take time to have the equipment delivered.

CARRIED.

➤ 7.02 Wastewater Treatment Plant – Capital Grant

8 September 2023 Memorandum from Town Manager Jarvie

For the benefit of the public, Mayor Grant explained the costs for the project have escalated, resulting in a need to complete the project in phases. New funding agreements were required, and recommendations for approval have been brought to Council.

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MOVED by Council. McGuire and seconded by Council. Shea Council authorize the execution of the funding agreement for phase 2A, project number 119634 total project amount of \$6.5 million and the Rothesay share of \$1,733,550 (26.67%).

CARRIED.

MOVED by Deputy Mayor Alexander and seconded by Council. Boyle Council authorize the execution of the funding agreement for phase 2B, project number 16137 in a total project amount of \$25,500,000 and the Rothesay share of \$6,800,850.

CARRIED.

➤ **7.03 Recycling Collection**

8 September 2023

Memorandum from Town Manager Jarvie with attached memorandum from Treasurer MacDonald

For the benefit of the public, Mayor Grant explained the matter relates to Extended Producer Responsibility (EPR) implemented by the Province.

MOVED by Deputy Mayor Alexander and seconded by Council. McGuire Council “opt in” to a proposed services agreement with Circular Materials regarding the collection of Recycling.

CARRIED.

MOVED by Council. Boyle and seconded by Council. Lewis Council approve an extension of the “Solid Waste Collection and Transportation Services Contract” with FERO Waste and Recycling Inc. for a two-year period expiring December 31, 2025 at an aggregate cost of approximately \$1,150,000 plus HST.

ON THE QUESTION:

Mayor Grant relayed that following a review by Treasurer MacDonald it was deemed this is the most financially advantageous option.

CARRIED.

➤ **7.04 CMHC Housing Accelerator Fund**

8 September 2023

Memorandum from Town Manager Jarvie with attached memorandum from Treasurer MacDonald

For the benefit of the public, Mayor Grant reported municipalities can apply for funding from CMHC to address affordable housing. An application was prepared by Rothesay but requires a resolution of Council.

MOVED by Council. Lewis and seconded by Council. Shea Council approve the application under the CMHC Housing Accelerator Fund in the amount of \$5,670,000 to support the following initiatives as outlined in the plan:

- 1) E-permitting and case management
- 2) Promote residential density within walkable commercial areas
- 3) Updating infrastructure planning
- 4) Delegation of development approval
- 5) Promoting missing middle infill development
- 6) Create affordable housing density bonuses
- 7) Resource surplus public lands for affordable housing
- 8) Encourage Accessory dwelling units

ON THE QUESTION:

Town Manager Jarvie advised this is not a usual funding program offered, and substantial funds are available. Staff are cautiously optimistic and specific programs will be brought back to Council for approval.

CARRIED.

7.1 22 June 2023

Fundy Regional Service Commission (FRSC) meeting minutes

MOVED by Council. McGuire and seconded by Council. Shea the Fundy Regional Service Commission (FRSC) meeting minutes dated 22 June 2023 be received/filed.

CARRIED.

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- 7.2 14 June 2023 Kennebecasis Valley Fire Department Inc. (KVFD) Board meeting minutes
30 April 2023 KVFD Statement of Expense
6 June 2023 KVFD Compliance Report
31 December 2022 KVFD Audited Financial Statements
14 June 2023 KVFD Fire Chief's Report
April 2023 KVFD Response Report
May 2023 KVFD Response Report
14 June 2023 Memorandum from Fire Chief RE: KV EMO Update

MOVED by Counc. Lewis and seconded by Counc. McGuire the Kennebecasis Valley Fire Department Inc. (KVFD) Board meeting minutes dated 14 June 2023, the KVFD Statement of Expense dated 30 April 2023, the KVFD Compliance Report dated 6 June 2023, the KVFD Audited Financial Statements dated 31 December 2022, the KVFD Fire Chief's Report dated 14 June 2023, the KVFD Response Reports dated April and May 2023, and the Memorandum from Fire Chief RE: KV EMO Update dated 14 June 2023 be received/filed.

ON THE QUESTION:

In response to a request, Treasurer MacDonald explained the difference between audited financial statements (PSAS) and regular monthly financial statements. He highlighted a minor deficit of \$4,097 in the operating fund, which is relevant in preparation of the Town's financial statements.

CARRIED.

- 7.3 31 July 2023 Draft unaudited Rothesay General Fund Financial Statements

MOVED by Deputy Mayor Alexander and seconded by Counc. Shea the draft unaudited Rothesay General Fund Financial Statements dated 31 July 2023 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander listed the negative variances in the Variance Report.

CARRIED.

- 31 July 2023 Draft unaudited Rothesay Utility Fund Financial Statements

MOVED by Deputy Mayor Alexander and seconded by Counc. Shea the draft unaudited Rothesay Utility Fund Financial Statements dated 31 July 2023 be received/filed.

CARRIED.

Counc. Shea declared a conflict of interest and left the meeting.

- 31 July 2023 Donation Summary

MOVED by Deputy Mayor Alexander and seconded by Counc. Boyle the Donation Summary dated 31 July 2023 be received/filed.

ON THE QUESTION:

Counc. McGuire asked why the recommendation is to deny the request from the Heart and Stroke Foundation. It was noted this relates to the Finance Minutes to be discussed next on the agenda. Mayor Grant identified a mistake, noting she was not at the last Finance Committee meeting, therefore she could not second a motion to accept the Donation Report. Treasurer MacDonald confirmed a correction will be made to the minutes.

CARRIED.

- 24 August 2023 Draft Finance Committee meeting minutes

MOVED by Deputy Mayor Alexander and seconded by Counc. Boyle the draft Finance Committee meeting minutes dated 24 August 2023 be received/filed with the proposed correction.

CARRIED.

- NB Heart and Stroke Foundation

MOVED by Deputy Mayor Alexander and seconded by Counc. Brown Council approve the request for support from the NB Heart and Stroke Foundation.

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ON THE QUESTION:

Deputy Mayor Alexander explained the Finance Committee's rationale for its recommendation is that it was not a specific request but rather a mass letter. Counc. McGuire requested, on a go-forward basis, that the Committee's rationale for such recommendations be included in the minutes.

DEFEATED.

Counc. Shea returned to the meeting.

7.4 5 September 2023 Draft Planning Advisory Committee meeting minutes

MOVED by Counc. Shea and seconded by Counc. Boyle the draft Planning Advisory Committee meeting minutes dated 5 September 2023 be received/filed.

ON THE QUESTION:

Counc. Mackay French requested clarification, asking if the Legion can currently operate at the Fairvale Outing Association (FOA). Town Manager Jarvie explained the Legion has a liquor license, but a different license is required to permit Video Lottery Terminals (VLTs), and municipal approval is required. The FOA is zoned as a Community Hall and the Legion is considered a "club" which is not a permitted use in the current zoning. Staff recommended a temporary use permit to gauge if it is a suitable use for the property, but the Committee voted against it. He clarified Council is not asked to vote on the matter. He added there is a possibility the matter may return in the form of a rezoning application.

CARRIED.

- 2 Campbell Drive (PIDs 00065201 & 30347942) – Rezoning
See Item 9.1

7.5 August 2023 Monthly Building Permit Report

MOVED by Counc. Boyle and seconded by Counc. Lewis the August 2023 Monthly Building Permit Report be received/filed.

CARRIED.

7.6 7 September 2023 Capital Projects Summary

MOVED by Counc. Brown and seconded by Deputy Mayor Alexander the Capital Projects Summary dated 7 September 2023 be received/filed.

ON THE QUESTION:

Counc. Mackay French asked if the Wells Building has been completed. Town Manager Jarvie advised the project is almost complete but there are some outstanding items such as HVAC units and landscaping. He added a generator is not expected until next year. An opening is anticipated in October.

Counc. McGuire requested a status update on the pickleball courts. DRP Jensen advised the project has experienced some delays—some pertaining to weather—but staff are optimistic the courts will be playable before winter. Some outstanding items include fencing and installation of the Plexi-pave surface. Counc. McGuire inquired about a sound barrier. DRP Jensen noted staff have explored options and possibly found a product—which will likely be proposed as a 2024 budget item.

CARRIED.

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Strong Court Sidewalk – Anglophone South School District (Tabled April 2021)
No action at this time

8.2 Rothesay Arena Open House (Tabled September 2021)
No action at this time

8.3 Private Lanes Policy (Tabled July 2022)
No action at this time.

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9. NEW BUSINESS

9.1 BUSINESS ARISING FROM PUBLIC HEARING

2 Campbell Drive (PIDs 00065201 & 30347942) - Rezoning

7 September 2023 Memorandum from Town Clerk Banks

AMENDED Draft By-law 2-10-35

For the benefit of the public, Mayor Grant summarized the application and the process to date, including review by the Planning Advisory Committee, and a public hearing held at 6:30 p.m. earlier tonight. She highlighted an amendment to the by-law requiring consolidation of both lots into one, subject to approval of the application.

MOVED by Council. Shea and seconded by Deputy Mayor Alexander Council give 1st Reading, by Title, to By-law 2-10-35, as amended.

ON THE QUESTION:

Council. Mackay French asked if consolidation of the lots would impact the number of buildings permitted on the lot. Town Manager Jarvie advised multiple buildings are permitted in certain conditions but Town approvals would be required. The rezoning application is for the purpose of the lot more so than a building. Anything done on the site will have to comply with existing by-law requirements, however no variances are requested. He added consolidation of the lots is recommended to create access to an otherwise landlocked parcel of land.

Council. Brown inquired about fencing. Town Manager Jarvie advised the entire parcel does not need to be fenced, just the area required for storage. Council. Shea asked about vegetation. Town Manager Jarvie noted it is desirable to maintain vegetation, especially in a residential area, however there are no specific requirements.

CARRIED.

Town Clerk Banks read by-law 2-10-35 by title.

MOVED by Deputy Mayor Alexander and seconded by Council. Boyle Council give 2nd Reading, by Title, to By-law 2-10-35, as amended.

CARRIED.

Town Clerk Banks read by-law 2-10-35 by title.

9.2 BUSINESS ARISING FROM DELEGATIONS

9.2.1 KV EMO Emergency Management Program

7 September 2023 Memorandum from Town Manager Jarvie

July 2023 Draft KV EMO Emergency Management Program

Dealt with above.

ADMINISTRATION/FINANCE

9.3 Fundy Regional Service Commission (FRSC)

25 August 2023 Draft 2024 Fundy Regional Service Commission Budget

Mayor Grant explained that Phil Ouellette, CEO of FRSC, was unable to attend tonight's meeting but will give a presentation at the October 10, 2023 Council meeting. She directed Council's attention to the helpful budget summary on page 178, and highlighted the following in the draft budget:

- Reviewed by the FRSC August 24, 2023 and the Regional Service Delivery Act requires a mandatory 45-day period to allow councils to review and provide comments (ending October 11, 2023)
- Six criteria for developing the budget: incrementality, implementation of the regional strategy, delivering valuable service, respecting the financial capacity of the funders (municipalities), continuous improvement, and accountability and transparency
- Revenue:
 - Regional Services Support Fund (RSSF) – used to be allocated as community grants
 - \$1.4 million dollars divided amongst categories with the exception of regional facilities (not eligible)

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- Tipping fees are increasing compost (up 25% to \$50 per ton), and solid waste (\$123 to \$135 per ton)
 - Loss of tonnage with Saint John's implementation of curbside recycling, and loss of Musquash from the Service Commission
- Commitment to leveraging provincial funding, five different funding opportunities:
 - RSSF
 - Regional Development Corporation (RDC)
 - Department of Health
 - Working NB
 - Department of Environment and Local Government
- Expenses:
 - Permanent office space - Crane Mountain no longer suitable as staff, volunteers and committees are increasing (80 meetings anticipated in 2024 likely in the evenings), and security and wildlife issues
 - Incremental enhancement of the corporate function because of increased mandates, hiring of a:
 - Senior Planner
 - Communications Officer
 - Policy and Research Manager
 - Enabling Services function increasing, time commitment for Human Resources, Information Technology (IT), and Legal increasing
 - Common inflationary pressures with fuel and materials
 - Personnel contract agreement increases for non-union staff
 - Regional Facilities – capital costs increasing by \$100,000 but operating costs have reduced by \$400,000 which translates to a net reduction in costs of \$300,000
 - RDC requested to assist with these capital costs up to 40% but a definite answer is not expected until December/January (budget prepared without reduction)
 - Costs for implementation of the regional strategy
 - Costs for Tourism and Economic Development set in the agreement with Envision Saint John
 - Funds for future mitigation of the landfill
 - currently in an EIA process to elevate the height of the landfills thereby reducing capital costs for future cells
 - searching for a permanent source of aggregate, only Service Commission in the Province to not have one
 - Increase in per diems – work on the Board has increased dramatically
- Budget excludes funds for new social mandates – poverty reduction, affordable housing, and mental health – because of uncertainty with direction/funding
- Rothesay's non-solid waste fees will drop from \$717,000 to \$704,000 with the hope it will drop further if funding approved from RDC

Town Manager Jarvie spoke of challenges with budget preparation owing to changing external factors. He added the Core Funding grants provided to municipalities will be eliminated over the course of five years. A net reduction in the cost for FRSC is beneficial but the loss of Core Funding is still felt by the Town. Mayor Grant reported last year Rothesay contributed \$717,817 for non-solid waste and compost, \$224,280 for solid waste, and \$38,448 for compost for a total of \$981,288 in 2023.

MOVED by Counc. Shea and seconded by Counc. Boyle Council receive the draft 2024 FRSC budget for information and provide comments to the Town Manager before September 18, 2023.

CARRIED.

Counc. McGuire declared a conflict of interest and left the meeting.

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OPERATIONS

9.4 Contract T-2023-001B Asphalt Resurfacing

6 September 2023 Report prepared by DO McLean

Mayor Grant gave brief background, explaining that Council voted against the proposed 2023 asphalt contract because bids were considerably higher than anticipated. Portions of the contract (non-asphalt related) were retendered and awarded in July. The Town was informed it had received a grant under the 2023 Municipal Designated Highway Program for Campbell Drive. However, there is a requirement the work must be completed before the paving season ends. She summarized the report prepared by DO McLean, noting the lowest bidder submitted a cost \$15,000 overbudget yet believed to be manageable.

MOVED by Council. Lewis and seconded by Council. Shea Council award Contract T-2023-001 B: Asphalt Resurfacing to the low tenderer, Debly Enterprises Ltd., at the tendered price of \$1,204,291.50 (including HST), as calculated based on estimated quantities and further that the Mayor and Town Clerk be authorized to execute the necessary contract documents.

CARRIED.

Council. McGuire returned to the meeting.

Council. Brown declared a conflict of interest and left the meeting.

9.5 Contract 2023-002 Gondola Point Road, Clark Road, Salmon Crescent Intersection Upgrade

7 September 2023 Report prepared by DO McLean

Mayor Grant summarized the report.

MOVED by Council. Shea and seconded by Council. Mackay French Council award Contract T-2023-002: Gondola Point Road, Clark Road and Salmon Crescent Intersection Upgrades to the low tenderer, Galbraith Construction Ltd., at the tendered price of \$1,375,394.25 (including HST), as calculated based on estimated quantities and further that the Mayor and Town Clerk be authorized to execute the necessary contract documents.

CARRIED.

Council. Brown returned to the meeting.

10. NEXT MEETING

The next meeting is scheduled as follows:

Regular meeting TUESDAY, October 10, 2023 at 7:00 p.m.

11. ADJOURNMENT

MOVED by Council. Lewis and seconded by Council. Shea the meeting be adjourned.

CARRIED.

The meeting adjourned at 8:15 p.m.

Original signed by Deputy Mayor

Original signed by Town Clerk

DEPUTY MAYOR

CLERK