



Director of Planning & Development Services

Rothesay is seeking an experienced land use professional to lead the Town's Planning and Development Services.

Reporting to the Town Manager, the Director of Planning & Development Services (DPDS) is a professional planning and management position involving considerable independent judgement in the review and analysis of development throughout Rothesay. The DPDS is responsible for managing and leading the review of major development projects, from initial conversation through final approvals.

The DPDS is responsible for reviewing and updating Rothesay's land use regulatory by-laws inclusive of the Municipal Plan and Zoning By-law. This position demands the skill set in matters of land use, public consultation, and coordination with interests of other departments and agencies. The Director's departmental responsibilities are primarily governed by Provincial legislation and the Rothesay By-laws as follows:

1. Municipal Plan By-law
2. Zoning By-law
3. Building By-law
4. Heritage Preservation By-law
5. Subdivision By-law
6. Sign By-law
7. Dangerous or Unsightly Premises By-law
8. Animal Control By-law
9. Nuisances By-law
10. Rothesay Owned Lands By-law

The Director's role will require the development of strong working relationships with key community stakeholders including the public, regional and provincial departments, development industry, business community, the Planning Advisory Committee, Rothesay Council, and other Rothesay departments.



Qualifications for this position include a Bachelor's or Master's degree in planning or related field, 7 years of experience in municipal land use planning, with a minimum of 3 years in a management or senior planner role, and eligibility for registration as a NB Registered Professional Planner. Membership or eligibility for membership in the Canadian Institute of Planners is desirable. The working hours for this position are 8am-4:30 p.m. Monday-Friday. Attendance at meetings outside of regular working hours is required for Council, Planning and Advisory Committee, and Heritage Preservation Board meetings.

Interested candidates should apply in writing to:

ashleyburchell@rothesay.ca

Rothesay

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