



**ROTHESAY**  
COUNCIL MEETING  
Rothesay Town Hall Common Room  
**Tuesday, April 11, 2023**  
**7:00 p.m.**



**PRESENT:** MAYOR NANCY GRANT  
DEPUTY MAYOR MATT ALEXANDER  
COUNCILLOR DAVE BROWN  
COUNCILLOR HELEN BOYLE (*joined by electronic means at 8:35 p.m.*)  
COUNCILLOR PETER J. LEWIS (*left the meeting at 8:25 p.m.*)  
COUNCILLOR TIFFANY MACKAY FRENCH  
COUNCILLOR BILL McGUIRE  
COUNCILLOR DON SHEA

TOWN MANAGER JOHN JARVIE  
TOWN CLERK MARY JANE BANKS  
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE  
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN  
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN  
TREASURER DOUG MacDONALD  
ADMINISTRATIVE ASSISTANT LIZ HAZLETT

**Rothesay Land Acknowledgement**      **Deputy Mayor Alexander**  
Deputy Mayor Alexander read the Rothesay Land Acknowledgement.

Mayor Grant called the meeting to order at 7:00 p.m.

**1. APPROVAL OF AGENDA**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French the agenda be approved with the following amendments:

- Item 9.1.1 be brought forward to follow Item 4.1
- Item 9.1.2 be brought forward to follow Item 4.2
- Item 9.1.3 be brought forward to follow Item 4.3

**CARRIED.**

**2. ADOPTION OF MINUTES**

- Regular Meeting      13 March 2023

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Brown the Open Session Council minutes of March 13, 2023 be adopted as circulated.

**CARRIED.**

- **Business Arising from Minutes**  
N/A

**3. OPENING REMARKS OF COUNCIL**

Mayor Grant spoke of her unavoidable absence from the March meeting and wished to share the following:

1. A successful joint International Women's Day event with Quispamsis, hosted by Rothesay. The Lieutenant Governor, the Honourable Brenda Murphy, was a guest speaker. Appreciation was passed on to Deputy Mayor Alexander, and Councils. Brown and Lewis for their attendance.
2. She passed on compliments to Town staff from the public regarding snow plowing this winter.
3. She extended appreciation to the Parks and Recreation Department for their work allowing the Rothesay Common ice surface to remain open – despite challenging weather – until the end of March Break.
4. She announced an Earth Day Clean-up is scheduled for April 21-23. She clarified that this is different from the Town's upcoming Spring Clean-up in May (curbside solid waste and organics). All are encouraged to participate – schools, community groups, residents, and Council.

Counc. McGuire acknowledged that no garbage or debris was left behind following the ice-fishing season.

**3.1 Declaration of Conflict of Interest**

Counc. Shea declared a conflict of interest with respect to Item 5.5 World Performers sponsorship request.

**4. DELEGATIONS**

**4.1 Food Cycle Science Corporation**

Kassia Régnier (*see item 9.1.1*)

Mayor Grant welcomed Ms. Régnier, acknowledging her attendance by electronic means. Ms. Régnier introduced herself, and Food Cycle Science Corporation, noting the company is based in Ottawa with municipal partnerships across the country. The company's focus is to divert food waste from landfills, as food waste is avoidable, costly, and can harm the environment (greenhouse gas emissions). Municipal compost collection, and backyard composting are options for mitigation, but the former is costly, can attract wildlife, and has a risk of contamination and a low participation rate; and the latter is encouraged, but sometimes challenging for residents, and can produce methane if done incorrectly.

Ms. Régnier informed Council a FoodCycler is the size of a bread machine, that grinds and dehydrates food waste in 4-8 hours (overnight) to reduce its volume by 90% and create an odourless product that can be used in gardens, compost, local farms, home heating (pelletized), or even to reduce overall food waste volumes in landfills. She explained the energy usage/electricity cost (0.8-1.5 kWh) is negligible – users have not reported significant changes in monthly bills. She also spoke of the product's impressive net carbon footprint.

Ms. Régnier reported: a high participation rate (98%) for continuation of use following municipal pilot programs; high net diversion of food waste and an increase in awareness and prevention. She relayed that \$400,000 in funding was granted from the federal government in support of municipal pilot programs. Should Rothesay wish to participate a portion of funding is available. Ms. Régnier shared that residents would purchase a FoodCycler at a subsidized rate, use it for a period of 12 weeks, and complete an evaluation of the program. Next steps would be a tailored program and exploration of possible grants. She shared a recommendation for a 200-household pilot in Rothesay, based on a population of 12,000. The funding model includes a portion of Impact Canada funding, a municipal contribution, and an investment from residents. She concluded by noting the presentation can be received for information and, if interested, the matter be referred to staff for a recommendation to Council.

Council inquired about Food Cycle Science Corporation, and continuation beyond the pilot program.

Ms. Régnier advised Food Cycle Science Corporation is a for-profit business that manufactures its products (owns the patent) and has residential and commercial options. She informed Council continuation of the program varies from province to province; some communities purchase the product for every household while others fund a program through taxes or grants.

Deputy Mayor Alexander noted it is an interesting concept. He stated Rothesay diverts roughly a quarter of its waste through compost collection, but he recognizes more can be done. He noted there is a recommendation to refer the item to the Climate Change Adaptation Committee for further study.

Mayor Grant thanked Ms. Régnier for her presentation.

**Item brought forward.**

**9.1.1 Food Cycle Science Corporation**

21 March 2023                      Email thread from Food Cycle Science Corporation

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French the email thread dated 21 March 2023, and presentation, from Food Cycle Science Corporation be referred to the Climate Change Adaptation Committee.

**CARRIED.**

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## 4.2 Rothesay Train Station

Michael Wennberg (*see item 9.1.2*)

Mayor Grant welcomed Mr. Wennberg. Mr. Wennberg began by thanking Council and introducing the others in his group: Catharine MacDonald, John McAvity, and Christiane Vaillancourt noting community support grows each day. He acknowledged the request is significant, and time sensitive. The group has had to accelerate the process since the building was put on the market, despite working on the project for over a year. He spoke of documents provided that share information on the building's history, other Maritime stations repurposed for community use, and heritage covenants, restrictions, and conditions from the building's transfer in 1989.

Mr. Wennberg stated the train station is 165 years old (oldest in the Maritimes), was saved from demolition in 1975, is Rothesay's only National Historic Site, and requires saving again – permanently – for community use. Mr. Wennberg highlighted: a brief history of the European and North American railway (Saint John through Rothesay to Shediac, and later through to Bangor, Maine); 17 stations were built between Saint John and Shediac, and Rothesay is the only one that remains; historical images of the station, surrounding area, and existing properties built because of the station; the station's role in the origin of Rothesay's name; abandonment of the station by CN and efforts of many over the years to showcase and protect its historical significance; the exterior and interior design of the building and areas in need of restoration; the lack of federal, provincial, or municipal legal protection despite a National Historic Site designation; a CN leasehold on the property; omission of good faith restrictions established during the 1989 transfer in the current sale listing; Town maintenance of land on either side of the train station; municipal eligibility for external funding for preservation; a list of options for potential use; and continuing use of the railway tracks. Mr. Wennberg concluded by suggesting Town acquisition of the building would be a great way to celebrate Rothesay's 25<sup>th</sup> year by preserving a piece of its history. He requested the Town acquire the building, assume (or renegotiate) the CN lease, and apply for grants to assess, restore, and share the station—and Town's—history. He mentioned that he and other members in the group are willing to help the Town in any way, including fundraising.

Ms. Régnier left the meeting.

Council thanked the group for their work and acknowledged the historical importance of the Rothesay Train Station in Rothesay's name, transportation, communication, economy, and as a National Historic Site. Council shared unanimous support to continue the efforts of residents over the years to help preserve the building through exploration of the group's initiative.

There was discussion about: the last train master to occupy the building (James O'Brien); a comparison of the Rothesay Train Station to the Fredericton Train Station (design and use); responsibility for operation – municipalities that acquire former train stations are typically responsible for its operation but can be assisted by community groups; the group's unsuccessful efforts to reach out to the owners to discuss possible acquisition by the Town; the time sensitive nature of a building sale; next steps – Town staff can reach out to express interest in an assessment of the property without a purchase commitment, and review financial implications for the Town (related costs and potential funding sources); and fundraising – if a desired route, the group's intent was to fundraise, not for the purchase, but rather restoration of the building. Since the matter is time-sensitive, Council asked that staff provide the findings and schedule a meeting as soon as possible to discuss the matter further.

### Item brought forward.

#### 9.1.2 Rothesay Train Station

4 April 2023

Letter RE: Rothesay Train Station with attachments

**MOVED** by Counc. McGuire and seconded by Deputy Mayor Alexander the letter RE: Rothesay Train Station with attachments dated 4 April 2023 be referred to staff for a report.

**CARRIED.**

Mr. Wennberg reiterated that he, and the group, are willing to help in any way. Mayor Grant thanked Mr. Wennberg, and he and the group left the meeting.

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## 4.3 2022 Audited Rothesay Financial Statements

Auditors Teed Saunders Doyle & Co.

Peter Logan, CPA, CA (*see item 9.1.3*)

➤ Presentation

Treasurer Doug MacDonald, CPA, CA

Mayor Grant invited Deputy Mayor Alexander, as Chair of the Finance Committee, to comment. Deputy Mayor Alexander thanked Teed Saunders Doyle and Co. for their work. He stated a clean audit was received which speaks to the diligent and detailed work of Town staff. He reviewed the differences between these statements (Public Service Accounting Standards) and operating statements through the year, noting financial reporting is prepared on a consolidated basis including Rothesay's share of the Kennebecasis Regional Police Force (KRPF), Kennebecasis Valley Fire Department (KVFD) and the Kennebecasis Public Library (KPL); and the reconciliation of the PSAS surplus (not considered "money in the bank") to the operating surplus – the operating fund surplus for the General Fund is \$128,845 and the Utility Fund is \$33,993.

Treasurer MacDonald explained, in further detail, the differences between the annual audited statements (PSAS) and the monthly financial statements. He continued by highlighting the following:

- Rothesay's share of the KRPF, KVFD, and KPL – each formula is different, but the percentages are roughly 40% and can change annually
- Reconciliation of Annual PSAS Surplus by specific funds (Note 24)
- Reconciliation of Annual Operating Fund Surplus (General and Utility Funds)
  - Revenue brought forward into 2024
- Revenue sources: property tax warrant, unconditional grant, conditional grants, water and sewer fees, and sale of services (ex. building permits, interest)
  - The audited statements combine the general and utility funds, unlike the monthly statements
  - 6.94% increase in property tax warrant (before PGAP adjustments) – property tax rate of \$1.20 in 2022 a decrease from \$1.24 in 2021
  - 2.8% increase in utility revenue
  - Increase of \$10 for the annual sewer rate, whereas the water rate was unchanged
- Revenue variances:
  - Designated Highway Funding unexpected at the time of budget preparation
  - Grant received for the Wells Building
  - Developer "revenue" – infrastructure built by developers and ownership is transferred to the Town upon completion to appropriate standards (ex. Victoria Crescent and Prince Albert Court)
  - Water and sewer revenue – increase in sewer fees but reduction in water volume; and connection fees of \$149,625 to be transferred to reserves for future projects
- Expense categories: General government services, Protective services, Transportation services, Environmental Health services, Environmental Development services, Recreation and cultural services, and Water and sewer services
- Expenditure variances:
  - Designated highway surfacing (unbudgeted)
  - Environmental Health – solid waste collection fuel surcharge of \$110,000
- Capital Asset Continuity
  - Roughly \$6.6 million dollars of capital asset additions in 2022 with amortization of roughly \$4.7 million dollars
  - An example of loss on disposal is loss of the remaining value in a street that is repaved
  - A review of new capital additions by major projects
    - Wells field completed in 2022
    - Work in Progress (Wells Building, Wastewater Treatment Facility, and the Turnbull Court sewer project) incurred but not considered an asset until completion
- A reduction in net debt of approximately \$1 million dollars; net debt per capita of \$728
  - Net debt is expected to increase in 2023 and 2024 due to planned borrowing
  - Rothesay's debt ratios are well within the maximum for both the general and utility fund
    - General: Rothesay 4.4%, maximum 20%
    - Utility: Rothesay 21.9%, maximum 50%

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- A review of long term debt including Rothesay's share for the Police Department

Mr. Logan mentioned that this is the 20<sup>th</sup> year of Teed Saunders Doyle and Co. (TSD) working with the Town. He briefly reviewed the audit process, noting that no concerns arose during its completion. He added TSD also works with Quispamsis, and the jointly controlled entities (police, fire, and the library). Mr. Logan noted submissions from Rothesay are accurate and adjustments are not required; TSD's primary job is the consolidation process. He concluded by reiterating that it was a clean audit.

Counc. McGuire mentioned the debt ratio of 4.4% is the lowest he has ever seen it. He asked if \$728 is considered a good amount for net debt per capita. Treasurer MacDonald confirmed the amount is relatively low but cautioned that it is expected to increase significantly in the next few years owing to future projects. Mr. Logan suggested Rothesay's debt ratio is likely to remain in good shape – even with the expected increase – as it is well below the maximum allowable of 20%.

## Item brought forward.

### 9.1.3 2022 Audited Rothesay Financial Statements

3 April 2023	Memorandum from Finance Committee
29 March 2023	Communication of audit results (Teed Saunders Doyle)
31 December 2022	Draft Rothesay Consolidated Financial Statements

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea Council approves Rothesay's 2022 audited financial statements and authorizes the Mayor and Treasurer to sign the financial statements.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea Council authorizes the Mayor and Treasurer to sign the audit communication letter from Teed Saunders Doyle & Co.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea Council appoints Teed Saunders Doyle & Co. to complete the audit of Rothesay's 2023 financial statements at a fee to be negotiated.

**CARRIED.**

Mayor Grant thanked Treasurer MacDonald and Mr. Logan. Mr. Logan thanked Council and left the meeting.

## 5. CORRESPONDENCE FOR ACTION

5.1 8 March 2023 Sponsorship request for Association Heritage NB Conference

**MOVED** by Counc. Mackay French and seconded by Counc. Shea the sponsorship request for the Association Heritage NB Conference dated 8 March 2023 be referred to the Finance Committee.

**CARRIED.**

5.2 13 March 2023 Correspondence from FRSC RE: Intent to borrow

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French the correspondence from FRSC RE: Intent to borrow dated 13 March 2023 be received for information.

### ON THE QUESTION:

Mayor Grant summarized the correspondence and asked that Council submit comments to her before April 27<sup>th</sup>.

**CARRIED.**

5.3 18 March 2023 Email from resident RE: Chatwin Street

**MOVED** by Counc. Lewis and seconded by Counc. Shea the email from resident RE: Chatwin Street dated 18 March 2023 be referred to the Works and Utilities Committee.

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### ON THE QUESTION:

Counc. Lewis described deterioration of Chatwin Street, noting it was one of the first roads completed in the Wells microseal program. He proposed road conditions in the Wells area be re-evaluated, stating the condition of Joshua Street has become deplorable too. He acknowledged it is unlikely action will occur this year but suggested the matter be discussed for next year's budget.

**CARRIED.**

5.4 28 March 2023 Follow-up from ASDS RE: welcome sign  
21 March 2023 Request from ASDS for welcome sign

**MOVED** by Counc. Lewis and seconded by Counc. Mackay French the follow-up from ASDS RE: welcome sign date 28 March 2023, and the request from ASDS for a welcome sign dated 21 March 2023 be tabled pending the upcoming presentation to Council, from ASDS, in May.

**CARRIED.**

Counc. Shea declared a conflict of interest and left the meeting.

5.5 25 March 2023 Sponsorship request RE: World Performers Canada

**MOVED** by Counc. Mackay French and seconded by Deputy Mayor Alexander the sponsorship request RE: World Performers Canada dated 25 March 2023 be referred to the Finance Committee.

**CARRIED.**

Counc. Shea returned to the meeting.

5.6 31 March 2023 Sponsorship request for Team NB participant in 2023 Football Canada Cup  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Lewis the sponsorship request for Team NB participant in 2023 Football Canada Cup dated 31 March 2023 be referred to the Finance Committee.

**CARRIED.**

5.7 *Various* Correspondence (6) RE: Rothesay Train Station (*see also items 4.2 and 9.1.2*)  
**MOVED** by Counc. Lewis and seconded by Deputy Mayor Alexander the correspondence (6) RE: Rothesay Train Station be referred to staff.

**CARRIED.**

## 6. CORRESPONDENCE - FOR INFORMATION

6.1 23 March 2023 Email from resident RE: Spyglass Hill

**MOVED** by Counc. Brown and seconded by Counc. McGuire the email from resident RE: Spyglass Hill dated 23 March 2023 be received/filed.

**CARRIED.**

6.2 4 April 2023 Kennebecasis Regional Joint Board of Police Commissioners Audited  
Financial Statements December 31, 2022

**MOVED** by Counc. Mackay French and seconded by Counc. Shea the Kennebecasis Regional Joint Board of Police Commissioners Audited Financial Statements dated December 31, 2022 be received/filed.

**CARRIED.**

## 7. REPORTS

7.0 **April 2023** Report from Closed Session  
N/A

7.1 16 February 2023 Fundy Regional Service Commission (FRSC) meeting minutes  
27 February 2023 FRSC meeting minutes  
13 March 2023 FRSC special meeting minutes

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the Fundy Regional Service Commission meeting minutes dated 16 February 2023, 27 February 2023, and the special meeting minutes of 13 March 2023 be received/filed.

**CARRIED.**

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- 7.2 24 January 2023 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes  
31 December 2022 KRJBPC Statement of Financial Position  
12 February 2023 KRJBPC Crime Statistics  
22 February 2023 KRJBPC meeting minutes  
31 January 2023 KRJBPC Statement of Financial Position  
28 February 2023 KRJBPC Statement of Financial Position  
20 March 2023 KRJBPC Crime Statistics  
2023-2027 Kennebecasis Regional Police Force Strategic Plan

**MOVED** by Counc. Mackay French and seconded by Counc. Shea the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes dated 24 January 2023, the KRJBPC Statement of Financial Position dated 31 December 2022, the KRJBPC Crime Statistics dated 12 February 2023, the KRJBPC meeting minutes dated 22 February 2023, the KRJBPC Statement of Financial Position dated 31 January 2023 and 28 February 2023, the KRJBPC Crime Statistics dated 20 March 2023, and the 2023-2027 Kennebecasis Regional Police Force Strategic Plan be received/filed.

**CARRIED.**

- 7.3 28 February 2023 Draft unaudited Rothesay General Fund Financial Statements  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the draft unaudited Rothesay General Fund Financial Statements dated 28 February 2023 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander reported there were no significant changes from the prior month.

**CARRIED.**

- 28 February 2023 Draft unaudited Rothesay Utility Fund Financial Statements  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the draft unaudited Rothesay Utility Fund Financial Statements dated 28 February 2023 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander reported there were no significant changes from the prior month.

**CARRIED.**

- 28 February 2023 Donation Summary  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the Donation Summary dated 28 February 2023 be received/filed.

**CARRIED.**

- 30 March 2023 Draft Finance Committee meeting minutes  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the draft Finance Committee meeting minutes dated 30 March 2023 be received/filed.

**CARRIED.**

➤ You Can Ride Two

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea Council approve a donation in the amount of \$500 to “You Can Ride Two”.

**CARRIED.**

- 7.4 21 February 2023 Draft Age Friendly Advisory Committee meeting notes  
**MOVED** by Counc. Shea and seconded by Counc. Brown the draft Age Friendly Advisory Committee meeting notes dated 21 February 2023 be received/filed.

ON THE QUESTION:

It was noted Counc. Boyle has attempted to join the meeting by electronic means however she has experienced some technical difficulties. Mayor Grant identified an error noting it should read, Canadian Health *Solutions* (CHS), not “Series”. She went on to explain the study CHS will implement in the Rothesay Hive should funding be obtained.

**CARRIED.**

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Counc. Lewis left the meeting.

7.5 21 March 2023 Draft Parks and Recreation Committee meeting minutes  
**MOVED** by Counc. McGuire and seconded by Counc. Mackay French the draft Parks and Recreation Committee meeting minutes dated 21 March 2023 be received/filed.

**CARRIED.**

7.6 22 March 2023 Draft Works and Utilities Committee meeting minutes  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French the draft Works and Utilities Committee meeting minutes dated 22 March 2023 be received/filed.

**CARRIED.**

7.7 22 March 2023 Draft Heritage Preservation Review Board meeting minutes  
**MOVED** by Counc. Mackay French and seconded by Counc. Shea the draft Heritage Preservation Review Board meeting minutes dated 22 March 2023 be received/filed.

**CARRIED.**

7.8 3 April 2023 Draft Planning Advisory Committee meeting minutes  
**MOVED** by Counc. Shea and seconded by Counc. Mackay French the draft Planning Advisory Committee meeting minutes dated 3 April 2023 be received/filed.

**CARRIED.**

➤ Holland Drive (PID 00056598) – Public Hearing

**MOVED** by Counc. Shea and seconded by Counc. Mackay French Council schedule a public hearing for Monday, May 15, 2023 at 6:00 p.m. to consider rezoning the lands located off Holland Drive (PID 00056598) from Single Family Residential – Standard Zone [R1B] to Multi-Unit Residential (R4) to allow for the development of a 48-unit apartment building subject to the execution of a Development Agreement, in accordance with the *Community Planning Act*, SNB 2017, c 19 and amendments thereto.

**CARRIED.**

7.9 March 2023 Monthly Building Permit Report  
**MOVED** by Counc. Shea and seconded by Deputy Mayor Alexander the March 2023 Monthly Building Permit Report be received/filed.

**CARRIED.**

7.10 4 April 2023 Capital Projects Summary  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the Capital Projects Summary dated 4 April 2023 be received/filed.

**CARRIED.**

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

**8.1 Strong Court Sidewalk – Anglophone South School District** (Tabled April 2021)  
*No action at this time*

**8.2 Rothesay Arena Open House** (Tabled September 2021)  
*No action at this time*

**8.3 Private Lanes Policy** (Tabled July 2022)  
*No action at this time.*

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Town Clerk Banks advised Counc. Boyle is still trying to connect by electronic means but having trouble.



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### **8.4 Accommodations Levy By-law 1-23**

23 March 2023            Memorandum from Town Clerk Banks  
23 March 2023            Public Notice  
DRAFT                    Accommodations Levy By-law 1-23

**MOVED** by Counc. McGuire and seconded by Counc. Mackay French Council give Reading by Summary to By-law 1-23, “Accommodations Levy By-law”.

#### **ON THE QUESTION:**

Mayor Grant noted the agreement with Envision Saint John stipulates creation of a by-law. A public meeting was held and 1<sup>st</sup> Reading by Title was given on February 13<sup>th</sup>, and 2<sup>nd</sup> Reading by Title was given on March 13<sup>th</sup>.

**CARRIED.**

Town Clerk Banks read By-law 1-23 by summary.

**MOVED** by Counc. McGuire and seconded by Counc. Shea Council give 3<sup>rd</sup> Reading by Title and Enactment to By-law 1-23, “Accommodations Levy By-law”.

**CARRIED.**

Town Clerk Banks read By-law 1-23 by title.

Mayor Grant and Deputy Mayor Alexander stated they agree with concerns, at the public meeting, regarding a lack of regulations for short term rentals such as AirBnBs. Neighboring provinces such as Prince Edward Island, Nova Scotia, and Quebec have implemented such regulations, and the onus should fall on the government of New Brunswick to do the same.

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire Council direct staff to prepare a letter requesting the Province develop and implement short-term rental regulations that require the registration of short-term rental accommodations like AirBnBs.

#### **ON THE QUESTION:**

Counc. McGuire agreed, reiterating the challenges shared by Shadow Lawn Inn at the public meeting. He stressed the need for a strategy to deal with AirBnBs at the provincial level.

**CARRIED.**

Town Manager Jarvie offered that a letter would be brought to Council at its May meeting. He added the by-law does not take effect until June 1<sup>st</sup>.

## **9. NEW BUSINESS**

### **9.1 BUSINESS ARISING FROM DELEGATIONS**

#### **9.1.1 Food Cycle Science Corporation**

21 March 2023            Email thread from Food Cycle Science Corporation

**Dealt with above.**

#### **9.1.2 Rothesay Train Station**

4 April 2023            Letter RE: Rothesay Train Station with attachments

**Dealt with above.**

#### **9.1.3 2022 Audited Rothesay Financial Statements**

3 April 2023            Memorandum from Finance Committee  
29 March 2023            Communication of audit results (Teed Saunders Doyle)  
31 December 2022        Draft Rothesay Consolidated Financial Statements

**Dealt with above.**

Counc. Boyle joined the meeting.

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**9.2 Truck Purchase – Parks Department**

11 April 2023 Report prepared by DRP Jensen

**MOVED** by Counc. Mackay French and seconded by Counc. McGuire Council accept the submission from Dobson Chrysler Dodge for the purchase of a 2500 Truck, 8-cylinder automatic transmission, 4x4 with A/C, and required safety features for the purchase price of \$71,779.00 plus HST for the Rothesay Parks Department.

**ON THE QUESTION:**

Mayor Grant summarized the report. Deputy Mayor Alexander commented on the handwritten correction (on the price submission) and asked if the dealership will honor this price noting a signature was not provided. DRP Jensen advised the dealership has confirmed that this is the correct cost. Counc. Shea suggested the dealership should have initialed the correction.

**CARRIED.**

**10. NEXT MEETING**

The next meetings are scheduled as follows:

<b>Regular meeting</b>	Monday, May 8, 2023 at 7:00 p.m.
<b>Public Hearing (Holland Drive)</b>	Monday, May 15, 2023 at 6:00 p.m.

**11. ADJOURNMENT**

**MOVED** by Counc. McGuire and seconded by Counc. Mackay French the meeting be adjourned.

**CARRIED.**

The meeting adjourned at 8:40 p.m.

*original signed by Mayor Grant*

*original signed by Town Clerk Banks*

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK