



# ROTHESAY

COUNCIL MEETING  
Rothesay Town Hall Common Room  
**Monday, November 14, 2022**  
**7:00 p.m.**



**PRESENT:** MAYOR NANCY GRANT  
DEPUTY MAYOR MATT ALEXANDER  
COUNCILLOR HELEN BOYLE  
COUNCILLOR DAVE BROWN  
COUNCILLOR PETER J. LEWIS  
COUNCILLOR TIFFANY MACKAY FRENCH  
COUNCILLOR BILL McGUIRE  
COUNCILLOR DON SHEA

TOWN MANAGER JOHN JARVIE (*electronic participation*)  
TOWN CLERK MARY JANE BANKS  
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE  
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN  
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN  
TREASURER DOUG MacDONALD  
ADMINISTRATIVE ASSISTANT LIZ HAZLETT

**Rothesay Land Acknowledgement**      **Deputy Mayor Alexander**  
Deputy Mayor Alexander read the Rothesay Land Acknowledgement.

Mayor Grant called the meeting to order at 7:08 p.m.

## 1. APPROVAL OF AGENDA

**MOVED** by Counc. Lewis and seconded by Counc. Brown the agenda be approved as circulated.  
**CARRIED.**

## 2. ADOPTION OF MINUTES

➤ Regular Meeting      11 October 2022

**MOVED** by Counc. Boyle and seconded by Counc. Mackay French the Open Session Council minutes of October 11, 2022 be adopted as circulated.

**CARRIED.**

➤ Special Meeting      1 November 2022

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Brown the Special Meeting minutes of November 1, 2022 be adopted as circulated.

**CARRIED.**

➤ **Business Arising from Minutes**  
N/A

## 3. OPENING REMARKS OF COUNCIL

Mayor Grant reported a successful Remembrance Day ceremony at the Rothesay Common Cenotaph. She thanked volunteers and all involved for the event.

Mayor Grant thanked Town staff for their involvement in the Rothesay Road resurfacing project.

Mayor Grant congratulated Councs. Mackay French and Shea as recipients of the Queen Elizabeth II Platinum Jubilee Award. She also congratulated the Rothesay High School football team. Counc. Mackay French expanded on this, noting the team won the nine-man provincial championship.

Mayor Grant announced the upcoming Santa Claus Parade on November 26<sup>th</sup>, noting the Town is looking for volunteers. She added the annual Mayor's Tree Lighting Ceremony is scheduled for December 14<sup>th</sup>.

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Mayor Grant mentioned the Town received a gift from Rothesay Park School as a token of appreciation for the Town's involvement with the Raven's Nest.

### 3.1 Declaration of Conflict of Interest

Deputy Mayor Alexander declared a conflict of interest with respect to Item 7.4 99 Chapel Road – Connection Fee Deferral request.

## 4. DELEGATIONS

N/A

## 5. CORRESPONDENCE FOR ACTION

- 5.1 20 October 2022 Email from UMN B RE: Communication for Local Government Reform  
13 October 2022 Letter from UMN B to Minister Allain  
DRAFT Letter template to Minister Allain

**MOVED** by Counc. Mackay French and seconded by Counc. Boyle Council send the draft letter to Minister Allain.

**CARRIED.**

- 5.2 27 October 2022 Crohn's and Colitis Awareness Month requests

**MOVED** by Counc. McGuire and seconded by Counc. Brown Town Hall be lit red for one day in November and Crohn's and Colitis Awareness month be promoted on the Town's social media.

**CARRIED.**

- 5.3 2 November 2022 Letter from resident RE: 50 Hampton Road

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French the letter from resident RE: 50 Hampton Road dated 2 November 2022 be received/filed.

**CARRIED.**

- 5.4 2 November 2022 Canadian Amyloidosis Support Network (CASN) request

**MOVED** by Counc. Mackay French and seconded by Counc. Shea Town Hall be lit for one day in March 2023 and Canadian Amyloidosis Support Network be promoted on the Town's social media.

### ON THE QUESTION:

Mayor Grant noted the Town will have to confirm the colour of the lights with the organization.

**CARRIED.**

- 5.5 6 November 2022 Letter from resident RE: Proposed 2023 Budget

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire the letter from resident RE: Proposed 2023 Budget dated 6 November 2022 be referred to staff for a response.

### ON THE QUESTION:

Counc. Shea requested clarification, asking if the claim is true that capital from operating is not intended to fund fixed assets with a 40-50 year lifespan. Town Manager Jarvie advised, typically major long-term assets are funded through borrowing, however special circumstances did not permit this for the Wells Community Building project.

Mayor Grant spoke of the request for a six-cent tax reduction. The effect of a one-cent reduction on the tax rate is \$170,000. Revenue generated from the 10.4% increase in the assessment base is \$1.9 million dollars. A six-cent reduction would result in a loss of \$1,020,000 in revenue leaving \$880,000 – which is insufficient to cover increased expenses in 2023, such as: \$200,000 for FRSC, \$500,000 for Protective Services, and \$350,000 in fuel escalation (contract obligations). She added this does not include costs for wage adjustments, a new staff member, and rising construction and maintenance costs.

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Deputy Mayor Alexander agreed with Mayor Grant, mentioning the Finance Committee has explored various options. He reiterated that the Police and Fire budgets have increased 7.8% and 11%, respectively. In addition to Rothesay receiving \$26,000 dollars less of core funding, tipping fees have increased (FRSC), and regional municipalities must now contribute to capital expenditures of regional facilities. He added, while municipalities can increase the non-residential multiplier, Rothesay does not have a high percentage of non-residential properties. He commended staff for managing expenses but noted some are beyond the Town's control. It was noted the budget will be discussed later on the agenda.

**CARRIED.**

5.6 7 November 2022 Letter from resident RE: Proposed 2023 Budget

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French the letter from resident RE: Proposed 2023 Budget dated 7 November 2022 be referred to staff for a response.

**CARRIED.**

5.7 7 November 2022 Letter from resident RE: Grove Avenue/Hampton Road intersection

**MOVED** by Counc. Shea and seconded by Counc. Mackay French the letter from resident RE: Grove Avenue/Hampton Road intersection dated 7 November 2022 be referred to staff.

ON THE QUESTION:

Mayor Grant summarized that the concern is the height of the crosswalk button is inaccessible to individuals in wheelchairs.

**CARRIED.**

## 6. CORRESPONDENCE - FOR INFORMATION

6.1 7 October 2022 Regional Facilities Commission 2023 Budget approval letters (6)

**MOVED** by Counc. Lewis and seconded by Counc. Shea the Regional Facilities Commission 2023 Budget approval letters (6) dated 7 October 2022 be received/filed.

ON THE QUESTION:

Mayor Grant highlighted that projected deficits of the Regional Facilities has increased 26% in 2023.

**CARRIED.**

6.2 12 October 2022 2023 Budget Request from Kennebecasis Crime Stoppers  
**See Item 9.1**

6.3 18 October 2022 Letter of support for Saint David's United Church Kitchen for the Community

**MOVED** by Counc. Mackay French and seconded by Counc. Boyle the letter of support for Saint David's United Church Kitchen for the Community dated 18 October 2022 be received/filed.

ON THE QUESTION:

Mayor Grant noted a request was received for a letter of support – it did not include a monetary request.

**CARRIED.**

6.4 20 October 2022 Letters (2) to Minister Allain RE: Trade and Convention Centre

➤ Quispamsis, Rothesay, and Hampton

➤ Fundy Regional Service Commission (FRSC)

**MOVED** by Counc. Mackay French and seconded by Deputy Mayor Alexander the letters (2) to Minister Allain RE: Trade and Convention Centre (Quispamsis, Rothesay, and Hampton, as well as Fundy Regional Service Commission) dated 20 October 2022 be received/filed.

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**ON THE QUESTION:**

Mayor Grant explained that a stronger motion was put forth by the FRSC at the October 19<sup>th</sup> meeting when there was no action on a similar motion at the October 5<sup>th</sup> meeting.

**CARRIED.**

6.5 24 October 2022 Support letter for the Saint John Newcomers Centre (SJNC) “Future Engage Hybrid Version” project

**MOVED** by Counc. McGuire and seconded by Deputy Mayor Alexander the support letter for the Saint John Newcomers Centre (SJNC) “Future Engage Hybrid Version” project dated 24 October 2022 be received/filed.

**CARRIED.**

6.6 31 October 2022 Letter from resident RE: Wells Community Building

**MOVED** by Counc. Brown and seconded by Counc. Boyle the letter from resident RE: Wells Community Building dated 31 October 2022 be received/filed.

**ON THE QUESTION:**

Counc. Shea asked if the claim in the letter is true suggesting the Capital Projects Summary shows \$500,000 spent to date on building design. Town Manager Jarvie advised he cannot say with certainty that it is an accurate amount; however, funds were spent to redesign the project with an intent to reduce the overall cost.

**CARRIED.**

6.7 7 November 2022 Saint John Regional Hospital CPR Fundraiser

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle the Saint John Regional Hospital CPR Fundraiser dated 7 November 2022 be received/filed.

**ON THE QUESTION:**

Mayor Grant noted it is a free event at the QPlex on November 24<sup>th</sup> at 7:00 p.m., and she plans to attend.

**CARRIED.**

**7. REPORTS**

7.0 November 2022 Report from Closed Session  
N/A

7.1 29 August 2022 Fundy Regional Service Commission (FRSC) meeting minutes  
26 September 2022 FRSC meeting minutes  
5 October 2022 FRSC meeting minutes

**MOVED** by Counc. Mackay French and seconded by Counc. Shea the Fundy Regional Service Commission (FRSC) meeting minutes dated 29 August 2022, 26 September 2022, and 5 October 2022 be received/filed.

**ON THE QUESTION:**

Mayor Grant reported the August 29<sup>th</sup> Open Session meeting was followed by a lengthy Closed Session meeting. She spoke of the challenging process for the budget which has required review of multiple iterations.

**CARRIED.**

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7.2 28 September 2022 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes

30 September 2022 KRJBPC Statement of Financial Position

16 October 2022 KRJBPC Crime Statistics

**MOVED** by Counc. Mackay French and seconded by Counc. Shea the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes dated 28 September 2022, the KRJBPC Statement of Financial Position dated 30 September 2022, and the KRJBPC Crime Statistics dated 16 October 2022 be received/filed.

### ON THE QUESTION:

Counc. Mackay French presented a token of appreciation from the Police Board to Deputy Mayor Alexander, for his ten years of service on the Board (including three years as Chair). Deputy Mayor Alexander thanked Counc. Mackay French for the gift, noting he was proud to serve on the Board even through trying times.

**CARRIED.**

7.3 11 October 2022 Fundy Library Region Annual Report 2021-2022

**MOVED** by Counc. Shea and seconded by Counc. Boyle the Fundy Library Region Annual Report 2021-2022 dated 11 October 2022 be received/filed.

**CARRIED.**

7.4 30 September 2022 Draft unaudited Rothesay General Fund Financial Statements

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the draft unaudited Rothesay General Fund Financial Statements dated 30 September 2022 be received/filed.

**CARRIED.**

30 September 2022 Draft unaudited Rothesay Utility Fund Financial Statements

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the draft unaudited Rothesay Utility Fund Financial Statements dated 30 September 2022 be received/filed.

### ON THE QUESTION:

Deputy Mayor Alexander highlighted \$11,000 for maintenance of the wells in the wellfield. He also clarified that the “frog”, under Item 8 in the variance report, is an aerator in the lagoon that assists with the breakdown of organic materials.

**CARRIED.**

30 September 2022 Donation Summary

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the Donation Summary dated 30 September 2022 be received/filed.

**CARRIED.**

20 October 2022 Draft Finance Committee meeting minutes

27 October 2022 Draft Finance Committee meeting minutes

7 November 2022 Draft Finance Committee meeting minutes

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the draft Finance Committee meeting minutes dated 20 October 2022, 27 October 2022, and 7 November 2022 be received/filed.

**CARRIED.**

- Donation requests
- See Item 9.1**

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Deputy Mayor Alexander declared a conflict of interest and left the meeting.

➤ 99 Chapel Road – connection fee deferral request

DPDS White explained the requirement is clearly stated in Town by-laws and it is not standard practice to grant deferral requests. He added all permit and connection fees are required before building permits are issued.

**MOVED** by Counc. Shea and seconded by Counc. Boyle Council deny a deferral of utility connection fees for the Bespoke Suites 48-unit apartment building development at 99 Chapel Road, PID# 30206882.

**CARRIED.**

Deputy Mayor Alexander returned to the meeting.

7.5 18 October 2022 Draft Parks and Recreation Committee meeting minutes

**MOVED** by Counc. McGuire and seconded by Counc. Boyle the draft Parks and Recreation Committee meeting minutes dated 18 October 2022 be received/filed.

**CARRIED.**

7.6 19 October 2022 Draft Works and Utilities Committee meeting minutes

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle the draft Works and Utilities Committee meeting minutes dated 19 October 2022 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander summarized the minutes, highlighting the rationale for the Committee's recommendation for clearing the ends of trails and pathways. Counc. Mackay French mentioned she was originally in favour of upgrading the trails, however after reviewing the cost (including maintenance) she agrees with the Committee's recommendation. She proposed a response letter be sent.

**CARRIED.**

➤ Fairvale Elementary School crosswalk project

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French Council endorse the request from Fairvale Elementary School, more specifically, to paint one crosswalk with an indigenous theme and the other with a rainbow theme.

**CARRIED.**

➤ Trails/Pathways

- Maps – pathways on Town owned land
- 1 September 2022 Kennebecasis Park Pathway – Broadway to Forest report prepared by DO McLean (*previously distributed*)
- 12 August 2022 Letter from resident (*previously distributed*)

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French the ends of trails be kept cleared from snowbanks and maintain status quo for the remainder of the trails.

**CARRIED.**

7.7 25 October 2022 Draft Climate Change Adaptation Committee meeting minutes

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the Draft Climate Change Adaptation Committee meeting minutes dated 25 October 2022 be received/filed.

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**ON THE QUESTION:**

Deputy Mayor Alexander summarized the minutes. Mayor Grant requested a correction with respect to the Idling Reduction Policy discussion. She explained her suggestion to install signage was intended for the railroad tracks, not the wharf, as this is a common spot for vehicles to idle while trains pass.

In response to an inquiry, it was noted it is unlikely a Flyer Distribution By-law will be drafted before snowfall this winter. Counc. Mackay French requested a notification be posted to the Town’s social media informing residents they can contact Brunswick News to request flyers not be distributed to their residence.

**CARRIED.**

7.8 7 November 2022 Draft Planning Advisory Committee meeting minutes  
**MOVED** by Counc. Shea and seconded by Counc. Mackay French the draft Planning Advisory Committee meeting minutes dated 7 November 2022 be received/filed.

**CARRIED.**

➤ 50 Hampton Road (PID 00255984)  
**MOVED** by Counc. Shea and seconded by Deputy Mayor Alexander Rothesay Council schedule a Public Hearing for Monday, January 16, 2023 at 7:00 p.m., to consider rezoning the land at 50 Hampton Road (PID 00255984) from Single Family Residential – Large Serviced Zone [R1a] to the Multi-Unit Residential Zone [R4] to allow a multi-unit apartment building, subject to the execution of a Development Agreement in accordance with the Community Planning Act, SNB 2017, c 19 and amendments thereto.

**CARRIED.**

7.9 October 2022 Monthly Building Permit Report  
**MOVED** by Counc. Boyle and seconded by Counc. Lewis the October 2022 Monthly Building Permit Report be received/filed.

**CARRIED.**

7.10 9 November 2022 Capital Projects Summary  
**MOVED** by Counc. Lewis and seconded by Counc. Boyle the Capital Projects Summary dated 9 November 2022 be received/filed.

**ON THE QUESTION:**

When questioned, DO McLean advised preparations are complete for the Grove Avenue/Hampton Road intersection – the project is stalled until delivery of the remaining hardware (supply chain issues have pushed the date from mid-November to early January). Counc. Mackay French requested a notification be posted to the Town’s social media.

**CARRIED.**

**8. UNFINISHED BUSINESS**

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**TABLED ITEMS**

**8.1 Strong Court Sidewalk – Anglophone South School District** (Tabled April 2021)  
*No action at this time*

**8.2 Rothesay Arena Open House** (Tabled September 2021)  
*No action at this time*

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**8.3 Private Lanes Policy** (Tabled March 2022)  
*No action at this time.*

**9. NEW BUSINESS**

**9.1 2023 Rothesay Operating Budgets**

➤ **2023 General Fund**

Highlights	General Operating Fund Budget
Master Budget	General Operating Budget
4 November 2022	Memorandum from Treasurer MacDonald RE: General Operating Fund Motions
7 November 2022	2023 Donation Request Motions

Mayor Grant informed the public the Fundy Regional Service Commission budget has not been finalized but the latest version (6) was used in preparation of Rothesay’s budget.

Treasurer MacDonald advised no changes were made – the budget is the same as the one discussed at the November 1, 2022 Special Meeting. The budget reflects a one-cent reduction in the tax rate and a non-residential mark-up of 170%.

Counc. Shea noted he was of the understanding the Finance Committee requested an alternate budget depicting a 3-4 cent reduction in the tax rate for comparison purposes. He mentioned from 2020-2023 the Town has consecutively received more revenue than the year prior. He asked what is being done with all this extra money as no buildings are being constructed, except for the Wells Community Building. He proposed lowering the tax rate to relieve pressure on residents as the cost of living and inflation rates are rising. To add to this, he stated a \$30/month rise in expenses would have an impact on those with fixed incomes. Furthermore, Moncton, Fredericton, and possibly Saint John are proposing tax reductions. He stated he will not support the current budget unless there is a tax reduction of no less than three cents.

Deputy Mayor Alexander addressed Counc. Shea’s comments, noting it is not only residents experiencing inflation, but the Town as well. He listed percentage increases for general government services (12%), protective services (29%), and transportation services (17%), noting the money must come from somewhere. He added trade-offs must be made if money is taken out of the budget.

Counc. Mackay French asked if a budget was prepared showing a further reduction in the tax rate. Treasurer MacDonald advised the Finance Committee’s discussion focused on the effect of a 3-cent reduction in the November 7<sup>th</sup> minutes. The effect would be a reduction in capital from operating of \$338,215.

Counc. McGuire pointed out that the Town provided a four-cent reduction in the tax rate for 2022. He stated he would support a further reduction if it was reasonable, however in this case it is not.

Counc. Boyle agreed with Counc. McGuire, noting the Finance Committee could not come up with a better solution – a greater reduction does not seem feasible.

Mayor Grant added Rothesay has the lowest tax rate in the region.

Counc. Brown asked about the effect on residents with the proposed one-cent reduction. Treasurer MacDonald advised using an “average” house value of \$350,000 the impact to residents would be \$300. Counc. Brown noted this is less than a dollar per day.



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**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire that the sum of **\$21,763,338** be the total operating budget of the Municipality, that the sum of **\$20,123,778** be the Warrant of the Municipality for the ensuing year, that the Residential tax rate for the municipality be **\$1.1900**, and **that the Non-residential tax rate be \$2.0230**; and further Council orders and directs the levying by the Minister of Environment and Local Government of said amount on real property liable to taxation under the *Assessment Act* within the Municipality of Rothesay.

**NAY vote recorded from Counc. Shea.**

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle that the 2023 budget of the Kennebecasis Public Library be approved at \$231,008 and the Rothesay contribution be approved as \$85,012.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle that the 2023 operating budget of the Kennebecasis Valley Fire Department Inc. be approved at \$6,114,647 and the Rothesay contribution be approved as \$2,404,502.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire that the 2023 capital budget of the Kennebecasis Valley Fire Department Inc. be approved at \$516,005 and the Rothesay contribution be approved as \$210,231.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French that the 2023 operating budget of the Kennebecasis Regional Joint Board of Police Commissioners be approved at \$8,171,111 and the Rothesay contribution be approved as \$3,256,798.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle Council donate \$1,000 to Symphony New Brunswick with a concert to be held at Rothesay High School.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire Council deny the request from the Saint John Theatre Company as funding was provided earlier in 2022.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French Council accept the funding request in the amount of \$2,800 for the Kennebecasis Crime Stoppers.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire Council deny the funding request from Tami Koi Judo.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Lewis Council deny the funding request for the Kingsway Care Centre.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Lewis that the following 2023 funding requests be approved as part of the annual donation budget:

Rothesay High School	\$ 1,000	Fairweather Scholarship
KV3C	\$ 2,500	maximum, in kind
NB Medical Education Trust	\$ 5,000	medical school scholarship
Pro-Kids	\$ 7,500	

**CARRIED.**

- **2023 Utility Fund**
- |                 |  |
|-----------------|--|
| Highlights      | Utility Operating Fund   |
| Master Budget   | Utility Operating Fund   |
| 4 November 2022 | Memorandum from Treasurer MacDonald RE: Utility Operating Fund Motions |

Treasurer MacDonald reiterated that no changes were made from the November 1, 2022 version. He advised of a 5% increase in water and sewer rates – proposed increase from \$1.18 to \$1.24 for the annual base water rate and an annual sewer rate of \$435. Deputy Mayor Alexander mentioned the Utility budget is based on what it costs to operate the system, which in 2023 will require a 5% increase in fees. Counc. McGuire added Rothesay’s rates remain comparatively low in the region.

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle that pursuant to subsection 117(4) of the Local Governance Act, the total budget for the Water and Sewerage Utility for the ensuing year would consist of total revenues of \$3,865,000 and total expenditures of \$3,865,000.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle that the Sewer Service Charge (Section 9) in schedule "B" of By-law 1-15 be \$435.00 per equivalent user unit.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle that the Water User Charges (Section 7) Fixed Component fee schedule "E" of By-law 1-18, page 1, be changed to the following rates:

Meter Size	Factor	Fixed Charge Per Qtr	Annual Charge
5/8	1.00	\$ 53.75	\$ 215.00
3/4	1.44	\$ 77.40	\$ 309.60
1	2.56	\$ 137.60	\$ 550.40
1-1/2	5.76	\$ 309.60	\$ 1,238.40
2	10.24	\$ 550.40	\$ 2,201.60
4	40.96	\$ 2,201.60	\$ 8,806.40
6	92.16	\$ 4,953.60	\$19,814.40
8	163.84	\$ 8,806.40	\$35,225.60

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle that the Water System Consumption Charges – schedule “E” of By-law 1-18, page 2, be changed to the following rates per quarter:

	Up to 96m <sup>3</sup>	Over 96 up to 800m <sup>3</sup>	above 800m <sup>3</sup>
Single Family Residence	\$1.24	\$1.86	\$2.79
Residence with rental or self-contained unit	\$1.24	\$1.86	\$2.79
Apt building up to 3 units	\$1.24	\$1.86	\$2.79
Townhouses – individual meters	\$1.24	\$1.86	\$2.79
Commercial	\$1.24	\$1.86	\$2.79
	Up to 72m <sup>3</sup> /unit	Over 72 up to 600m <sup>3</sup> /unit	above 600m <sup>3</sup> /unit
Apt building 4 units or more	\$1.24	\$1.86	\$2.79
Townhouses group meters	\$1.24	\$1.86	\$2.79
	Up to 3,250m <sup>3</sup>	Over 3,250m <sup>3</sup>	
Institutional (Schools)	\$1.24	\$1.86	

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle that the Standby Sprinkler Charges (Section 7) Schedule “E” of By-law 1-18, page 1, be changed to the following rates:

Meter Size	Annual Charge
4	\$1,050.00
6	\$1,312.50
8 or larger	\$1,575.00

**CARRIED.**

**9.2 Parks Tractor Purchase**

14 November 2022 Report prepared by DRP Jensen

**MOVED** by Counc. Mackay French and seconded by Counc. Boyle Council accept the submission from Kennebecasis Land & Leisure for the purchase of a tractor for the price of \$52,959.00 plus HST for the Rothesay Parks Department.

ON THE QUESTION:

Couns. Brown and Lewis were happy to see four quotes received. In response to inquiries, DRP Jensen advised the recommended bid meets all requirements, including warranty.

**CARRIED.**

**9.3 Updated Flag Policy (National Truth and Reconciliation Day)**

3 November 2022 Memorandum from Town Clerk Banks  
AMENDED Flag Policy

**MOVED** by Counc. Mackay French and seconded by Counc. McGuire Council approve the amended Flag Policy, dated 14 November 2022, more specifically to adopt the amendment to Section 5.3 (d) to acknowledge National Truth and Reconciliation Day (September 30).

ON THE QUESTION:

Counc. McGuire noted he supports the amendment.

**CARRIED.**

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**9.4 Kennebecasis Valley Fire Department - Extension for Regional Fire Agreement**

10 November 2022      Memorandum from Fire Board Administrator J. Jarvie  
**MOVED** by Counc. McGuire and seconded by Counc. Lewis Council agrees to extend the Regional Fire Protection Agreement for one (1) year to December 31, 2023.

ON THE QUESTION:  
Town Manager Jarvie mentioned the extension will permit discussion on a new 15-year agreement to be presented to both councils in 2023.  
**CARRIED.**

**10. NEXT MEETING**

The next meeting is scheduled as follows:

**Regular meeting**      Monday, December 12, 2022 at 7:00 p.m.

**11. ADJOURNMENT**

**MOVED** by Counc. Mackay French and seconded by Counc. Boyle the meeting be adjourned.  
**CARRIED.**

The meeting adjourned at 8:20 p.m.

*Original signed by Mayor*  
\_\_\_\_\_  
MAYOR

*Original signed by Clerk*  
\_\_\_\_\_  
CLERK