

Town of Rothesay

Land Acknowledgement

We would like to respectfully acknowledge that our town of Rothesay exists on the traditional lands of the Wolastoqiyik / Maliseet and Mi'Kmaq whose ancestors, along with the Passamaquoddy / Peskotomuhkati Tribes / Nations signed Peace and friendship Treaties with the British Crown in the 1700s.

We respectfully acknowledge that The United Nations Declaration of the Rights of Indigenous Peoples (UNDRIP) was adopted by the United Nations on September 13, 2007 and enshrined in law in Canada by Parliament on June 21, 2021 as Bill C-15.

We respectfully endorse the Calls to Action of the Truth and Reconciliation Commission of 2015 as it applies to our Municipal Government of the town of Rothesay.

- presented by the Honourable Graydon Nicholas
September 13th, 2021



ROTHESAY
COUNCIL MEETING
Town Hall Common Room
Monday, August 14, 2023
7:00 p.m.



PLEASE NOTE: Electronic means of communication may be used during the meeting.

Public access to the livestream will be available online:

<https://www.youtube.com/user/RothesayNB>

Rothesay Land Acknowledgement **Deputy Mayor Alexander**

1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES Regular Meeting 10 July 2023

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

N/A

5. CORRESPONDENCE FOR ACTION

5.1 5 July 2023 Letter from resident RE: Lighting – Rothesay Common

Refer to staff

5.2 20 July 2023 Proclamation request for CN Rail Safety Week 2023

Read resolution

5.3 25 July 2023 Request to send a formal letter to Quispamsis RE: Fireworks Ban

Send a letter with a copy of KVFD Fire Chief Boyle's Report (28 June 2023)

5.4 31 July 2023 Emails from Andrew Baskin RE: Holland Hills CMHC request for Fostered
Collaboration towards Affordable, Efficient & Accessible Housing

Refer to staff

5.5 1 August 2023 Donation request from the Heart & Stroke Foundation

Refer to the Finance Committee

5.6 6 August 2023 Request from the Canadian Amyloidosis Support Network to light Town Hall

Light Town Hall red in March 2024 and promote on social media

5.7 7 August 2023 Proclamation request for September – FASD Awareness Month

Light Town Hall red on September 9, 2023 and promote on social media

5.8 9 August 2023 Email from resident RE: Salmon Creek and Monaco Drive

25 January 2023 Email from resident

Refer to staff

6. CORRESPONDENCE - FOR INFORMATION

6.1 23 July 2023 Letter from resident RE: Opposition to construction on Sierra Avenue
and Monaco Drive

6.2 1 August 2023 Letter of support for the Saint John Newcomer Centre Future Engage Program

ROTHESAY

Regular Council Meeting

Agenda

-2-

14 August 2023

- 6.3 4 August 2023 Letter to Minister Flemming RE: Casual Use of Fireworks
 6.4 7 August 2023 Saint John Regional Hospital Foundation (SJRHF) thank you letter
 2022-2023 SJRHF Annual Report

7. REPORTS

- 7.0 **August 2023 Report from Closed Session**
 7.1 5 June 2023 Fundy Regional Service Commission (FRSC) meeting minutes
 7.2 30 June 2023 Draft unaudited Rothesay General Fund Financial Statements
 30 June 2023 Draft unaudited Rothesay Utility Fund Financial Statements
 30 June 2023 Donation Summary
 20 July 2023 Draft Finance Committee meeting minutes
 ➤ St. Joseph's Hospital Foundation
 ➤ NB Medical Education Foundation
 ➤ YMCA Glenn Carpenter Centre
 7.3 19 July 2023 Draft Works and Utilities Committee meeting minutes
 ➤ NB International Student Program Signage
 ➤ Request for operation of an ice-cream sales bike
 7.4 8 August 2023 Draft Planning Advisory Committee meeting minutes
 ➤ 2 Campbell Drive (PIDs 00065201 & 30347942) – Public Hearing for Rezoning
 7.5 July 2023 Monthly Building Permit Report
 7.6 10 August 2023 Capital Projects Summary

8. UNFINISHED BUSINESS

TABLED ITEMS**8.1 Strong Court Sidewalk – Anglophone South School District** (Tabled April 2021)*No action at this time***8.2 Rothesay Arena Open House** (Tabled September 2021)*No action at this time***8.3 Private Lanes Policy** (Tabled July 2022)*No action at this time*

8.4 Flyer Distribution By-law 2-2023

10 August 2023 Memorandum from Town Clerk Banks

DRAFT By-law 2-2023

9. NEW BUSINESS

N/A

10. NEXT MEETING**Regular meeting**

Monday, September 11, 2023 at 7:00 p.m.

11. ADJOURNMENT

July 5th, 2023

3 Grove Ave.
Rothesay, N.B.
E2E 5K4



Mrs. Nancy Grant
Mayor, Town of Rothesay
70 Hampton Rd, Rothesay, NB E2E 5Y2

Subject: Lighting – Rothesay Common

Your Worship,

It is my custom to walk in the evening, often at dusk or after dark. Over the past 2 years, I have noted that the lights, which illuminate the paths in the Common, remain extinguished even after dark. The LED flood lights illuminating the fine sculpture gifted to Rothesay have, for at least the past 6 months, also been extinguished. Additionally, the young people have not been able to play basketball safely after dark owing to the absence of light on the basketball surface.

Aside from the obvious inconvenience of walking along an unlighted path, I consider this somewhat of a safety risk; given my advancing age and diminished eyesight. I have written the town receptionist (Bev Côté) in the past to report the extinguished lights and the issue was quickly resolved, but inevitably the lights eventually went dark again soon afterward.

Could you advise if this is a deliberate cost saving measure or nuisance abatement? If not, is there a measure which can be taken to ensure the flood and area lights illuminate when they are supposed to? If this is indeed a cost saving measure, I would regrettably accept this explanation, although it would seem a bit daft after the substantial expenditures to transform the Common.

I look forward to your prompt response, like that which you displayed when I wrote you regarding the Hampton Road / Church Avenue cross-walk crossing light issue, in 2022.

All Good Wishes,

Liz Hazlett

From: Liz Hazlett
Sent: Friday, July 21, 2023 9:26 AM
To: Liz Hazlett
Subject: FW: Rail Safety Week 2023 | Proclamation request
Attachments: RSW2023_EN_Resolution_Canada.pdf; RSW2023_FR_Resolution_Canada.pdf

From: Stephen Covey <stephen.covey@cn.ca>
Sent: Thursday, July 20, 2023 2:50:33 PM
To: Nancy Grant <NancyGrant@rothesay.ca>
Subject: Rail Safety Week 2023 | Proclamation request

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



cn.ca

Dear Mayor Grant:

Every year, more than 2,100 North Americans are killed or seriously injured because of unsafe behaviour around tracks and trains. By adopting the attached draft proclamation, you can help raise awareness for rail safety in your community.

Working safely is, by far, the most important thing we do each day at CN. Every employee deserves to go home safely. Every community needs to know they will not be put in harm's way. At CN, we aspire to zero – zero fatalities, zero serious injuries, zero harm. We need your help. We firmly believe that all crossing and trespassing related incidents are preventable. By working together, we can help save lives.

Rail Safety Week will be held in Canada and the United States from September 18-24, 2023. This is an opportunity for us all to educate the public on rail safety. As a leader in your community, your council plays a key role in improving public awareness about the dangers around tracks and trains.

Rail safety is a shared responsibility. We are asking you to engage with your communities about rail safety and to sign the enclosed proclamation highlighting your community's commitment to rail safety. We would like to publicly recognize your commitment. For us to do that, we ask that you please return the signed proclamation by e-mail to Marie-Pier.Triganne@cn.ca.

If you have any questions or concerns, please contact Daniel Salvatore, your local CN Public Affairs representative, at Daniel.Salvatore@cn.ca

For more information:

- Questions or concerns about rail safety in your community, contact our Public Inquiry Line at [1-888-888-5909](tel:1-888-888-5909)

- For additional information about ~~2023 Safety Week 2023~~ ~~2023 Safety Week 2023~~ visit ~~FINA~~ ~~FINA~~ ~~At~~ ~~At~~ ~~safety~~ ~~safety~~ or operationlifesaver.ca
- Let us know how you promote rail safety in your community by visiting www.cn.ca/RSW2023

Janet Drysdale

Stephen Covey

Senior Vice-President and Chief

Chief of Police and Chief Security

Stakeholder Relations Officer

Officer



RESOLUTION

IN SUPPORT OF RAIL SAFETY WEEK

WHEREAS *Rail Safety Week* is to be held across Canada from September 18 to 24, 2023;

WHEREAS, 232 railway crossing and trespassing incidents occurred in Canada in 2022; resulting in 66 avoidable fatalities and 43 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

Whereas CN has requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is proposed by Councillor _____

seconded by Councillor _____

It is hereby **RESOLVED** to support national ***Rail Safety Week*** to be held from September 18 to 24, 2023.



Liz Hazlett

From: Liz Hazlett
Sent: Thursday, July 27, 2023 2:38 PM
To: Liz Hazlett
Subject: FW: Fireworks Ban

From:
Sent: Tuesday, July 25, 2023 2:32:07 PM
To: Matthew Alexander <MatthewAlexander@rothesay.ca>
Cc: Peter Lewis <PeterLewis@rothesay.ca>; Don Shea <DonShea@rothesay.ca>; Bill McGuire <BillMcGuire@rothesay.ca>; Dave Brown <davebrown@rothesay.ca>
Subject: Fwd: Fireworks Ban

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Sent from my iPhone

Begin forwarded message:

From:
Date: July 25, 2023 at 1:05:43 PM EDT
To: Tiffany Mackay French <TiffanyMackayFrench@rothesay.ca>
Subject: Fireworks Ban

Hi Tiffany:

I am wondering if the Town of Rothesay could send a formal letter to Quispamsis to consider the ban of Fireworks. It was suggested during a broadcast of Global News that Quispamsis would review if they had a formal request from Rothesay. Quispamsis have not brought up this item at the previous council meetings. A formal letter has been sent forward to discuss the ban of fireworks at the September council meeting.

Thank you!

Sincerely,

Sent from my iPhone

Liz Hazlett

From: Liz Hazlett
Sent: Monday, July 31, 2023 8:20 AM
To: Liz Hazlett
Subject: FW: Holland Hills CMHC request for Fostered Collaboration towards Affordable, Efficient & Accessible Housing

From: Andrew baskin
Sent: Monday, July 31, 2023 8:17 AM
To: Mary Jane Banks <MaryJaneBanks@rothesay.ca>
Subject: Re: Holland Hills CMHC request for Fostered Collaboration towards Affordable, Efficient & Accessible Housing

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Good morning,

Yes please both as is. I'll leave it at that.

Andrew Baskin, REALTOR®
Coldwell Banker
A.C. Baskin Investments Inc.

On Jul 31, 2023, at 8:02 AM, Mary Jane Banks <MaryJaneBanks@rothesay.ca> wrote:

Good morning.

Documentation for Council is submitted "as is". There is no feedback provided from the Clerk's office.

Please confirm if you wish both emails to be forwarded to Council for the August 14th Council meeting.

The agenda deadline is NOON on Wednesday, August 9, 2023.

Enjoy your day~

Mary Jane E. Banks, BComm, NACLAA II
Town Clerk – Rothesay
Head of the Public Body (RTIPPA)
Director of Administrative Services
70 Hampton Road
Rothesay, NB E2E 5L5

p (506)848-6664

f (506)848-6677

Before printing, please think about the environment. Respectez l'environnement, réfléchissez avant d'imprimer

From: Andrew baskin

>SessionFINAL_018

Sent: Saturday, July 29, 2023 8:43 AM

To: Mary Jane Banks <MaryJaneBanks@rothesay.ca>

Subject: Re: Holland Hills CMHC request for Fostered Collaboration towards Affordable, Efficient & Accessible Housing

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Good morning,

I just found out CMHC can fund the infrastructure directly through a rapid housing development if the town applies for Holland Drive & subsequently allow the rezoning of the other 2 lots for maximum density/housing. That's an option to still get the infrastructure in place.

I may request to make changes to my original email sent that addressed to the mayor and council. I put a lot of details into that, which may require me to focus on the main points so I don't bore the councillors and/or mayor Grant.

Is it normal to get some feedback from you first before submission addressed to the council/mayor ?

Thank you kindly,
Andrew

Andrew Baskin, REALTOR®
Coldwell Banker
A.C. Baskin Investments Inc.

On Jul 28, 2023, at 5:36 PM, Andrew Baskin

wrote:

Dear Mayor Grant & councillors,

Thank you for your time & consideration in advance. First of all I would like to thank the town councillors whom approved rezoning for 11 Holland Drive. Since the approval July 10th, I have had conversations with all stakeholders including suppliers, engineers & most importantly the financing to get construction started in the spring of 2024.

As you may or may not know, from the original application in summer 2021, the building and financing environment was been drastically changed from some the lowest interest rates of all time in 2020 -2022 to construction prices & inflation ballooning the cost of everything from groceries & gas to lumber, labour, copper & glass. Practically everything is more expensive now than in 2021 & the bank of Canada has increased the prime rate from 0.25% in March 2022 to 5.00% July 2023 representing a +4.75% change in the prime rate (+1900%). Interest rates have caused rents & mortgage renewals to increase all in an effort to cool inflation. It's been quite depressing, when you look at the numbers, like I do.

As of right now, the most viable way for construction is through RCFI CMHC financing to

offer affordable housing which requires us to sell work. The 2021 budget for Holland Hills was \$10,000,000 for the first 48 unit 6 story with underground parking. Realistically now, I will be lucky if its less than \$12,000,000 for the same 48 units.

In the draft development agreement the last paragraph #55 Reasonableness is what I would like to bring to the forefront. The fact is in 2021 the budget for Holland Hills was \$10,000,000 for the first 48 unit 6 story with underground parking. Realistically now, I will be lucky if its less than \$12,000,000 for the same 48 units.

The \$2,000,000 difference in cost approximately* is an additional \$95,000 per year / 12 months / 48 units. + CMHC fees were increased on June 19th 1.55% which also adds \$200,000 of CMHC premium onto the loan.

Effective June 19, 2023, premium rates will increase by 1.55% for MLI Select properties and either .85% or .75% for standard rental housing, retirement and supportive housing, and student housing/single room occupancy (SRO) properties. Apr 18, 2023



<https://www.cmhc-schl.gc.ca> > notic...

Notice: CMHC to increase Multi-Unit Mortgage Loan Insurance Premiums

The \$10,000,000 original budget cost was budgeted on 2.5% all in interest rate when the Canada bonds were below & near 1% + spread (profit) for the banks and institutions to lend the money. In 2020 I had locked 3 mortgages for 1.53%, 1.82%, & 1.95% respectively. I didn't expect rates to stay that low so I had an original buffer of 1% (30% increase) to rates. I never predicted this current environment. My most recent renewals & purchases ranged from 4.75-7% causing major strain on my own finances & projects ongoing. Just a reality, not looking for pity.. but the costs of the approval have knock on consequences.

Based on the original 2.5% rate on \$10MM build was approx budget of \$250,000 interest cost annually, that was when affordable housing was very possible! Interest per unit was approximately \$434/ Monthly assuming 48 units full every month, no vacancy. \$1200 rents were possible then.

The bond is now 3+% higher which is where mortgages are derived from. Meaning the 2.5% is now closer to 5.5% all in rate & \$2 million + extra construction cost makes the

interest costs per unit approximately \$0.146 using the FNA factor as before, without any vacancy. This means the cost of interest per unit is now \$712 more month. 264% higher interest if you compare apples to apples, without a vacancy allowance. Making it impossible, for this development to comply without help.

I have attached the 5 year Canada government bond to show proof of where rates were back on the original approval by PAC & denial by Council versus where they are today which has a major impact on the financing & rental rates required for financial viability. This shows the 3 year data before my original application, I highlighted the time period where it was being considered & again highlighted July 2023 when it was approved. Please see below:

Getting back to my point of reasonableness.... The delays since 2021 have had major financial consequences but I have CMHC on my side.

They want to approve the construction financing which would allow us to start next spring to put the foundation in. However they have told me verbally that they cannot build the cost of the municipal infrastructure into the construction budget. This includes the road costs, the sidewalks, the 20% for the street light etc. So I need your help.

I have done my preliminary CMHC financing application that's ready to submit in September or October depending on the application & Rothesay/NB govt involvement in the project meeting it's mandates, which requires your help in order to reach the necessary points for CMHC. I need municipal and Provincial with the CMHC Federal collaboration.

What does this mean?
From CMHC direct:

"Grants, Concessions on Property Taxes & utilities, concessions on levies, waiver(s) of development cost chargers or other provincial/municipal fees, expedited approval (N/A in this case), Waiver of community amenity contributions or other." This is from the CMHC form I received on July 27th 2023.

I need to have community support from the town to get CMHC approval to make this viable so I can build direct with CMHC to access lower cost of debt and in return provide much much more than the minimum requirement for accessibility & affordability. By going with CMHC direct there are many benefits to the town as I would be locked in to a federal agreement & be adding many much needed affordable & accessible units while also going for NET ZERO efficiency. The savings in the debt for 10 years will be passed on directly to tenants through a CMHC agreement. This means rents are capped for minimum 10 years but likely 11-21 years

The costs to operate would be subsidized including interest on debt for 10+ years. Including property taxes (provincial/municipal), water/sewer utilities are all subsidized for 10-20+ years to keep units affordable.

The market rent units will cover off the insurance which isn't capped and always going higher, garbage fees, snow removal, grass cutting, landscaping, management &

2020 August 14 Open Session ExHA_021
maintenance (materials and labor) which aren't capped. Expenses can't be subsidized.

This ask doesn't come lightly as I have tried to make it feasible. This is the path forward for that, without delaying the start of the project until rates are closer to 2.5-3% which may never happen again.

Please consider doing right by our community by helping to make life affordable for people who live here & help me make this build possible with maximum social & environmental impact.

We are all in this housing crisis together. Let's help fix it together.

Sincerely,

Andrew C. Baskin
of 18 Kildare Crt, Rothesay NB & Director of A.C. Baskin Investments Inc.

Andrew Baskin

Any correspondence with employees, agents, or elected officials of the town of Rothesay may be subject to disclosure under the provisions of the Right to Information and Protection of Privacy Act, S.N.B. 2009, c. R-10.6. Records may be shared with internal departments, external agencies or may be publicly released at a Town Council or Committee meeting. Any questions regarding the collection of this information can be directed to the Rothesay Town Clerk, 70 Hampton Road, Rothesay, NB, E2E 5L5

Any correspondence with employees, agents, or elected officials of the town of Rothesay may be subject to disclosure under the provisions of the Right to Information and Protection of Privacy Act, S.N.B. 2009, c. R-10.6.

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2023August14OpenSessionFINAL_022



Home > Investing > Bonds > Overview

TMBMKCA-05Y Tullett Prebon

Canada 5 Year Government Bond

+ WATCH

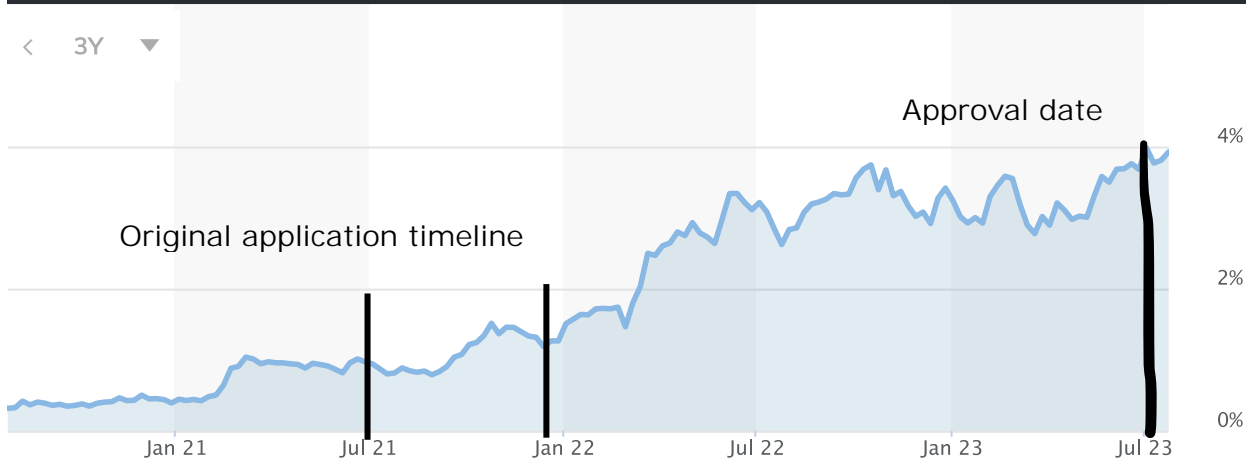
3.925%

▼ -0.084

Last Updated: Jul 28, 2023 3:28 p.m. EDT

PREVIOUS CLOSE

4.009%



3.896 DAY RANGE 4.009

2.513 52 WEEK RANGE 4.029

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2023August14OpenSessionFINAL_023

OPEN

4.009%

DAY RANGE

3.896 - 4.009

52 WEEK RANGE

2.513 - 4.029

PRICE

98 7/32

CHANGE

11/32

CHANGE PERCENT

0.35%

COUPON RATE

3.500%

MATURITY

Mar 1, 2028**PERFORMANCE****5 Day**

11.71

1 Month

24.65

3 Month

95.20

YTD

50.93

1 Year

130.49

Change in Basis Points

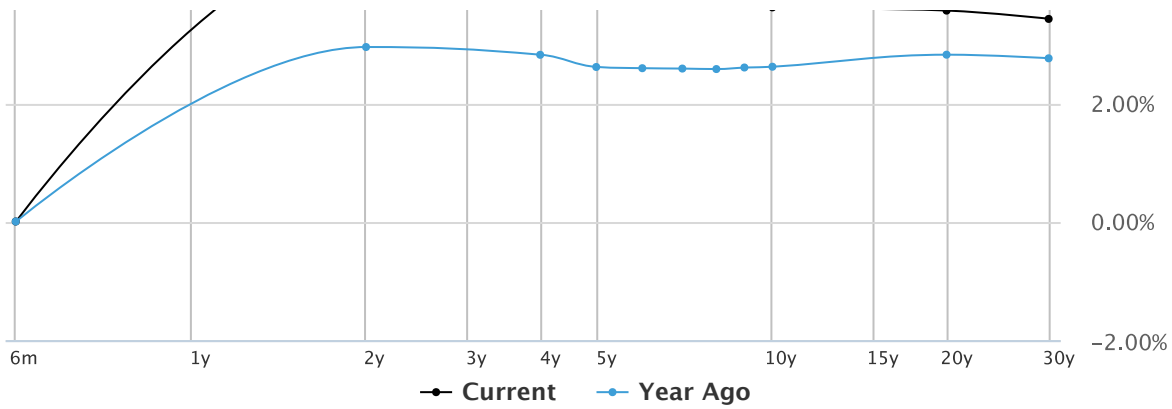
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RELATED BONDS - DOMICILE

NAME	PRICE CHANGE	YIELD
Canada 3 Month Government Bond	0.007	0.000%
Canada 6 Month Government Bond	0.001	5.194%
Canada 1 Year Government Bond	0.005	0.000%
Canada 2 Year Government Bond	0.180	4.691%
Canada 4 Year Government Bond	0.201	4.656%
Canada 6 Year Government Bond	0.336	3.766%
Canada 7 Year Government Bond	0.409	3.646%
Canada 8 Year Government Bond	0.501	3.636%

2023August14OpenSessionFINAL_025

Watch

Canada 10 Year Government Bond	0.685	3.523%
Canada 20 Year Government Bond	1.047	3.480%
Canada 30 Year Government Bond	1.130	3.339%

RELATED BONDS - MATURITY

NAME	PRICE CHANGE	YIELD
Hong Kong 5 Year Government Bond	-0.550	3.736%
Australia 5 Year Government Bond	-0.442	3.875%
Indonesia 5 Year Government Bond	-0.300	6.020%
Japan 5 Year Government Bond	-0.278	0.155%
New Zealand 5 Year Government Bond	-0.223	4.762%
Portugal 5 Year Government Bond	-0.120	2.948%
U.K. 5 Year Gilt	0.093	4.413%
Sweden 5 Year Government Bond	-0.067	2.674%
U.S. 5 Year Treasury Note	0.070	4.193%
Spain 5 Year Government Bond	0.061	3.202%
Germany 5 Year Government Bond	-0.013	2.543%
Belgium 5 Year Government Bond	-0.007	2.865%
France 5 Year Government Bond	-0.007	2.894%
Italy 5 Year Government Bond	-0.002	3.688%
Netherlands 5 Year Government Bond	0.001	2.759%

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2023August14OpenSessionFINAL_026



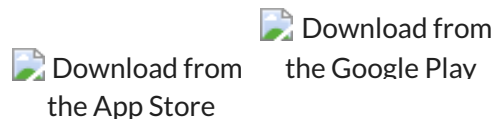
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Town Of Rothesay, we must raise \$680,595 by September 8th to meet our 2023 Drive to Save Lives Campaign goal. **With the deadline only weeks away, we must hear from you today!**

August 2023

Town Of Rothesay Mayor Council
70 Hampton Road, Rothesay, Nb
Rothesay NB E2E 5L5



Dear Town Of Rothesay,

Thanks to donors like you, remarkable progress has been made in our fight to beat heart disease and stroke. But we still face new obstacles and challenges. The need for life-saving support has never been greater.

Today, more than 3.5 million people across the country of all ages, ethnicities and genders are living with heart disease, stroke and vascular cognitive impairment.

That's why we must act now to beat heart disease and stroke.

As I write to you, we have reached 49% of our 2023 Drive to Save Lives fundraising goal. Our progress so far is a direct result of the generosity and dedication of supporters like you – *thank you!*

However, we have so much more work to do!

Town Of Rothesay, right now, the situation in New Brunswick and all across Canada is urgent. The need for support has never been greater. Based on our findings, the numbers are startling: 750,000 people have heart failure, and 100,000 are diagnosed each year.

Problem: A heart attack can leave the heart muscle damaged and unable to beat properly, leading to heart failure.

Solution: A patch that combines natural collagen and nano-engineering could repair damage and keep the heart beating.

Heart & Stroke funded researcher Dr. Emilio Alarcon compares his research to decorating a birthday cake with a handful of tiny sprinkles. In this case the sprinkles are metal nanoparticles that conduct electricity, and the cake is fibre engineered from naturally occurring collagen. By combining them, his team at the University of Ottawa is developing a new material that mimics heart muscle.

"The hope is that this will help the heart to beat," repairing damage caused by a heart attack and preventing heart failure, he says.

"We will create an implantable patch which would degrade as natural cells grow around it, ultimately blending with the heart to produce a bio-synthetic muscle."

(over please)

None of this would be possible without donors like YOU. "Heart & Stroke has the vision to fund things that are innovative," says Dr. Alarcon. 2023August14OpenSessionFINAL_028

Your support helps beat the sudden devastation that too many of us experience. Your consistent generosity and dedication funds world-class research that saves lives.

Town Of Rothesay, your generous donation today of \$27, \$41 or even \$54 will help researchers like Dr. Alarcon. Will you help us reach our 2023 Drive to Save Lives Annual Campaign goal of \$1,334,500 by September 8th?

Dr. Alarcon is one of over 400 researchers and research teams in hospitals, universities and research institutions across Canada who need our support to make the next big breakthrough. More can be done – more must be done – to support the expertise and vision of these brilliant medical minds.

Please give generously and help accelerate medical breakthroughs that only research can achieve.

When we beat as one, we achieve so much more together.

Thank you for your continued support.

Sincerely,



Dr. Keith Brunt
President, Board of Directors
Heart and Stroke Foundation of New Brunswick

P.S. Please respond by September 8th with your most generous donation to the 2023 Drive to Save Lives Annual Campaign.



Campaign Update for: Town Of Rothesay

The vital Drive to Save Lives Annual Campaign has only reached 49% of its goal

Campaign Results

2023 Drive to Save Lives Launch Date: January 13, 2023
Campaign Deadline: September 8, 2023

2023 Drive to Save Lives Goal: \$ 1,334,500
Donations received as of August 1, 2023: \$ 653,905

Balance needed by September 8, 2023: \$ 680,595
Balance Needed in Eastern Canada: \$ 41,645

Percentage of Goal Achieved: 49%
Percentage of Goal Remaining: 51%

Please donate today to make sure that 100% of research projects are fully funded.

Please detach here ▼

YES! I'll support the Annual Campaign with my best gift of:

\$54 \$41 \$27 Other \$ _____

Town Of Rothesay, many donors in Rothesay like to give this amount!

I have enclosed my cheque, payable to **Heart and Stroke Foundation**
 Please charge my gift to: VISA MASTERCARD AMERICAN EXPRESS

CARD # _____ EXPIRY _____

SIGNATURE _____

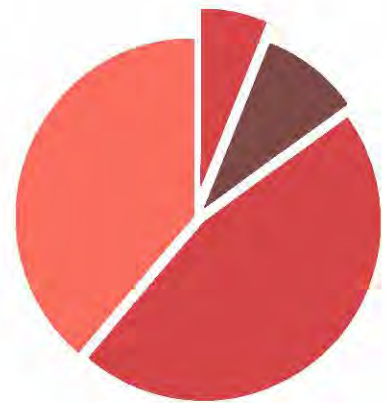
www.heartandstroke.ca/donors
1-877-882-2582

Your donations fund the research breakthroughs that save lives.

Your support of the 2023 Drive to Save Lives Annual Campaign is critical. Please give.



052253



Balance Needed by Region

- \$41,645 Eastern Canada
- \$59,750 Quebec
- \$302,350 Ontario
- \$276,850 Western Canada

24-HI-00-EN

Toll Free: 1-877-882-2582
Email: donorinfo@heartandstroke.ca
Charitable Registration Number
11924-6940 RR0001



Town Of Rothesay Mayor Council
70 Hampton Road, Rothesay, Nb
Rothesay NB E2E 5L5

Receipts will be sent via email

EMAIL _____

- I have included Heart & Stroke in my Will.
- Please send me information about making a gift in my Will.
- Please do not share my name with other organizations.
- I would like a receipt for gifts under \$20 (Enter email above).

8-21023329

2023 August 14 Open Session FINAL 030



Dr. Emilio Alarcon is a Heart & Stroke funded researcher who is working on creating an implantable nano-engineered patch to repair damaged hearts. The findings of this project will be the foundation for developing cardiac patches with improved pro-regenerative properties that can ultimately repair damaged hearts and also prevent heart failure.

“Heart & Stroke is allowing me to train the next generation of scientists and come up with new solutions in the area of repairing the heart.”

— Dr. Emilio Alarcon
Heart & Stroke Funded Researcher

Donations fund breakthroughs that save lives.



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MAXIMIZE YOUR IMPACT WITH MONTHLY GIVING

Give monthly to fund the breakthroughs that save lives.

As a monthly donor you become part of a special group of Canadians dedicated to funding life-saving breakthroughs. Your monthly gift to **the Breakthrough Fund** will provide a steady stream of funding to keep vital and innovative research ongoing. Thank you for your commitment to fight heart disease and stroke.

YES! I would like to support Heart & Stroke with a Monthly Donation of:

\$25 \$20 \$15 Other \$ _____

I would like my donation processed on the 1st OR the 15th of each month.

If 1st or 15th falls on a weekend or holiday, it will be processed the next business day.

Your annual receipt will be sent via email.

EMAIL _____

WE RESPECT YOUR PRIVACY. We are committed to protecting the privacy of your personal information. We may maintain a record and share details of your interaction and contact information for donor-related, promotion, follow-up and tax receipting purposes, where required. Occasionally, we may contact you with mission-related or program related communications. If you wish no further contact or have any questions or concerns regarding the privacy of your personal information, please contact the Privacy Officer at 1-888-HSF-INFO (473-4636) or through www.heartandstroke.ca/privacy.

Please charge my credit card each month:



													MM	YY	YY
CARD #													EXPIRY		

Please use my bank account (I have attached a VOID cheque)

I am an individual a business

I authorize Heart & Stroke to debit my bank account in the amount shown, on either the 1st or 15th of each month, as selected. I understand I can change or cancel this agreement at any time by calling 1-877-882-2582.

I have certain recourse rights if any debit does not comply with this agreement. For example, I have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD Agreement. To obtain more information on my recourse rights, I may contact my financial institution or visit www.cdnpay.ca.

SIGNATURE _____

DATE _____

Liz Hazlett

From: Liz Hazlett
Sent: Tuesday, August 8, 2023 9:07 AM
To: Liz Hazlett
Subject: FW: lighting up City Hall for March of 2024
Attachments: Amyloidosis Awareness Month Proclamation with final French Translation 25SEP2022.docx; CASNpamphlet1.pdf; CASNpamphlet.pdf

From: Jennifer Enright
Sent: Sunday, August 6, 2023 10:06:41 AM
To: Rothesay Info <rothesay@rothesay.ca>
Subject: lighting up City Hall for March of 2024

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

I am a volunteer with the Canadian Amyloidosis Support Network (CASN), a federally registered non-profit organization that supports patients and families impacted by amyloidosis. Amyloidosis is a group of diseases caused by the buildup of abnormal proteins in organs of the body. Left untreated, the disease can result in organ failure and can be fatal. One of our goals is to raise awareness each year about this disease during Amyloidosis Awareness Month in March.

This year, thanks to the efforts of Town staff including Mary Jane Banks and Keri Food, the Town Hall was lit up in red during Amyloidosis Awareness Month in March of 2023. We are planning ahead for next year and wanted to know if the Town Hall could be lit up in March of 2024.

Please let me know if there is an online form that I need to fill out in order to submit this request and if you could send the link to me.

In the meantime, if you need additional information you can reach me at 289-682-1404 or ejennifer569@gmail.com. You can also contact the Secretary of CASN, Keith Dares, at casn.secretary@gmail.com or 902-757-2711. Keith is aware of the work I am doing for our awareness campaign.

For more information about CASN, please visit our Facebook page or the website <https://amyloidosiscanada.org/>

Thanks, in advance, for any assistance you can provide.

Kind regards,

Jennifer Enright

WHEREAS, March is Amyloidosis Awareness Month, a month dedicated to raising awareness, funding research, and supporting those living with amyloidosis and their loved ones; and

WHEREAS, Amyloidosis is a group of diseases that occurs when an abnormal protein, known as amyloid, builds up in the tissues and organs of the body. Left untreated, the disease can result in organ failure and can be fatal; and

WHEREAS, Amyloidosis can mimic the signs and symptoms of more common medical conditions and the disease can be challenging to diagnose; and

WHEREAS, Amyloidosis often affects people who are older or middle aged; however, younger people have been diagnosed with this disease; and

WHEREAS, Some of the signs and symptoms of amyloidosis can include shortness of breath, weight loss, fatigue, swelling in the ankles and legs, numbness in the hands and feet, foamy urine, carpal tunnel syndrome, bruising around the eyes, and an enlarged tongue; and

WHEREAS, Early diagnosis can lead to better outcomes for both patients and their families; and

WHEREAS, Raising awareness about all the amyloidosis diseases, including hereditary and non-hereditary forms of the disease, can contribute to the building of healthier communities across Canada.

ATTENDU QUE mars est le Mois de la sensibilisation à l'amylose, un mois consacré à la sensibilisation, au financement de la recherche et au soutien des personnes atteintes d'amylose et de leurs proches; et

ATTENDU QUE l'amylose est un groupe de maladies qui se développe lorsqu'une protéine se replie de façon anormale, entraînant des dépôts d'amyloïde, s'accumulant dans les tissus et les organes du corps. Si elle n'est pas traitée, la maladie peut entraîner une défaillance d'organe et peut être fatale; et

ATTENDU QUE l'amylose peut imiter les signes et les symptômes de situations médicales plus courantes et que la maladie peut être difficile à diagnostiquer; et

ATTENDU QUE l'amylose touche souvent les personnes âgées ou d'âge moyen; cependant, des personnes plus jeunes ont reçu un diagnostic de cette maladie; et

ATTENDU QUE certains des signes et symptômes de l'amylose peuvent inclure l'essoufflement, la perte de poids, la fatigue, des œdèmes des chevilles et des jambes, l'engourdissement des mains et des pieds, l'urine mousseuse, le syndrome du canal carpien, les ecchymoses autour des yeux et une langue épaissie ;et

ATTENDU QUE le diagnostic précoce peut mener à de meilleurs résultats pour les patients et leurs familles; et

ATTENDU QUE la sensibilisation à tous les types d'amyloses, y compris les formes héréditaires et non héréditaires de la maladie, peut contribuer à l'édification de communautés plus saines partout au Canada.

Who is The Canadian Amyloidosis Support Network?

The Canadian Amyloidosis Support Network, Inc. is a federally registered, not-for-profit, all volunteer organization, formed by amyloidosis patients and those close to them. We are committed to making a positive difference in the lives of patients and families.

Our Mission

The Canadian Amyloidosis Support Network, Inc. is committed to improving survivability and quality of life of amyloidosis patients in order to:

1. Promote amyloidosis disease awareness in the medical community so it can be recognized earlier and appropriately treated.
2. Provide patient education, advocacy, support groups and resources.
3. Support high-value research projects.

Charitable Registration
85343 1583 RR0001

What Services Are Provided?

We operate the Canadian Amyloidosis Network patient support line and the www.thecasn.org website. Our website offers useful information on patient education; links to treatment centers, and support groups, national and international amyloidosis resources, as well as other important information.

Please visit our website at:
www.thecasn.org

The support network can help patients, caregivers and families stay informed about survivorship concerns and quality of life issues.

All of our activities are operated entirely by volunteers. Our major source of income is from contributions made at our website, fundraisers and patient memorials. All contributions support our mission, including the telephone line and website.

Please contact us anytime. We are here to help.

email: info@thecasn.org

The CASN Support Line:
Toll free number 1-877-303-4999

Marsha McWhinnie 647.351.0532
Norma Gilbert 403.255.1730
En Francais jeanguygiroux@videotron.ca

Canadian Amyloidosis Support Network



Early diagnosis is key to managing the disease

The Canadian Amyloidosis Support Network is committed to:

- ◆ Connecting patients and families with medical and support systems..
- ◆ Supporting awareness and education for patients, families and medical professionals so the disease can be recognized earlier and appropriately treated.

Please visit our website at:
www.thecasn.org

What is Amyloidosis?

Amyloidosis represents a group of diseases in which one or more organ systems in the body accumulate deposits of abnormal proteins causing organ impairment or failure. Only within the past 20 years have physicians understood the specific make up and structure of amyloid protein.

While amyloidosis is not cancer, it is very serious and some types are treated at cancer treatment centres. Amyloidosis may be debilitating or life threatening. If undetected or treated symptomatically, the mortality rate is high.

Early diagnosis allows treatment to begin before the amyloid protein burden in the body becomes too great to overcome. Without treatment, for most forms of the disease, the outlook for patients is not good. Early diagnosis is the key to managing the disease.

8 people in a million are afflicted with Amyloidosis

What is the Challenge?

Because Amyloidosis is a rare disease, most primary care physicians do not recognize when they must test for it. This often results in delays in diagnosis and receiving appropriate and earliest possible treatment.

Types of Amyloidosis

Over twenty different types of amyloid have been described in human amyloidosis, each with a different clinical picture. The three major categories of systemic amyloidosis are:

LIGHT CHAIN (AL) – also called Primary. This is the most common form of amyloidosis, the cause of which is unknown. The bone marrow plasma cells produce mis-folded proteins (parts of antibodies called “light chains”) that travel through the body and deposit as amyloid in various organs (heart, kidney, GI tract and peripheral nerves), ultimately causing organ failure if the deposition is not stopped. AL amyloidosis occurs with multiple myeloma in 10-15% of cases.

SECONDARY (AA) – This is a rarer form of the disease which may occur in the course of a chronic inflammatory disease or chronic infection such as rheumatoid arthritis, familial mediterranean fever (FMF), osteomyelitis, tuberculosis or inflammatory bowel disease. The kidneys are most commonly affected by AA amyloidosis.

FAMILIAL (AF) – As the name implies, this form of amyloidosis can be inherited, is the only form that is hereditary and is not as rare as originally thought. Presence of the disease is due to inheriting a gene which leads to production of proteins that have the potential for forming amyloid.

Other Amyloid Diseases – Other localized diseases involve amyloid protein deposits, but they **do not** have systemic implications. These include b2 Micro Globulin Amyloid, associated with type II diabetes, and Alzheimer's disease (b-Amyloid protein).

Symptoms

Symptoms vary widely because they are related to the organs that become affected with the amyloid deposits. Symptoms could include fatigue, weight loss, edema, a feeling of fullness, tingling and numbness in the lower extremities, shortness of breath, irregular heart rhythm and possibly an enlarged tongue.

With early diagnosis, the outlook for patients has shifted to hopeful in the last decade.

How is Amyloidosis Diagnosed?

The diagnosis starts with a thorough physical examination and history to identify specific body organ involvement. The symptoms presented will help determine tests to be performed.

Biopsy – Any diagnosis of amyloidosis must be confirmed with a positive biopsy. Samples may be taken from tissue or bone marrow.

Immunofixation Electrophoreses (IFE) – blood or 24 hour urine test for free light chains.

Serum Free Light Chain Assay (FLC) – indicates if the precursor protein to AL amyloid is present.

Serum Mutant Transthyretin – confirms gene mutation in familial amyloidosis.

Once amyloidosis is diagnosed, further analysis of type or sub-type is very important, since the treatments may differ.

Liz Hazlett

From: Mary Jane Banks
Sent: Wednesday, August 9, 2023 12:15 PM
To: Liz Hazlett
Subject: FW: Proclamation Request for September- FASD Awareness Month

From: Mary Jane Banks
Sent: Wednesday, August 9, 2023 12:15 PM
To: fasnNL Project Assistant <fasdnlassistant@gmail.com>
Cc: Keri Flood <keriflood@rothesay.ca>
Subject: RE: Proclamation Request for September- FASD Awareness Month

Good afternoon and thank you for your email.

Rothesay, by practice, does not normally read proclamations or declare the many and varied days requested by multiple organizations. However, your correspondence will be included in the Council agenda package for Monday, August 14, 2023, which will be posted to the Town website and does usually generate media awareness.

If you have prepared social media messages, we are happy to share them on the Town's social media networks. You can forward them to KeriFlood@rothesay.ca.

Mary Jane

Mary Jane E. Banks, BComm, NACLAA II
Town Clerk – Rothesay
Head of the Public Body (RTIPPA)
Director of Administrative Services
70 Hampton Road
Rothesay, NB E2E 5L5

p (506)848-6664

f (506)848-6677

Before printing, please think about the environment. Respectez l'environnement, réfléchissez avant d'imprimer

From: fasnNL Project Assistant <fasdnlassistant@gmail.com>
Sent: Monday, August 7, 2023 4:21 PM
Subject: Proclamation Request for September- FASD Awareness Month

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French to Follow

Hello,

2023August14OpenSessionFINAL_036

My name is Laura Squires and I work with a wonderful organization known as **fasdNL**. I am writing to you today because fetal alcohol spectrum disorder (FASD) matters. **FASD** is the leading cause of developmental disability in Canada with approximately **1.4 million Canadians** impacted.

fasdNL works to educate, network, and share resources to improve the lives of individuals, families, and communities across Newfoundland and Labrador. We are currently leading a multi-year **FASD** project in Atlantic Canada funded by the Public Health Agency of Canada.

By promoting accurate and credible information, **fasdNL** is focused on increasing the awareness of **FASD** and related issues among individuals, families, and communities. We believe that such awareness efforts will assist in the prevention of **FASD** as well as to increase support and functioning for those affected by **FASD**.

On behalf of our Executive Director, Katharine Dunbar Winsor, I ask you to join us with our initiative across Atlantic Canada and **proclaim the month of September 2023 to be FASD Awareness Month** for all cities, towns and municipalities in the province of New Brunswick. Attached is a brief letter that I urge you to read, and the proclamation, should you decide to do so.

Check out our website (www.fasdNL.ca/2023awareness) for more information on awareness month!

I hope that we may work together to spread awareness of FASD and improve the lives of those in our communities.

Thank you for your time and I look forward to hearing from you.

Best,

Laura Squires

Bonjour,

2023 August 14th Open Session FSAE 037

Je m'appelle Laura Squires et je travaille pour une organisation connue sous le nom de fasdNL. Je vous écris aujourd'hui parce que l'ensemble des troubles causés par l'alcoolisation foetale est important. TSAF est la principale cause de déficience intellectuelle avec environ 1,4 million de Canadiens touchés.

fasdNL travaille à éduquer, réseauter et partager des ressources pour améliorer la vie des individus, des familles et des communautés à travers Terre-Neuve-et-Labrador. Nous dirigeons actuellement un projet pluriannuel sur le TSAF au Canada atlantique financé par l'Agence de la santé publique du Canada.

En faisant la promotion d'informations précises et crédibles, fasdNL vise à accroître la sensibilisation du TSAF et aux problèmes connexes parmi les individus, les familles et les communautés. Nous croyons que de tels efforts de sensibilisation aideront à prévenir TSAF ainsi qu'à accroître le soutien et le fonctionnement des personnes touchées par TSAF.

Au nom de notre directrice générale, Katharine Dunbar Winsor, je vous demande de vous joindre à notre initiative à travers le Canada atlantique et de proclamer le mois de septembre 2023 comme étant le mois de sensibilisation du TSAF pour toutes les villes, villages et municipalités de la province du Nouveau-Brunswick. En pièce jointe, j'ai fourni une brève lettre de Katharine que je vous invite à lire avec un modèle de proclamation.

J'espère que nous pourrions travailler ensemble pour faire connaître TSAF et améliorer la vie des membres de nos collectivités.

Merci pour votre temps et j'ai hâte d'avoir de vos nouvelles.

Merci,

Laura Squires

Laura Squires (she/her)
Project Coordinator - fasdNL
M.A., B.A., Memorial University
www.fasdnl.ca
[Twitter](#) & [Facebook](#)
709 704 4244



fasdNL's has launched Atlantic Canada's first ever FASD prevention and awareness social media campaign. To view the campaign visit www.fasdnl.ca/prevention

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—

fasdNL respectfully acknowledges the territory on which we gather and conduct our work on as the ancestral and unceded territory of a diverse number of groups including Mi'kmaq, Beothuk, Wolastoqiyik (Maliseet), Passamaquoddy, Innu, and Inuit. We strive for respectful partnerships with all the peoples (Indigenous and non-Indigenous) of the Atlantic provinces as we search for collective healing and true reconciliation and honour this beautiful land together.

To whom it may concern:

July 2023

fasdNL is a pan-provincial organization working to educate, provide supports and resources, and raise awareness about fetal alcohol spectrum disorder (FASD) in Newfoundland and Labrador and Atlantic Canada.

fasdNL is currently leading a three-year FASD prevention, awareness, training, and collaborative action project in the four Atlantic provinces.

FASD is a diagnostic term used to describe impacts on the brain and body of individuals prenatally exposed to alcohol. FASD is a lifelong disability. Individuals with FASD will experience some degree of challenges in their daily living, and need support with motor skills, physical health, learning, memory, attention, communication, emotional regulation, and social skills to reach their full potential. Each individual with FASD is unique and has areas of both strengths and challenges.

September 9th marks international FASD day. This day is recognized around the world and is intended to build awareness about the condition and surrounding stigma within communities, organizations and governments.

As part of our FASD initiatives across Atlantic Canada, we are asking communities, municipalities and cities to proclaim the month of September, 2023 to be FASD Awareness Month. We ask you to join us as we put 'FASD on the Map'. Visit our website or social page to learn more about this initiative.

We encourage you to learn more about our organization and activities and get involved by visiting <http://www.fasdnl.ca/2023awareness.html> or visiting us on Facebook, Twitter, and Instagram: @fasdnl.



Katharine Dunbar Winsor
Executive Director, fasdNL

Proclamation

**Fetal Alcohol Spectrum Disorder (FASD) Awareness Month
September 2023**

WHEREAS: Fetal Alcohol Spectrum Disorder (FASD) is a diagnostic term used to describe impacts on the brain and body of individuals prenatally exposed to alcohol. FASD is a lifelong disability. Individuals with FASD will experience some degree of challenges in their daily living, and need support with motor skills, physical health, learning, memory, attention, communication, emotional regulation, and social skills to reach their full potential. Each individual with FASD is unique and has areas of both strengths and challenges.

WHEREAS: fasdNL is a pan-provincial organization that educates, provides supports and resources, and raises awareness about fetal alcohol spectrum disorder (FASD) in Newfoundland and Labrador and Atlantic Canada; and

WHEREAS: fasdNL is leading a three-year FASD prevention, awareness, training, and collaborative action project in the four Atlantic provinces; and

WHEREAS: FASD Awareness month is devoted to raising awareness of fetal alcohol spectrum disorder (FASD) to improve prevention of FASD and diagnosis and support for individuals with FASD and broad public awareness helps to put FASD the ‘map’; and

THEREFORE: I, Job Title, Name, do hereby proclaim the month of September, 2023 to be FASD Awareness Month, as cause/issue/special occasion etc. in the Name of City/Town.

Signed at City/Town Hall, City/Town, Province on this DAY of MONTH, 2023.

Job Title, Name

Dear Town of Rothesay,

My name is Megan LaRoche, I am reaching out to you to ask whether you would be able to light up Rothesay Town Hall red for International FASD Awareness Day on September 9th, 2023.

To give you some background, September 9th is International FASD (Fetal Alcohol Spectrum Disorder) Day. First celebrated in 1999, FASD day is devoted to raising awareness of fetal alcohol spectrum disorder (FASD) to improve prevention of FASD and diagnosis and support for individuals with FASD. FASD is one of the leading causes of neurodevelopmental disability in Canada, impacting more people than Autism, cerebral palsy, and Down Syndrome combined. More awareness can lead to better understanding and support for individuals, families, and people who are pregnant and parenting.

Throughout the month of [September](#), events are held across Canada and around the world in recognition of FASD Day. Red is used as the colour for FASD Awareness after an individual with FASD stood on a national stage in his red shoes to talk about his disability. Every year, the FASD community wears red shoes during the month of September to show their support and raise awareness.

CanFASD, Canada's first national organization dedication to FASD, has taken the initiative to reach out to numerous landmarks across Canada requesting they light up red (HEX colour #FF0000) for the second year in a row to help raise awareness around FASD. Currently, CanFASD has almost 30 [confirmed landmarks](#) that will be lighting up on September 9th, including BC Place, Montréal Tower, and the CN Tower!

The FASD Community would be thrilled to add your location to the list! Please let me know if this is something you are able to accommodate. Feel free to reach out to me (megan.larochelle@vitalitenb.ca) for more information!

Thank you,

Megan LaRoche

Regional Community Coordinator for the NB FASD Centre of Excellence



Liz Hazlett

From: Liz Hazlett
Sent: Wednesday, August 9, 2023 1:44 PM
To: Liz Hazlett
Subject: FW: To the town engineer or person in charge of water drainage & flood avoidance

From:
Sent: Wednesday, August 9, 2023 12:53 PM
To: Rothesay Info <rothesay@rothesay.ca>
Subject: Re: To the town engineer or person in charge of water drainage & flood avoidance

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi,

This is for the town engineer Brett McLean, for the director of town planning, and for the mayor. Thank you.

I hope you're having a nice summer and this catches you at work.

In January I had enquired about Salmon Creek, just west of Monaco Drive in Rothesay, and Brett had responded that it was entirely the responsibility of the Department of the Environment. I was surprised by this as that creek plays a key role in surface water evacuation for the center of town. Nonetheless I contacted Environment and received a copy of a report done in 2008.

But now there is something far more immediate. They are bulldozing very aggressively a huge area on the west side of Salmon Creek in such a way that I cannot believe the Department of the Environment would permit. They are at this point a mere 10 feet from the creek where I'm sure rules require a much deeper buffer and protection of trees and vegetation near a creek. There's no sign they are planning a collection

pond for the massive amount of water that would come in the event of a heavy downpour that is becoming almost common these days. I'm sure some houses, and the entire new project would be in danger of flooding.

If they have an approval & a plan, would you kindly refer me to a copy? If they do not, please send someone there immediately. The access would be the little path by the drains at around 50 Monaco, or from the other side.

Thank you so much. I may phone you tomorrow to discuss this. It just astounds me that there could be clear-cutting in the middle of Rothesay by an important creek to the drainage of that entire low area.

On Wed, Jan 25, 2023 at 1:08 PM Rothesay Info <rothesay@rothesay.ca> wrote:

Good afternoon

Your email has been brought to the attention of the Director of Operations, Brett McLean.

Bev Côté

Receptionist

Rothesay

506-848-6600

From:

Sent: January 25, 2023 12:50 PM

To: Rothesay Info <rothesay@rothesay2023August14OpenSessionFINAL_044>

Subject: To the town engineer or person in charge of water drainage & flood avoidance

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

I don't know what you call the stream or drainage flow to the west of Monaco Drive, it may be called Salmon Creek.

Your water drainage infrastructures funnel a great deal of water into it when there's a lot of rain or when the snow melts, or both. **My question is what actions do you take periodically to ensure that this creek always maintains good flow and doesn't rise and flood, particularly in the spring** when ice and branches cause a dam effect.

Thank you very much,

Envoyé à partir de [Courrier](#) pour Windows

Any correspondence with employees, agents, or elected officials of the town of Rothesay may be subject to disclosure under the provisions of the Right to Information and Protection of Privacy Act, S.N.B. 2009, c. R-10.6. Records may be shared with internal departments, external agencies or may be publicly released at a Town Council or Committee meeting. Any questions regarding the collection of this information can be directed to the Rothesay Town Clerk, 70 Hampton Road, Rothesay, NB, E2E 5L5 (506-848-6664)

Any correspondence with employees, agents, or elected officials of the town of Rothesay may be subject to disclosure under the provisions of the Right to Information and Protection of Privacy Act, S.N.B. 2009, c. R-10.6.

2023August14OpenSessionFINAL_045



Mayor Grant and Town Council:

In late August of 2009 , the Saint John area was inundated by Tropical Storm Danny which proceeded to dump approximately 100 cm. of rain on the city in a very short time span. Our first indication of a problem that night in Rothesay was when voices in the yard after midnight woke us . On the street a firetruck and rescue truck equipped with a zodiac were stopped in front of the house. When I went outside to talk to the firemen, I was asked if there was any water in our basement. "Lets go look" was my reply. To my shock there were 2 feet of sewer water in the basement. The fireman waded through it to the service entrance to shut off the power, reducing risk of fire. Many of the homes on Monaco Drive were similarly affected. Councillor Don Shea was also out assessing storm damage that night, and since has kept up to date on water issues in Rothesay.

The town took effective corrective action by constructing a retaining pond behind Shoppers Drug Mart, Quispamsis, to hold rainwater runoff from nearby parking lots and rooftops. Also, sewer lines on Monaco Drive were updated. The retaining pond offers controlled drainage into Salmon Creek, which flows through the low lying "wetland" between Monaco Drive and Sierra Ave. Also draining into Salmon Creek is rainwater from another holding pond behind the Rothesay Superstore. In addition to these two holding ponds, the entire hillside from the Marr Road to the Pettingill Road eventually drains downhill into Salmon Creek. This land is now being cleared by Debly Construction. It is my understanding this is in preparation for the construction of up to six apartment buildings.

This "wetland" between Sierra Ave. and Monaco Drive now being cleared is an effective natural sponge absorbing rainwater from the two holding ponds and the large hillside residential area between Marr Road and Pettingill Road when the now overloaded Salmon Creek overflows it's banks.

Salmon Creek is also a tributary of the brook that drains Ritchie Lake. This causes additional flooding further downstream at the intersection of Gondola Point Road and Clark Road, having flooded in the past.

I am aware of at least one storm since Special Storm Day 2022 that dumped enough water to fill the holding pond behind Shoppers Drug Mart. With global warming now becoming an imminent threat resulting in more significant storms dumping large amounts of rain faster than our infrastructure can handle, I am greatly concerned by the negative impact of the effect of building a number of apartment buildings in the Salmon Creek "wetland " between Monaco Drive and Sierra Ave. It is my understanding that this "wetland " was intended to be left undisturbed by the Town of Rothesay and supported by the Provincial Government to help control water problems in the area and has been designated a "wetland" for this purpose.

I therefore strongly oppose any construction in this wetland interfering with the natural processes of the wetland.

Respectfully submitted,

39 Monaco Drive

Rothesay, N.B.

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2023 August 14 Open Session FINAL_047

ROTHESAY



August 1, 2023

Employment and Social Development Canada (ESDC)
New Horizons for Seniors Program (NHSP)

RE: Support letter for the project "Future Engage – Hybrid Version"

70 Hampton Road
Rothesay, NB
Canada E2E 5L5
T: 506-848-6600
F: 506-848-6677

Rothestay@rothesay.ca
www.rothesay.ca

Dear Reviewer,

I am writing to you in the continued support of the "Future Engage – Hybrid Version" application submitted by the Saint John Multicultural and Newcomers Resource Centre Inc. (also referred to as the Saint John Newcomer Centre or SJNC) for funding through the community-based stream of the New Horizons for Seniors Program (NHSP).

The SJNC plays a vital role in welcoming newcomers to the City of Saint John. Their wealth of knowledge, programming and support services has engaged newcomers with the local community. The Rothesay Hive, an Age-Friendly Community Centre, and the SJNC have collaborated with each other to improve newcomer engagement within Rothesay. We greatly appreciate the vital role the SJNC plays in a holistic and integrated approach in providing services and resources, which has been valuable to seniors and newcomers, including a new weekly English Conversations class at the Rothesay Hive that has newcomers practice their conversational English casually with older adults.

We will continue to collaborate with the SJNC by dedicating 2 hours each week for the Future Engage program to be operated out of the Rothesay Hive and providing refreshments and internet services. The Rothesay Hive is a facility located within the Rothesay Town Hall building at 70 Hampton Road, Rothesay NB.

Since the program started in 2022, it has continued to show success and growth by engaging seniors both virtually and in person with other participating seniors, newcomers, and youth in the program. Extending Future Engage – Hybrid Version for another year will continue to help seniors combat ageism, celebrate diversity, and promote inclusion in our community.

We support this project's extension as it has and will continue to support local community needs, such as providing a safe space for seniors and intergenerational connections. Overall, the project has benefited our region by helping seniors be active participants in community life in Rothesay and engaging our residents, especially youth and newcomers, with seniors.

For the reasons noted above, we are excited to support the SJNC's funding request and we hope to see this program continue for another successful year.

Yours sincerely,

Mayor of Rothesay

Explore our past / Explorez notre passé
Discover your future / Découvrez votre avenir



August 4, 2023

Hon. Hugh J. A. (Ted) Flemming K.C.
70 Hampton Road
Rothesay, N.B.
E2E 5L5

70 Hampton Road
Rothesay, NB
Canada E2E 5L5
T: 506-848-6600
F: 506-848-6677
Rothesay@rothesay.ca
www.rothesay.ca

Dear Minister:

RE: Casual Use of Fireworks

Rothesay Council is concerned about the use of consumer fireworks and I am writing to you as our MLA and as Attorney General to request your help.

In our view consumer fireworks are a nuisance and a hazard to health and safety. The indiscriminate use of fireworks has the potential to be a fire hazard especially during periods when wooded areas are dry. Fireworks can cause damage to property and be a hazard to those detonating them as well as to nearby observers. People with neurosensory disorders, particularly young children, can find fireworks disturbing. Erratic behaviour of pets is often triggered by the noise associated with the explosions of fireworks. Use of fireworks is not easily regulated on a local basis.

Ideally government would ban the sale and use of consumer fireworks province wide. If this is not deemed feasible, we request consideration be given to a public education program discouraging the use of such materials.

Rothesay Council has directed staff to prepare a bylaw banning the sale and use of consumer fireworks within the town. We look forward to your support in this endeavour!

Yours truly,

Dr. Nancy Grant
Mayor

CC : Rothesay Council

August 7th, 2023

Town of Rothesay
Mayor Nancy Grant
70 Hampton Rd
Rothesay, NB E2E 5L5



Dear Mayor Grant,

Thank you for your leadership support of the Saint John Regional Hospital Foundation.

At the Foundation, we take stewarding your gifts very seriously and are committed to sharing the impact of your giving with you.

That is why, in recognition of your generosity this past year, we are pleased to share with you our 2022-23 Annual Report.

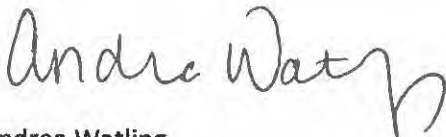
In this report you will see how your gifts have benefited countless patients and families over the last year. From healthcare innovations and patient experience to recruitment and retention of healthcare professionals, mental health to cardiac care, donors like you impact every aspect of healthcare across our province.

And we know that every gift makes a difference. Whether you give monthly, support one of our community events, donate in response to a patient story you receive in the mail or by email, give in memory of a loved one, support a transformational GIVE campaign or decide to leave a gift in your will, your gifts matter and are making a difference.

We hope you enjoy reading about the impact of your support. If you have any questions about this report or your giving, please don't hesitate to reach out to me directly.

Thank you once again for advancing healthcare in our province.

With gratitude,



Andrea Watling
Leadership Giving Officer
Andrea.Watling@HorizonNB.ca
(506) 343-3750





ANNUAL REPORT

Celebrating your impact on patients and their loved ones,
creating a *healthier future* for all New Brunswickers



A LETTER FROM OUR **BOARD CHAIR AND PRESIDENT & CEO**

Dear friends,

Thank you for your generous support over the last year. On behalf of our Board of Directors and staff, it gives us great pleasure to share with you our 2022-23 Annual Report.

The following pages celebrate the successes you made possible last year. In total, 3,585 supporters came together to fund critical areas of patient care, including healthcare innovations, cardiac health, mental health, recruitment & retention and patient experience and access.

Because of you, robotic-assisted surgery arrived in New Brunswick. This innovative technology means that patients are receiving the best surgical care possible, right here at home.

Your generous support also allowed us to invest in initiatives to attract top talent to our hospital and our region. Together, we are building strong leaders to secure health care for the future.

Other accomplishments include the ground-breaking of The J.T. Clark Family Foundation Ambulatory Clinic and a transformational grant to impact addictions and mental health. Over \$1 million was also granted to community-based organizations to improve patient access and experience in Saint John and beyond.

We are so grateful for you, and all that you make possible. Thank you for creating a healthier future, together.

With gratitude,

Jamie Gallagher
President & CEO

Derek Dobson
Board Chair

YOUR IMPACT

BY THE NUMBERS

2023 August 14 Open Session FINAL_052



\$9,706,514

Raised to create a
healthier tomorrow



\$9,025,235

Granted to advance **patient care and innovations**



\$1,312,202

Gifts in wills to create
lasting legacies



\$153,271

Raised by
community events



7,951

Gifts received
from donors like you



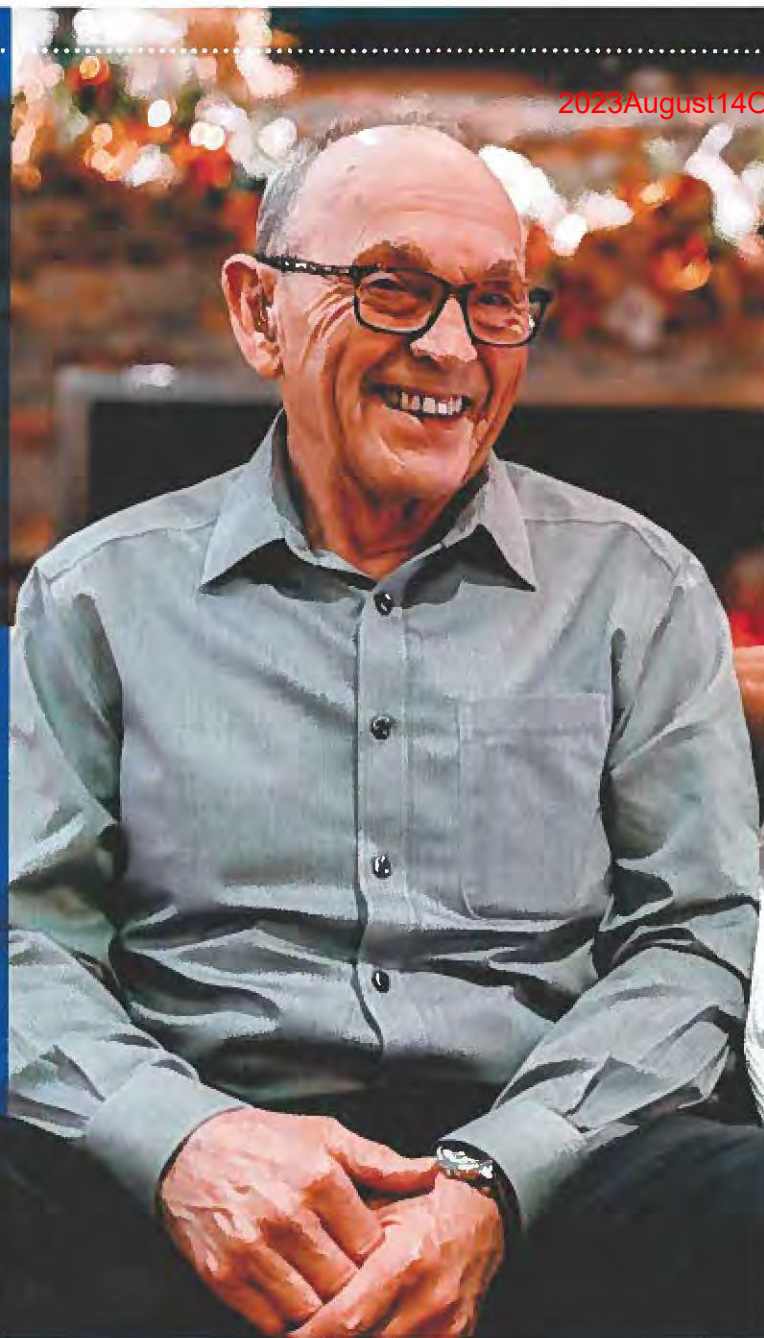
\$149,695

Raised in honour or
memory of loved ones



Photo: Taryn Giles, Cancer survivor
with her sister, Shawlyn McRae.

2023 August 14 Open Session FINAL_053



ROBOTIC-ASSISTED Surgery

Thanks to you, the future of surgery is here.

Because of you, robotic-assisted surgery has arrived in New Brunswick.

Your gifts have transformed our operating rooms, giving surgeons access to the latest technology so that patients recover faster, with less pain and fewer drugs.

The da Vinci medical robot is an extension of the surgeon's hand, giving greater agility, precision, and control. It allows them to perform delicate and complex operations, advancing patient care and helping retain and recruit top talent to our hospital.



I was diagnosed with prostate cancer and chose robotic-assisted surgery. I spent one night in the hospital, and the next morning I came home. Thank you to all the donors who brought robotic surgery to New Brunswick.

- Emile Hachey, our province's first robotic-assisted surgery patient

Photo: Emile Hachey

\$4.2M

Total raised
for da Vinci

30+

Surgeries
completed
(as of March 2023)

5

Medical professionals
trained on
da Vinci

2

Types of
surgeries completed
(prostate and kidney)



Photo: Genexus: Next Generation Sequencing

OTHER INITIATIVES YOUR GIFTS MADE POSSIBLE LAST YEAR

Genexus: Next Generation Sequencing

Thanks to incredibly caring donors, our laboratory has access to a brand new remarkable tool which is like a second set of hands for our laboratory team. It saves time and improves accuracy by doing many of the manual tasks associated with sample testing.

Total Granted: \$217,568

Illumisite Technology

Thanks to our donors, including supporters of our Lions' Den medical competition, thoracic surgeons at our hospital were able to complete Canada's first fluoroscopic navigation bronchoscopy using Illumisite technology, marking a significant step forward for lung cancer care in New Brunswick.

Total Granted: \$425,645

2023August14OpenSessionFINAL_055

THE SIMMAN (Simulation) ALS Manikin

Thanks to you, cardiac nurses are better prepared for the operating room.

Your generous support has added a simulation manikin to the New Brunswick Heart Centre's (NBHC) education and training program. This portable, revolutionary new product provides real-life scenarios that mimic in-hospital emergencies, so clinicians are prepared for nearly any situation.

As New Brunswick's only tertiary cardiac care centre – providing close to a million Atlantic Canadians with treatments they need and deserve – having innovative education and training technology is critical to ensuring our health care professionals can provide the very best patient care possible.



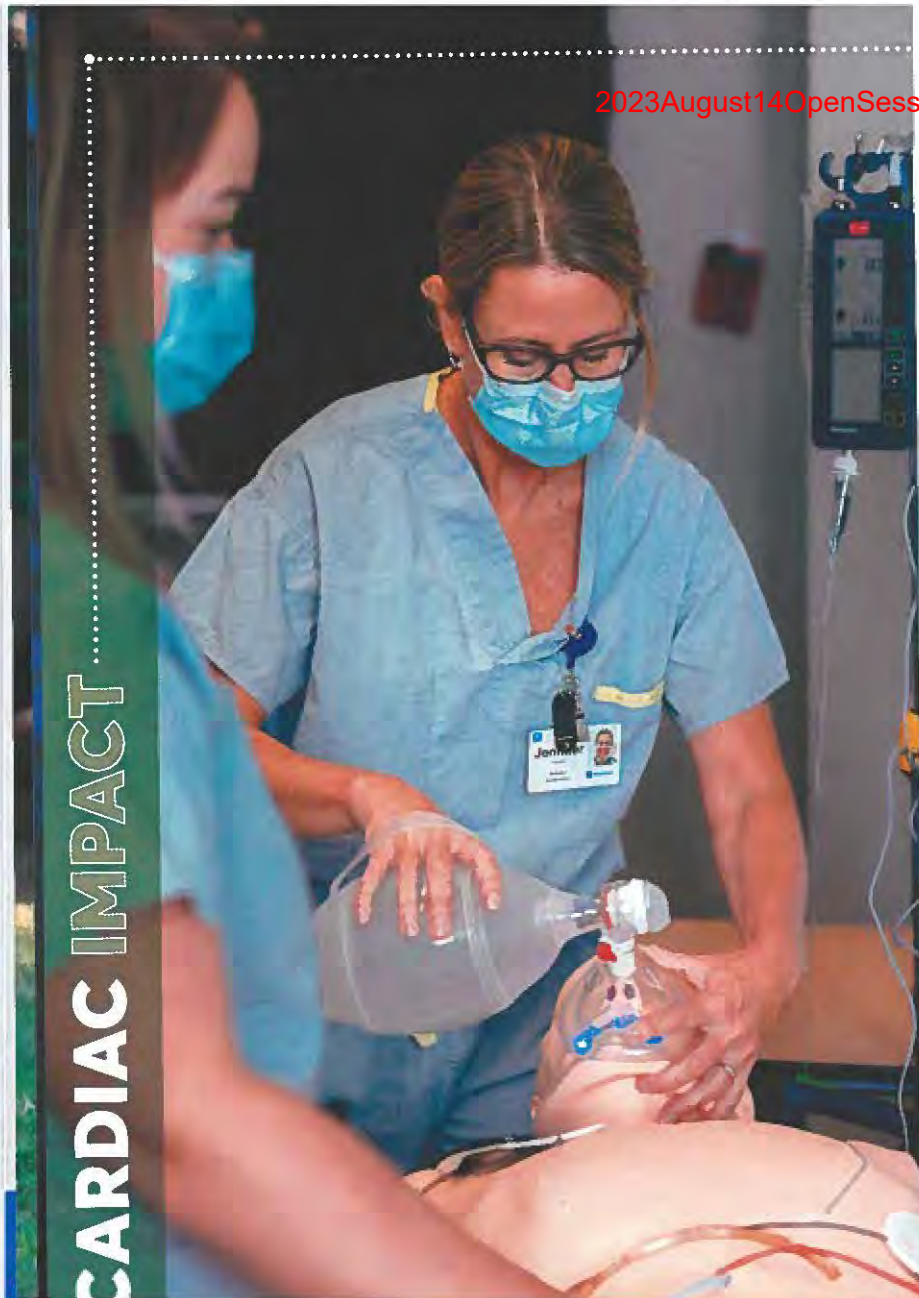
The NB Heart Centre is a center of excellence in every way possible, and that now includes our simulation program. The manikin improves the realism of a simulation environment and enhances the engagement of learners. It can simulate breathing and has a beating heart that is audible and palpable. As the education lead in our program, I am so excited to have this technology.

- Susan Morris, Clinical Nurse Educator NB Heart Centre

Photo: Simulation Manikin used in training scenario

2022-2023 Annual Report | PG 6

CARDIAC IMPACT



2023August14OpenSessionFINAL_056

\$76,297

Total granted
for ALS Manikin

Up to

100

Clinicians

to be
trained

1,000+

Hours of
training
possible



Photo: Portable Ultra Sound used for cardiac surgery

OTHER INITIATIVES YOUR GIFTS MADE POSSIBLE LAST YEAR

Portable Ultrasound Technology

Thanks to you, our health care providers have access to portable ultrasound technology to provide care to patients in the cardiac operating room. This technology allows cardiac physicians and their medical teams to complete complex surgical procedures with greater precision and in less time, to provide the best patient care possible.

Total Granted: \$65,523

EPIQ Echocardiography Ultrasound for Electrodiagnostics

Your gifts funded an EPIQ Echocardiography Ultrasound machine to support clinicians at the Saint John Regional Hospital and the New Brunswick Heart Centre. This fast, easy and painless test ensures that patients are properly diagnosed and treated for heart disease. The ultrasound can complete up to 1,500 tests per year.

Total Granted: \$170,100



RIDGEWOOD ADDICTION & MENTAL HEALTH Services

Your support enabled a new partnership to help patients struggling with mental health and addictions.

Thanks to you, the Saint John Regional Hospital Foundation contributed \$1.3 million toward facility improvements and clinical service upgrades at Ridgewood Addiction Services.

In partnership with the provincial government and Horizon Health Network, a total of \$3.8 million is being used toward upgrades at 3 residential facilities used in the delivery of detoxification and rehabilitation programs. Up to 50 patients a month will be treated at the residential facility.



To the donors who are supporting the renovations and upgrades, I want them to know their money isn't going to waste. It's going to help people's future. If you're in a brand-new building with nice surroundings, it makes you look at what you want for your future, and it will create an environment that will make people want to stay and complete their treatment to get better and build a better life.

- Tylor Jackson, grateful patient

Photo: Tylor Jackson

\$1.3M

Total granted
by SJRHF

28

Patients housed
at a time

**7-90
DAYS**

Average length
of stay



Photo: Yuna Im, Franklin MindCare Scholarship recipient

OTHER INITIATIVES YOUR GIFTS MADE POSSIBLE LAST YEAR

Scholarships to foster excellence in mental health

Donor support is meeting the rising human resource needs in the field of mental health by providing scholarships to students who plan on practicing in New Brunswick. Scholarships, including The Franklin MindCare Scholarship established by Janice and the late Mitchell Franklin, provide specialized training in mental illness and addictions.

Total Granted: \$12,500 to train mental health professionals

Supporting women on their journey to recovery

Your gifts are helping women struggling with substance use and mental health challenges at the Sophia Recovery Centre. At the Centre, women seeking freedom from addiction discover empowerment, community and ongoing support to help them take their lives back as their bodies and minds heal.

Total Granted: \$50,000

The Transforming HEALTH CARE FUND

Your generosity is attracting and retaining top talent.

Thanks to you, we are building strong nursing leaders who will transform health care in our province. The Transforming Health Care Fund at the University of New Brunswick is providing education and professional development opportunities to nurses and students.

The fund will give nurses at the Saint John Regional Hospital an opportunity to upskill through the Nursing leadership and management program. It will also provide scholarships to deserving nursing and health care students who intend to pursue careers at our hospital and in the Saint John region after graduation.

“ We are happy to have the Foundation's support as we educate the next generation of New Brunswick nurses and create opportunities for working nurses to realize their leadership potential. Community partnerships like this are at the core of UNB's Integrated Health Initiative (IHI), which is creating a world-class health innovation centre right here in New Brunswick

- Dr. Paul Mazerolle, President & Vice Chancellor, UNB

Photo: Angeliqne Simpson, Director, Integrated Health Initiative; Petra Hauf, Vice-President Saint John, UNB; Michel Rod, Dean of Business, UNB; Jamie Gallagher, President and CEO, Saint John Regional Hospital Foundation; Lisa Best, Program Coordinator, UNB; Brenda Kinney, Vice President and Chief Nursing Officer, Horizon Health; Catherine Hamilton, Nursing Department Chair, UNB.

RECRUITMENT & RETENTION



EMERGENCY - URGENGE

2023August14OpenSessionFINAL_060



Photo: Eden Richardson, Database Project Manager, Udey Kundap, Clinical Trials Coordinator, Dr. Najmedden Attabib, Chief of Neurosurgery, Erin Bigney, Director of Research for CESC, Jill Kearney, Operations Manager.

\$100,000
Total granted
to IHI

5
Nurses upskilled
per year

5-7
Student scholarships
per year

1-3
Student internships
and placements
per year

OTHER INITIATIVES YOUR GIFTS MADE POSSIBLE LAST YEAR

Canada East Spine Centre

Research, training, and education are key to recruiting and retaining top talent. Your support is providing research and training opportunities at the Canada East Spine Centre to better treat complex spinal problems and improve patient quality of life. This centre for excellence is the highest volume spine surgery research centre in Atlantic Canada.

Total Granted: \$93,629

Canadian Neonatal Network

Donor support allowed two nurses from the Saint John Regional Hospital to participate in the Canadian Neonatal Network's annual EPIQ Conference (Evidence-based Practice for Improving Quality). This unique summit brings together experts to share gold standards of treatment and collaborate to improve the quality of care we deliver to our tiniest patients and their families.

Total Granted: \$5,426



2023 August 14 Open Session FINAL_061

CARDIAC REHABILITATION Program

Your generosity is providing heart education to cardiac patients.

Your support is giving cardiac patients access to life-changing care beyond their hospital stay.

The Cardiac Rehabilitation Program is an education and exercise program delivered by health care professionals including nurses, physiotherapists, dietitians, and pharmacists, that teaches patients how to manage their heart disease by changing daily health habits.

The program impacts hundreds of patients annually and helps them get back to doing the things they love with the people they love.



The Cardiac Rehab Program helped me fight back after surgery. It got me past the 'Woe is me. Why did this happen to me?' and helped me find my inner strength. Now I'm passing healthy habits along to my kids. We're proud to give back to the program that gave so much to us.

- Shawn McNee, grateful patient

Photo: Shawn McNee



Photo: Members of the Knights of Columbus Father Eugene O'Leary Council #6595 (left to right): Don Roy, Michael Clays, Mike Gallant, Bill Hartley-Fred McBride, Art Boudreau

\$76,510

Total granted to cardiac rehabilitation

12

week

Rehabilitation Program

338

Patients enrolled last year

OTHER INITIATIVES YOUR GIFTS MADE POSSIBLE LAST YEAR

Supporting cancer patients

Sometimes, patient care needs to extend beyond the walls of the hospital. Your gifts support several cancer patient care funds, including the SJRH Oncology Patient Support for Diagnosis and Treatment Fund established by the Knights of Columbus Father Eugene O'Leary Council #6595, which assists people in financial need with costs including transportation, food, rent, medication and therapy.

Total Granted: \$40,666

Cancer Survivorship

Thanks to you, Stay Strong, a unique 12-week physical rehab is available for cancer patients on their recovery journey. 114 participants entered the program, providing access to education and one-on-one support to rebuild their physical and mental health, getting cancer survivors back to spending time with those that matter most.

Total Granted: \$17,687

OUR HEARTFELT **Thanks**

2023 August 14 Open Session FINAL_063

ANNUAL GIVING HONOUR ROLL

The Saint John Regional Hospital Foundation is honoured to recognize leadership supporters whose cumulative contributions between April 1, 2022 and March 31, 2023 have had a significant impact on patient care at our hospital and across the province. Donors receive recognition on the total pledge amount in the year the pledge is received.

\$100,000 – \$999,999

Estate of Alice L. Adams
AMGEN Canada Inc.
Anonymous
Crabtree Foundation
The late A. Joyce Crosby
Estate of Phylis Cunningham
The late J. Robert and Marie Gibb
Greater Saint John Community Foundation
John E. Irving Family (Isles Foundation)
J.D. Irving, Limited
John T. McMillan Jr. Memorial Foundation
Donald C. and the late Doreen V. (Murphy) Malcolm
Estate of Lois Martin
The McCain Foundation
Sir James Dunn Foundation
Estate of Faye Somers

\$10,000 – \$99,999

Dr. Matt Acker
Anonymous (5)
Dr. Scott Bagnell and Suzanne Villacastin
Bell Aliant Charity Golf Classic
Cathryn Cameron
Canada Life
Canadian Pacific
Lino Celeste
Graydon and Margaret Chiarella
Thomas and Mona Crowley
Dobson Group of Companies
Martin and Kathy Dumouchel
Estate of Alice C. Gallie
Estate of Catherine Dawn Geldart
Estate of Robert E. Geldart
Dr. David and Faye Huestis
Arthur, Sandra and Sarah Irving
James K. Irving
Irving Oil
John and Anne Jarvie
Johnson & Johnson Inc.
David M. Johnston
Glenn and Sharon Josselyn
Christine Joyce
Knights of Columbus Father Eugene O'Leary Council #6595
Knights of Pythias International Lodge #61
LEL Holdings Ltd.
Local Tim Hortons Restaurant Owners (The Murphy and Springer Families)
Chris and Deanne Long
The Lucky Bean Foundation
MacMurray Foundation Inc.
J. Scott McCain and Leslie McLean
Margaret McCain Roy and Paul Roy
Miramack Charitable Foundation
National Bank of Canada
Dr. Hari Ondiveeran Professional Corp.

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RBC Wealth Management Canada
Saint John LNG
Sandra Schmirler Foundation
Hazen and Marilyn Scarth
Sisters of Charity of the Immaculate Conception
Todd and Monique Stephen
Estate of Phyllis R. Sutherland
Vito's
Webster Mediation Inc.
David and Miriam Wells

\$5,000 – \$9,999

Anonymous (4)
Dr. James and Dr. Jane Ashfield
Dr. Colin Barry and Dr. Gillian Clarke
Norma Bassett
Bayview Credit Union
Eileen Boyd
Paul Brooks—Grateful Heart Bypass Patient
Janet Capson
Richard and Margie Clark
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Eli Lilly Canada Inc.
Addie L. Ferguson
Lloyd and Sheila Foote
Fundy Community Foundation
Lois E. Greer
Hoffman-La Roche Ltd.
Arthur L. Irving Family Foundation
Jardine Auctioneers Inc.
Carreen and the late Thomas "Tom" Longon
Estate of Wayne S. MacKinnon
Dr. Gregg and Josephine MacLean
Joan McGraitan
MNP
Shirley F. Murphy
Graham Rawlinson

RBC Dominion Securities Inc
Regency Towers
Rotary Club of Bathurst Inc.
Margot Sackett
Standfast Ltd.
Thandi Restaurant / Ken and Holly Singh
Tim Hortons Restaurant Owners of Southern New Brunswick
Lorne and Barbara A. Titus
A. Suzanne Toole
Van Tu

\$1,000 - \$4,999

Estate of Geraldine Abbott
John Adams
George D. Allen
Anderson McTague & Associates
George and Helen Andrin
Angus-Miller Insurance Ltd.
Anonymous (8)
Dr. Jo-Anne Altard Prof. Corp.
Alex and Lisa Bagnall
Bayview Trucks & Equipment Ltd.
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The late Donald Archibald Campbell
Janice Campbell, Ph.D.
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A. David and Margaret Case
CC Goodwin Consulting Inc
Shane Chapman
Kenneth W. Clark
J. Cloutier Prof. Corp.

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Gary and Lana Davis
Delaney Motors Inc.
Delta Hotels by Marriott Fredericton
Darcy Dignam
Jason and Kelsey Dingwell
Dr. John M. Dornan Prof. Corp.
Jason Downey
May Doyle
Stanley and Paulette Durnnian
Ervin L. Ellis
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Gavan Gill Inc.
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Harbour Front Restaurant Inc
Dr. Joseph and Martha Harrison

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Peggy J. McLean
Edward McLean and Susan Fullerton-McLean
Hazen and Nina McLean

James and Carol McNamee
Chris McTague
Bob McVicar
Med Restaurant - Splash Thai Cuisine
Medavie Blue Cross Health Services NB
Dr. David and Roxanna Meek
Millennia Tea
W. Ivan Miller Foundation
Donald G. Mitchener
Gary and Lana Mott
Winston and Susan Mott
Jim Mowbray and Sarah Murphy
Dean Mullin
Municipal District of St. Stephen
D'Arcy and Barb Murphy
Patrick J. Murphy
Anthony Nabuurs
Eilene Nash
Dr. Farah Naz
Sharon Norman
Anne O'Connor
Thomas and Susan O'Connor
Derek and Jacqueline Oland
Burton and Margaret Oliver
Kenneth O'Shea
Paddington Station
Gwen J. Pope
Port Saint John
Chris Pyne
The late B. Krishna Raju
Geoffrey and Cathy Rankin
Religieuses Notre Dame Du Sacre Coeur
David and Victoria Ridgway
Rolf and Sachiko Riegger
Valerie Robertson
Blair and Suzanne Roma
Rothesay High School
Barbara J. Routledge
Royal Canadian Legion Saint John District

Thank you to
the countless
**individuals and
organizations** who
supported the Saint
John Regional
Hospital Foundation
with their generosity.
You've heard
our message of
gratitude before,
but you deserve to
hear it again –
thank you.

OUR HEARTFELT

Thanks

\$1,000 - \$4,999

Saint John Energy
 Saint John Harley Owners
 Bob Scott
 Frank and Diane Setchell
 Dr. J. David Simms
 Dr. Chris Small
 William H.R. and Joan Smith
 Linda A. Smith
 Benjamin and Kathryn Smith
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 Town of Rothesay
 Charles and Vera Turner
 Valley Cruisers Car Club
 Barry and Johanna Van Steeg
 Vito's
 Wallace Funeral Home
 Dr. Samuel Wang
 Wilcox Family Fund
 Beth Zell
 The Zesty Lemon Inc.

ONGOING CONTRIBUTORS

The Saint John Regional Hospital Foundation is honoured to recognize leadership supporters whose ongoing pledge contributions are having a significant impact on patient care at our hospital and across the province.

The Wesley & Patricia Armour Foundation
 Beaverbrook Canadian Foundation
 The Philip T. Brodersen Foundation
 Canada Life
 Joan Carlisle-Irving
 Dr. Christopher and Rev. Miranda Chin
 CIBC
 The J.T. Clark Family Foundation Inc.
 Delta Hotels by Marriott Fredericton
 DP World Saint John
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 Linda Hoyt Spires
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 Dr. Morgan and Mrs. Lindsay Langille
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 Chris and Deanne Long
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 Sussex Health Centre Auxiliary
 Thandi Restaurant/ Ken and Holly Singh
 Linda and William Thornback
 Margot Inches
 Vito's
 Dr. James and Karen Waggy



ENDOWMENT FUNDS

2023August14OpenSessionFINAL_066

You are supporting the future of health care in New Brunswick.

Thank you to our endowment fund supporters who have created a lasting legacy to support excellence in health care for years to come.



51

Endowed funds



\$306,060

Total granted
this year



\$12.9M

Total value
of Endowment

Impacting Healthcare Innovations

Dr. Dino Andriani Endowment
Tim and Cathy Cameron Endowment
John and Frances Corbett Endowment
Ralph Costello Endowment
Dr. Thomas L. and Shirley Creamer Medical Endowment
Joy and Jim Crosby Endowment
Doreen Damon Medical Endowment
Robert and Marie Gibb Medical Endowment
The Lillian Jean (Charlton) Greer Memorial Endowment
The Newman and Lois Greer Endowment
Arnold and Kathryn McAllister Medical Endowment
Alan and Joyce McLean Medical Endowment
Jean-Robert Nolet Endowment
George and Carol (Harris) Raynes Endowment
Richard and Barbara Routledge Medical Endowment
Donald and Heather Royal Medical Endowment
T S Simms & Co Limited Endowment
SJRHF General Endowment
Catherine and Graeme Somerville Neonatal Endowment
The William (Bill) and Starr Dashwood Endowment
The Turnbull Endowment
Vaughan Medical Endowment

Impacting Cardiac Care

The J.T. Clark Family Cardiac Endowment
Donald C. and Doreen V. (Murphy) Malcolm Endowment
Dr. William & Mrs. Dianne Rector Cardiac Endowment

Impacting Patient Experience and Access

Nancy Waring MacLeod Nephrology Endowment
Raju Family Endowment
Stay Strong Survivorship Endowment

Impacting Mental Health

Peggy Brittain MindCare Endowment
Dr. Kersti Covert Memorial Endowment
Bill Davis MindCare Endowment
Franklin MindCare Scholarship
Elizabeth (Lil) Little MindCare Endowment
The Eric and Mary Marr Endowment
MindCare Endowment
Helen Stephenson Memorial MindCare Endowment
Vaughan MindCare Medical Endowment
The Gregory and Margaret Zed MindCare Educational Endowment

Impacting Retention & Recruitment

Anonymous
Atlantic Health Sciences Corporation Education Fund
Atlantic Health Sciences Corporation Research Fund
Lynn Childs Mentorship Prize
Dr. Paul Handa Excellence in Nephrology Nursing
Dr. S. Paul And Mrs. Eileen Handa Endowment
The Dr. S. Paul Handa Endowment
The MacMurray Endowment for Cardiovascular Educational Excellence
Juanita McAuliffe Endowment
Stefan Mildenberger Pediatrics Bursary
Dorrie Schulze Nursing Endowment
The TD New Brunswick Heart Centre Nursing Education Endowment
Charles E. Walper and Betty L. Walper Education and Research Endowment



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Board Chair

Vice President,
Dobson Group



John Bujold
Vice Chair

Partner,
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Past Chair

Consultant, Foote
Corporate
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Jim Mowbray
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Grant Thornton LLP



Colleen Baxter
Secretary

Retired, VP Human
Resources, J.D. Irving,
Limited

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GUIDING OUR WAY



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Ltd.



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Partner, Jamieson Mullin
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Accountants



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Cardiologist,
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Senior Portfolio Manager,
Creamer Ervin Wealth
Management, TD Wealth Private
Investment Advice



Tom Adams
Director
Senior Market
Performance Analyst,
Irving Oil Ltd.



Kelly Langille
Director
Retired,
Branch Manager,
Scotiabank



James Gallagher
Ex-Officio
President and CEO,
SJRH Foundation



Bridget Stack
Ex-Officio
Executive Director,
SJ Area, Horizon Health
Network



Thank you





Regular Meeting – Open

June 5, 2023

Meeting minutes of the Board of Directors of Fundy Regional Service Commission held on Thursday, June 5, 2023.

1. Call to Order

Chair O’Hara called the meeting to order at 11:23 a.m.

2. Record of Attendance

Libby O’Hara	Chairperson, Quispamsis
Jim Bedford	Vice-Chair, Fundy St. Martins
John MacKenzie	Deputy Mayor, Saint John
Nancy Grant	Mayor, Rothesay
Brittany Merrifield	Mayor, Grand Bay-Westfield
Robert Doucet	Mayor, Hampton
Ray Riddell	Fundy Rural District Representative

Absent

Others

Dave Brown, Second Alternate to Nancy Grant, Councillor, Rothesay

Phil Ouellette, Chief Executive Officer, FRSC

Cassie Silhanek, Recording Secretary, FRSC

3. Approval of the Order of Business

Motion: To approve the June 5, 2023, Agenda as presented, with additions carried over from Closed Session, where Regional Facilities will be added as number 9, Human Resources as number 10, Union Negotiations as number 11, and Adjournment being moved to number 12.

Moved: Director Bedford

Second: Director Riddell

Vote: *Motion Carried*

4. Disclosure of Conflict of Interest

None.

5. Approval of the Minutes

Motion: To approve the April 27, 2023, minutes as presented.

Moved: Director MacKenzie
Seconded: Director Bedford
Vote: *Motion Carried*

6. Consent Agenda

a. Planning – Building Inspection

Motion: To receive and file.

Moved: Director MacKenzie
Seconded: Director Merrifield
Vote: *Motion Carried*

b. Reappointment of Auditor

Motion: To receive and file.

Moved: Director MacKenzie
Seconded: Director Merrifield
Vote: *Motion Carried*

7. 2024 FRSC Budget Development Criteria and Timeline

This report is to invite greater ownership and predictability in the 2024 FRSC budget development process, to ultimately introduce an impactful budget aligned with the desired service outcomes of FRSC members.

It was noted by a member that the RFC's contribution is a tight timeline. Item number 4, financial capacity factors will come into play from Council.

Director Merrifield spoke up to thank staff for the layout and appreciates the work that went into this.

Motion: Adopt the six FRSC Budget Evaluation Criteria and Timeline, as outlined in this June 5, 2023, FRSC report, to guide the development and decision-making associated with the 2024 FRSC budget.

Moved: Director Merrifield
Seconded: Director MacKenzie
Vote: *Motion Carried*

8. Annual Report

The Annual Report 2022 is an annual document including the financial statements in the back, as a part of our legislative requirement, but is something that has been happening for many years. Both the Annual Report and the Financial Statements are available online.

Motion: To receive and file.

Moved: Director Grant
Seconded: Director Doucet
Vote: *Motion Carried*

9. Regional Facilities

Motion: Approve Terry Keating as the administrative representative from the Fundy Rural District to the regional facilities committee, as defined by the draft committee's terms of reference, for a term of approximately two years (starting on June 5, 2023, and ending on February 28, 2025), and direct CEO Ouellette to consider elected officer replacement on the committee including the elected representative of Fundy Rural District during the 2024 review of the Terms of Reference.

Moved: Director Doucet
Seconded: Director Bedford
Vote: *Motion Carried*

Motion: Appoint Director Brittany Merrifield as an FRSC Board representative to the Regional Public Safety Committee for a term of approximately two years (ending on February 28, 2025).

Moved: Director Doucet
Seconded: Director Bedford
Vote: *Motion Carried*

10. Human Resources

Motion: Authorize CEO Ouellette to adjust the 13-member management staff salaries to reflect an inflationary increase of 5% for 2023, retroactive to January 1, 2023.

Moved: Director Merrifield
Seconded: Director Grant
Vote: *Motion Carried*

11. Union Negotiations

Motion: Direct the CEO to authorize the signing of the three (3) year collective agreement with Teamsters Local 927 for January 1, 2023 to December 31, 2025 as presented from conciliation.

Moved: Director Bedford
Seconded: Director Grant
Vote: *Motion Carried*

12. Adjournment

Chairperson O'Hara called for a motion to adjourn.

Motion: To move to open session at 11:47 p.m.

Moved: Director Bedford

Vote: *Motion Carried*

APPROVED (date) _____

Libby O'Hara, Chairperson

Cassie Silhanek, Recording Secretary

Town of Rothesay

General Fund Financial Statements

June 30, 2023

Attached Reports:

General Capital Fund Balance Sheet	G1
General Reserve Fund Balance Sheet	G2
General Operating Fund Balance Sheet	G3
General Operating Revenue & Expenditures	G4-G6
Variance Report	G7
Capital Summary	G8

Town of Rothesay

Balance Sheet - Capital General Fund
6/30/2023

ASSETS

Capital Assets - General Land	4,559,420
Capital Assets - General Fund Land Improvements	9,362,227
Capital Assets - General Fund Buildings	6,611,482
Capital Assets - General Fund Vehicles	4,409,167
Capital Assets - General Fund Equipment	4,246,495
Capital Assets - General Fund Roads & Streets	45,342,779
Capital Assets - General Fund Drainage Network	21,171,976
Capital Assets - Under Construction - General	1,446,441
	<u>97,149,987</u>
Accumulated Amortization - General Fund Land Improvements	(5,079,703)
Accumulated Amortization - General Fund Buildings	(2,896,486)
Accumulated Amortization - General Fund Vehicles	(2,938,132)
Accumulated Amortization - General Fund Equipment	(2,309,033)
Accumulated Amortization - General Fund Roads & Streets	(22,841,311)
Accumulated Amortization - General Fund Drainage Network	(8,134,680)
	<u>(44,199,345)</u>
	<u>\$ 52,950,642</u>

LIABILITIES AND EQUITY

Gen Capital due to/from Gen Operating	(1,100,000)
Total Long Term Debt	5,696,093
	<u>\$ 4,596,093</u>
Total Liabilities	
Investment in General Fund Fixed Assets	48,354,548
	<u>\$ 52,950,642</u>

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Town of Rothesay

Balance Sheet - General Fund Reserves
6/30/2023

ASSETS

BNS Gas Tax Interest Account	35,949
BNS General Operating Reserve #214-15	931,059
BNS General Capital Reserves #2261-14	93,506
BNS - Gen Capital Reserve - GIC	1,500,000
BNS - Gas Tax Reserves - GIC	4,100,000
	<u>\$ 6,660,514</u>

LIABILITIES AND EQUITY

Def. Rev - Gas Tax Fund - General	3,580,543
Invest. in General Capital Reserve	1,414,160
General Gas Tax Funding	555,406
Invest. in General Operating Reserve	931,059
Invest. in Land for Public Purposes Reserve	159,812
Invest. in Town Hall Reserve	19,534
	<u>\$ 6,660,514</u>

Town of Rothesay
Balance Sheet - General Operating Fund
6/30/2023

CURRENT ASSETS

Cash	3,936,783
Receivables	61,786
HST Receivable	282,891
Inventory	35,691
Gen Operating due to/from Util Operating	<u>(277,336)</u>
Total Current Assets	<u>4,039,816</u>
Other Assets:	
Projects	<u>1,913,377</u>
	<u>1,913,377</u>
 TOTAL ASSETS	 <u><u>5,953,193</u></u>

CURRENT LIABILITIES AND EQUITY

Accounts Payable	907,273
Other Payables	647,165
Gen Operating due to/from Gen Capital	1,109,518
Accrued Pension Obligation	(15,700)
Accrued Retirement Allowance	<u>444,587</u>
TOTAL LIABILITIES	<u><u>3,092,843</u></u>

EQUITY

Retained Earnings - General	170,485
Surplus/(Deficit) for the Period	<u>2,689,865</u>
	<u>2,860,350</u>
	<u><u>5,953,193</u></u>

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Town of Rothesay

Statement of Revenue & Expenditure
6 Months Ended 6/30/2023

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT Y-T-D	BUDGET Y-T-D	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
REVENUE							
Warrant of Assessment	1,676,981	1,676,981	10,061,888	10,061,889	(1)		20,123,778
Sale of Services	32,988	32,884	272,205	239,257	32,948		464,704
Services to Province of New Brunswic	13,187	14,771	40,654	42,238	(1,584)		80,000
Other Revenue from Own Sources	30,952	11,442	172,538	103,358	69,179		142,008
CORE grant	8,732	8,732	52,390	52,390	1		104,778
Conditional Transfers	277,216	5,000	670,939	6,500	664,439		51,500
Other Transfers	130,625	130,625	535,320	535,320	0		796,570
	<u>\$2,170,681</u>	<u>\$1,880,434</u>	<u>\$11,805,933</u>	<u>\$11,040,951</u>	<u>\$764,982</u>		<u>\$21,763,338</u>
EXPENSES							
General Government Services	522,792	527,760	1,580,059	1,624,440	44,381		2,592,591
Protective Services	452,754	455,115	3,282,066	3,296,328	14,263		6,235,746
Transportation Services	274,358	304,369	1,962,274	2,066,669	104,395		3,668,562
Environmental Health Services	74,683	90,144	471,301	560,864	89,563		1,077,728
Environmental Development	58,841	75,297	315,441	431,875	116,434		829,950
Recreation & Cultural Services	271,960	263,664	1,183,735	1,146,553	(37,182)		2,496,171
Fiscal Services	270,177	269,963	321,192	320,664	(528)		4,862,591
	<u>\$1,925,564</u>	<u>\$1,986,310</u>	<u>\$9,116,068</u>	<u>\$9,447,394</u>	<u>\$331,326</u>		<u>\$21,763,338</u>
Surplus (Deficit) for the Year	<u>\$245,117</u>	<u>-\$105,876</u>	<u>\$2,689,865</u>	<u>\$1,593,557</u>	<u>\$1,096,308</u>		<u>\$ 0</u>

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Town of Rothsay

Statement of Revenue & Expenditure
6 Months Ended 6/30/2023

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT Y-T-D	BUDGET YTD	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
REVENUE							
Sale of Services							
Bill McGuire Memorial Centre	4,010	1,667	19,056	10,000	9,055		20,000
Town Hall Rent	9,402	8,217	55,629	49,302	6,327		98,604
Community Garden	0	0	900	1,200	(300)		1,200
Fox Farm Rental	1,300	1,875	8,300	11,250	(2,950)		22,500
Arena Revenue	206	0	137,742	110,505	27,237	1	214,900
Recreation Programs	18,070	21,125	50,578	57,000	(6,422)		107,500
	<u>32,988</u>	<u>32,884</u>	<u>272,205</u>	<u>239,257</u>	<u>32,948</u>		<u>464,704</u>
Other Revenue from Own Sources							
Licenses & Permits	13,613	6,875	81,183	71,250	9,933		82,500
Recycling Dollies & Lids	136	67	464	400	64		800
Interest & Sundry	15,863	2,667	78,109	16,000	62,109	2	32,000
Miscellaneous	325	833	2,059	5,000	(2,941)		10,000
Fire Dept. Administration	1,000	1,000	6,000	6,000	0		12,000
History Book Sales	15	0	15	0	15		0
Local Improvement Levy Mulberry Lane	0	0	4,708	4,708	0		4,708
	<u>30,952</u>	<u>11,442</u>	<u>172,538</u>	<u>103,358</u>	<u>69,179</u>		<u>142,008</u>
Conditional Transfers							
Canada Day Grant	0	0	1,920	1,500	420		1,500
Grant - Other	271,156	0	662,959	0	662,959	3	0
Grant - Students	6,060	5,000	6,060	5,000	1,060		50,000
	<u>277,216</u>	<u>5,000</u>	<u>670,939</u>	<u>6,500</u>	<u>664,439</u>		<u>51,500</u>
Other Transfers							
Surplus of 2nd Previous Year	0	0	274,070	274,070	0		274,070
Utility Fund Transfer	130,625	130,625	261,250	261,250	0		522,500
	<u>130,625</u>	<u>130,625</u>	<u>535,320</u>	<u>535,320</u>	<u>0</u>		<u>796,570</u>
EXPENSES							
General Government Services							
Legislative							
Mayor	3,224	3,917	20,210	23,500	3,290		47,000
Councillors	10,837	11,258	65,051	67,550	2,499		135,100
Regional Service Commission 9	1,256	1,256	7,538	7,538	0		15,076
Other	150	1,292	1,740	7,750	6,010		13,500
	<u>15,467</u>	<u>17,723</u>	<u>94,539</u>	<u>106,338</u>	<u>11,799</u>		<u>210,676</u>
Administrative							
Administration - Wages & Benefits	117,771	130,742	532,471	565,709	33,238	4	1,189,610
Office Building	11,964	11,150	122,251	113,400	(8,851)	5	177,750
Supplies	22,190	15,917	81,344	82,500	1,156		143,000
Solicitor	1,443	4,167	10,278	25,000	14,722	6	50,000
Professional Fees	0	0	11,732	12,000	268		35,000
Other	9,301	8,917	71,885	67,100	(4,785)		110,000
	<u>162,668</u>	<u>170,892</u>	<u>829,961</u>	<u>865,709</u>	<u>35,748</u>		<u>1,705,360</u>
Other General Government Services							
Website/Other	0	0	2,611	3,000	389		3,000
Community Communications (Team)	109	460	1,493	2,763	1,270		5,525
Civic Relations	0	83	1,809	500	(1,309)		1,000
Insurance	0	0	278,436	282,462	4,026		282,462
Donations	8,149	8,200	15,253	15,600	347		36,500
Cost of Assessment	324,536	328,068	324,536	328,068	3,532		328,068
Property Taxes - L.P.P.	0	0	17,410	16,000	(1,410)		16,000
Fox Farm Rental Expenses	11,863	2,333	14,010	4,000	(10,010)	7	4,000
	<u>344,656</u>	<u>339,145</u>	<u>655,558</u>	<u>652,393</u>	<u>(3,166)</u>		<u>676,555</u>
Total General Government Services	522,792	527,760	1,580,059	1,624,440	44,381		2,592,591
Protective Services							
Police							
Police Protection	271,400	272,601	1,628,399	1,635,606	7,208		3,271,213
Crime Stoppers	0	0	2,800	2,800	0		2,800
	<u>271,400</u>	<u>272,601</u>	<u>1,631,199</u>	<u>1,638,406</u>	<u>7,208</u>		<u>3,274,013</u>
Fire							
Fire Protection	181,139	181,139	1,319,172	1,319,172	0		2,614,733
Water Costs Fire Protection	0	0	330,000	330,000	0		330,000
	<u>181,139</u>	<u>181,139</u>	<u>1,649,172</u>	<u>1,649,172</u>	<u>0</u>		<u>2,944,733</u>
Emergency Measures							
EMO Director/Committee	0	0	0	500	500		500
	<u>0</u>	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>		<u>500</u>
Other							
Animal & Pest Control	215	417	1,695	2,500	805		5,000
Other	0	958	0	5,750	5,750		11,500
	<u>215</u>	<u>1,375</u>	<u>1,695</u>	<u>8,250</u>	<u>6,555</u>		<u>16,500</u>
Total Protective Services	452,754	455,115	3,282,066	3,296,328	14,263		6,235,746

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Transportation Services

Common Services							
Administration (Wages & Benefits)	153,546	170,645	681,656	782,765	101,109	8	1,557,760
Workshops, Yards & Equipment	45,678	52,167	409,847	412,850	3,003		756,350
Engineering	0	625	4,257	3,750	(507)		7,500
	<u>199,225</u>	<u>223,437</u>	<u>1,095,760</u>	<u>1,199,365</u>	<u>103,604</u>		<u>2,321,610</u>
Roads & Streets							
Roads & Streets	12,645	11,000	20,500	21,500	1,000		65,000
Crosswalks & Sidewalks	2,063	1,769	4,851	9,222	4,371		17,300
Culverts & Drainage Ditches	1,432	1,000	51,279	43,000	(8,279)		80,000
Street Cleaning & Flushing	0	1,000	69	2,000	1,931		45,000
Snow & Ice Removal	0	3,333	605,322	605,757	435		810,000
Flood Costs	0	0	2,586	15,000	12,414	9	15,000
	<u>16,139</u>	<u>18,102</u>	<u>684,606</u>	<u>696,479</u>	<u>11,873</u>		<u>1,032,300</u>
Street Lighting							
Street Lighting	12,903	12,083	74,176	72,500	(1,676)		145,000
Traffic Services							
Street Signs	0	833	7,509	5,000	(2,509)		10,000
Traffic Lanemarking	25,830	25,000	31,634	31,000	(634)		35,000
Traffic Signals	1,380	833	17,737	5,000	(12,737)	10	10,000
Railway Crossing	0	2,083	12,505	12,500	(5)		25,000
	<u>27,210</u>	<u>28,750</u>	<u>69,386</u>	<u>53,500</u>	<u>(15,886)</u>		<u>80,000</u>
Public Transit							
Public Transit - Comex Service	18,735	21,788	37,470	43,576	6,106		87,152
Public Transit - Other	146	208	876	1,250	374		2,500
	<u>18,881</u>	<u>21,996</u>	<u>38,346</u>	<u>44,826</u>	<u>6,480</u>		<u>89,652</u>
Total Transportation Services	274,358	304,369	1,962,274	2,066,669	104,395		3,668,562

Environmental Health Services

Solid Waste Disposal Land Fill garbage	21,575	18,690	134,884	112,140	(22,744)	11	224,280
Solid Waste Disposal Landfill Compost	3,486	3,204	15,039	19,224	4,185		38,448
Solid Waste Collection Fero	49,622	64,250	317,872	385,500	67,628	12	771,000
Solid Waste Recycling bins	0	4,000	0	4,000	4,000		4,000
Clean Up Campaign	0	0	3,506	40,000	36,494	13	40,000
	<u>74,683</u>	<u>90,144</u>	<u>471,301</u>	<u>560,864</u>	<u>89,563</u>		<u>1,077,728</u>

Environmental Development Services

Planning & Zoning							
Administration	42,876	51,968	219,653	291,900	72,247	14	550,000
Planning Projects	0	4,583	0	27,500	27,500	15	55,000
Heritage Committee	0	1,250	0	7,500	7,500		15,000
	<u>42,876</u>	<u>57,801</u>	<u>219,653</u>	<u>326,900</u>	<u>107,247</u>		<u>620,000</u>
Envision Saint John							
Envision Saint John	15,965	15,996	95,788	95,975	187		191,950
Tourism	0	1,500	0	9,000	9,000		18,000
	<u>15,965</u>	<u>17,496</u>	<u>95,788</u>	<u>104,975</u>	<u>9,187</u>		<u>209,950</u>
	<u>58,841</u>	<u>75,297</u>	<u>315,441</u>	<u>431,875</u>	<u>116,434</u>		<u>829,950</u>

Recreation & Cultural Services

Administration	43,296	42,063	224,284	213,285	(10,999)	16	399,000
Beaches	9,575	8,500	9,860	8,500	(1,360)		53,500
Rothsay Arena	40,257	30,117	215,467	194,250	(21,217)	17	367,000
Memorial Centre	4,079	5,067	42,979	38,050	(4,929)		67,850
Summer Programs	10,750	10,400	15,292	13,750	(1,542)		72,100
Parks & Gardens	110,548	109,464	319,611	323,054	3,443		691,725
Rothsay Common Rink	1,773	1,150	51,360	43,250	(8,110)	18	52,950
Playgrounds and Fields	12,013	15,583	47,836	53,500	5,664		134,000
The Hive expenses	748	1,167	4,769	7,000	2,231		14,000
Regional Facilities Commission	29,953	30,068	180,280	180,410	130		360,819
Kennebecasis Public Library	7,084	7,084	42,506	42,506	0		85,012
Special Events	1,883	3,000	21,677	21,500	(177)		40,000
PRO Kids	0	0	7,500	7,500	0		7,500
Rothsay Living Museum	0	0	315	0	(315)		0
	<u>271,960</u>	<u>263,664</u>	<u>1,183,735</u>	<u>1,146,553</u>	<u>(37,182)</u>		<u>2,345,456</u>

Fiscal Services

Debt Charges							
Interest	68,177	67,963	83,192	82,664	(528)		195,591
Debenture Payments	202,000	202,000	238,000	238,000	0		667,000
	<u>270,177</u>	<u>269,963</u>	<u>321,192</u>	<u>320,664</u>	<u>(528)</u>		<u>862,591</u>
Transfers To:							
Capital Fund for Capital Expenditures	0	0	0	0	0		3,750,000
Reserve Funds	0	0	0	0	0		250,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>4,000,000</u>
	<u>270,177</u>	<u>269,963</u>	<u>321,192</u>	<u>320,664</u>	<u>(528)</u>		<u>4,862,591</u>

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Town of Rothesay

Variance Report - General Fund

Note #	Actual	month ending Budget	6/30/2023 Better/(Worse)	Description of Variance
Revenue				
1	137,742	110,505	\$ 27,237	Higher than budgeted revenue
2	78,109	16,000	\$ 62,109	Conservative estimate of interest rates
3	662,959	0	\$ 662,959	366K Pickle Ball Grant, ACOA Wells Bldg
			Total \$ 752,304	
			Variance per Statement \$764,982	
			Explained 98%	

Expenses*General Government*

4	Administration - Wages & Benefits	532,471	565,709	\$ 33,238	Vacant position
5	Office Building	122,251	113,400	\$ (8,851)	Upstairs TH renovations for tenants
6	Solicitor	10,278	25,000	\$ 14,722	Lower than budgeted to date
7	Fox Farm Rental Expenses	14,010	4,000	\$ (10,010)	Repairs - painting

Protective Services

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Transportation

8	Administration (Wages & Benefits)	681,656	782,765	\$ 101,109	1 vacant position and no casual staff
9	Flood cost	2,586	15,000	\$ 12,414	No flooding
10	Traffic Signals	17,737	5,000	\$ (12,737)	Supply & install new "birdies" on traffic lights due to lightning

Environmental Health

11	Solid Waste Disposal Land Fill garbage	134,884	112,140	\$ (22,744)	Spring clean up campaign offset by account below
12	Solid Waste Collection Fero	317,872	385,500	\$ 67,628	Fuel escalation lower than anticipated
13	Clean Up Campaign	3,506	40,000	\$ 36,494	Spring clean up included in solid waste

Environmental Development

14	Administration	219,653	291,900	\$ 72,247	Vacant position and budget for software
15	Planning Projects	0	27,500	\$ 27,500	No expenses incurred to date

Recreation & Cultural Services

16	Administration	224,284	213,285	\$ (10,999)	Perfect Mind Software
17	Rothesay Arena	215,467	194,250	\$ (21,217)	Casual wages higher than budgeted
18	Rothesay Common Rink	51,360	43,250	\$ (8,110)	Casual wages higher than budgeted

Fiscal Services

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		Total \$ 246,297
		Variance per Statement \$341,326
		Explained 72%

2023August14OpenSessionFINAL_082

Town of Rothesay

Capital Projects 2023

General Fund

6 Months Ended 6/30/2023

	ANNUAL BUDGET	COUNCIL APPROVED	CURRENT Y-T-D	Remaining Budget	
General Government					
G 202* 001 Town Hall Improvements	40,000	0	1,976	38,024	
G 202* 00* IT	17,000	0	0	17,000	
Total General Government	57,000	0	0	55,024	
Protective Services					
P-202*-0** Protective Serv. Equipment Pu	1,270,000	0	424,531	845,469	
Total Protective Services	1,270,000	0	0	424,531	845,469
Transportation					
T-2023-001 Asphalt 2023	1,225,000	111,392	71,806	1,153,194	
T-2022-003 Buildings - Master Drive HVAC	85,000	0	72,187	12,813	
T-2023-004 Intersection Improvement	175,000	214,711	32,420	142,580	
T-202*-00* Fleet Replacement	750,000	691,429	13,201	736,799	
Unassigned:					
Total Transportation	2,235,000	1,017,532	0	189,613	2,045,387
Recreation					
R-202*-00* Recreation Equipment	215,000	103,076	44,251	170,749	
R-202*-00* Recreation Master Plan	60,000	54,312	0	60,000	
R-2022-002 Recreation Pickle Ball	150,000	100,749	5,208	144,792	
R-2022-004 Wells Bldg	2,500,000	0	1,139,184	1,360,816	
R-202*-00* Arena Renovation	100,000	0	4,239	95,761	
R-2023-005 McGuire Centre Repairs	30,000	0	0	30,000	
Total Recreation	3,055,000	258,136	0	1,192,882	1,862,118
Carryovers					
T-2020-013 Stormwater Master Plan	0	0	8,907	(8,907)	
T-2020-014 Traffic Study	0	0	1,551	(1,551)	
T-2021-001 2021 Asphalt Engineering	0	0	811	(811)	
R-2021-002 2021 Wells Building	0	0	15,237	(15,237)	
T-2022-001 Ashpalt	0	0	2,029	(2,029)	
T-2022-004 Intersection Improvement	0	0	75,841	(75,841)	
	0	0	0	104,375	(104,375)
Total	\$ 6,617,000	\$ 1,275,668	\$ -	\$ 1,913,377	\$ 4,703,623

2023 Budget and Funding Allocation

Funding	2023	Operating	Reserve	Gas Tax	Borrow	Grant
General Government	57,000	57,000				
Protective Services	1,270,000	20,000			1,250,000	
Transportation	2,235,000	1,510,000		725,000		
Recreation	3,055,000	2,245,000		100,000		710,000
Total	\$ 6,617,000	\$ 3,832,000	\$ -	\$ 825,000	\$ 1,250,000	\$ 710,000

Town of Rothesay

Utility Fund Financial Statements

June 30, 2023

Attached Reports:

Capital Balance Sheet	U1
Reserve Balance Sheet	U2
Operating Balance Sheet	U3
Operating Income Statement	U4
Variance Report	U5
Capital Summary	U6

Town of Rothesay

Capital Balance Sheet

As at 6/30/2023

ASSETS

Assets:

Capital Assets - Under Construction - Utilities	1,045,388
Capital Assets Utilities Land	119,970
Capital Assets Utilities Buildings	2,003,612
Capital Assets Utilities Equipment	813,621
Capital Assets Utilities Water System	29,367,286
Capital Assets Utilities Sewer System	26,453,412
Capital Assets Utilities Land Improvements	42,031
Capital Assets Utilities Roads & Streets	220,011
Capital Assets Utilities Vehicles	113,001
	<u>60,178,334</u>

Accumulated Amortization Utilites Buildings	(901,044)
Accumulated Amortization Utilites Water System	(9,388,542)
Accumulated Amortization Utilites Sewer System	(9,810,100)
Accumulated Amortization Utilites Land Improvements	(42,031)
Accumulated Amortization Utilites Vehicles	(47,171)
Accumulated Amortization Utilites Equipment	(386,734)
Accumulated Amortization Utilites Roads & Streets	(24,930)
	<u>(20,600,551)</u>

TOTAL ASSETS	<u><u>39,577,782</u></u>
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LIABILITIES

Current:

Util Capital due to/from Util Operating	150,000
Total Current Liabilities	<u>150,000</u>

Long-Term:

Long-Term Debt	7,954,673
Total Liabilities	<u>8,104,673</u>

EQUITY

Investments:

Investment in Fixed Assets	31,473,109
Total Equity	<u>31,473,109</u>
TOTAL LIABILITIES & EQUITY	<u><u>39,577,782</u></u>

Town of Rothesay

Balance Sheet - Utilities Fund Reserves
6/30/2023

ASSETS

BNS Utility Capital Reserve # 00241 12	74,537
BNS - Util Capital Reserve GIC	<u>1,100,000</u>
	<u>\$ 1,174,537</u>

LIABILITIES AND EQUITY

Invest. in Utility Capital Reserve	730,832
Invest. in Utility Operating Reserve	109,461
Invest. in Sewerage Outfall Reserve	<u>334,244</u>
	<u>\$ 1,174,537</u>

2023August14OpenSessionFINAL_086

Town of Rothesay

Utilities Fund Operating Balance Sheet
As at 6/30/2023

ASSETS

Current assets:

Accounts Receivable Net of Allowance	1,132,713
Total Current Assets	<u>1,132,713</u>

Other Assets:

Projects	415,544
	<u>415,544</u>

TOTAL ASSETS	<u>\$ 1,548,257</u>
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LIABILITIES

Accrued Payables	17,332
Due from General Fund	(280,824)
Due to Capital Fund	(150,000)
Deferred Revenue	12,012
Total Liabilities	<u>(401,480)</u>

EQUITY

Surplus:

Opening Retained Earnings	32,898
Profit (Loss) to Date	1,916,839
	<u>1,949,737</u>

TOTAL LIABILITIES & EQUITY	<u>\$ 1,548,257</u>
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2023August14OpenSessionFINAL_087

Town of Rothesay
Utilities Operating Income Statement
6 Months Ended 6/30/2023

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT YTD	BUDGET YTD	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
RECEIPTS							
Sale of Water	275,325	282,433	559,676	590,131	(30,455)		1,155,000
Meter and non-hookup fees	16,512	16,105	33,139	32,210	929		64,420
Water Supply for Fire Prot.	0	0	330,000	330,000	0		330,000
Local Improvement Levy	0	0	58,881	59,000	(119)		59,000
Sewerage Services	(435)	0	1,972,689	1,942,500	30,189		1,942,500
Connection Fees	5,200	14,583	86,975	87,500	(525)		175,000
Interest Earned	10,270	7,500	55,716	45,000	10,716		90,000
Misc. Revenue	538	610	1,750	3,662	(1,912)		7,323
Surplus - Previous Years	0	0	41,757	41,757	0		41,757
TOTAL RECEIPTS	307,409	321,232	3,140,582	3,131,759	8,823		3,865,000
WATER SUPPLY							
Share of Overhead Expenses	52,250	52,250	104,500	104,500	0		209,000
Wages	35,117	33,035	106,029	102,212	(3,817)		232,000
Audit/Legal/Training	1,145	208	12,113	12,250	137		13,500
Other Water	43	42	1,114	250	(864)		500
Purification & Treatment	108,968	111,583	368,038	377,167	9,129		536,000
Transmission & Distribution	3,988	9,167	21,194	55,000	33,806		110,000
Power & Pumping	4,072	4,250	33,860	25,500	(8,360)		51,000
Billing/Collections	98	417	1,766	2,500	734		5,000
Water Purchased	0	100	409	600	191		1,200
Misc. Expenses	11	2,250	6,921	13,500	6,579		27,000
McGuire Road Operating	325	1,500	3,282	9,000	5,718		18,000
TOTAL WATER SUPPLY	206,019	214,802	659,227	702,479	43,252		1,203,200
SEWERAGE COLLECTION & DISPOSAL							
Share of Overhead Expenses	78,375	78,375	156,750	156,750	0		313,500
Wages	29,000	29,000	174,000	174,000	0		348,000
Audit/Legal/Training	125	417	8,676	8,500	(176)		11,000
Collection System Maintenance	3,859	2,917	10,941	22,500	11,559		85,000
Sewer Claims	5,207	0	15,122	10,000	(5,122)		20,000
Lift Stations	6,168	6,750	33,020	38,500	5,480		77,000
Treatment/Disposal	7,174	7,583	63,075	57,500	(5,575)		103,000
Misc. Expenses	376	2,167	11,979	13,000	1,021		26,000
TOTAL SWGE COLLECTION & DISPC	130,283	127,208	473,563	480,750	7,187		983,500
FISCAL SERVICES							
Interest on Long-Term Debt	54,376	54,376	76,954	77,635	681		254,803
Principal Repayment	14,000	14,000	14,000	14,000	0		548,497
Transfer to Reserve Accounts	0	0	0	0	0		175,000
Capital Fund Through Operating	0	0	0	0	0		700,000
TOTAL FISCAL SERVICES	68,376	68,376	90,954	91,635	681		1,678,300
TOTAL EXPENSES	404,678	410,386	1,223,743	1,274,864	51,120		3,865,000
NET INCOME (LOSS) FOR THE PER	(97,268)	(89,154)	1,916,839	1,856,896	59,943		(0)

Town of Rothesay

Variance Report - Utility Operating
2023-06-30

Note #	Account Name	Actual YTD	Budget YTD	Variance Better(worse)	Description of Variance
Revenue					
1	Sale of Water	559,676	590,131	(30,455)	Usage lower than expected
2	Sewerage Services	1,972,689	1,942,500	30,189	Increase in users + fee increase > budget
3	Interest Earned	55,716	45,000	10,716	Increase in receivables
Expenditures					
Water					
4	Transmission & Distribution	21,194	55,000	33,806	Budget smoothed over yr
Sewer					
5	Collection System Maintenance	10,941	22,500	11,559	Budget smoothed over yr
Fiscal Services					

2023August14OpenSessionFINAL_089

Town of Rothesay

Capital Projects 2023
Utility Fund
6 Months Ended 6/30/2023

	Original BUDGET	Council Approval	CURRENT Y-T-D	Remaining Budget
WATER				
W-2022-003 Filtration Bldg Water	630,000	149,332	180,325	449,675
	<u>\$ 630,000</u>	<u>\$ 149,332</u>	<u>\$ 180,325</u>	<u>\$ 449,675</u>
SEWER				
T-202*-001 Sewer work in Ashphalt contract	100,000	\$ -	0	100,000
S-2021-001 Turnbull Court Design	500,000	\$ -	180,395	319,605
S-2021-008 WWTP Design Phase II	50,000	\$ -	29,096	20,904
S-2023-002 Lagoon Dredging	1,320,000	\$ -	0	1,320,000
	<u>1,970,000</u>	<u>-</u>	<u>209,492</u>	<u>1,760,508</u>
Total Approved	<u>2,600,000</u>	<u>149,332</u>	<u>389,816</u>	<u>2,210,184</u>
Carryovers				
Funded from Reserves				
S-2020-001 Turnbull Court Design	0	0	19,936	(19,936)
W-2021-004 Well Development - Quality	-	0	5,791	(5,791)
	<u>0</u>	<u>0</u>	<u>0</u>	<u>25,727</u>
	<u>2,600,000</u>	<u>149,332</u>	<u>415,544</u>	<u>2,184,456</u>

Funding:

	Total	Operating	Reserves	Borrow	Gas Tax	Grants
Water	630,000	330,000			300,000	
Sewer	1,970,000	370,000		\$ 1,600,000		
	<u>\$ 2,600,000</u>	<u>\$ 700,000</u>	<u>\$ -</u>	<u>\$ 1,600,000</u>	<u>\$ 300,000</u>	<u>\$ -</u>

Town of Rothesay

2023-06-30

219500-60

Donations/Cultural Support	Budget	Paid to date		
KV3C (in kind)	2,500.00	-		
NB Medical Education Trust	5,000.00			
KV Food Basket	5,000.00	7,053.08		
Fairweather Scholarship	1,000.00	1,000.00		
Saint John Theatre Company	1,000.00			
Symphony NB	2,500.00			
sub	17,000.00	8,053.08		
Other:	19,500.00			
Sophia Recovery Centre		5,000.00		
Rothesay High School		250.00		
Special Olympics NB		200.00		
You Can Ride Two		500.00		
KV Girls Softball Association		500.00		
RNS - Art Show		500.00		
RES - Fun Run		250.00		
Saint John Seafarers' Mision			Jul-23	200.00
World Performance Dance Event - Trevor Shea			Jul-23	500.00
sub	19,500.00	7,200.00		
	36,500.00	15,253.08		
G/L Balance		15,253.08		-
Other:				
Kennebecasis Crimestoppers	2,800.00	2,800.00		Protective Services
PRO Kids	7,500.00	7,500.00		Recreation
	10,300.00	10,300.00		

TOWN OF ROTHESAY

FINANCE COMMITTEE

July 20, 2023

In attendance:

Mayor Nancy Grant

Councillor Don Shea (Chairman)

Councillor Helen Boyle

Town Manager John Jarvie

Treasurer Doug MacDonald

Financial Officer Laura Adair

Absent:

Deputy Mayor Matt Alexander

The meeting was called to order at 8:30am. The agenda was accepted as presented (NG/HB)

The minutes from June 22, 2023 were accepted as presented (NG/HB)

June Financial Statements

- a) **General Fund** – Treasurer Doug MacDonald reviewed Junes Statements. Received grant for Wells Bldg which will be applied against capital costs at year end. Admin and Transportation wages differ due to staffing. Asphalt work has been deferred but sidewalk and piping will continue.
- b) **Utility Fund** – Treasurer Doug Macdonald reviewed the statements, variance explained in previous month.

The statements were accepted as presented (HB/NG).

Donation Requests – 2023 Summary

- a) **YMCA Glenn Carpenter Center** – It was agreed to recommend to council to defer donation request of \$5,000 to the 2024 budget (NG/HB)
- b) **Pro-Kids** – It was agreed to approve a donation of \$500 from the Mayor's budgeted funds (NG/HB)
- c) **St. Joseph's Hospital Foundation** – It was agreed to recommend to council to donate \$1,000 (HB/NG)
- d) **NB Medical Education Foundation** - It was agreed to recommend to council to fund \$5,000 subject to receiving application (HB/NG)

Motion to accept Donation report (HB/NG)

For Information

a) Circular Materials Atlantic Financial Offer –

Under new provincial regulations, producers are being made responsible to fund the recycling system and to manage the collection and handling of materials, such as paper, plastic, glass and Styrofoam, used to package goods that are sold in New Brunswick supermarkets and other shops.

The contract with Fero to do all residential waste, compost and recyclables pick up will be expiring at the end of the year with the option to renew for 2 years.

Council will need to decide shortly whether to renew with Fero for recycling and have Circular Materials reimburse the Town or have Circular Materials take over pickups recycling.

The current contract with Fero includes all 3 aspects of residential pickups and have not provided an update if recycling was no longer included. If the Town opts to have Circular Material take over recycling pickups, they won't be able to start until May 1st.

Motion to accept and receive **items for information (HB/NG)**

Compliance Report

Compliance report – all items filed

Motion to accept and receive **items for information (HB/NG)**

Next Meeting

Regular Finance Meeting August 24, 2023

The meeting adjourned at 9:15am.

Councillor Don Shea
Chairman

Laura Adair
Recording Secretary



ROTHESAY

MEMORANDUM



TO : Mayor and Council
FROM : Finance Committee
DATE : August 4, 2023
RE : Donation Recommendations

The finance committee recommends the following motions re donation requests:

Council approve a donation to the St. Joseph's Hospital Foundation in the amount of \$1,000.00

Council approve a donation to the NB Medical Education Foundation in the amount of \$5,000.00.

Council defer the request from YMCA of Greater Saint John, to be considered as part of the 2024 budget process.



SCHEDULE A

Application for Rothesay Municipal Grant

App. Date: July 11, 2023

Applicant: St. Joseph's Hospital Foundation

Address: 130 Bayard Drive, Saint John, N.B. E2L 3L6

Contact: Laurie Flood Tel.

Email: Laurie.Flood@Horizonnb.ca

Organization Description:

St. Joseph's Hospital Foundation raises funds for equipment, research and education.

Amount Requested: \$1,000.00

Descriptions of proposed event or activity:

September for St. Joe's is a community wide campaign supporting health care for our community and beyond. For 2023 the campaign is supporting new ultrasound technology for our Diagnostic imaging department. Most people would recognize Ultrasound technology for it's use in pregnancy, but ultrasound is used as a diagnostic tool for many things, ranging from aneurism detection to locating gallstones, blood clots, breast exams and more. The current units are approaching end of life and the Foundation has committed to raising funds to purchase a new ultrasound equipped with modern technology.

Project costs:

120,000

Benefits to town of Rothesay:

St. Joseph's plays an important role in the health of our community. The town of Rothesay and it's residents have relied on St. Joseph's for their care for over a century. Support from the town of Rothesay will ensure accurate and early diagnosis resulting in the best treatment plans, and better outcomes for all.

All records in the custody and control of the town of Rothesay are subject to the provisions of the Right to Information and Protection of Privacy Act ("the Act"), SNB 2009, c R-10.6 and may be subject to disclosure under the provisions of "the Act". The information collected on this form may be shared with internal departments, external agencies or released at a public Town Council or committee meeting.

Any questions regarding the collection of this information can be directed to the Rothesay Town Clerk, 70 Hampton Road, Rothesay, NB E2E 5L5 (506-848-6664).

Tim Hortons PRESENTS September St. for Joe's

It's what's on the inside that Counts



IT'S WHAT'S ON THE INSIDE THAT COUNTS

Thank you for your consideration in supporting "September for St. Joe's" and our campaign for ultrasound technology. St. Joseph's Hospital Foundation's 4th annual "September for St. Joe's" campaign will support the purchase of new ultrasound technology for Diagnostic Imaging. The current ultrasound machines date back to 2013 - and there has been tremendous diagnostic advancement in the last decade.

Our community deserves the best health care possible. Your sponsorship will help ensure that our diagnostic imaging team can deliver excellence in health care when you and your loved ones need it the most.

Annually close to 8000 ultrasound procedures are performed at St. Joseph's Hospital.

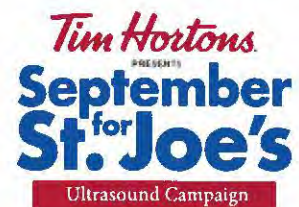
Ultrasound plays an important role in patient care allowing us to see inside a patient's body, and gain a better understanding of the patient's condition. It is vital for the diagnosis and management of a multitude of medical conditions.

Most of us recognize ultrasound technology for its use in obstetrical exams, but ultrasound is used for many things at St. Joseph's Hospital each day, ranging from vascular exams, to locating gallstones, blood clots, and so much more.

Whether you are a pregnant mother, an elderly person having breathing problems, or a child with abdomen pains, ultrasound can help diagnose and guide your treatment plan.

The addition of this new technology will ensure accurate and early diagnosis resulting in the best treatment plans, and better outcomes for all - in other words the best possible health care for our community.

Please choose a sponsorship package that suits your philanthropic needs or call the Foundation office to discuss further opportunities.
(506) 632-5595



For More Information please call 632-5595
Stjosephshospitalfoundation.com Find us on Facebook



Sponsorship Opportunities

Tim Hortons
PRESENTS
**September
St. for Joe's**

It's what's on the inside that counts



Gold Sponsorship: \$5000

- Name mention in 30 live announcer mentions per station
- Name mention in 30 promo's per station
- 1 recorded 20 second message explaining why you give
- Full colour logo on all print material
- E-mail to Foundation contacts, 4 scheduled pre-event e-mails and 2 scheduled post event e-mails
- Post event thank you on Foundation Facebook page and other Social Media
- Full colour logo on banner in Hospital lobby viewed by 500-1000 patients daily
- Logo and link on Foundation website and other social media
- One Live radio interview

Silver Sponsorship: \$2500

- Name mention in 15 live announcer mentions per station
- Name mention in 15 promo's per station
- 1 recorded 20 second message explaining why you give
- Full colour logo on all print material
- E-mail to Foundation contacts, 2 scheduled pre-event e-mails and 2 scheduled post event e-mails
- Full colour logo on banner in Hospital lobby viewed by 500-1000 patients daily
- Post event thank you on Foundation Facebook page and other social media
- Logo and link on Foundation website

Bronze Sponsor: \$1000

- Name mention in 7 live announcer mentions per station
- Name mention in 7 promo's per station
- Full colour logo on all print material
- E-mail to Foundation contacts, 1 scheduled pre-event e-mails and 1 scheduled post event e-mails
- Event posts on Foundation's Facebook page and other social media
- Post event thank you on Foundation Facebook page and other social media
- Logo and link on Foundation website

OTHER:

For those who would like to help but cannot commit to a sponsorship, we encourage you to come on board any way you can. You can help by hosting a community event or workplace challenge with proceeds dedicated to St. Joe's. Your partnership will bring us that much closer to our goal and ensure quality healthcare for your family, friends and neighbours.

For More Information please call 632-5595
Stjosephshospitalfoundation.com Find us on Facebook

2023 Sponsorship

"September for St. Joe's"

Tim Hortons
PRESENTS
**September
St. for Joe's**

Ultrasound

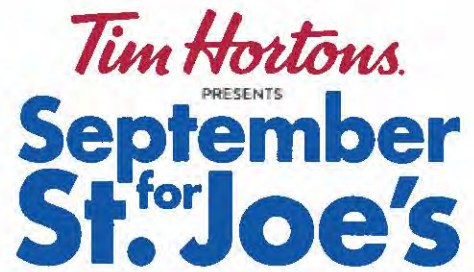


**Tune in September 1st to September 30th, 2023
to 97.3 the Wave and Country 94.1.**

Company Name		
Contact Names		
Donor name for sponsorship recognition		
Website		
Address		
City, Province, Postal Code		
Phone		
Email		
SPONSORSHIP LEVEL		
<input type="checkbox"/> Presenting (\$10,000)	<input type="checkbox"/> Silver (\$2,500)	<input type="checkbox"/> Community Sponsor
<input type="checkbox"/> Gold (\$5,000)	<input type="checkbox"/> Bronze (\$1,000)	
<input type="checkbox"/> Please contact me as I'm interested in a multi-year sponsorship or a custom package.		
PAYMENT INFORMATION	Sponsorship:	
	Donation:	
	Total Payment	
<input type="checkbox"/> Please send invoice	Cheque (made payable to St. Joseph's Hospital Foundation)	
<input type="checkbox"/> Credit Card	<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> Amex	Corporate / Personal (Please circle)
Credit Card #		
Expiry		
Cardholder		
Signature		

For More Information please call 632-5595
Stjosephshospitalfoundation.com Find us on Facebook

Community Event Form



Ultrasound



We are grateful for your participation and look forward to celebrating your support on 97.3 The Wave and Country 94.1

Thank you

CONTACT INFORMATION		
Company Name		
Contact Name		
Address		
City, Province, Postal Code		
Phone		
Email		
FUNDRAISING IDEAS		
<p>We will host a community event supporting excellence in healthcare for our community</p>		
<input type="checkbox"/> BBQ	<input type="checkbox"/> Trivia Night or Paint Night	<input type="checkbox"/> Bottle Drive
<input type="checkbox"/> Office Casual Friday	<input type="checkbox"/> Online Challenge	<input type="checkbox"/> Coin Box
<input type="checkbox"/> Bake Sale	<input type="checkbox"/> 10 friends for \$10	<input type="checkbox"/> Garage Sale
<input type="checkbox"/> Backyard Party with a Purpose	<input type="checkbox"/> Auction	<input type="checkbox"/> Golf Tournament
<input type="checkbox"/> Car Wash	<input type="checkbox"/> River Cruise	<input type="checkbox"/> Backyard Movie Night
<input type="checkbox"/> Other (please describe) 		



**Directors of the New
Brunswick Medical
Education Foundation
Inc.**

Carol Chapman, Co-Chair
Michael Simon, MD, Co-Chair

Thomas Barry, MD

Jason Downey

Mike Doyle

Bernadette Fernandes

David Huestis

Nora Kelly

Allison Kennedy, MD

Robert MacKinnon, BA, MA, PhD

David Marr, MD, Past Chair

Ron Outerbridge, CA

Michael Simon, MD

James O'Brien, MD

Alyssa Long
Executive Director
Alyssa.long@nbmeded.ca

Phone: (506) 349-5053

Natalie Boyce
Foundation Coordinator
natalie.boyce@nbmeded.ca

Phone: (506) 848-0036

New Brunswick Medical
Education Foundation Inc.
95 James Renforth Drive
Rothesay N.B. E2H-1K7

CRA No. 810513523RR0001

July 19, 2023

Mayor Nancy Grant & Council
Town of Rothesay
70 Hampton Road
Rothesay, N.B. E2E 5L5

Dear Mayor Grant & Council:

On behalf of the Directors of the New Brunswick Medical Education Foundation, I want to thank you for the continued support of medical education by ensuring our best and brightest scholarship recipients stay in the province and in our communities to practice medicine. The Town of Rothesay's commitment to this program is deeply appreciated and very much valued by our organization.

Currently, we are preparing to award our 2023 Town of Rothesay Medical Education Scholarship. We will have our celebration of these successful young New Brunswick students in the fall.

The Grants Committee has indicated to me that it is time for the Town of Rothesay to consider renewal of your commitment. Your previous commitment is an annual amount of \$5,000.00. We have enclosed an invoice for that amount.

We are deeply grateful for your continued support as we strive to provide access to health care for all New Brunswick residents through the successful recruitment and retention of our best and brightest New Brunswick medical students.

Thank you and kind regards,

Alyssa Long, Executive Director
New Brunswick Medical Education Foundation Inc.

cc: Mr. Doug MacDonald, Treasurer, Town of Rothesay



YMCA of Greater Saint John
191 Churchill Blvd.
Saint John, NB E2K 3E2
Tel: 506-693-9622

June 20, 2023

Town of Rothesay
70 Hampton Road
Rothesay NB E2E 5L5

Dear Mayor Grant and Council,

The YMCA of Greater Saint John is requesting \$5,000 in funding from the Town of Rothesay to support the project at the YMCA's Glenn Carpenter Centre with consideration of a multi-year gift.

The YMCA Glenn Carpenter Centre is a hidden gem: a forested hideaway with a sparkling private lake just minutes from Saint John's City Centre. The site includes a rustic lakefront lodge, picnic shelter, washroom/change room facility's surrounded by beautiful Ashburn Lake – all within 220 acres of the Acadian Forest. Each summer, thousands of youth come to escape and reconnect with nature in the great outdoors while enjoying canoeing, paddle boarding, water trampolining, swimming, hiking, recreation sports and so much more.

The vision for the Glenn Carpenter Centre is to expand our offerings to provide youth the opportunity to play, learn and grow in an outdoor environment as well as encouraging connections to the outdoors for youth and families in the Southern New Brunswick Area. Please see enclosed for the executive summary of this exciting project.

The YMCA will be investing \$3.5 Million to expand this facility to serve more children, youth and their families through our exceptional programming and curriculum. This investment will occur both through donor engagement, support from government and funding by the YMCA itself. The centre currently serves over 1,000 children through our summer day camp programs serving the region, with over 25 children attending from the Rothesay area in 2022. We expect to serve at least 50 more children and their families from the Rothesay area once the expansion is complete.

We appreciate your continued support of our YMCA. Our life enriching capacity is only possible because of the many supporters, like you, who want to ensure our youth have the opportunity to develop to their full potential.

Thank you for considering this request.

Sincerely,

A handwritten signature in black ink that reads "Shilo Boucher".

Shilo Boucher, CPA, CA, ICD.D
President and CEO

*Building healthy
communities*

SCHEDULE A

Application for Rothesay Municipal Grant

App. Date: June 5, 2023

Applicant: YMCA of Greater Saint John

Address: 191 Churchill Blvd, Saint John NB E2K 3E2

Contact: Kristen Clayton Tel. (506) 634-4927

Email: k.clayton@saintjohny.ca

Organization Description:

The YMCA of Greater Saint John is a trusted charity committed to nurturing the potential of children, youth, seniors and families through programs aimed at supporting people as individuals.

Amount Requested: \$5,000.00

Descriptions of proposed event or activity:

The vision for the Glenn Carpenter Centre is to expand our offerings to provide youth the opportunity to play, learn and grow in an outdoor environment as well as encouraging connections to the outdoors for y members and families in the Southern New Brunswick Area.

Project costs:

Total Project Cost \$3,500,000.00

Benefits to town of Rothesay:

The Centre currently serves over 1,000 children through our summer day camp programs. With over 20 children attending from the Rothesay area. We expect to serve at least 100 children and their families from Rothesay once the expansion is complete. It is a convenient location for parents to access just off the highway into Saint John, for those commuting for work and very close to the Rothesay Town limits.

All records in the custody and control of the town of Rothesay are subject to the provisions of the Right to Information and Protection of Privacy Act ("the Act"), SNB 2009, c R-10.6 and may be subject to disclosure under the provisions of "the Act". The information collected on this form may be shared with internal departments, external agencies or released at a public Town Council or committee meeting.

Any questions regarding the collection of this information can be directed to the Rothesay Town Clerk, 70 Hampton Road, Rothesay, NB E2E 5L5 (506-848-6664).



YMCA of Greater Saint John Inc. Glenn Carpenter Centre

April 2023



*Building healthy
communities*

YMCA of
Greater Saint John

Executive Summary

The YMCA Glenn Carpenter Centre is a hidden gem: a forested hideaway with a sparkling private lake just minutes from Saint John's city centre. The site includes a rustic lakefront lodge, a picnic shelter, washroom/change facilities and beautiful Ashburn Lake – all within 220 acres of the Acadian forest. Here is where youth escape to connect with nature in the great outdoors while enjoying canoeing, paddle boarding, water trampolining, swimming, hiking, recreational sports, and so much more. This amazing asset was donated to the Y by Glenn Carpenter in 2000 with a vision to be a place where inner city youth would come to build connections with nature, friends and life long skills, a place they belong. Providing new experiences, opportunities to make new friends and new challenges shape campers into confident, independent kids. The operations currently serves over 900 youth each summer.

We want to invest \$3,500,000 to expand this facility to serve more children & youth through our expectational programming and curriculum.

To achieve this the vision is to:

- Create year-round programming
- Serve new and additional members of our community
- Develop a sustainable business model to support on-going maintenance and infrastructure

Our plan is to expand on our current camping offerings and develop a nature-based after school program, becoming the leading centre for outdoor camping and educational experiences for children aged 5-14 as well as expand community access.

The programs and services to be offered at the Glenn Carpenter Centre will focus on the following to achieve our vision:

Summer Day Camp

We will build on our existing wilderness adventure camps, speciality camps and counsellor in training (CIT) programs providing a variety of adventure, sport, and skill for children aged 7-15. Building on these already successful programs will allow us to move from roughly 100 children per day to 150 children per day. As we grow in our enrollment, our existing assets will not accommodate the space requirements for a wide variety of children and their interests. This will include adding new program spaces such as a sports field, adventure programs areas, and leadership areas to ensure all kids are participating in activities simultaneously. This is detailed further in the facility overview.

Nature Based After School Program

Time gaps before and after school can be empty and lonely for kids — and a challenge for busy parents. YMCA of Greater Saint John's before and after school licensed care offers a healthy solution. Kids have fun and develop confidence while spending time with friends in a safe and caring environment. Fostering our knowledge, expertise and skill sets from our 12 existing after school locations, we will be able to bring after school programming to the Glenn Carpenter Centre.

We will build on the Ys National Curriculum, *A Place to Connect*, while adjusting the Curriculum to a focus on outdoor, nature-based education. This program will be designed to accommodate up to 90 licensed spaces, which will provide a new type of after school program to the Saint John Community.

School District Curriculum Program

We will enhance our existing partnerships with Anglophone South School District that will provide outdoor education programs and field trips in the Fall, Winter and Spring. These programs will be developed in partnership with the school board and help teachers and students meet the curriculum requirements while providing a fun learning opportunity.

Community and Family Events

We have identified that the Glenn Carpenter Centre is an ideal gathering location for individuals and organizations seeking to renew the spirit, mind and body in a natural picturesque setting. The Glenn Carpenter Centre will provide weekend rental opportunities throughout the year, which will increase the utilization of the asset while providing additional revenue opportunities to support the sustainability of this amazing asset. The rentals could include family gatherings, team building events and retreats, social events and much more. Due to the close proximity to the city and the feeling of truly being part of nature, this is an ideal location for community events.

Certification Courses

The property is also an ideal location for various training and certification programs. Courses that will be offered are Waterfront Safety Standards, Canoe/Kayak Paddling Certification, Wilderness First Aid, and much more.

Offseason Programming

We will offer a variety of programs such as canoe/kayak experiences, outdoor fitness classes, family events, wellness retreats and recreation programs to our Y participants.

In this plan, we will maintain our existing assets and create buildings/spaces to bring the facility to a year-round facility for the community. This includes:

- Construction of new access road, to improve safety for those coming and going from the facility and to allow for school bus access all while optimizing cost efficiencies.
- Construction of 6,000 sq. ft. multi-use facility which will include programming spaces, kitchen, and administrative offices.
- Additional programming areas – this will include high ropes and zip line, A-frame structure, second field/Airnasium, second parking lot, leadership structure, camp sites, climbing wall and stage.

Details for these assets, costs and timing are below:

Asset	Cost	Start Date	(Completion)
New Access Road (driveway)	\$466,000	June 30, 2022	(Sept 30, 2022)
New Multi-purpose building	\$2,440,000	September 2023	(June 2024)
Airnasium/Field	\$500,000	September 2023	(June 2024)
Leadership buildings And additional program space	\$94,000	May 2024	(Aug 2024)
Total	\$3,500,000		

Glenn Carpenter Centre Facility Plan







WORKS AND UTILITIES COMMITTEE MEETING
Rothesay Town Hall Common Room
Wednesday, July 19th, 2023
5:30 p.m.



DRAFT

PRESENT: SHAWN CARTER, VICE CHAIRPERSON
DAVE BROWN
CYNTHIA VANBUSKIRK
SARAH RICHARDS
STEPHEN ROSENBERG

TOWN MANAGER JOHN JARVIE
DIRECTOR OF OPERATIONS BRETT McLEAN
RECORDING SECRETARY DEBBIE KEYES

ABSENT: DEPUTY MAYOR ALEXANDER
GEORGE THAMBI

Vice Chairperson Shawn Carter called the meeting to order at 5:34 p.m.

1. APPROVAL OF AGENDA

MOVED by Councillor Brown and seconded by S. Rosenberg the agenda be approved.

CARRIED

2. APPROVAL OF MINUTES

2.1 Regular Works and Utilities Committee meeting of May 17th, 2023

MOVED by Councillor Brown and seconded by S. Richards the minutes be approved as circulated.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

N/A

4. DELEGATIONS

N/A

5. REPORTS & PRESENTATIONS

N/A

6. UNFINISHED BUSINESS

6.1 Capital Projects Summary

RECEIVED FOR INFORMATION

6.2 Solid Waste Tonnage Report

RECEIVED FOR INFORMATION

6.3 Speed Radar Signs Report

RECEIVED FOR INFORMATION

7. CORRESPONDENCE FOR ACTION

7.1 21 March 2023 email from ASDS RE: International Student Program Awareness

Town Manager explained that this is a great program in raising community awareness, the Town can get the word out about the international student program through social media.

MOVED by Councillor Brown and seconded by C. Vanbuskirk to recommend to Council to send a letter stating the Town does not support any kind of signage, but the Town does support their cause and will add this to our social media page with a link to the program.

CARRIED

7.2 05 July 2023 email from resident RE: Request to sell ice cream to public with ice cream bike

DO McLean explained that the Town needs guidelines before giving permission for this kind of business.

- The Town can grant permission to operate on Town property, however the Town cannot grant permission to operate on private or commercial property.
- The vendor should only operate on streets with bike lanes.

The Committee will include a copy of By-Law 4-03 Relating to Peace, Order and the Prevention of Nuisance and By-Law 3-03 Regulate Traffic in the letter to vendor.

The vendor will be required to provide:

- Spot for garbage
- Criminal Record Check and Vulnerable Sector
- Temporary vendors license
- Proof of Liability Insurance
- Letter from Public Health Department

MOVED by Councillor Brown and seconded by S. Richards to recommend to Council to send a letter stating the vendor must provide more information before the Committee can approve.

CARRIED**8. NEW BUSINESS**

N/A

9. CORRESPONDENCE FOR INFORMATION

9.1 Update on The Welcome Signage

Still waiting on approval from the province

9.2 Update on Grove/Hampton Traffic Lights

DO McLean explained the traffic signals have finally arrived and will be installed the week of July 31st, 2023.

9.3 Update on Tender for Sidewalk Renewal and Miscellaneous Pipe Repairs

DO McLean explained work has already begun with a completion date of October 15th, 2023.

9.4 Discussion – Bartlett Rd

DO McLean explained Bartlett Rd is one of the private lanes on the list that does receive plowing and garbage service. The road is practically undriveable because of the deterioration which in turn makes the road unmanageable to plow in the winter months. Also, the road condition in the winter months is becoming a public health concern because emergency vehicles are unable to make it up the hill.

Residents may choose to collectively upgrade the road for the purpose of continuing services – at this point residents do have the option to have the road repaired through a local improvement levy. In order to do this, the owners would have to transfer ownership to the Town and have the Town fix the road. Then each resident would pay the Town over a 10-15 year term.

The Committee discussed having a campaign whereby residents are educated on the private lane policy. The Town could send out the information to all residents such that they could review and understand the information before the policy went into effect. The material would also be included on the Town's social media.

Town Manager Jarvie suggested to state in the resident's letter that the Town will meet with the residents to answer any questions or address any concerns.

9.5 Discussion – Circular Materials - report by Town Manager Jarvie

Circular Materials has presented a plan to Recycle New Brunswick which was approved.

Circular Material will be responsible for collecting packaging material which includes styrofoam, plastics and glass in addition to all the other regularly collected material at the curb.

The company can do this two ways:

1. Take responsibility for the cost of the Towns system and the system can be expanded, or
2. Setup their own system to collect.

The overlap to most of what the Town collects for recycling would be included in what this company picks up, so Circular Materials would pick up the cost of portion of Fero contract that is responsible for the recycling, if option #1 was the preferred method of collection.

If hiring Circular Materials, the Town would be entering into a contract where the Town would have responsibility including a 3% contamination standard for the product and could receive penalties if the standard is not met.

The Town is still in negotiations with Fero and Circular Material in an effort to determine the optional arrangement.

10. DATE OF NEXT MEETING:

Wednesday, August 23rd, 2023

11. ADJOURNMENT

MOVED by Councillor Brown and seconded by C. Vanbuskirk the meeting be adjourned.

CARRIED

The meeting adjourned at 6:56pm

CHAIRPERSON

RECORDING SECRETARY



2023 August 14 Open Session FINAL_111
ROTHESAY
MEMORANDUM



TO : Mayor and Council
FROM : Works & Utilities Committee
DATE : July 19, 2023
RE : NB International Student Program Signage

Background:

Please be advised the Works & Utilities Committee passed the following motion at its regular meeting on Wednesday, July 19th, 2023:

MOVED ... and seconded ...:

MOVED by Councillor Brown and seconded by C. Vanbuskirk to recommend to Council to send a letter stating the Town does not support any kind of signage, but the Town does support their cause and will add this to our social media page with a link to the program.

CARRIED.



2023 August 14 Open Session FINAL_112
ROTHESAY
MEMORANDUM



TO : Mayor and Council
FROM : Works & Utilities Committee
DATE : July 19, 2023
RE : Request to sell ice cream to public with ice cream bike

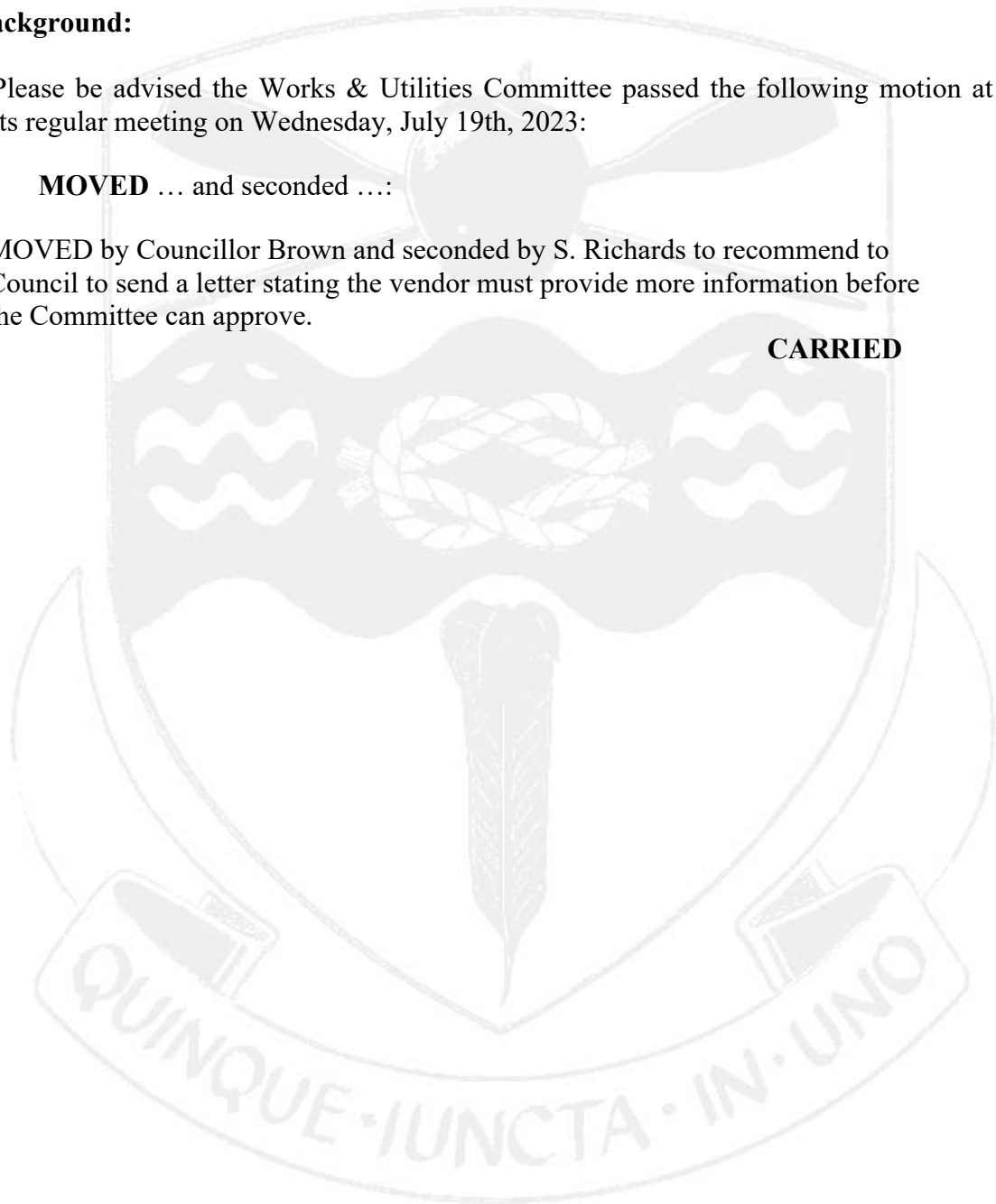
Background:

Please be advised the Works & Utilities Committee passed the following motion at its regular meeting on Wednesday, July 19th, 2023:

MOVED ... and seconded ...:

MOVED by Councillor Brown and seconded by S. Richards to recommend to Council to send a letter stating the vendor must provide more information before the Committee can approve.

CARRIED





ROTHESAY
2023 August 14 Open Session FINAL_113
PLANNING ADVISORY COMMITTEE MEETING
Rothesay Town Hall Common Room
Tuesday, August 8, 2023 at 5:30 p.m.



DRAFT

PRESENT: COUNCILLOR DON SHEA, CHAIRPERSON
KELLY ADAMS
TRACIE BRITTAIN
JOHN BUCHANAN
RALPH FORTE (arrived at 6:02 p.m.)

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE
PLANNING INTERN ZACHARY VANDERHYDEN
RECORDING SECRETARY LIZ HAZLETT

ABSENT: COUNCILLOR TIFFANY MACKAY FRENCH
MATTHEW GRAHAM, VICE-CHAIRPERSON
CHRISTIANE VAILLANCOURT

No quorum was present at 5:30 p.m. DPDS White began an informal discussion with respect to a revised copy of the Planning Advisory Committee Agenda & Polling Procedures Policy that was distributed to the Committee in paper copy. He explained, following public interest, staff received direction from Council that signage should be posted on properties undergoing a rezoning process, to act as notification for the public. As a trial, signage was posted on 2 Campbell Drive – the rezoning item on tonight’s agenda. He encouraged the Committee to review the revised policy, visit the property, and provide feedback to staff, and if any adjustments should be made to the sign’s size, location, or text size. This method is a common practice in other municipalities and will provide direct notification to the public, in addition to advertising required by the Community Planning Act, as well as regular posts to the Town’s website and social media. Staff will also send the document electronically to the Committee.

An announcement was made that this will be DPDS White’s last Planning Advisory Committee meeting. Town Manager Jarvie, Mayor Grant, Committee members, and staff, thanked DPDS White and conveyed appreciation for his expertise and support provided during his time with the Town.

Following the arrival of the last member, quorum was obtained and Chairperson Shea called the meeting to order at 6:04 p.m.

1. APPROVAL OF THE AGENDA

MOVED by J. Buchanan and seconded by T. Brittain the agenda be approved as circulated.

CARRIED.

2. ADOPTION OF MINUTES

2.1 Regular Meeting of July 4, 2023

MOVED by T. Brittain and seconded by R. Forte the Minutes of July 4, 2023 be adopted as circulated.

CARRIED.

3. DECLARATION OF CONFLICT OF INTEREST

DPDS White declared a conflict of interest with respect to Item 4.1 2 Campbell Drive – Rezoning.

He advised Planning Intern Zachary Vanderhyden would give a presentation to the Committee.

DPDS White declared a conflict of interest and left the meeting.

4. NEW BUSINESS

4.1 2 Campbell Drive

Jeff Kitchen

OWNER:

693279 NB LTD.

PID:

00065201 & 30347942

PROPOSAL:

Rezoning (Light Industrial)

The applicant Mr. Kitchen was in attendance. Town Manager Jarvie clarified that the recommendation is not to approve the rezoning, but rather to recommend that Council schedule a public hearing – a requirement for the rezoning process.

Mr. Kitchen was invited to speak about his application. Mr. Kitchen highlighted the following: the property was purchased in 2020; the existing residential building is currently used as a rental property and the yard is used for storage; improvements were made to the property since its purchase but there is a reluctance to invest more until long-term zoning is confirmed; there is a need for properties zoned Light Industrial within the Town; the application was not brought forth sooner owing to the expected completion of a secondary plan; the intent is to construct a barn to mirror the aesthetic of the Freeport, Maine commercial district which will “set a tone” for the transition to Rothesay’s Heritage District; and renovations to the existing building and his other property (2 Grove Avenue) were showcased as an example of this aesthetic. Mr. Kitchen mentioned the benefits of being near the Heritage area, and the highway – reduced travel costs and nuisance associated with large vehicles.

In response to an inquiry, Mr. Kitchen confirmed the intent is to rezone the entire property Light Industrial.

Mr. Vanderhyden gave a presentation. He spoke of the rezoning process as it relates to the Committee, which involves: an initial review of the application and recommendation for a Public Hearing; scheduling of a Public Hearing by Council; and further review of the application including a final recommendation to Council. He clarified that the purpose of tonight’s meeting is not to vote for or against approval of the application.

Mr. Vanderhyden summarized the application, noting: it is to rezone 2 Campbell Drive from Single Family Residential to Light Industrial for the expansion of business operations; the property is comprised of 2 PIDs for a total area of roughly 1.5 acres; and the land is designated Light Industrial in the Municipal Plan and raises no concerns for land use compatibility, proximity to transportation routes, environmental impact, permitted uses, and community impact.

Chairperson Shea asked how many polling responses were received. Mr. Vanderhyden advised two responses were received and were included with the staff report.

When questioned, Mr. Vanderhyden confirmed that the Committee will have another opportunity to discuss the application further before a final decision is made.

Chairperson Shea invited comments from the Committee and the public.

R. Forte, and Jacqueline White (66 Grove Avenue), mentioned the property abuts a residential neighbourhood and appears to be currently operating as a Light Industrial site. Mr. Forte and Ms. White were concerned about more activity on the property and the impact on surrounding residential properties if the rezoning is approved.

Mr. Kitchen reiterated that: the condition of the property has improved significantly since its purchase in 2020; the property's existing residential use is being respected while also being used for storage; there is a need for light industrial properties within the Town; and the location of the property is ideal for minimal noise and traffic concerns. He added the neighbourhood is familiar with noise generated from close proximity to the highway and the Fire station, and the proposed use is not expected to create additional concerns. He assured the Committee of a general interest in working to improve the Town.

There was discussion regarding the property's location (situated between two residential properties), the nearby Carpenter Excavating property at 72 Grove Avenue, and the rezoning process.

Town Manager Jarvie advised land designations in the Municipal Plan were designed with consideration of existing uses of nearby properties (ex. the Carpenter Excavating property).

With respect to the rezoning process, Town Clerk Banks confirmed that Council must set a date for a public hearing, which requires a minimum of 21 days for public notification, and a recommendation from the Committee in accordance with the Community Planning Act. She noted it is standard practice for the Committee to meet again for further discussion on a draft by-law and development agreement before a public hearing, however there may be factors that could impact this schedule. She reported the next meeting of Council is scheduled for Monday, August 14th.

MOVED by T. Brittain and seconded by J. Buchanan the Planning Advisory Committee hereby recommends that Council schedule a Public Hearing to consider rezoning 2 Campbell Drive (PIDs 00065201 & 30347942) from Single Family Residential R1A zone to the Light Industrial LI zone.

CARRIED.

Town Clerk Banks informed all in attendance that the recommendation to schedule a public hearing will be discussed by Council on Monday, August 14th. Members of the public can attend the meeting at Town Hall (7:00 p.m.) or watch the live broadcast online.

Chairperson Shea thanked Mr. Kitchen. Mr. Kitchen thanked the Committee and left the meeting.

DPDS White returned to the meeting.

5. OLD BUSINESS

TABLED ITEMS

Tabled February 5, 2018 – no action at this time

5.1 Subdivision Approval - 7 Lots off Appleby Drive (PID 30175467)

Tabled September 8, 2020 – no action at this time

5.2 Removal of PAC conditions and variance – 59 Dolan Road (PID 00094938)

Tabled October 3, 2022 – no action at this time

5.3 School Avenue (PIDs 30146708 & 30146674) – Rezoning & Subdivision Agreement

J. Buchanan asked if there is a statute of limitations on the tabled items. DPDS White advised he will consult with the applicants to determine if any wish to withdraw their applications. If this is the case, the items will be dealt with at the next meeting.

6. CORRESPONDENCE FOR INFORMATION

N/A

7. DATE OF NEXT MEETING(S)

The next meeting will be held on **TUESDAY, September 5, 2023.**

8. ADJOURNMENT

MOVED by R. Forte and seconded by T. Brittain the meeting be adjourned.

CARRIED.

The meeting adjourned at 6:38 p.m.

CHAIRPERSON

RECORDING SECRETARY



2023 August 14 Open Session FINAL_117
ROTHESAY
MEMORANDUM



TO : Mayor and Council
FROM : Town Clerk Banks
DATE : 10 August 2023
RE : 2 Campbell Drive (PIDs 00065201 & 30347942)

Recommendation:

- Council schedule a Public Hearing for **Monday, September 11, 2023 at 6:30 p.m.**, in accordance with the *Community Planning Act*, SNB 2017 c 19, to consider rezoning 2 Campbell Drive (PIDs 00065201 & 30347942) from Single Family Residential (R1A) zone to the Light Industrial (LI) zone.

Background:

The Planning Advisory Committee passed the following motion at its regular meeting on Tuesday, August 8, 2023:

MOVED ... and seconded ... the Planning Advisory Committee hereby recommends that Council schedule a Public Hearing to consider rezoning 2 Campbell Drive (PIDs 00065201 & 30347942) from Single Family Residential R1A zone to the Light Industrial LI zone.

CARRIED.



To: Chair and Members of Rothesay Planning Advisory Committee
From: John Jarvie, Town Manager
Date: Friday, August 04, 2023
Subject: Rezoning 2 Campbell Drive (Light Industrial)

Applicant:	Jeff Kitchen	Property Owner:	693279 NB LTD.
Mailing Address:	23 Scovil Road, E2H 1S1, Rothesay NB	Mailing Address:	23 Scovil Road, E2H 1S1, Rothesay NB
Property Location:	2 Campbell Drive	PIDs:	00065201 & 30347942
Plan Designation:	Light Industrial	Zone:	Single Family Residential
Application For:	Rezoning Light Industrial		
Input from Other Sources:	Polling		

ORIGIN:

An application from Mr. Jeff Kitchen to rezone land off Campbell Drive to Light Industrial for the purpose of continuing his business Vantage Build being a company engaged in the design, repair, renovation, and construction of buildings. The rezoning includes two (2) parcels PID (00065201) and PID (30347942) with a total combined area of 6090.28 square meters (1 ½ acres). Both PIDs are zoned Single Family Residential [R1A] – Large Serviced.

The subject land is located between Campbell Drive and New Brunswick Route 1 Highway with frontage is on Campbell Drive and serviced by municipal water.



Figure 1 - Property Location 2 Campbell Drive

AMENDMENT (REZONING) PROCESS:

The procedure for a rezoning application is that Council receives a recommendation from PAC to hold a public hearing and that a by-law amendment be drafted in advance of the public hearing. Once a hearing date is set the PAC will then review Staff recommendations, consider the public feedback received through the polling process and forward to Council a final recommendation on the rezoning proposal.

BACKGROUND

The subject property is designated for Light Industrial Use in the Rothesay Municipal Plan. The designation enables Council to consider rezoning the two (2) PIDs to Light Industrial Zone.

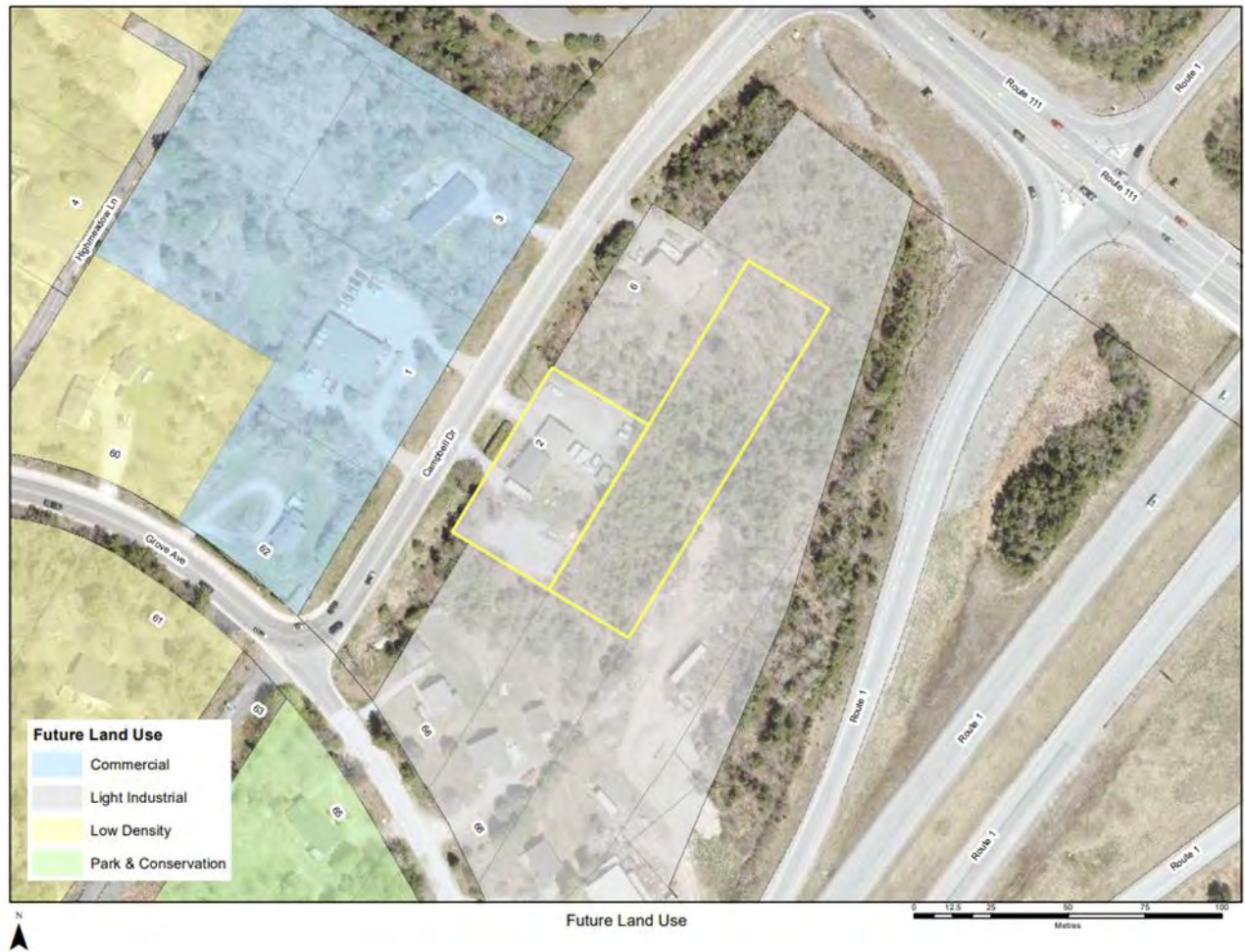


Figure 2 - Land Use Designation for Subject Parcel

APPLICANT PROPOSAL:

The subject property is currently being used as a contractor’s yard for the preparation and assembly of building components for various residential and commercial buildings in Rothesay with a particular focus on heritage era buildings. This includes renovation, restoration, and new build residential home projects throughout Rothesay and the surrounding area.

Staff agree that Rothesay has many heritage era and heritage style homes, these types of buildings are in many ways representative of Rothesay's character. However, these homes do require tradespeople, and craftsmen with specialized skills to restore and maintain these buildings.

The applicant has indicated that the property will be used primarily for storage of building materials and that his long-term vision is to develop the property into a landmark gateway for Rothesay by constructing a heritage style traditional timber framed barn to house the craftsmen workshop for Vantage Build.



Figure 3 – EXAMPLE ONLY - Applicant's Intention for Future Development (Barn Style / Warehouse)

MUNICIPAL PLAN:

The Rothesay Municipal Plan designated lands these lands bounded by Campbell Drive and the Mackay Highway for Light Industrial uses. The zoning by-law has the land zoned for single family residential uses. Land use designation and zoning are two different concepts that are often used interchangeably, but they have distinct differences.

The term "land use designation" is limited to the Municipal Plan and refers to how land can be used. The Rothesay Municipal Plan is established under the authority of the Provincial Community Planning Act which states, that "The adoption of a municipal plan shall prevent the undertaking of a development in any manner inconsistent with a policy outlined or suggested in the plan." The CPA further states that if there is a conflict between a municipal plan and a zoning by-law, the municipal plan prevails.

A zoning by-law is the “child” of the Municipal Plan and is the regulatory document which provides specific detail on how a property can be developed and used.

The Rothesay Municipal Plan designated lands these lands bounded by Campbell Drive and the Mackay Highway for Light Industrial uses. These lands were selected for light industrial because they are situated in a high traffic area on the periphery of Rothesay’s residential core. The location provides convenient access to residents of the community, while ensuring that existing residential neighbourhoods are not disrupted by this type of higher intensity uses. The Municipal Plan selected this area as a good location for light industrial uses by considering several factors as follows:

- | | |
|---|---|
| 1. Land use compatibility: The location should be compatible with the surrounding land uses | Noise and vibration generating from subject property will be limited and buffered by the proximity of development to the highway. Adequate access to transportation infrastructure, such as MacKay highway is easily accessible. Light Industrial zoning provides regulation to minimize visual impact. |
| 2. Proximity to transportation: The location should be easily accessible by transportation modes such as highways to facilitate the movement of goods and materials | The location is strategically located near transportation networks (MacKay Highway) to facilitate the movement of goods without travelling through residential neighbourhoods. The accessibility of the subject location helps in the efficient transportation of raw material and finished products. |
| 3. Environmental considerations: The potential risks associated with light industrial property zoning include noise pollution, smoke, smell, waste, and other environmental elements | Light industrial activities have significantly lower environmental impacts compared to heavy industries. Work generating noise is conducted inside and is hidden from the public view. The outside storage of materials will be hidden from the public view. |
| 4. Permitted uses: It is important to check the list of permitted uses in the light-industrial zoning district to ensure that the intended use is allowed | The proposed building contractors yard falls within the zoning list of permitted uses as a <u>light manufacturing</u> and assembly, and warehousing and distribution facilities. |
| 5. Community impact: The location should be far away from residential spaces to prevent harm to residents and lower property values | The location and future vision will have positive effects on the neighborhood and reinforce community values. The subject property poses no significant impacts to the surrounding community. |

LIGHT INDUSTRIAL ZONE:

Staff point out that the zoning by-law contains regulation that should mitigate most concerns over the proposed development as follows:

- (a) The development of multiple buildings on one parcel of land may be permitted where it can be demonstrated that there is an adequate internal vehicle circulation system that provides for the

safe and efficient movement of vehicles on the site. Such a system must be designed to meet the requirements of the National Building Code and shall be maintained by the property owner.

- (b) Outside storage is prohibited in the Light Industrial Zone other than in a compound screened from public view except for a maximum of two (2) delivery or service vehicles each with a dead weight not exceeding 4,000 kilograms and one garbage container.
- (c) Setback distances shall be maintained with a minimum area of 40% in turf or other landscaping material such as trees, planting beds, hedges and walkways.
- (d) A solid fence or a hedge at least two metres high shall be erected on any property line which abuts a residential or institutional zone.

Staff also note that Implementation Policy IM-13 states that Council shall consider the following:

Implementation Policy IM-13	Staff Review
A. That the proposal is not premature or inappropriate by reason of:	In the opinion of staff, the project is not premature at this location.
1) The financial capability of Rothesay to absorb any costs relating to the development;	Rothesay does not anticipate any costs to be borne by the Town directly related to this development.
2) The adequacy of municipal wastewater facilities, storm water systems or water distribution systems;	The property has access to Municipal water and is not serviced by sewer. Provincial Onsite Sewage Disposal Guidelines for a light industrial use as proposed would have much reduced demand than a residential use. The province only requires that the applicant submit an application to Connect to an Existing Onsite System in order to register the change of use.
3) The proximity of the proposed development to schools, recreation or other municipal facilities and the capability of these services to satisfy any additional demands;	The KV Fire Department is within 100 meters. Staff identified no conflicts due to proximity to schools, recreation or other municipal facilities.
4) The adequacy of road networks leading to or within the development; and	The building has direct access to the Mackay highway from Campbell Drive. Transport trucks can access the subject property immediately after getting off the highway. The subject property will not noticeably increase traffic volume in Rothesay.
5) The potential for damage or destruction of designated historic buildings and sites.	There are no historic buildings or sites identified within the project's vicinity.
B. that controls are placed on the proposed development so as to reduce conflict with any adjacent or nearby land uses by reason of:	The storage yard(s) will required opaque fencing sufficient to screen the view from neighbouring properties.
1. Type of use;	The property will be used to manufacture building components for heritage buildings in Rothesay.

<p>2. Height, bulk and lot coverage of any proposed building;</p>	<p>The maximum height allowed for any structure on land zoned light industrial is 10m. Maximum building coverage of PID 00065201 is 801 sq m, maximum building coverage of PID 30347942 is 1330.6 sq m.</p>
<p>3. Traffic generation, access to and egress from the site, and parking; open storage; and</p>	<p>The use will not noticeably increase traffic volume. There is clear access to and egress from the site.</p>
<p>4. Signage.</p>	<p>The business is not a customer destination and the signage for Vantage Build will conform with the sign by-law requirements.</p>
<p>C. That the proposed development is suitable in terms of the steepness of grades, soil and geological conditions, proximity to watercourses, or wetlands and lands that are vulnerable to flooding.</p>	<p>The site appears suitable for development and will be subject to geotechnical approval during the building permit approval process.</p>

POLLING:

Staff sent a polling notification letter to surrounding property owners. Staff did receive letters of concern from neighbouring properties (see Attachment A).

RECOMMENDATION:

Staff recommend the Planning Advisory Committee consider the following MOTION:

PAC HEREBY recommends that Council schedule a Public Hearing to consider rezoning 2 Campbell Drive (PID 00065201) & PID (30347942) from Single Family Residential R1A zone to the Light Industrial LI zone.

ATTACHMENTS

- Attachment A Polling Results
- Attachment B Draft By-law 2-10-35

ATTACHMENT A POLLING RESULTS

66 Grove Avenue

Good morning,

Thank you for the letter regarding the rezoning application of 2 Campbell Drive from Single Family Residential to Light Construction Zone for use as a contractor's yard.

The application for rezoning appears to be happening after the fact, as there are two workshop buildings constructed in addition to the house / apartment on the site. The parking large lot that was cleared and built up borders my property (66 Grove Avenue). Several work vehicles, work trailers, metal trailers, piles of scaffolding, port-a-potty, lumber, pipes, and other materials are already stored on site.

I have questions regarding the definition of 'light industrial', as construction materials are already stored on site and there is regular activity.

The rezoning would lead to further storage of equipment & materials, and vehicles. Beyond more truck traffic and noise on an already busy road, the greatest concern is environmental impact as the brook / runoff feeds into the river on Hillside Trail.

I was concerned building permits and rezoning had occurred before community consideration. I thank you for your letter.

Warm regards,

66 Grove Avenue

Dr Catherine Adams



July 17, 2023

Dear Mr White,

I wish to express my objection to the use of 2 Campbell Drive as a construction yard.

A construction yard is noisy, and will disturb our already stressed patients and their owners.

Its presence will attract vandals and thieves, and by association of proximity, my property will also be at risk.

When I applied for rezoning of my property, I was required to ensure that the appearance of my property was in keeping with the residential appearance of the area. I feel that the Animal Hospital property has accomplished this.

A construction yard across the street will be unsightly, dirty, dusty, and detract from the value of my property and others in the vicinity

The mud and other debris, which typically gets left on the road, will also be unsightly, and dangerous to traffic, especially in wet weather. Heavy machinery being moved will impede traffic flow to the hospital

Campbell drive to Grove Avenue is an entry portal into the town of Rothesay. A construction yard at the entryway to such a beautiful community will distract from the feeling of tranquility, which now exists.

Years ago, I put a sea can on my lower driveway, to provide temporary storage while I renovated my basement. Within a week, I was visited by the town of Rothesay, to express their concern at the presence of such an unsightly item.

How then, can you even consider a construction yard directly across the street?

The presence of a construction yard may cause a future potential renter to look elsewhere, thereby reducing my earning potential.

Again, I vehemently oppose this application, as it will negatively impact my business, devalue my property, and negatively affect the enjoyment of my property by me, my clients, and our precious patients..

I appreciate the opportunity to express my feelings on this issue

Sincerely,

Handwritten signature of Catherine Adams in cursive script.

Catherine Adams, BSc(Agr), DVM, CCRT



**BY-LAW 2-10-35
A BY-LAW TO AMEND THE ZONING BY-LAW
(No.2-10 Rothesay)**

The Council of the town of Rothesay, under authority vested in it by the Community Planning Act, and amendments thereto, hereby amends By-Law 2-10 “Rothesay Zoning By-law” and enacts as follows:

That Schedule A, entitled “Zoning” as attached to By-Law 2-10 “ROTHESAY ZONING BY-LAW” is hereby amended, as identified on the attached sketch, identified as Attachment “2-10-35”.

The purpose of the amendment is to rezone lands located at 2 Campbell Drive (PID 00065201 and PID 30347942) from Single Family Residential R1A zone to the Light Industrial LI zone in accordance with the Community Planning Act, supra.

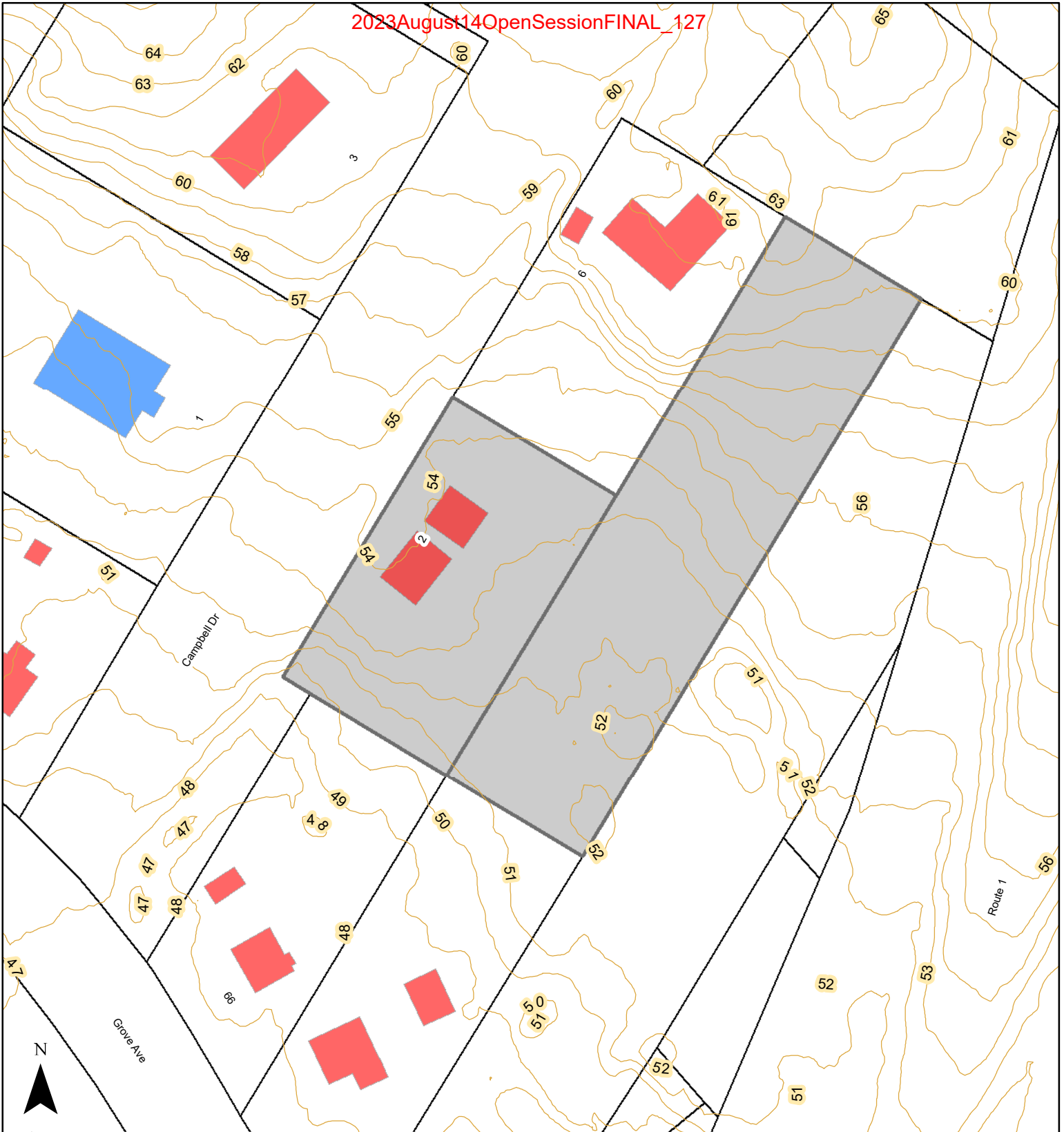
FIRST READING BY TITLE :
SECOND READING BY TITLE :
READ IN ENTIRETY :
THIRD READING BY TITLE
AND ENACTED :

MAYOR

CLERK

Bylaw 2-10-35 Campbell Drive (PIDs 00065201, 30347942)

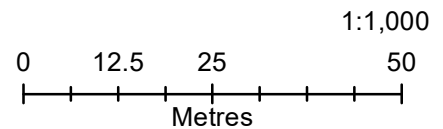
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2023-07-17, 11:30:39 AM

Buildings

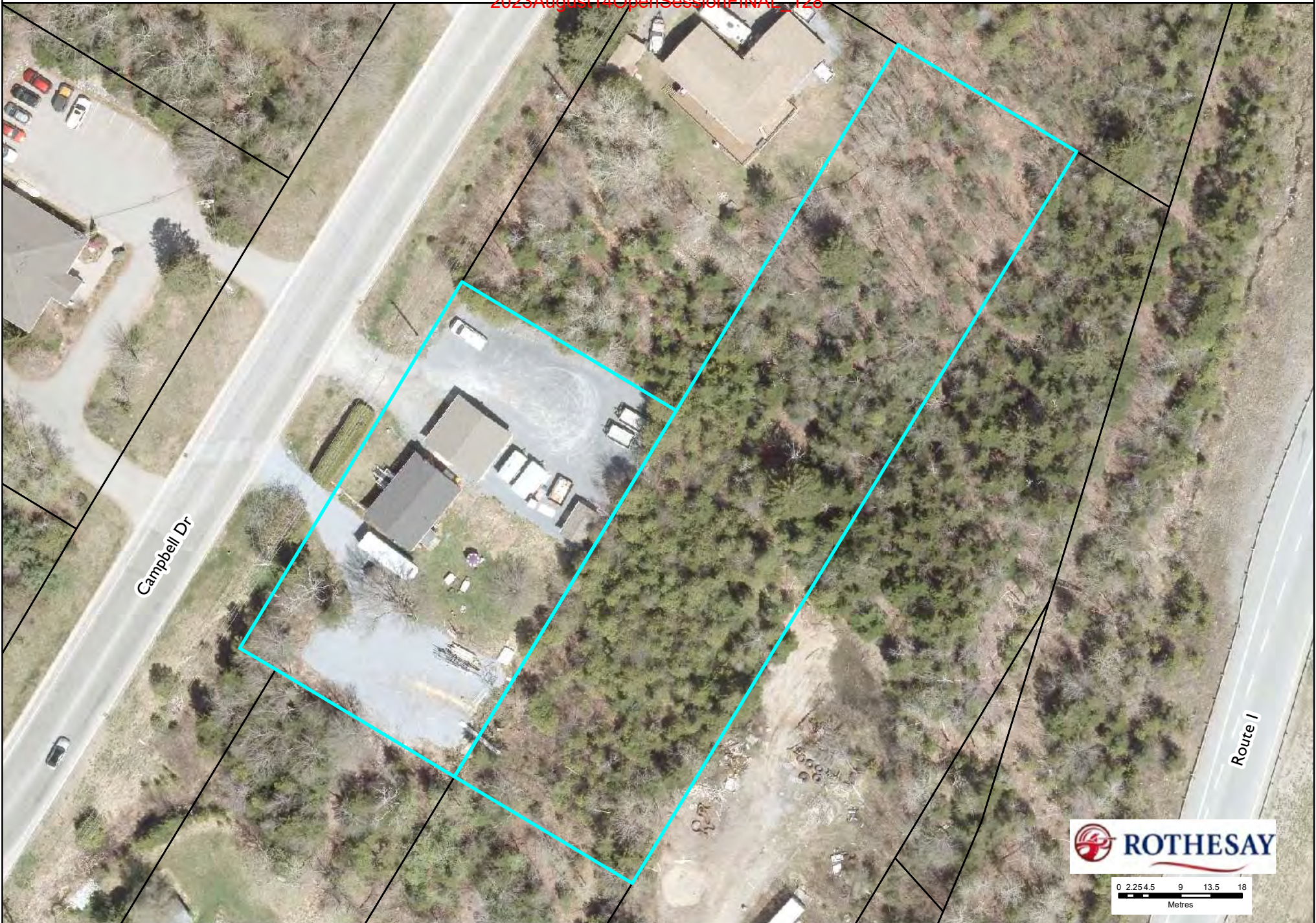
-  Commercial
-  Residential
-  Property Boundary



The Town of Rothesay does not warrant the accuracy or completeness of the information, text, graphics, links or other items contained within the material

2 Campbell Dr - PIDs 00065201 & 30347942

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Campbell Dr

Route 1





2023 August 14 Open Session FINAL 129

BUILDING PERMIT REPORT

7/1/2023 to 7/31/2023

Date	Building Permit No	Property Location	Nature of Construction	Value of Construction	Building Permit Fee
07/12/2023	BP2023-00040	41 BELAIR AVE	DECK	\$24,000.00	\$174.00
07/12/2023	BP2023-00056	75 ELIZABETH PKWY	SINGLE FAMILY	\$2,285,000.00	\$16,566.25
07/10/2023	BP2023-00088	41 MALISEET DR	ATTACHED GARAGE	\$125,000.00	\$906.25
07/21/2023	BP2023-00091	5 CROSSWIND CRES	DECK	\$6,500.00	\$50.75
07/10/2023	BP2023-00092	242 GONDOLA POINT RD	ADDITION	\$20,000.00	\$145.00
07/06/2023	BP2023-00096	4 DUNROBIN	DECK	\$4,200.00	\$36.25
07/10/2023	BP2023-00098	34 HILLVIEW CRES	RENOVATION	\$10,000.00	\$72.50
07/13/2023	BP2023-00103	200 GIBBON RD	SINGLE FAMILY	\$280,000.00	\$2,030.00
07/05/2023	BP2023-00104	360 GONDOLA POINT RD	FENCE	\$2,000.00	\$20.00
07/07/2023	BP2023-00105	8 HIGHLAND AVE	DECK	\$3,000.00	\$21.75
07/07/2023	BP2023-00106	3 MAPLE CRES	FENCE	\$8,196.00	\$65.25
07/14/2023	BP2023-00107	192 GONDOLA POINT RD	SIDING	\$15,000.00	\$108.75
07/11/2023	BP2023-00108	86 GONDOLA POINT RD	FENCE	\$7,000.00	\$50.75



BUILDING PERMIT REPORT

7/1/2023 to 7/31/2023

Date	Building Permit No	Property Location	Nature of Construction	Value of Construction	Building Permit Fee
07/17/2023	BP2023-00110	3189 ROTHESAY RD	SIDING	\$6,500.00	\$50.75
07/19/2023	BP2023-00111	35 HIGHLAND AVE	SIDING	\$9,000.00	\$65.25
07/19/2023	BP2023-00112	20 SCHOOL AVE	DECK	\$2,100.00	\$21.75
07/27/2023	BP2023-00113	242 GONDOLA POINT RD	STORAGE SHED	\$3,000.00	\$21.75
07/28/2023	BP2023-00114	78 SECOND ST	DOOR	\$1,700.00	\$20.00
07/27/2023	BP2023-00115	208 GONDOLA POINT RD	WINDOWS	\$2,135.00	\$21.75
07/27/2023	BP2023-00117	75 RIVER RD	IN GROUND POOL	\$150,000.00	\$1,087.50
07/27/2023	BP2023-00118	5 CAPRI AVE	DECK	\$9,500.00	\$72.50
07/27/2023	BP2023-00119	4 AYERSCLIFFE CRT	SIDING	\$8,000.00	\$58.00



BUILDING PERMIT REPORT

7/1/2023 to 7/31/2023

Date	Building Permit No	Property Location	Nature of Construction	Value of Construction	Building Permit Fee
Totals:				\$2,981,831.00	\$21,666.75
Summary for 2023 to Date:				\$13,273,686.57	\$98,900.75

2022 Summary

	<u>Value of Construction</u>	<u>Building Permit Fee</u>
Monthly total:	\$3,357,650.00	\$23,760.50
Summary to Date:	\$7,850,564.96	\$57,004.00



ROTHESAY



INTEROFFICE MEMORANDUM

TO : Mayor Grant & Council
 FROM : John Jarvie
 DATE : 10 August 2023
 RE : Capital Project – Status Report

The following is a list of 2023 capital projects, holdover 2019, 2021 and 2022 capital projects and the status of each along with a continuing project from 2016.

	PROJECT	BUDGET	\$ TO 30/06/23*	COMMENTS
2016	General Specification for Contracts	40,000	40%	Draft document under review by staff
2019	Trail & sidewalk connector Wells	\$1.62M	-	Subject to grants; estimate revised to current – land acquisition discussions with Province underway
	Secondary Plan Road design	50,000	-	Wiljac – design underway
2021	Fire Department Stn 2 Reno	1,250,000	60%	Project underway.
	Intersection improvements Grove Avenue at Hampton Road	475,000	37%	Complete and operating
	Turnbull Ct sewer replacement Ph II	\$1.0M	60%	Tender awarded; WAWA permit application submitted
2022	Water quantity	100,000		pending
	Water model update	100,000		deferred
	Wells New Building	\$3.1M	50%	Construction Underway
2023	Hillview water line replacement	50,000		Preliminary design complete, deferred
	2023 Street Resurfacing inc C&S	\$1.225M	5%	Asphalt Tender rejected; sidewalk component underway Second asphalt tender to be called for Designated Highways resurfacing -Campbell Drive
	Fleet	750,000		Vacuum Truck has been ordered
	Pickle Ball Courts Phase II	150,000		Tender awarded, work underway
	Recreation Master Plan	60,000		Consultant engaged, work begun
	Works Buildings	85,000	90%	HVAC system and external unit installed, removal of hot water piping and installation of electric heaters underway
	Parks Equipment	215,000	20%	
	Arena Condenser	100,000		Deferred until 2024.
	McGuire Centre Repairs	30,000		Fire alarm panel replacement, door lock control and camera purchase orders issued
	Town Hall – HVAC controls	40,000		Waiting for revised quote
	IT (software upgrades)	17,000		
	Water Treatment Train expansion	630,000	30%	Purchased and on order - April 2024 delivery expected
	Lagoon Dredging	\$1.32M		Considered part of the WWTF complex construction in revised funding application
	Shadow Hill Court water	400,000		Preliminary design and cost estimates complete
	WWTP Phase II design		40%	Funding approved, RFP for design services being written

* Funds paid to this date.



ROTHERSEY MEMORANDUM



TO : Mayor and Council
FROM : Town Clerk Mary Jane Banks
DATE : 10 August 2023
RE : Flyer Distribution By-law

RECOMMENDATION:

- Council give Reading in its Entirety to By-law 2-2023

- Council give 3rd Reading by Title and Enactment to By-law 2-2023

BACKGROUND:

The Climate Change Adaptation Committee had discussed, at length, concerns regarding the distribution of advertising flyers. The Committee tested the procedure for terminating flyer delivery and found it to work. However, the City of Saint John adopted (May 15) LG-20, *A By-law Respecting Flyer Distribution* and the Committee recommended Council do the same.

Council gave 1st Reading to By-law 2-2023 at its June Council meeting and requested it be sent to the distributor for comment. Council gave 2nd Reading at its July meeting. No comments have been received.

Original signed by
Mary Jane Banks, BComm
Town Clerk

Attachments: Draft By-law 2-2023

BY-LAW 2 -2023

A BY-LAW RESPECTING FLYER DISTRIBUTION IN ROTHESAY

BE IT ENACTED by the Council of the town of ROTHESAY under the authority vested in it by the Local Governance Act, SNB 2017, c 18 as follows:

1. Title

This By-law may be cited as the "**Flyer Distribution By-law**".

2. Definitions

In this By-law:

- a) "**council**" means Rothesay Town Council;
- b) "**distributor**" means any person, that distributes, permits to be distributed or causes to be distributed any flyer which promotes activities outlined in Section 3 of this By-law;
- c) "**flyer**" means any non-subscription based printed or written matter, and includes a circular, leaflet, pamphlet, paper, booklet, postcard, coupon, or any other printed or otherwise reproduced matter;
- d) "**municipality**" means the geographic area constituted as the town of Rothesay;
- e) "**newspaper**" means any newspaper or magazine of general circulation for which the occupant has paid or requested delivery;
- f) "**person**" includes a distributor, business, company, organization or corporation and the heirs, executors, administrators or other legal representatives of a person;
- g) "**residential property**" means property or part thereof used or intended to be used for residential purposes, but does not include the portion of a hotel or motel used for the purpose of lodging for the public or an apartment hotel;

3. Application

This By-law applies to any flyer distributed within the municipality that:

- a) Advertises or otherwise promotes any merchandise, product, commodity or thing;
- b) Directs attention to any business or commercial establishment or other activity, for the purpose of either directly or indirectly promoting the interests thereof; or
- c) Directs attention to or advertises any meeting, performance, exhibition or event of any kind for which an admission is charged for the purpose of commercial gain or profit.

4. General

- a) Any owner or occupier of a residential property may post a sign or notice on such residential property stating they do not wish to receive flyers.
- b) Any owner or occupier of a residential property who wishes to post a sign or notice in accordance with Section 4(a) above may:
 - i. Post a sign or notice in such form as may be provided by the Council, or
 - ii. Post a sign or notice created by the owner or occupier, provided that any such sign or notice meets the following specifications:

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1. Is a minimum 22 cm (8.5 in) by wide (5.5 in) high;
 2. Consists of lettering that is in black font on a white background; and
 3. Contains the phrase "**NO FLYERS**" in a font size of at least 72 pt in a sans-serif (plain) font type, such as Arial.
- c) A sign or notice stating the owner or occupier does not want to receive flyers shall be posted on the residence in a manner such that the sign or notice is reasonably visible to a distributor.
- d) No distributor shall distribute or cause to be distributed a flyer at or on a residential property if a sign or notice has been posted pursuant to this Section 4.
- e) Sections 4(d) and 4(h) of this By-law shall not apply to the following:
- i. Any election advertising material which is permitted to be transmitted or delivered pursuant to any applicable federal, provincial or municipal legislation or regulation;
 - ii. Newspapers delivered to paid or requested subscribers;
 - iii. Community association newsletters or newspapers that do not contain flyers;
 - iv. Information circulars produced by a federal, provincial or Rothesay or an agency of such government;
 - v. Information circulars produced by a member of Council, a member of the New Brunswick Legislative Assembly or a member of the Parliament; or
 - vi. An apartment building containing six or more dwelling units.
- f) No distributor shall distribute or cause to be distributed any flyers on residential property other than:
- i. In a mail box;
 - ii. In a mail slot;
 - iii. In a tube or other receptacle designated for this purpose; or
 - iv. On a doorstep
- g) No distributor shall distribute or cause to be distributed any flyers at or on a residential property where previously delivered flyers have not been retrieved for two consecutive weeks.
- h) No distributor shall distribute or cause to be distributed any flyers to any owner or occupant of residential property by leaving same in the owner or occupant's community mailbox where such owner or occupant has posted a sign or notice complying with this Section 4 on the residential property of the owner or occupant.

5. Offences

- a) A person who violates a provision of this By-law is guilty of an offence and is liable on conviction to a fine.
- b) The minimum fine for an offence committed under this By-law is one hundred fifty dollars (\$150) and the maximum fine for an offence committed under this By-law is two thousand one hundred dollars (\$2,100).
- c) If an offence committed under this By-law continues for more than one day:
 - i. The minimum fine that may be imposed is the minimum fine established in this By-law multiplied by the number of days during which the offence continues; and

- ii. The maximum fine that may be imposed is the maximum fine established in this By-law multiplied by the number of days during which the offence continues.

6. Enforcement

- a) Every person duly appointed by Council as a By-law enforcement officer is hereby authorized to carry out any inspection that is necessary for the administration or enforcement of this By-law.
- b) Any peace officer or By-law enforcement officer is hereby authorized to take such actions, exercise such powers and perform such duties, as may be set out in this By-law, or in the *Local Governance Act* and as they may deem to be necessary to enforce any provisions of this By-law.

7. Administrative Penalties

- a) Rothesay may provide for an administrative penalty to be paid with respect to a violation of a provision of this By-law as set out in subsection 7(b).
- b) A person violating any provision of this By-law may pay to Rothesay an administrative penalty of one hundred dollars (\$100) within 45 calendar days from the date of such violation and upon such payment the person who committed the violation is not liable to be prosecuted therefore.

8. Other Offences

Nothing in this By-law exempts a person violating this By-law from charges resulting from infractions under any other Rothesay By-law.

9. Severability

- a) Where a court of competent jurisdiction declares any section or part of a section of this By-law invalid, the remainder of this By-law shall remain in force unless the Court makes an order to the contrary.

FIRST READING BY TITLE	<u>12 June</u>	, 2023
SECOND READING BY TITLE	<u>10 July</u>	, 2023
READ IN ITS ENTIRETY	_____	, 2023
THIRD READING BY TITLE AND ENACTMENT	_____	, 2023

Dr. Nancy Grant, Mayor

Mary Jane Banks, Town Clerk