



**ROTHESAY**  
COUNCIL MEETING  
Town Hall Common Room  
Monday, September 11, 2023  
7:00 p.m.



**PLEASE NOTE:** Electronic means of communication may be used during the meeting.

Public access to the livestream will be available online:

<https://www.youtube.com/user/RothesayNB>

**Rothesay Land Acknowledgement**

**Deputy Mayor Alexander**

**1. APPROVAL OF AGENDA**

**2. APPROVAL OF MINUTES**

Regular Meeting 14 August 2023

➤ **Business Arising from Minutes**

**3. OPENING REMARKS OF COUNCIL**

**PRESENTATION:** Through the Lens Photo Contest Winner

**ANNOUNCEMENT:** Wells Baseball Field Official Opening (September 12<sup>th</sup> at 4:45 p.m.)

**3.1 Declaration of Conflict of Interest**

**4. DELEGATIONS**

**4.1 KV EMO**

Michael Boyle, KVFD Fire Chief (*see item 9.2.1*)

**5. CORRESPONDENCE FOR ACTION**

5.1 17 August 2023 Email from resident RE: By-law – Pool Drainage

**Refer to the Works and Utilities Committee**

5.2 1 September 2023 Emails from resident RE: Bartlett Road

**Refer to the Works and Utilities Committee**

**6. CORRESPONDENCE - FOR INFORMATION**

6.1 14 August 2023 Thank you letter from the Kennebecasis Public Library RE: Operational Funding

6.2 19 August 2023 Email from resident RE: Trails

6.3 25 August 2023 Email from resident RE: Affordable Housing

6.4 1 September 2023 Email from Quispamsis RE: Consumer Fireworks Regulation/Use in Kennebecasis Valley

15 August 2023 Letter from Rothesay to Quispamsis

6.5 23 August 2023 Memorandum from Minister Savoie RE: Municipality Week (Sep. 19-25)

6.6 30 August 2023 Letter from Quispamsis to Air Canada RE: Air Canada Decision to Reduce Air Service to Saint John Airport (YSJ)

6.7 1 September 2023 Thank you card from the New Brunswick Medical Education Foundation

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## 7. REPORTS

### 7.0 September 2023 Report from Closed Session

- 7.1 22 June 2023 Fundy Regional Service Commission (FRSC) meeting minutes
- 7.2 14 June 2023 Kennebecasis Valley Fire Department Inc. (KVFD) Board meeting minutes
- 30 April 2023 KVFD Statement of Expense
- 6 June 2023 KVFD Compliance Report
- 31 December 2022 KVFD Audited Financial Statements
- 14 June 2023 KVFD Fire Chief's Report
- April 2023 KVFD Response Report
- May 2023 KVFD Response Report
- 14 June 2023 Memorandum from Fire Chief RE: KV EMO Update
- 7.3 31 July 2023 Draft unaudited Rothesay General Fund Financial Statements
- 31 July 2023 Draft unaudited Rothesay Utility Fund Financial Statements
- 31 July 2023 Donation Summary
- 24 August 2023 Draft Finance Committee meeting minutes
  - NB Heart and Stroke Foundation
- 7.4 5 September 2023 Draft Planning Advisory Committee meeting minutes
  - 2 Campbell Drive PIDs 00065201 & 30347942 (*see item 9.1*)
- 7.5 August 2023 Monthly Building Permit Report
- 7.6 7 September 2023 Capital Projects Summary

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

#### 8.1 Strong Court Sidewalk – Anglophone South School District (Tabled April 2021)

*No action at this time*

#### 8.2 Rothesay Arena Open House (Tabled September 2021)

*No action at this time*

#### 8.3 Private Lanes Policy (Tabled July 2022)

*No action at this time*

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## 9. NEW BUSINESS

### 9.1 BUSINESS ARISING FROM PUBLIC HEARING

#### 2 Campbell Drive (PIDs 00065201 & 30347942) - Rezoning

- 7 September 2023 Memorandum from Town Clerk Banks
- AMENDED Draft By-law 2-10-35

### 9.2 BUSINESS ARISING FROM DELEGATIONS

#### 9.2.1 KV EMO Emergency Management Program

- 7 September 2023 Memorandum from Town Manager Jarvie
- July 2023 Draft KV EMO Emergency Management Program

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## **ADMINISTRATION/FINANCE**

### **9.3 Fundy Regional Service Commission (FRSC)**

25 August 2023

Draft 2024 Fundy Regional Service Commission Budget

*Provide comments to the Town Manager before September 18, 2023*

## **OPERATIONS**

### **9.4 Contract T-2023-001B Asphalt Resurfacing**

6 September 2023

Report prepared by DO McLean

### **9.5 Contract 2023-002 Gondola Point Road, Clark Road, Salmon Crescent Intersection Upgrade**

7 September 2023

Report prepared by DO McLean

## **10. NEXT MEETING**

**Regular meeting**

**TUESDAY, October 10, 2023 at 7:00 p.m.**

## **11. ADJOURNMENT**