



ROTHESAY
COUNCIL MEETING
Town Hall Common Room
Tuesday, November 14, 2023
7:00 p.m.



PLEASE NOTE: Electronic means of communication may be used during the meeting.

Public access to the livestream will be available online:

<https://www.youtube.com/user/RothesayNB>

Rothesay Land Acknowledgement

Deputy Mayor Alexander

1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES

Regular Meeting	10 October 2023
Special Meeting	30 October 2023

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

4.1 Cameron Road Beach

Liz Kramer (*see Item 9.1.1*)

4.2 Brock Court

Alice Marie and Pat Holden (*see Item 9.1.2*)

4.3 Envision Saint John

Andrew Beckett, Interim CEO (*see Item 9.1.3*)

5. CORRESPONDENCE FOR ACTION

5.1 30 October 2023 Response to resident RE: Almon Lane – traffic detour concerns
Various Correspondence (4) from residents

Refer to the Works and Utilities Committee

6. CORRESPONDENCE - FOR INFORMATION

6.1 8 November 2023 Letter from UMNB to Premier Higgs RE: Federal Funding

6.2 9 November 2023 Letter to Anglophone South School District RE: Request for School Bus Stop at Glenwood Drive with attachment

7. REPORTS

7.0 November 2023 Report from Closed Session

7.1 3 August 2023 Fundy Regional Service Commission (FRSC) meeting minutes

24 August 2023 FRSC meeting minutes

October 2023 Fundy Regional Arena Needs Assessment

7.2 6 September 2023 Kennebecasis Valley Fire Department (KVFD) Board meeting minutes

31 July 2023 KVFD Statement of Expense with Budget Variance

6 September 2023 KVFD Compliance Report

6 September 2023 KVFD Fire Chief's Report

June 2023 KVFD Call Summary

July 2023 KVFD Call Summary

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Regular Council Meeting

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14 November 2023

- 11 October 2023 Kennebecasis Valley Fire Department (KVFD) Board meeting minutes
- 30 September 2023 KVFD Statement of Expense with Budget Variance
- 30 October 2023 KVFD Compliance Report
- 11 October 2023 KVFD Fire Chief's Report
- October 2023 KVFD Call Summary
- 7.3 30 September 2023 Draft unaudited Rothesay General Fund Financial Statements
- 30 September 2023 Draft unaudited Rothesay Utility Fund Financial Statements
- 30 September 2023 Donation Summary
- 19 October 2023 Draft Finance Committee meeting minutes
 - Gala Ballet Productions
 - Kennebecasis Paddling Centre
 - Rothesay Nursery School
 - Kennebecasis Crime Stoppers
- 7 November 2023 Draft Finance Committee meeting minutes
 - 2024 Rothesay Operating Budgets (*see item 9.2*)
- 7.4 17 October 2023 Draft Age Friendly Advisory Committee meeting minutes
- 7.5 17 October 2023 Draft Parks and Recreation Committee meeting minutes
 - Draft 2024 Parks and Recreation Department Operating and Capital Budgets (*see item 9.2*)
- 7.6 18 October 2023 Draft Works and Utilities Committee meeting minutes
 - 31 Frances Avenue (flooding)
 - Sidewalk Extension on Iona Avenue
 - Bartlett Road
- 7.7 18 October 2023 Draft Heritage Preservation Review Board meeting minutes
- 7.8 6 November 2023 Draft Planning Advisory Committee meeting minutes
 - School Avenue/Kaitlyn Street (PIDs 30146708 & 30146674) (*see November 20th Public Hearing*)
 - Schedule B of Rothesay Zoning By-law 2-10 – Fee Schedule (*see item 9.3*)
- 7.9 October 2023 Monthly Building Permit Report
- 7.10 9 November 2023 Capital Projects Summary

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Strong Court Sidewalk – Anglophone South School District (Tabled April 2021)

No action at this time

8.2 Rothesay Arena Open House (Tabled September 2021)

No action at this time

8.3 Private Lanes Policy (Tabled July 2022)

No action at this time

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14 November 2023

9. NEW BUSINESS

9.1 BUSINESS ARISING FROM DELEGATIONS

9.1.1 Cameron Road Beach

8 November 2023

Email from Liz Kramer with attachment

Refer to staff

9.1.2 Brock Court

7 November 2023

Letter from the Holdens

Refer to the Works and Utilities Committee

9.1.3 Envision Saint John

Presentation

Receive/file

FINANCE

9.2 2024 Rothesay Operating Budgets

➤ 2024 General Fund

3 November 2023

Memorandum from Treasurer MacDonald RE: 2024 Operating Budget Amendments

7 November 2023

Memorandum from Treasurer MacDonald RE: Motions for General Fund Operating Budget 2024

Highlights

General Operating Fund Budget

Master Budget

General Operating Budget

➤ 2024 Utility Fund

7 November 2023

Memorandum from Treasurer MacDonald RE: Motions for Utility Fund Operating Budget 2024

Highlights

Utility Operating Fund

Master Budget

Utility Operating Fund

9.3 Zoning By-law 2-10 Amendment to Fees

7 November 2023

Memorandum from Town Clerk Banks

14 November 2023

Amended Schedule B – Rothesay Zoning By-law 2-10

3 November 2023

Staff Report to Planning Advisory Committee

9.4 Circular Materials Concerns

10 November 2023

Memorandum from Town Manager Jarvie

10. NEXT MEETING

Public Hearing

Monday, November 20, 2023 at 6:30 p.m.

Regular meeting

Monday, December 11, 2023 at 7:00 p.m.

11. ADJOURNMENT