



**ROTHESAY**  
COUNCIL MEETING  
Town Hall Common Room  
Monday, May 8, 2023  
7:00 p.m.



**PLEASE NOTE:** Electronic means of communication may be used during the meeting.

Public access to the livestream will be available online:

<https://www.youtube.com/user/RothesayNB>

**Rothesay Land Acknowledgement**

**Deputy Mayor Alexander**

**1. APPROVAL OF AGENDA**

**2. APPROVAL OF MINUTES** Regular Meeting 11 April 2023

➤ **Business Arising from Minutes**

**3. OPENING REMARKS OF COUNCIL**

**3.1 Declaration of Conflict of Interest**

**4. DELEGATIONS**

**4.1 Melanoma Skin Cancer Awareness Month** Kathleen Barnard (*see item 9.1.1*)

**4.2 New Brunswick International Student Program** Wendy Brooks (*see item 8.4*)

**5. CORRESPONDENCE FOR ACTION**

5.1 10 April 2023 Email RE: Rothesay Train Station

**Refer to staff**

5.2 20 April 2023 Fundy Gymnastics non-profit rate request for the Bill McGuire Centre

**Refer to the Finance Committee**

5.3 3 May 2023 Port City Elite non-profit rate request for the Bill McGuire Centre

**Refer to the Finance Committee**

**6. CORRESPONDENCE - FOR INFORMATION**

6.1 31 December 2022 Kennebecasis Valley Fire Department Inc. audited financial statements

6.2 21 April 2023 Letter to Malabean/Maliseet/Rothesay Park residents RE: Spring Freshet

**7. REPORTS**

**7.0 May 2023 Report from Closed Session**

7.1 8 February 2023 Kennebecasis Valley Fire Department Inc. (KVFD) Board meeting minutes

31 December 2022 KVFD Statement of Expense

2022 KVFD Operating Budget

31 December 2022 KVFD Budget Variances

8 February 2023 Memorandum from Deputy Fire Chief RE: SCBA Capital Purchase

8 February 2023 KVFD Fire Chief's Report

December 2022 KVFD Response Report

7.2 15 February 2023 Kennebecasis Public Library (KPL) Board meeting minutes

14 March 2023 KPL Board meeting minutes

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- 7.3 31 March 2023 Draft unaudited Rothesay General Fund Financial Statements  
31 March 2023 Draft unaudited Rothesay Utility Fund Financial Statements  
31 March 2023 Donation Summary  
20 April 2023 Draft Finance Committee meeting minutes
- Association Heritage New Brunswick
  - KV Girls Softball Association
  - Bradley Joudry (2023 Football Canada Cup)
  - World Performers (2023 Dance World Cup)
- 7.4 18 April 2023 Draft Age Friendly Advisory Committee meeting minutes  
7.5 19 April 2023 Draft Works and Utilities Committee meeting minutes  
7.6 25 April 2023 Draft Climate Change Adaptation Committee meeting minutes
- Draft By-law Respecting Flyer Distribution
  - Corporate Greenhouse Gas (GHG) Inventory and Action Plans
- 7.7 1 May 2023 Draft Planning Advisory Committee meeting minutes
- 38 Appleby Drive (PID 30194807)
  - Holland Drive (PID 00056598) – *Public Hearing scheduled May 15 at 6:00 p.m.*
- 7.8 April 2023 Monthly Building Permit Report  
7.9 2 May 2023 Capital Projects Summary

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

**8.1 Strong Court Sidewalk – Anglophone South School District** (Tabled April 2021)  
*No action at this time*

**8.2 Rothesay Arena Open House** (Tabled September 2021)  
*No action at this time*

**8.3 Private Lanes Policy** (Tabled July 2022)  
*No action at this time*

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**8.4 NB International Student Program (signage)** **Remove from table**  
*Refer to the Works and Utilities Committee and promote on social media*

## 9. NEW BUSINESS

### 9.1 BUSINESS ARISING FROM DELEGATIONS

#### 9.1.1 Melanoma Skin Cancer Awareness Month

10 February 2023 Proclamation request with attachments

*Refer to the Parks and Recreation Committee and promote on social media*

## ADMINISTRATION

### 9.2 Council appointments to Committees

25 April 2023 Memorandum from Mayor Grant

*For Information*

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## 9.3 Amendment to By-law 2-14 Schedule B – Standing Committees

26 April 2023

Memorandum from Town Clerk Banks

REVISED

Schedule B (By-law 2-14) – Standing Committees

## 9.4 Kennebecasis Public Library Appointment

1 May 2023

Memorandum from Nominating Committee

## 9.5 2022 Rothesay Annual Report

DRAFT

Rothesay Annual Report

## OPERATIONS

### 9.6 Contract T-2023-001 Asphalt Resurfacing

1 May 2023

Report prepared by DO McLean

## RECREATION

### 9.7 Rothesay Pickleball Courts Plexi Pave Surface

8 May 2023

Report prepared by DRP Jensen

### 9.8 Recreation Master Plan

8 May 2023

Report prepared by DRP Jensen

## 10. NEXT MEETING

**Public Hearing (Holland Drive)**

Monday, May 15, 2023 at 6:00 p.m.

**Regular meeting**

Monday, June 12, 2023 at 7:00 p.m.

## 11. ADJOURNMENT