



**ROTHESAY**  
COUNCIL MEETING  
Town Hall Common Room  
Monday, December 11, 2023  
7:00 p.m.



**PLEASE NOTE:** Electronic means of communication may be used during the meeting.

Public access to the livestream will be available online:

<https://www.youtube.com/user/RothesayNB>

Rothesay Land Acknowledgement

Deputy Mayor Alexander

**1. APPROVAL OF AGENDA**

**2. APPROVAL OF MINUTES**

Regular Meeting	14 November 2023
Public Hearing	20 November 2023

➤ **Business Arising from Minutes**

**3. OPENING REMARKS OF COUNCIL**

**3.1 Declaration of Conflict of Interest**

**4. DELEGATIONS**

**4.1 Rothesay 2024 Capital Budgets** Doug MacDonald, Treasurer (*see Item 9.2.1*)

**5. CORRESPONDENCE FOR ACTION**

5.1 13 November 2023 Letter from residents RE: Woodland Avenue (drainage, no exit sign, streetlight)

**Refer to the Works and Utilities Committee**

5.2 14 November 2023 Email from Quispamsis resident RE: Almon Lane traffic concerns

**Refer to the Works and Utilities Committee**

5.3 22 November 2023 Letter from resident RE: Church/Grove/Hampton Traffic Lights

**Refer to the Works and Utilities Committee**

5.4 21 November 2023 Email from resident RE: East Riverside-Kingshurst Park

**Refer to staff**

5.5 30 November 2023 Fundy Regional Service Commission Municipal Capital Borrowing Board Application

**Provide comments to the Mayor before January 25, 2024**

5.6 5 December 2023 Invitation to participate in the 2024 Communities In Bloom program

**Refer to staff**

**6. CORRESPONDENCE - FOR INFORMATION**

6.1 10 November 2023 2022-2023 New Brunswick Medical Education Foundation Scholarship Report

6.2 21 November 2023 2024 Operating Budget approval letters

- Kennebecasis Regional Joint Board of Police Commissioners
- Kennebecasis Valley Fire Department
- Kennebecasis Public Library
- Kennebecasis Crime Stoppers

# ROTHESAY

Regular Council Meeting

Agenda

-2-

11 December 2023

- 6.3.1 1 December 2023 CBC Article “Digby-Saint John Ferry will stay put, says federal transport minister”
- 6.3.2 23 November 2023 Letter to Minister Rodriguez RE: MV Fundy Rose Ferry Service between Digby, NS and Saint John, NB
- 6.3.3 22 November 2023 Letter to Minister Rodriguez from Quispamsis
- 6.4 28 November 2023 Letter from resident RE: Clark Road/Gondola Point Road construction
- 6.5 5 December 2023 Letter from resident RE: 2024 Budget

## 7. REPORTS

### 7.0 December 2023 Report from Closed Session

- 7.1 27 September 2023 Fundy Regional Service Commission (FRSC) meeting minutes
- 7.2 31 October 2023 Draft unaudited Rothesay General Fund Financial Statements
- 31 October 2023 Draft unaudited Rothesay Utility Fund Financial Statements
- 31 October 2023 Donation Summary
- 30 November 2023 Draft Finance Committee meeting minutes
  - YMCA
- 7.3 21 November 2023 Draft Age Friendly Advisory Committee meeting minutes
- 7.4 28 November 2023 Draft Parks and Recreation Committee meeting notes
- 7.5 4 December 2023 Draft Planning Advisory Committee meeting minutes
  - 7 Scott Avenue (PID 00062729) – Public Hearing
- 7.6 November 2023 Monthly Building Permit Report
- 7.7 7 December 2023 Capital Projects Summary

## 8. UNFINISHED BUSINESS

---

### TABLED ITEMS

#### 8.1 Strong Court Sidewalk – Anglophone South School District (Tabled April 2021)

*No action at this time*

#### 8.2 Rothesay Arena Open House (Tabled September 2021)

*No action at this time*

#### 8.3 Private Lanes Policy (Tabled July 2022)

*No action at this time*

---

## 9. NEW BUSINESS

### 9.1 BUSINESS ARISING FROM PUBLIC HEARING

- 21 November 2023 Memorandum from Town Clerk Banks
- DRAFT By-law 2-10-36
- DRAFT Subdivision Agreement

### 9.2 BUSINESS ARISING FROM DELEGATIONS

#### 9.2.1 2024 Capital Budgets

- 5 December 2023 Memorandum from Treasurer MacDonald RE: Motions
- 5 December 2023 Memorandum from Treasurer MacDonald RE: 2024 Capital Budgets

# ROTHESAY

Regular Council Meeting

Agenda

-3-

11 December 2023

## **Reserve Motions 2023**

### **General Fund**

5 December 2023      Memorandum from Treasurer MacDonald

### **Utility Fund**

5 December 2023      Memorandum from Treasurer MacDonald

### **General Fund**

Highlights              General Capital Fund Budget  
2024                      Master General Capital Budget

### **Utility Fund**

Highlights              Utility Capital Fund Budget  
2024                      Master Utility Capital Budget

## **9.3 Council Remuneration**

4 December 2023      Memorandum from Personnel Committee

## **9.4 Committee Appointments**

7 December 2023      Memorandum from Nominating Committee

## **9.5 Rothesay Ridesharing By-law 1-24**

DRAFT                  Rothesay Ridesharing By-law 1-24

## **9.6 Engineering Design and Construction Management Services: 2024 Asphalt Resurfacing Program**

6 December 2023      Report prepared by DO McLean

## **10. NEXT MEETING**

**Regular meeting**      Monday, January 8, 2024 at 7:00 p.m.

## **11. ADJOURNMENT**