



ROTHESAY
COUNCIL MEETING
Rothesay Town Hall Common Room
Monday, June 13, 2022
7:00 p.m.



PRESENT: MAYOR NANCY GRANT
DEPUTY MAYOR MATT ALEXANDER
COUNCILLOR HELEN BOYLE
COUNCILLOR DAVE BROWN
COUNCILLOR PETER J. LEWIS
COUNCILLOR TIFFANY MACKAY FRENCH
COUNCILLOR BILL McGUIRE
COUNCILLOR DON SHEA

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN
TREASURER DOUG MacDONALD
ADMINISTRATIVE ASSISTANT LIZ HAZLETT

ABSENT: DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN

Rothesay Land Acknowledgement **Deputy Mayor Alexander**
Deputy Mayor Alexander read the Rothesay Land Acknowledgement.

Mayor Grant called the meeting to order at 7:00 p.m.

1. APPROVAL OF AGENDA

MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French the agenda be approved as circulated.

CARRIED.

2. ADOPTION OF MINUTES

➤ Regular Meeting 9 May 2022

MOVED by Counc. Lewis and seconded by Counc. Shea the Open Session Council minutes of May 9, 2022 be adopted as circulated.

CARRIED.

➤ Special Meeting 16 May 2022

MOVED by Counc. McGuire and seconded by Counc. Mackay French the Special Meeting minutes of May 16, 2022 be adopted as circulated.

CARRIED.

➤ **Business Arising from Minutes**
N/A

3. OPENING REMARKS OF COUNCIL

Mayor Grant thanked Counc. Boyle for the train whistle from the Federation of Canadian Municipalities (FCM) conference. She jested about using the whistle to keep order if need be.

Mayor Grant announced the following: the annual Canada Day celebration on the Rothesay Common (July 1st, 12 p.m. – 3 p.m.) with music, refreshments, games, and indigenous story-telling; Concerts on the Common will return July 7th; the Saint John Newcomers Association is hosting an intergenerational “Future Engage” program at the Rothesay Hive every Thursday for seniors, youth, and newcomers; and the deadline for the annual Through the Lens Photo Contest is August 24th.

Mayor Grant congratulated Counc. Mackay French on completion of her Master of Laws degree.

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3.1 Declaration of Conflict of Interest

Counc. McGuire declared a conflict of interest with respect to Item 8.7 145 Hampton Road.

Counc. Mackay French will not be present for discussion pertaining to Item 8.7 145 Hampton Road because of her absence at the public hearing.

Deputy Mayor Alexander declared a conflict of interest with respect to Item 8.5 Highland Avenue/Hillcrest Drive.

Counc. Brown declared a conflict of interest with respect to Item 7.8 Planning Advisory Committee minutes (122 Gondola Point Road/4 Clark Road).

Counc. Lewis stated he no longer has a conflict of interest with respect to Holland Hills.

4. DELEGATIONS

4.1 Rothesay Drainage Network Review David Parsons, P. Eng. CBCL Ltd. (*see item 9.1.1*)

Mayor Grant welcomed Mr. Parsons. Mr. Parsons gave a brief overview of the project, highlighting that a study of 3,000 structures within Rothesay's drainage network was conducted in the area between Route 1 and the Kennebecasis River (exclusive of the Wells/French Village area). Video inspection was used to view roughly one third (25 km) of the Town system. Major deficiencies were identified, and some repairs are underway which will hopefully permit video inspection of the remaining 4.5 km. Information collected was used to develop a storm model which includes drainage channels and culverts. Through use of the model, CBCL and Town staff identified opportunities for improvement, more specifically in the Weeden Catchment area (132 hectares). Mr. Parsons explained a proposed project, requiring easements (two options), which would improve the drainage channel between Rosedale Avenue to Dobbin Street – reducing overland flow by as much as 33% in the areas of Robinson Street, Weeden Avenue, Hampton Road/Clark Road/Marr Road, Sierra Avenue, Courtland Place, Dobbin Street, Woodland Avenue, Spruce Street, and Sprucewood Avenue. He added the report provides guidelines for addressing the following areas: municipal water flowing through private property with no easements, private properties draining onto other properties, and low areas and no municipal system to drain.

Mayor Grant noted it is a large and complicated issue for the Town. Deputy Mayor Alexander extended appreciation for the comprehensive report. He asked if the arch culvert under the railway tracks is sized appropriately at the bottom of Salmon Creek to the Kennebecasis River. Mr. Parsons confirmed the culvert is undersized however he would need to consult the model for the exact details. Deputy Mayor Alexander referenced a concerning 90% blockage identified in the CCTV findings. He asked if video inspections are conducted prior to construction projects. DO McLean confirmed underground video surveys are conducted before any construction projects of the Town. He added there are current plans to repair 77 deficiencies identified. He further noted the issue with blockages created from laterals extending too far into pipes is common in a certain area of the town – these matters appear to have occurred in the early 1970s.

Counc. Shea mentioned he has been concerned about stormwater management in Rothesay since 2007. One guiding principle he abides by states public stormwater management practices should not result in negative impacts to private property. He noted he maintains awareness of the downstream flow of water and its impact. He inquired about the following: when the project began, public consultation, natural topography that complements Town infrastructure (possible retention areas); and age of infrastructure.

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Mr. Parsons responded with the following: the project began in winter of 2020; the focus was on field data collection and modelling thus public consultation was not necessary – Town staff shared public concerns for problematic areas; the overland stormwater system follows natural topography; stormwater detention was not a prime focus because the study area is substantially developed (features already exist/minimal space for more); and age of infrastructure would be dealt with under an asset management review whereas this study examined state, size, and flow.

Counc. Brown stressed that relevant information in the report should be considered during deliberations on current development applications. Town Manager Jarvie advised the purpose of the study is to identify deficiencies and potential improvements (ex. easements which may be included with development agreements).

Mayor Grant thanked Mr. Parsons for his presentation. Mr. Parsons thanked Council and left the meeting.

4.2 Shining Horizons Therapeutic Riding Assn Dave Ryan (*see item 9.1.2*)

Mayor Grant welcomed Mr. Ryan. Mr. Ryan introduced himself as the Executive Director of Shining Horizons Therapeutic Riding Association. The organization is located on Red Head Road in Saint John and offers a horseback riding program (equine therapy) to persons from St. Stephen to Sussex with, neurological, physical, and mental wellness disabilities. As of Friday, Rothesay residents account for 19.5% of participants, 14% of volunteers, and 25-45% of donors (subject to change annually). He informed Council the organization is a registered charity that relies on fundraising and donors to contribute 70% of revenue. A promotional video was shown.

Following the video, Mr. Ryan mentioned Mayor Grant has visited the facility and he invited all to do the same. He noted the organization has existed for 26 years. Seven years ago, a capital campaign was undertaken to build the current facility on Red Head Road. He explained the purpose of the organization is to create experiences for persons with disabilities that will enhance their physical, social, and emotional wellbeing. Photographs were displayed of the site before and after construction, and program participants. Mr. Ryan advised the horses are specifically trained as service animals for therapeutic riding. He briefly spoke of the history of the name “Shining Horizons” noting some riders must use a wheelchair, but once seated on a horse the rider’s elevate position literally broadens their horizon and opens up a whole new world for them. He gave examples of community involvement (fundraising and marketing) with the Turnbull Home Foundation, children in Kingston and Saint John (fundraising through schools), the Quispamsis Middle School “Adopt a Horse” program, the University of New Brunswick (UNB), and the New Brunswick Community College (NBCC). He listed other features/programs including the RDA Simulator (one of three in Canada, and operates year round), the Pony Pals program (equine care), and trained staff in Equine Assisted Therapy and Mental Health professionals so the organization can offer programs for adults and veterans. He noted brochures and newsletters are available for more information, and the next fundraiser is a mini festival scheduled at Bates Barn on July 16th 3 p.m. – 10 p.m. (tickets on sale tomorrow).

Counc. Shea noted he plans to accept the invitation for a tour. He inquired about annual operating costs, donations, length of time at the current facility, and government support. Mr. Ryan advised the 2022 budget is \$412,000; 70% of revenue must be sourced from fundraising; use of the current facility began in early 2019; and the organization receives minimal government support. He elaborated by noting the organization does not receive federal funding, the provincial government funds some participants through the Department of Social Development, and the city of Saint John has provided municipal contributions. Counc. Shea asked if support was received from other municipalities between St. Stephen to Sussex. Mr. Ryan noted he is in the process of requesting support from other municipalities, for instance this is the rationale for his presentation tonight.

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Council further inquired about the “Adopt a Horse” program, fees for participation, hours of operation/program length, minimum age of participants, and cost to support a participant.

Mr. Ryan noted: Quispamsis Middle School raised \$7,000 to “adopt” two horses (monthly video updates on the horses are sent to the school); the students visited the facility with members of the Legion to plant trees in honour of veterans; there is a fee for participation but efforts are made to subsidize this cost as much as possible – the Board is committed to combating financial barriers; Jumpstart is a current sponsor; hours of operation vary depending on booked sessions (Monday-Friday evenings/Saturday mornings for children, and adult/veteran programs will run during mornings/afternoons during the week); the minimum age for participants is 5-6 years old; the total length of a session is typically one hour (mounted/unmounted); and donations of \$600 will support the cost of an eight week session for a participant.

Mayor Grant thanked Mr. Ryan noting the item will be dealt with later on the agenda. Mr. Ryan thanked Council and left the meeting.

5. CORRESPONDENCE FOR ACTION

5.1 *Various* Emails from/to residents (6) RE: Sagamore Point Lagoon (Maliseet Drive)
MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French the emails from/to residents (6) RE: Sagamore Point Lagoon (Maliseet Drive) be referred to staff.

ON THE QUESTION:

Town Manager Jarvie advised odours from the lagoon are not uncommon but are usually not as extreme as the past 4-6 weeks. This is attributed to what is known as a ‘turning over’ process which was exacerbated by warmer temperatures, lack of rain, and an issue with one of the aerators. DO McLean clarified that the lagoon is functioning properly – there are no issues with its health or age. He expanded by noting this process naturally occurs each year in the spring and fall and reiterated that the weather has led to a stronger odour. He reported mitigation efforts were undertaken to vacuum the surface of the lagoon and improve aeration. In the last 7-10 days it appears the issue may be resolved.

Council inquired about the Kennebecasis Park lagoon. DO McLean advised nothing is being transferred from the Kennebecasis Park lagoon. It also experiences turnover and natural odours but for a shorter period. He added the Kennebecasis Park lagoon is not aerated therefore the wind is less of a concern.

CARRIED.

5.2 June 2022 Letter from MPs S. Stubbs, D. Kurek, J Gourde RE: Federal funding for rural communities

MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French the letter from MPs S. Stubbs, D. Kurek, J. Gourde RE: Federal funding for rural communities dated June 2022 be referred to staff for a response (cc. MP Wayne Long).

CARRIED.

6. CORRESPONDENCE - FOR INFORMATION

6.1 31 December 2021 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)
Audited Financial Statements

MOVED by Counc. Mackay French and seconded by Counc. Brown the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Audited Financial Statements dated 31 December 2021 be received/filed.

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ON THE QUESTION:

Treasurer MacDonald advised these statements are prepared under Public Service Accounting Standards (PSAS). He highlighted the operating budget for cash flow purposes was in the range of \$100,000.

CARRIED.

6.2 10 May 2022 Letter from Acting Deputy Minister Donaghy RE: Assessment of Policing Services

MOVED by Counc. Lewis and seconded by Counc. Boyle the letter from Acting Deputy Minister Donaghy RE: Assessment of Policing Services dated 10 May 2022 be received/filed.

ON THE QUESTION:

Mayor Grant noted immediate action is not required as the transition facilitators will reach out to communities. She added the matter is also under discussion by the Kennebecasis Regional Joint Board of Police Commissioners.

CARRIED.

6.3 16 May 2022 Letter from the Kennebecasis Public Library RE: Plan for reopening

MOVED by Counc. McGuire and seconded by Counc. Shea the letter from the Kennebecasis Public Library RE: Plan for reopening dated 16 May 2022 be received/filed.

ON THE QUESTION:

Mayor Grant stated the library remains closed and curbside service will continue until June 25th when repairs are predicted to conclude. Counc. Shea noted once the carpet is received repairs will be complete. Deputy Mayor Alexander asked if the curbside service is well-received. The library was very active prior to the flood and this could be impacted by its closure. Counc. Shea noted the curbside service is well-received but there are no figures to confirm exactly how well.

CARRIED.

6.4 19 May 2022 Letter of thanks RE: Fibromyalgia Awareness Day May 12th

MOVED by Counc. Shea and seconded by Counc. Mackay French the letter of thanks RE: Fibromyalgia Awareness Day May 12th dated 19 May 2022 be received/filed.

CARRIED.

6.5 20 May 2022 Letter from Quispamsis RE: Cost Overage for Fire Station 2

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the letter from Quispamsis RE: Cost Overage for Fire Station 2 dated 20 May 2022 be received/filed.

CARRIED.

6.6 25 May 2022 Letter from Saint John Aquatic Centre Commission RE: Canada
Emergency Wage Subsidy Interest Refund

MOVED by Counc. Mackay French and seconded by Deputy Mayor Alexander the letter from Saint John Aquatic Centre Commission RE: Canada Emergency Wage Subsidy Interest Refund dated 25 May 2022 be received/filed.

ON THE QUESTION:

Mayor Grant explained the facility's appeal for a Canada Emergency Wage Subsidy Interest refund, in the amount of \$25,000, was approved; however, an initial appeal for the entire CEWS contribution of \$325,000 was declined. The refund will be divided amongst the regional municipalities

CARRIED.

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6.7 6 June 2022 Letter from UMNb President Alex Scholten RE: UMNb Annual Conference

MOVED by Deputy Mayor Alexander and seconded by Counc. Brown the letter from UMNb President Alex Scholten RE: UMNb Annual Conference dated 6 June 2022 be received/filed.

ON THE QUESTION:

Mayor Grant noted the UMNb Annual Conference will be held in Fredericton on Thanksgiving weekend.

CARRIED.

6.8 19 May 2022 Letter from Quispamsis Council to Minister Allain (Local Government) RE: Regional Service Commission responsibilities

MOVED by Counc. Mackay French and seconded by Counc. McGuire the letter from Quispamsis Council to Minister Allain (Local Government) RE: Regional Service Commission responsibilities dated 19 May 2022 be received/filed.

CARRIED.

6.8.1 1 June 2002 Letter from Minister Allain to Quispamsis Council RE: Regional Service Commission responsibilities

MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French the letter from Minister Allain to Quispamsis Council RE: Regional Service Commission responsibilities dated 1 June 2022 be received/filed.

ON THE QUESTION:

Mayor Grant reported the concerns are shared by the regional municipalities.

CARRIED.

7. REPORTS

7.0 June 2022 Report from Closed Session
N/A

7.1 25 April 2022 Fundy Regional Service Commission (FRSC) meeting minutes

MOVED by Counc. Shea and seconded by Counc. Brown the Fundy Regional Service Commission (FRSC) meeting minutes dated 25 April 2022 be received/filed.

CARRIED.

Mayor Grant informed Council of Nespresso’s recycling program which allows customers to collect their used coffee pods – in a company provided bag – to be placed in recycling bins. Once sorted, the pods will be sent away to undergo a process to mechanically separate the coffee grounds and the aluminum (to be repurposed).

7.2 26 January 2022 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes
31 December 2021 KRJBPC Statement of Financial Position
February 2022 KRJBPC Crime Statistics
23 February 2022 KRJBPC meeting minutes
28 February 2022 KRJBPC Statement of Financial Position
20 April 2022 KRJBPC meeting minutes
30 April 2022 KRJBPC Statement of Financial Position
15 May 2022 KRJBPC Crime Statistics

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MOVED by Counc. Mackay French and seconded by Counc. Shea the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes dated 26 January 2022, the KRJBPC Statement of Financial Position dated 31 December 2021, the KRJBPC Crime Statistics dated February 2022, the KRJBPC meeting minutes dated 23 February 2022, the KRJBPC Statement of Financial Position dated 28 February 2022, the KRJBPC meeting minutes dated 20 April 2022, the KRJBPC Statement of Financial Position dated 30 April 2022, and the KRJBPC Crime Statistics dated 15 May 2022 be received/filed.

CARRIED.

7.3 30 April 2022 Draft unaudited Rothesay General Fund Financial Statements
MOVED by Deputy Mayor Alexander and seconded by Counc. Shea the draft unaudited Rothesay General Fund Financial Statements dated 30 April 2022 be received/filed.

CARRIED.

30 April 2022 Draft unaudited Rothesay Utility Fund Financial Statements
MOVED by Deputy Mayor Alexander and seconded by Counc. Shea the draft unaudited Rothesay Utility Fund Financial Statements dated 30 April 2022 be received/filed.

CARRIED.

30 April 2022 Donation Summary
MOVED by Deputy Mayor Alexander and seconded by Counc. Shea the Donation Summary dated 30 April 2022 be received/filed.

CARRIED.

19 May 2022 Draft Finance Committee meeting minutes
MOVED by Deputy Mayor Alexander and seconded by Counc. Shea the draft Finance Committee meeting minutes dated 19 May 2022 be received/filed.

ON THE QUESTION:

Mayor Grant identified an error, the minutes should read, "...and additional Regional Facilities Commission funding", rather than "Envision funding".

CARRIED.

➤ St. Paul's Church

MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French Council approve the donation request in the amount of \$500 to St. Paul's Church.

CARRIED.

➤ Heart and Stroke Foundation

MOVED by Deputy Mayor Alexander and seconded by Counc. Boyle Council deny the sponsorship request for the Heart and Stroke Foundation but will circulate information to see if anyone wants to golf.

CARRIED.

➤ Compassionate Grief Centre

MOVED by Deputy Mayor Alexander and seconded by Counc. Boyle Council deny the request from the Compassionate Grief Centre.

CARRIED.

7.4 18 May 2022 Draft Works and Utilities Committee meeting minutes
MOVED by Deputy Mayor Alexander and seconded by Counc. Boyle the Draft Works and Utilities Committee Meeting Minutes dated 18 May 2022 be received/filed.

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ON THE QUESTION:

Deputy Mayor Alexander summarized the minutes, noting the Committee discussed a unique option for the Woodland Avenue proposal with the developer.

Couns. Mackay French and Shea were confused about the proposed solution, noting a graphic was not provided. Deputy Mayor Alexander explained, retractable bollards (like ones on the Rothesay Netherwood School property) will be installed in the public road right-of-way between 93 and 95 Hampton Road. The Kennebecasis Valley Fire Department will have sole access to this route which will exit onto a curbed cul-de-sac on Woodland Avenue. When questioned, he confirmed access to the proposed apartment building will be through Woodland Avenue. Town Manager Jarvie added this information can be posted to the Town website. Counc. Brown further noted the restricted access route will not be paved so it will not appear as a regular roadway for general traffic.

Counc. Mackay French asked how Knoll Lane and Bartlett Road can be moved to Appendix B, of the Private Lanes Policy, since they meet some of the criteria. Deputy Mayor Alexander explained the Policy indicates that private lanes should be of a sufficient width, and existing surface conditions need to be maintainable without causing damage to Town equipment or that of its contractors, or else the other criteria do not apply. He added the owner(s) of private lanes can upgrade road conditions on their own or through a local improvement levy. In response to an inquiry, he clarified residents on private lanes ineligible for service provision can continue receiving garbage/recycling collection if materials are brought to an intersection of a public road.

CARRIED.

➤ (95) Hampton Road/Woodland Avenue

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire Council approve, in principle, Option 2 as follows: extending Woodland Avenue past the proposed site and constructing a single, curbed, cul-de-sac (near Hampton Road), with a restricted access point – in the public road right-of-way adjacent to 93 Hampton Road – for emergency responders, with access restricted through retractable bollards controlled by the Kennebecasis Valley Fire Department's (KVFD) Opticom Emergency Vehicle Preemption (EVP) system.

ON THE QUESTION:

Mayor Grant clarified approval is in *principle*; a detailed design is required. In response to an inquiry, DPDS White advised the developer attended the Works and Utilities Committee meeting, and is in attendance tonight. DO McLean added, subsequent to the meeting, he met with the developer to discuss the mechanics of the proposal.

CARRIED.

➤ Gondola Point Road/Isaac Street intersection

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire a warrant analysis be conducted for the intersection of Gondola Point Road and Isaac Street; speed radar signs be placed near the intersection of Gondola Point Road and Isaac Street; and a response be sent to the author.

CARRIED.

7.5 18 May 2022 Draft Heritage Preservation Review Board meeting minutes

MOVED by Counc. Mackay French and seconded by Counc. McGuire the draft Heritage Preservation Review Board meeting minutes dated 18 May 2022 be received/filed.

CARRIED.

7.6 24 May 2022 Draft Climate Change Adaptation Committee meeting minutes

MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French the draft Climate Change Adaptation Committee meeting minutes dated 24 May 2022 be received/filed.

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ON THE QUESTION:

Deputy Mayor Alexander provided a brief overview of the proposed by-law. He added the Committee agreed to meet next month, instead of quarterly, to develop a work plan.

CARRIED.

➤ Opt-in Strategy By-law for Flyer Distribution

MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French Council explore the introduction of an opt-in strategy by-law for flyer distribution.

CARRIED.

7.7 25 May 2022 Draft Parks and Recreation Committee meeting minutes

MOVED by Counc. Boyle and seconded by Counc. McGuire the draft Parks and Recreation Committee meeting minutes dated 25 May 2022 be received/filed.

ON THE QUESTION:

Mayor Grant noted she was of the understanding the proposed Wells Community Building is a single-level facility. Town Manager Jarvie explained the concept was revised before presented to Council.

CARRIED.

Counc. Brown declared a conflict of interest and left the meeting.

7.8 6 June 2022 Draft Planning Advisory Committee meeting minutes

MOVED by Counc. Shea and seconded by Counc. Mackay French the Draft Planning Advisory Committee Meeting Minutes dated 6 June 2022 be received/filed.

CARRIED.

Counc. Brown returned to the meeting.

➤ Holland Hills Reapplication request – PIDs 00056614, 00065094, 00056598

MOVED by Counc. Shea and seconded by Counc. Boyle Council accept a revised application to rezone land located off Holland Drive from Single Family Residential to Multi-Unit Residential before the expiration of a one-year period ending in December 2022.

ON THE QUESTION:

Town Manager Jarvie explained the purpose of the one-year period for reapplication is to create “breathing space” for both residents and developers so that a proposal is not discussed repeatedly. The one-year period may be bypassed if there is a significant change to the proposal – which must be determined by Council, upon advice of the Planning Advisory Committee. If so, the application process will begin anew, prior to the end of the one-year period.

Mayor Grant reviewed the changes: a reduction from two buildings to one (original proposal was to be phased with construction of one building at a time), and a reduction in building height from six storeys to five storeys.

Counc. Shea stated he believes the changes are significant, citing: a reduction of almost 50% of units, fire access around the entire building is now included in the plan, two buildings reduced to one building, and the building will have five storeys as opposed to six.

Counc. McGuire referenced a prior comment of his that suggests both six and five storeys remain a concern for fire protection – 4 storeys should be the maximum limit. He does not believe the change is significant to warrant bypassing the one-year period.

Counc. Mackay French commented on the different roles of councillors during committee and council discussions. She stated she agrees that the change is significant because of the reasons listed by Counc. Shea.

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Counc. Boyle agreed with Counc. McGuire that the height of the building remains a concern.

Counc. Lewis asked that the matter be tabled. He was not provided with the information because of a previous conflict of interest that is no longer relevant. It was noted staff were not informed that Counc. Lewis' conflict of interest had expired until earlier in tonight's meeting.

MOVED by Counc. Lewis and seconded by Counc. Shea the Holland Hills Reapplication Request be tabled until next month.

CARRIED.

For the record, Andrew Baskin, the developer, stated his displeasure with Council's resolution to table the application and left the meeting.

7.9 May 2022 Monthly Building Permit Report

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the May 2022 Monthly Building Permit Report be received/filed.

CARRIED.

7.10 8 June 2022 Capital Projects Summary

MOVED by Counc. Boyle and seconded by Deputy Mayor Alexander the Capital Projects Summary dated 8 June 2022 be received/filed.

CARRIED.

7.11 20 April 2022 Kennebecasis Public Library meeting minutes

MOVED by Counc. Shea and seconded by Counc. Boyle the Kennebecasis Public Library meeting minutes dated 20 April 2022 be received/filed.

CARRIED.

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Wiljac Street Reconstruction and Extension – Design (Tabled March 2019)

No action at this time

8.2 Strong Court Sidewalk – Anglophone South School District (Tabled April 2021)

No action at this time

8.3 Rothesay Arena Open House (Tabled September 2021)

No action at this time

8.4 Private Lanes Policy (Tabled March 2022)

No action at this time

8.5 Highland Avenue/Hillcrest Drive (Tabled May 2022)

No action at this time

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8.6 (95) Hampton Road/Woodland Avenue Rezoning

20 May 2022	Memorandum from Town Clerk Banks
DRAFT	By-law 2-10-29
DRAFT	Amended Development Agreement

Mayor Grant noted Council gave 1st and 2nd Reading to By-law 2-10-29. She added the amended development agreement does not stipulate that Woodland Avenue will be connected to Hampton Road.

MOVED by Counc. Shea and seconded by Deputy Mayor Alexander Council give Reading in its Entirety to By-law 2-10-29, “A By-law to Amend the Zoning By-law”.

ON THE QUESTION:

Deputy Mayor Alexander clarified there will not be a direct connection between Hampton Road and Woodland Avenue. The Kennebecasis Valley Fire Department will have sole access through a route restricted by retractable bollards.

CARRIED.

Town Clerk Banks read By-law 2-10-29 in its entirety.

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire Council give 3rd Reading, by Title, and Enactment to By-law 2-10-29, “A By-law to Amend the Zoning By-law”.

CARRIED.

Town Clerk Banks read By-law 2-10-29 by title.

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire Council authorize the Mayor and Clerk to enter into an agreement, as amended, to allow for the development of a 36-unit apartment building on land located off Woodland Avenue (PIDs 00242271, 30130348, 30020051, 30130355 – to be consolidated).

ON THE QUESTION:

Counc. Shea inquired about a deadline for completion of the project, and if the emergency access route is on Town owned land. Town Manager Jarvie advised the development agreement can be terminated if the project is not completed within five years; and confirmed the emergency access route is on Town owned land.

CARRIED.

Couns. Mackay French and McGuire left the meeting.

8.7 145 Hampton Road Rezoning

20 May 2022	Memorandum from Town Clerk Banks
DRAFT	By-law 2-10-30
3 June 2022	Memorandum from DPDS White
DRAFT	Amended Development Agreement

Mayor Grant noted 1st Reading was given, with a request for a detailed landscaping plan and an amendment to the development agreement for inclusion of a security bond (clauses 4 and 33).

MOVED by Deputy Mayor Alexander and seconded by Counc. Boyle Council give 2nd Reading, by Title, to By-law 2-10-30, “A By-law to Amend the Zoning By-law”.

CARRIED.

Town Clerk Banks read By-law 2-10-30 by title.

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MOVED by Deputy Mayor Alexander and seconded by Counc. Shea Council give Reading in its Entirety to By-law 2-10-30, “A By-law to Amend the Zoning By-law”.

CARRIED.

Town Clerk Banks read By-law 2-10-30 in its entirety.

MOVED by Deputy Mayor Alexander and seconded by Counc. Boyle Council give 3rd Reading, by Title, and Enactment to By-law 2-10-30, “A By-law to Amend the Zoning By-law”.

CARRIED.

Town Clerk Banks read By-law 2-10-30 by title.

MOVED by Deputy Mayor Alexander and seconded by Counc. Shea Council authorize the Mayor and Clerk to enter into an agreement, as amended, more specifically a more detailed landscaping plan, to allow for the development of a 43-unit/mixed use commercial apartment building at 145 Hampton Road (PIDs 00243097 and 30266845).

CARRIED.

Couns. Mackay French and McGuire returned to the meeting.

9. NEW BUSINESS

9.1 BUSINESS ARISING FROM DELEGATIONS

9.1.1 Rothesay Drainage Network Review (*Report previously circulated*)

9 June 2022

Memorandum from Town Manager Jarvie

MOVED by Counc. Mackay French and seconded by Counc. Boyle Council refer the Rothesay Drainage Network Review – Design Report to staff for consideration in preparing the 2023 capital budget.

ON THE QUESTION:

Counc. Shea inquired about a timeline to proceed with the recommendations. Town Manager Jarvie advised the recommendations will be considered for the 2023 budget. Staff, the Works and Utilities Committee, and Council will provide input on how best to proceed.

CARRIED.

9.1.2 Shining Horizons Therapeutic Riding Association

7 June 2022

Letter and Grant Application

MOVED by Counc. Mackay French and seconded by Deputy Mayor Alexander the letter and grant application from Shining Horizons Therapeutic Riding Association dated 7 June 2022 be referred to the Finance Committee.

ON THE QUESTION:

Mayor Grant noted the request is for \$2,500.

CARRIED.

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9.2 Committee Appointments

20 May 2022

Memorandum from the Nominating Committee

MOVED by Counc. Lewis and seconded by Counc. McGuire Council approve the following appointments:

PARKS AND RECREATION COMMITTEE

Dr. Jean-François Légaré

Term to expire December 31, 2024

PLANNING ADVISORY COMMITTEE

Christiane Vaillancourt

Term to expire December 31, 2024

CLIMATE CHANGE ADAPTATION COMMITTEE

Lorraine Peters

Term to expire December 31, 2023

CARRIED.

9.3 Arena condenser replacement

27 May 2022

Report prepared by R. Kincade

MOVED by Deputy Mayor Alexander and seconded by Counc. Lewis the supply and installation of the condenser replacement at the Rothesay Arena be awarded to the lowest bidder, Black and McDonald.

ON THE QUESTION:

Counc. Shea asked if the project could be funded from the 2022 budget of \$100,000 for arena renovations. Town Manager Jarvie advised this is the intent. Counc. Boyle mentioned the unit can be resold or repurposed.

CARRIED.

9.4 HVAC Installation – Master Drive Works Facility

7 June 2022

Report prepared by DO McLean

MOVED by Counc. Shea and seconded by Counc. McGuire Council accept the submission from Morehouse Electrical for the installation of an HVAC unit for the Public Works Facility on Master Drive in the amount of \$37,352.00 plus HST and further that the Director of Operations be authorized to issue a purchase order in that regard.

ON THE QUESTION:

Mayor Grant clarified Council previously approved purchase of an HVAC system and this is for the installation. She added the cost overage of \$500 is manageable.

CARRIED.

9.5 Public Hearing Notice Signs

7 June 2022

Report prepared by DPDS White

26 May 2022

2nd email from a resident RE: Notification of rezoning proposals

Town Manager Jarvie advised the process, followed by the Town to notify the public of rezoning proposals, complies with the Community Planning Act. He cautioned the cost of public hearing notice signs would be borne by developers, and the signs would remain until Council has made a decision on each proposal. DPDS White informed Council not all communities use this method – it is not utilized by any communities in the region. When questioned, Town Manager Jarvie briefly explained channels – consistent with the Act – by which the Town notifies residents including posts on multiple pages of the Town website and social media, as well as direct mail to properties within 100 meters of the proposed site. He mentioned the Community Planning Act no longer requires notices in newspapers.

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Councils. Mackay French, Boyle, and Deputy Mayor Alexander stated they were in favour of public hearing notice signs as long as they do not create a traffic hazard, are removed in a timely manner, and are erected in optimal locations. They supported the idea by noting it provides another method of communication that reaches a greater audience than online posts, and the burden of cost will not fall to the taxpayers.

Council. McGuire raised concerns regarding text size (driving hazard and violation of Rothesay's Signage By-law) and sign pollution. DPDS White advised government signs (municipal, provincial, or federal) are exempt from the By-law. He added the signs would be considered temporary which are permitted.

Town Manager Jarvie noted, staff in consultation with developers, would ensure signs are erected in locations visible to the travelling public. The signs will inform the public an application was put forth for the subject property and individuals can visit the Town website for more details.

MOVED by Council. Mackay French and seconded by Council. McGuire Council direct staff to prepare a policy for public hearing notice signs.

CARRIED.

9.6 Wells Community Building

8 June 2022

Memorandum from Town Manager Jarvie

MOVED by Council. Lewis and seconded by Deputy Mayor Alexander Council confirm support for the schematic design of the Wells Community Building project and endorse proceeding to subtrade tenders.

ON THE QUESTION:

Council. Shea noted a design was presented to Council last week at which time he withheld his support. He explained he did so because of reservations that the building is too small (the kitchen and event room may be insufficient, especially for a warming centre), the site is not optimal (additional work required to prepare the land) yet consideration was not given to other locations in Wells Park, public consultation was focused in Wells rather than the entire community, the building is predominantly windows which may attract vandalism and significantly increase the building temperature, and the all-inclusive washrooms may not be well-received by the public. He concluded by stating he supports a community facility but for these reasons he cannot fully endorse the project.

NAY vote recorded from Council. Shea.

CARRIED.

9.7 Grove/Hampton/Church Traffic Signals – Installation

7 June 2022

Memorandum prepared by DO McLean

MOVED by Deputy Mayor Alexander and seconded by Council. Mackay French Council accept the quote from Electromega in the amount of \$77,818.20 including HST, for the purchase of traffic signal hardware and controllers for the Grove Avenue/Hampton Road/Church Avenue intersection and further that the Director of Operations be authorized to issue a purchase order in that regard.

ON THE QUESTION:

Mayor Grant identified an error in the staff report, noting the purchase is for traffic signal hardware and controllers, not traffic signal poles and davit arms – which were already approved.

CARRIED.

MOVED by Council. Mackay French and seconded by Council. Lewis Council accept the tender from Galbraith Construction Ltd., in the amount of \$369,966.50 including HST for the installation of traffic signals at the intersection of Grove/Hampton/Church as calculated based on estimated quantities and further that the Mayor and Town Clerk be authorized to execute the necessary contract documents.

ON THE QUESTION:
Mayor Granted noted the project is overbudget by roughly 19% and asked if this relates to installation or the purchase of materials. DO McLean advised it is because of both, noting construction costs are generally high and the cost of the poles and davit arms was higher than expected, whereas the hardware and controllers were within budget.

Counc. Lewis raised a concern that the high installation cost is unreasonable for the scope of the project. He suggested re-evaluating, as it may be better to step back from some projects – for instance, this one. Counc. Brown agreed, adding only one bid was received. Counc. Boyle further added comparisons are difficult when only one bid is received. In response to an inquiry, DO McLean advised there was a three-week deadline to submit bids. He added the pool of subcontractors to perform the work is very limited which means the cost may be the same, or greater, if another tender is issued. When questioned, he advised the installation cost for the Spruce/Clark intersection was similar. Counc. McGuire inquired about underground sensors. DO McLean advised overhead detection through cameras will be used.
NAY vote recorded from Counc. Lewis.

CARRIED.

10. NEXT MEETING
The next meeting is scheduled as follows:

Regular meeting	Monday, July 11, 2022
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11. ADJOURNMENT
MOVED by Counc. McGuire and seconded by Counc. Boyle the meeting be adjourned.
CARRIED.

The meeting adjourned at 8:56 p.m.

Original signed by Mayor

MAYOR

Original signed by Clerk

CLERK