



ROTHESAY

COUNCIL MEETING
By Webex Videoconference
Monday, January 10, 2022
7:00 p.m.



PRESENT: MAYOR NANCY GRANT
DEPUTY MAYOR MATT ALEXANDER
COUNCILLOR HELEN BOYLE
COUNCILLOR DAVE BROWN
COUNCILLOR PETER J. LEWIS
COUNCILLOR TIFFANY MACKAY FRENCH
COUNCILLOR BILL McGUIRE
COUNCILLOR DON SHEA

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN
TREASURER DOUG MacDONALD
ADMINISTRATIVE ASSISTANT LIZ HAZLETT

Rothesay Land Acknowledgement **Deputy Mayor Alexander**
Deputy Mayor Alexander read the Rothesay Land Acknowledgement.

Mayor Grant called the videoconference to order at 7:02 p.m. noting she and Town Clerk Banks are present in the Sayre Room at Rothesay Town Hall, observing physical distancing requirements, and wearing masks. All other Council members and Town staff were connected remotely.

1. APPROVAL OF AGENDA

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the agenda be approved as circulated.

CARRIED.

2. ADOPTION OF MINUTES

➤ Regular Meeting 13 December 2021

MOVED by Counc. Mackay French and seconded by Counc. Shea the Open Session Council minutes of December 13, 2021 be adopted as circulated.

CARRIED.

➤ **Business Arising from Minutes**
N/A

3. OPENING REMARKS OF COUNCIL

Mayor Grant wished a "Happy New Year" to Council, staff, and residents. She noted the year is not off to a great start but encouraged everyone to continue to follow Public Health guidelines.

3.1 **Declaration of Conflict of Interest**
N/A

4. DELEGATIONS

N/A

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5. CORRESPONDENCE FOR ACTION

5.1 4 January 2022 Letter from resident RE: Fireworks

MOVED by Counc. McGuire and seconded by Counc. Shea the letter from resident RE: Fireworks dated 4 January 2022 be referred to the Town Manager.

ON THE QUESTION:

Mayor Grant noted Consumer Fireworks are permitted under the Rothesay Fire Prevention and Protection By-law enacted in 2020. Rothesay and Quispamsis enacted identical by-laws which require permits for Display Fireworks but not Consumer Fireworks.

CARRIED.

6. CORRESPONDENCE - FOR INFORMATION

6.1 15 December 2021 Thank you from the Saint John Theatre Company

MOVED by Counc. McGuire and seconded by Counc. Lewis the thank you from the Saint John Theatre Company dated 15 December 2021 be received/filed.

CARRIED.

6.2 22 December 2021 Letter to Minister Allain RE: Local Governance and Local Governance Reform

MOVED by Counc. Shea and seconded by Deputy Mayor Alexander the letter to Minister Allain RE: Local Governance and Local Governance Reform dated 22 December 2021 be received/filed.

ON THE QUESTION:

In response to an inquiry, Town Manager Jarvie advised a response was not received.

CARRIED.

6.3 24 December 2021 Thank you from PRUDE Inc.

MOVED by Deputy Mayor Alexander and seconded by Counc. Shea the thank you from PRUDE Inc. dated 24 December 2021 be received/filed.

CARRIED.

7. REPORTS

7.0 January 2022 **Report from Closed Session**

➤ Council procedure – Audio/visual recording access

MOVED by Counc. Mackay French and seconded by Counc. Shea Council hereby authorizes that video recordings of Rothesay Council meetings be posted to the Rothesay YouTube channel for no longer than three months past the date of the original livestream.

CARRIED.

7.1 22 November 2021 Fundy Regional Service Commission (FRSC) Meeting Minutes

MOVED by Counc. Shea and seconded by Deputy Mayor Alexander the Fundy Regional Service Commission Meeting Minutes dated 22 November 2021 be received/filed.

ON THE QUESTION:

Mayor Grant summarized the minutes. Deputy Mayor Alexander asked about the price difference between new and used 6” pumps. He mentioned the discussion about the compactor notes a used unit would be less expensive but would not come with any warranty. He suggested this would be similar for a used 6” pump. Mayor Grant noted she will review her notes from the meeting and report back.

CARRIED.

7.2 30 November 2021 Draft unaudited Rothesay General Fund Financial Statements

MOVED by Deputy Mayor Alexander and seconded by Counc. Shea the draft unaudited Rothesay General Fund Financial Statements dated 30 November 2021 be received/filed.

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ON THE QUESTION:

Treasurer MacDonald advised a Finance Committee meeting was not held in December. He noted there are no significant changes from the previous General Fund and Utility Fund statements. With respect to capital spending, he noted the Town is in the process of finalizing year-end numbers, so there will be some allocations made between the General and Utility funds.

CARRIED.

30 November 2021 Draft unaudited Rothesay Utility Fund Financial Statements
MOVED by Deputy Mayor Alexander and seconded by Counc. Brown the draft unaudited Rothesay Utility Fund Financial Statements dated 30 November 2021 be received/filed.

CARRIED.

7.3 December 2021 Monthly Building Permit Report

MOVED by Counc. Boyle and seconded by Counc. Mackay French the December 2021 Monthly Building Permit Report be received/filed.

CARRIED.

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Wiljac Street Reconstruction and Extension – Design (Tabled March 2019)

No action at this time

8.2 Strong Court Sidewalk – Anglophone South School District (Tabled April 2021)

No action at this time

8.3 Rothesay Arena Open House (Tabled September 2021)

No action at this time

9. NEW BUSINESS

9.1 Municipal Capital Borrowing Board (MCBB) Application – Fire Station #2 Renovation

4 January 2022 Memorandum from Treasurer MacDonald

MOVED by Deputy Mayor Alexander and seconded by Counc. Brown the Municipality of Rothesay submit to the Municipal Capital Borrowing Board an application for authorization to borrow money in an amount not to exceed \$1,250,000 for the following:

Purpose	Term	Amount
NAME OF FUND: Protective Services		
Fire Station #2 Renovation	20 Years	\$1,250,000

ON THE QUESTION:

Treasurer MacDonald advised \$1,250,000 is Rothesay's share of the project, which was approved in the 2022 Capital Budget. He clarified that, since the total cost is an estimate, Rothesay may not need to borrow the entire amount. It is expected a similar resolution will be passed by Quispamsis Council for the project.

CARRIED.

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9.2 Revised Gas Tax Plan

4 January 2022

Memorandum from Treasurer MacDonald

17 December 2021

Email from the Department of Environment and Local Government

REVISED

Gas Tax Plan 2019-2023

MOVED by Counc. McGuire and seconded by Counc. Shea the memorandum from Treasurer MacDonald RE: Revised Gas Tax Plan dated 4 January 2022, and revised “Gas Tax Plan” be received for information.

ON THE QUESTION:

Mayor Grant noted some of the changes are considerable. She requested Treasurer MacDonald expand on the revisions. As an example, Treasurer MacDonald referred to the sanitary sewer project on page 60. He noted, if Council recalls, the Town operates two Gas Tax Plans that the Province treats as independent, depending on different five year periods of time. Originally, the total project cost was included in one plan, however the Province requested the cost be split between the two plans. He clarified, the amendments are administrative in nature and have no effect upon the future funding plans approved by Council.

CARRIED.

10. NEXT MEETING

The next meeting is scheduled as follows:

Regular meeting

Monday, February 14, 2022

11. ADJOURNMENT

MOVED by Counc. Shea and seconded by Counc. Brown the meeting be adjourned.

CARRIED.

The meeting adjourned at 7:16 p.m.

Original signed by Mayor Grant

Original signed by Town Clerk Banks

MAYOR

CLERK