



ROTHESAY
COUNCIL MEETING
Rothesay Town Hall
Monday, August 9, 2021
6:00 p.m.



PRESENT: MAYOR NANCY GRANT
DEPUTY MAYOR MATT ALEXANDER
COUNCILLOR HELEN BOYLE
COUNCILLOR DAVE BROWN
COUNCILLOR PETER J. LEWIS
COUNCILLOR TIFFANY MACKAY FRENCH
COUNCILLOR BILL McGUIRE
COUNCILLOR DON SHEA

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN
TREASURER DOUG MacDONALD
ADMINISTRATIVE ASSISTANT LIZ HAZLETT

Mayor Grant called the meeting to order at 6:00 p.m. and welcomed Council and staff back to Council chambers. She added greetings to residents watching the live stream, and reporter Robin Grant (in attendance). She commented on the new audio/visual system in the Common Room and asked for patience as staff navigate the new system.

1. APPROVAL OF AGENDA

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the agenda be approved as circulated.

CARRIED.

2. ADOPTION OF MINUTES

➤ Regular Meeting 12 July 2021

MOVED by Counc. Mackay French and seconded by Counc. Lewis the Open Session Council minutes of July 12, 2021 be adopted as circulated.

CARRIED.

➤ **Business Arising from Minutes**
N/A

3. OPENING REMARKS OF COUNCIL

Mayor Grant noted three events remain for the Concert in the Common series (Thursdays at 7:00 p.m.). She extended appreciation to the summer students noting their terms conclude August 27th. She wished them well in their future endeavours.

Counc. McGuire congratulated Hampton on receiving funding for a multipurpose facility with an ice surface. He noted several communities have received funding for arena projects, however Rothesay remains unsuccessful despite being “in the queue and shovel ready”. Mayor Grant also congratulated Hampton, and added Rothesay was informed provincial funding was unavailable for arena projects and that priorities were focused on *needs* rather than *wants*. At least four municipalities have received provincial funding for arena projects – Caraquet, Hartland, Cap-Pele, and Hampton – which calls into question the claim that funds are unavailable for arenas. She noted the Rothesay arena is a 50 year old building that has reached its end of life. She raised an issue of fairness, noting funding has been sought for the Rothesay arena for many years.

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Counc. Brown prefaced he was not a Council member when previous applications were made. He asked if a different proposal may lead to a different outcome. Mayor Grant noted an application was also submitted to obtain funding for a renovation of the arena, but was also unsuccessful. Town Manager Jarvie advised circumstances do change. He noted applications were submitted to various funding opportunities, however it appears the project did not align with provincial priorities at the time. Counc. Shea suggested asking these questions directly to the local Member of the Legislative Assembly (MLA), and Member of Parliament (MP).

MOVED by Counc. Shea and seconded by Counc. McGuire Council meet with the MLA and MP.

CARRIED.

3.1 Declaration of Conflict of Interest N/A

4. DELEGATIONS N/A

5. CORRESPONDENCE FOR ACTION

5.1 9 July 2021 Email from resident RE: Oakville Acres Detention Pond walking path
Photographs (12) of walkway

MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French the email from resident RE: Oakville Acres Detention Pond walking path, and photographs (12) of walkway be referred to the Works and Utilities Committee.

ON THE QUESTION:

Counc. Shea suggested the Town explore other uses for the retention pond (ex. a skate park). In response to an inquiry, DRP Jensen confirmed the Town has a trail groomer. However, the size of the gravel, and washed out areas would need to be considered before the groomer could be used. Counc. Brown asked if it was similar to a Harley Rake attachment. DRP Jensen advised it is similar.

CARRIED.

5.2 4 August 2021 Emails from/to resident RE: Proper connected cycling/walking trails
29 July 2021 Email from resident

MOVED by Counc. Mackay French and seconded by Counc. Lewis the emails from/to resident RE: Proper connected cycling/walking trails dated 4 August 2021, and the email from resident dated 29 July 2021 be referred to the Parks and Recreation Committee.

ON THE QUESTION:

For the benefit of the public, Mayor Grant noted the issue is on the Town's radar, as exemplified in the pursuit of a Wells Trail link across Highway 111. The project is reliant upon external funds from other levels of government. She added there is a plan to connect the Quispamsis and Rothesay trails but the project has met some challenges regarding land ownership.

Counc. Mackay French asked if bike lanes were painted this year. DO McLean confirmed the annual painting of bike lanes was completed. Deputy Mayor Alexander noted the bike lanes were painted after the streets were swept. Town Manager Jarvie advised there was an issue with the paint supply, as a result of the pandemic, which led to the delay.

CARRIED.

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6. CORRESPONDENCE - FOR INFORMATION

6.1.1 15 July 2021 Letter from NB Power RE: Maliseet Drive

6.1.2 14 July 2021 Email from resident RE: Changes on Maliseet Drive

MOVED by Counc. Lewis and seconded by Counc. Shea the letter from NB Power RE: Maliseet Drive dated 15 July 2021, and the email from resident RE: Changes on Maliseet Drive dated 14 July 2021 be received/filed.

CARRIED.

6.2 20 July 2021 Thank you letter from the Compassionate Grief Centre
Compassionate Grief Centre 2020 Annual Report
(available online at www.compassionategriefcentre.ca)

MOVED by Counc. McGuire and seconded by Counc. Lewis the thank you letter from the Compassionate Grief Centre dated 20 July 2021, and the Compassionate Grief Centre 2020 Annual Report be received/filed.

CARRIED.

6.3 22 July 2021 Thank you card from the YMCA RE: Annual Strong Communities Campaign
MOVED by Counc. Shea and seconded by Counc. Mackay French the thank you card from the YMCA RE: Annual Strong Communities Campaign dated 22 July 2021 be received/filed.

CARRIED.

7. REPORTS

7.0 August 2021 Report from Closed Session
N/A

7.1 Fundy Regional Service Commission (FRSC) 2020 Annual Report
MOVED by Deputy Mayor Alexander and seconded by Counc. Boyle the Fundy Regional Service Commission (FRSC) 2020 Annual Report be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander expressed appreciation for the transparency provided in the report. He suggested the following changes to page 6: "2016 Tax Base" be rewritten as "2016 *Census*", and all Local Service Districts (LSDs) be labelled as such to avoid confusion – since there is both a municipality of Rothesay, and a Rothesay LSD. He added he is pleased to see communities participating in curbside recycling programs. He noted this will divert significant waste to appropriate recycling streams. He added he hopes to see a greater increase if Saint John joins the ranks. Mayor Grant advised the Local Service Districts have secured collection contracts that provide individual curbside recycling programs and is more cost efficient for the FRSC.

CARRIED.

7.2 16 June 2021 Kennebecasis Public Library (KPL) Board Meeting Minutes
June 2021 KPL Librarian's Report

MOVED by Counc. Shea and seconded by Counc. Mackay French the Kennebecasis Public Library (KPL) Board Meeting Minutes dated 16 June 2021, and the KPL Librarian's Report dated June 2021 be received/filed.

ON THE QUESTION:

When questioned, Counc. Shea reported the new librarian has signed the papers accepting the offer.

CARRIED.

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31 December 2020 KPL 2020 Audited Financial Statements

MOVED by Counc. Shea and seconded by Deputy Mayor Alexander the Kennebecasis Public Library (KPL) 2020 Audited Financial Statements be received/filed.

ON THE QUESTION:

Treasurer MacDonald highlighted a small operating surplus reported in the audited financial statements. Mayor Grant explained the accumulated surplus pertains to the building, property, furniture, etc. and is impacted by depreciation of these items.

CARRIED.

7.3 30 June 2021 Draft unaudited Rothesay General Fund Financial Statements

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the draft unaudited Rothesay General Fund Financial Statements dated 30 June 2021 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander noted the Finance Committee did not meet last month. He added, and Treasurer MacDonald confirmed, the financial statements do not reflect any significant changes from the month before.

CARRIED.

30 June 2021 Draft unaudited Rothesay Utility Fund Financial Statements

MOVED by Deputy Mayor Alexander and seconded by Counc. Shea the draft unaudited Rothesay Utility Fund Financial Statements dated 30 June 2021 be received/filed.

ON THE QUESTION:

Counc. Shea requested staff explain the variance for the Sale of Water. Treasurer MacDonald advised the Sale of Water usually equates to the amount of water generated; there is a positive variance because of funds received from the Province to compensate for losses as a result of the pandemic.

CARRIED.

30 June 2021 Donation Summary

MOVED by Deputy Mayor Alexander and seconded by Counc. Shea the Donation Summary dated 30 June 2021 be received/filed.

CARRIED.

7.4 20 July 2021 Draft Rothesay Hive Advisory Committee Meeting Minutes

MOVED by Counc. Boyle and seconded by Counc. Mackay French the Draft Rothesay Hive Advisory Committee Meeting Minutes dated 20 July 2021 be received/filed.

ON THE QUESTION:

Counc. Shea inquired as to why dissolution of the committee is recommended as opposed to simply changing the name and mandate of the committee. Town Clerk Banks advised the matter will be discussed under Item 9.1. She explained a revision to Schedule B "Standing Committees", of the Rothesay Procedural By-law 2-14, is required to fulfill the Committee's recommendation. Mayor Grant asked if the Dial A Ride program has a Board of Directors established in the region. Counc. Boyle noted it is unclear, the discussion focused on improving transportation and offerings such as 0.41 cents per kilometre. Mayor Grant noted the questioned can be raised at the next meeting. Deputy Mayor Alexander requested clarification regarding Item 8.2 "File of Life". Counc. Boyle explained the item pertains to magnets, funded by the Kennebecasis Regional Police Force and the Kennebecasis Valley Fire Department, that allow first responders to easily identify personal medical information when responding to emergencies.

CARRIED.

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- Age-Friendly Advisory Committee
See Item 9.1

7.5 28 July 2021 Draft Works and Utilities Committee Meeting Minutes

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the Draft Works and Utilities Committee Meeting Minutes dated 28 July 2021 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander summarized the minutes. Counc. McGuire noted an update, provided at the last meeting, mentioned the discontinued paving treatment would be applied to James Renforth Drive before this meeting, but has not occurred. DO McLean advised the area has been prepped, but due to an unexpected delay, the materials (paving stones) will not be received for another three weeks.

Counc. Shea expressed interest in receiving more information regarding Counc. Brown's comment on a facility that recycles plastic bags. Counc. Brown reiterated his discovery, and offered to share the email from the company with Council. Mayor Grant suggested the email be forwarded to the Fundy Regional Service Commission as well. She added there has been a lot of landscaping work completed, on Town property, near the fence (behind the Town Hall parking lot).

CARRIED.

7.6 July 2021 Monthly Building Permit Report

MOVED by Counc. Mackay French and seconded by Deputy Mayor Alexander the July 2021 Monthly Building Permit Report be received/filed.

CARRIED.

7.7 4 August 2021 Capital Projects Summary

MOVED by Counc. Mackay French and seconded by Counc. Boyle the Capital Projects Summary dated 4 August 2021 be received/filed.

ON THE QUESTION:

In response to an inquiry, DO McLean advised the Seville Sewer repair project was included in the budget – it addresses the deterioration of an existing sewer line. He added the tender will be released this month to be awarded at the next Council meeting.

CARRIED.

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Wiljac Street Reconstruction and Extension – Design (Tabled March 2019)

No action at this time

8.2 Strong Court Sidewalk – Anglophone South School District (Tabled April 2021)

No action at this time

9. NEW BUSINESS

9.1 Amendment to By-law 2-14 Schedule B – Standing Committees

29 July 2021 Memorandum from Town Clerk Banks

9 August 2021 Amended Schedule B (By-law 2-14) – Standing Committees

21 July 2021 Recommendation from Rothesay Hive Advisory Committee

MOVED by Counc. Boyle and seconded by Counc. Mackay French Council authorizes the dissolution of the Rothesay Hive Advisory Committee.

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ON THE QUESTION:

Deputy Mayor Alexander asked if the issue arose because of misunderstandings on the part of provincial representatives. Mayor Grant advised it was felt this course of action was the best way to ensure clarity and lay to rest the Department of Social Development’s concerns.

CARRIED.

MOVED by Counc. Boyle and seconded by Deputy Mayor Alexander Council hereby adopts the revised Schedule B, “Standing Committees”, dated 9 August 2021 and forming a part of By-law 2-14, “A By-law of the Municipality of Rothesay Respecting the Procedure and Organization of Council”; more specifically the creation of and new mandate for the Age-Friendly Advisory Committee.

CARRIED.

10. NEXT MEETING

10.1 Council meeting start time

5 August 2021 Memorandum from Town Clerk Banks

MOVED by Counc. Mackay French and seconded by Counc. McGuire the memorandum from Town Clerk Banks RE: Council meeting start time dated 5 August 2021 be received for information.

ON THE QUESTION:

Town Clerk Banks reminded Council of the upcoming Public Hearing followed by a special Council meeting, immediately after, on August 16th. She added, barring any changes to the Province’s Green Phase status, the next Council meeting will be held in the Common Room at 7:00 p.m. (as outlined in the Procedural By-law) on September 13th.

CARRIED.

The next meetings are scheduled as follows:

- Public Hearing** Monday, August 16, 2021 at 6:00 p.m. IN PERSON (Common Room)
- Regular meeting** Monday, September 13, 2021 at 7:00 p.m. IN PERSON (Common Room)

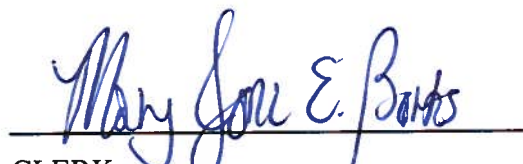
11. ADJOURNMENT

MOVED by Counc. Mackay French and seconded by Deputy Mayor Alexander the meeting be adjourned.

CARRIED.

The meeting adjourned at 6:35 p.m.


MAYOR


CLERK