



# ROTHESAY

COUNCIL MEETING  
Rothesay Town Hall Common Room  
**Monday, August 11, 2025**  
**7:00 p.m.**



**PRESENT:** MAYOR NANCY GRANT  
DEPUTY MAYOR MATT ALEXANDER  
COUNCILLOR HELEN BOYLE  
COUNCILLOR DAVE BROWN  
COUNCILLOR PETER J. LEWIS  
COUNCILLOR TIFFANY MACKAY FRENCH (*electronic participation*)  
COUNCILLOR BILL McGUIRE  
COUNCILLOR DON SHEA

CHIEF ADMINISTRATIVE OFFICER (CAO) BRETT McLEAN  
TOWN CLERK MARY JANE BANKS  
TREASURER DOUG MacDONALD  
ASSISTANT CLERK LIZ HAZLETT  
DIRECTOR OF DEVELOPMENT/PLANNING SERVICES (DPDS) MARK READE  
DIRECTOR OF OPERATIONS (DO) TIM COLWELL  
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN

## 1. CALL TO ORDER

Mayor Grant called the meeting to order at 7:00 p.m.

## 2. LAND ACKNOWLEDGEMENT

Deputy Mayor Alexander read the Rothesay Land Acknowledgement.

## 3. APPROVAL OF AGENDA

**MOVED** by Counc. Shea and seconded by Counc. Brown the agenda be approved, as circulated, with the following amendments:

- Item 13.2.1 be brought forward to follow Item 7.1
- 13.1.1 to follow Item 13.2.1

**CARRIED.**

## 4. ADOPTION OF MINUTES

- Regular Meeting 14 July 2025

**MOVED** by Counc. Lewis and seconded by Counc. Boyle the Open Session Council minutes of July 14, 2025 be adopted as circulated.

**CARRIED.**

- Public Meeting 21 July 2025

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle the Public Meeting minutes of July 21, 2025 be adopted as circulated.

**CARRIED.**

## 5. DECLARATION OF CONFLICT OF INTEREST

Couns. Mackay French and McGuire declared a conflict of interest with respect to Item 12.4 Cameron Road owing to their absence at the Public Hearing.

Counc. Shea declared a conflict of interest with respect to Items 13.1.1 and Item 11.5 (Planning Advisory Committee minutes) related to the Millennium Drive/Campbell Drive project.

Deputy Mayor Alexander declared a conflict of interest with respect to Item 11.5 Planning Advisory Committee minutes related to the Riverside Drive and High Cliff Court Subdivision.

DO Colwell declared a conflict of interest with respect to Item 13.3. Dobbin Street Curb and Sidewalk.

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## 6. OPENING REMARKS OF COUNCIL

Mayor Grant shared the following opening remarks:

- Concert in the Common events will continue until August 28<sup>th</sup>
- The final day for Town beaches and the Playground Program will be August 22<sup>nd</sup>
- Individuals are invited to participate in the annual Through the Lens Photo Contest
- Start of the KV Go Transit Project
- A plea for vehicles to exercise caution and slow down as school begins soon

Counc. McGuire urged everyone to heed the signage at the Renforth Wharf, noting the low water level can be extremely dangerous.

Counc. Brown congratulated the Kennebecasis Valley Fire Department (KVFD) on receiving Agency Status Accreditation from the Commission on Fire Accreditation International (CFAI) – the first organization to do so in New Brunswick. He also spoke of the recent passing of Don Kearney, a KVFD firefighter.

## 7. DELEGATIONS

**7.1 KV EMO** Michael Boyle, KVFD Fire Chief/KV EMO Director (*see Item 13.2.1*)  
Mayor Grant welcomed Fire Chief Boyle. Chief Boyle thanked Council, and spoke of the following:

- The Kennebecasis Valley Fire Department (KVFD) being awarded Agency Status Accreditation from the Commission on Fire Accreditation International (CFAI)
  - o KVFD is the 1<sup>st</sup> in New Brunswick, 2<sup>nd</sup> in the Maritimes, 8<sup>th</sup> in Canada, and one of three hundred worldwide to achieve this status
  - o An announcement will be made once wildfire activity dies down
- KV EMO
  - o Background – discussed for several years, and became part of the mandate of the KVFD
  - o Purpose – to better understand risks and hazards in order to provide for the earliest possible coordinated response in the event of an emergency which could impact both municipalities
    - Prevention of incidents such as the crowded use of the KV Baptist Church for displaced tenants from the 2023 Rockhaven structure fire, and a bomb threat evacuation of KV High School
    - To ingrain ongoing consideration of emergency management into emergency response and municipal services
  - o Emergency management relates to more than responding to disasters, but also preparation for potential risks and hazards that can arise from large gatherings (Canada Day events, music festivals, proms/graduations, Christmas Parade, etc.)
  - o KV EMO program
    - CSA Z1600 standard was followed as an outline
    - Planning is complete, and KV EMO is now in the implementation stage and will eventually progress into program evaluation
    - Best practices were used from other organizations
    - Mission & vision – to keep people safe
    - Order of operations
      - Individuals have a primary responsibility to keep themselves safe, when unable to do so it then falls to public safety agencies and municipalities, and then KV EMO, and then the provincial EMO
    - KV EMO hierarchy/roles – Joint Board of Fire Commissioners, KV EMO Director, EMO Committee, municipalities (deputy directors and emergency preparedness teams)
      - Regular KVFD Board of Fire Commissioners minutes will now include a KV EMO component
    - Risk Assessment – ratings of moderate, high, or very high and context provided
      - Living document – can be modified as needed
    - Communications – will be built up over time including social media presence, and emergency messaging
    - KV EMO audit of human resources available and training

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- After Action Reviews will be part of the program for real world incidents and training exercises
- It will take years to build the KV EMO organization so that it operates as intended

Council congratulated the KVFD on the accreditation and thanked Chief Boyle and his staff for all their hard work on the KV EMO program. Chief Boyle responded to questions raised on the following:

Resources during an emergency – available resources will be used first and then if there is a need for specialized equipment a request will be made to the provincial EMO.

Value of accreditation: It provides credibility to an organization, demonstrating that actions are undertaken from data and research-based decisions. Chief Boyle briefly described the evaluation process noting it opens an organization up to complete scrutiny in order to better strive for quality improvement.

Current wildfire concerns and preventative measures: wildfires can start very quickly and spread rapidly, especially if there is wind. Closures of wooded areas and trails are not intended to be “government overreach” but are to prevent individuals from being trapped should a wildfire occur. Many common activities in wooded areas can easily spark a fire – ex. smoking, barbequing, riding ATVs. Some individuals may not agree with these measures, but these times are unprecedented, and a temporary inconvenience is better than risking a dangerous situation. An educational – rather than strictly an enforcement – approach will be taken with the public. He spoke of conversations with fire chiefs in Alberta and British Columbia and shared that if wildfires are not stopped within an hour they are deemed out of control. It then becomes a matter of what can be saved with the limited resources available.

**MOVED** by Counc. Brown and seconded by Counc. Lewis Chief Boyle’s presentation be received/filed.

**CARRIED.**

### Item brought forward.

#### 13.2.1 KV EMO Program

17 June 2025

Letter from KVFD Chief/KV EMO Director Boyle  
KV EMO Emergency Management Program

**MOVED** by Counc. McGuire and seconded by Counc. Shea Council adopt the KV EMO Program.

**CARRIED.**

Mayor Grant noted all necessary appointments have been made to the EMO committee. She thanked Chief Boyle, and he left the meeting.

Counc. Shea declared a conflict of interest and left the meeting.

### Item brought forward.

#### 13.1 BUSINESS ARISING FROM PUBLIC MEETING

##### 13.1.1 Millennium Drive/Campbell Drive (Public Meeting July 21, 2025)

6 August 2025

Memorandum from DPDS Reade

DRAFT

Amended Development Agreement

Various

PRE Public Meeting comments

Various

POST Public Meeting Comments

6 August 2025 (*rec'd*) Neighbourhood Petition

Mayor Grant advised comments were received after the deadline and will require a motion should Council wish to accept them.

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire Council accept the comments received after the deadline.

**CARRIED.**

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Mayor Grant provided background, noting the application is from Zzap Consulting on behalf of Landmark Living Ltd. To construct a mixed-use development (residential and commercial) on lands in the northeast corner of the Millennium Drive and Campbell Drive intersection (PIDs 30227086 & a portion of PID 00173443).

Mayor Grant clarified that rezoning is not required but approval of a development agreement is. Staff have been working with the developers on this project for some time. On July 15<sup>th</sup> the Planning Advisory Committee made a recommendation to Council to enter into a development agreement, with two amendments related to lighting and a phasing plan. A public meeting was held July 21<sup>st</sup> and Council has reviewed the comments received. When questioned, DPDS Reade confirmed there are no special voting requirements of Council.

~~**MOVED** by Counc. McGuire and seconded by Counc. Lewis Council HEREBY authorizes the Mayor and Clerk to enter into a development agreement, as amended, with Landmark Living Ltd. for the development of a mixed-use development at the intersection of Millenium Drive and Campbell Drive (PID 30227086 and a portion of PID 00173443).~~

*RESERVED AND REPEALED  
9 FEBRUARY 2026 M. P. H.*

### ON THE QUESTION:

Deputy Mayor Alexander mentioned that the land in question has been subject to no less than four proposals:

Proposal #1: 68 single family homes.

It is unclear as to why the proposal did not proceed, but owing to inflationary costs a similar project would not be feasible today nor desired in such a prime commercial and visible location.

Proposal #2: (2006) a Walmart.  
Proposal was defeated.

Proposal #3: (2015) Four large commercial buildings with a mix of retail, professional services, a hotel, and office space, along with eight multi-unit residential buildings backing onto single family homes on Wedgewood Drive.

Proposal was defeated by Council. Public concerns related to: “no to big box stores”, traffic concerns, groundwater, stormwater runoff, decreased property values, and loss of privacy.

Proposal #4: (2025) Mixed-use Development  
Similar public concerns as 2015 proposal but without “big box stores”.

He noted lands are currently zoned Millennium Park which allow commercial, residential, and institutional uses. The 2025 proposal was subject to a public meeting, not a public hearing, and would be controlled through a development agreement. A minimum of a 10-meter buffer shall exist between existing residences, and stormwater management requirements shall be adhered to as outlined in the Municipal Plan and Zoning By-law – which must comply with a net-zero standard.

He continued by noting that development on the land is inevitable, and the current proposal responds to resident concerns from the 2006 and 2015 proposals as well as comments from the July 21, 2025 public meeting. More specifically: there are no big box stores; single family homes will abut the existing neighbourhood – likely not for another 20 years; the development is pedestrian friendly; traffic will not be permitted to go through the existing neighbourhood; the maximum building height is four storeys; the development will be connected to municipal water and sewer; and building finishes will align with Rothesay’s character.

He assured that approval of a development agreement would not mean that Town involvement is complete. For example, there will be a stormwater management plan, development permits, environmental permits including a Watercourse and Wetland Alteration (WAWA) permit, wellfield zone permits, highway use permits, occupancy permits, etc.

As a result of the concerns heard at the July 21<sup>st</sup> public meeting, Deputy Mayor Alexander proposed amendments to the development agreement through an amending motion.

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### **Amending motion:**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire amendments be made to the development agreement as follows:

1. Ensuring that cutting of mature forest is only done to that necessary to facilitate construction of, and servicing of, the Phase under development and that appropriate buffers are adhered to;
2. That the Town zone the property between Wedgewood Drive and the development lands as recreation zone to eliminate the potential for a vehicle connection between Wedgewood Drive and the development lands; and
3. Recognizing that residents in the immediate area rely on groundwater to provide potable water, that a groundwater assessment and/or monitoring plan with contingency planning be developed prior to Phase 1 construction.

### **ON THE QUESTION:**

Counc. McGuire acknowledged that nobody wants construction in their backyard but offered that the project will be phased properly and is not likely to turn people's lives upside down. He reported receiving a lot of correspondence in favour of the proposal and stated he will be voting in favour.

Counc. Boyle suggested that the Deputy Mayor's proposed amendments would appease the public in regards to a common concern related to water.

Counc. Lewis stated that he will be voting in favour of the project, citing it is a good location for development, it will be beneficial for the Town, there is a need, and the multiple access points are expected to mitigate concerns related to a perceived influx of traffic.

Counc. Brown noted he likes some aspects of the project, and development on the site is inevitable but expressed concern that there will be 1,277 units, or 25% of Rothesay's current population (roughly 3,000 people) in one spot. He raised other concerns related to the project's construction timeline and phasing plan. He stated he cannot support the project.

Counc. Mackay French noted she has reviewed the project thoroughly as a member of the Planning Advisory Committee. She sympathizes with the concerns of residents but offers that this project represents a rare and valuable opportunity for the community to improve housing diversity and provide options for seniors that wish to downsize, youth that prefer to rent, and new families wishing to relocate to Rothesay. She continued by noting the compact community design makes efficient use of the land – in an ideal location – and increases the tax base to attract new businesses that will provide goods and services to all residents. She has full confidence that Town staff will work diligently to address all legitimate concerns regarding water management, safety, and traffic flow. She added her appreciation for the Deputy Mayor's proposed amendments. With respect to declining property values, she believes this development will maintain and possibly increase property values and enhance the community's appeal. She stated serious consideration has been given to all public concerns. She spoke of the considerable benefits to community members through increased housing options, and services, and believes this development will be a net positive for Rothesay. She noted she is in favour of the development agreement.

When asked, Deputy Mayor Alexander assumed the Chair so that Mayor Grant could present her comments.

Mayor Grant stated she appreciates how the project addresses a demand not only for housing but a variety of options as well. The commercial and professional services mixed in with residential units will help alleviate transportation issues through creating a walkable neighbourhood. The project provides something for all ages, and all "stages", including opportunities to age in place which provides downstream benefits to the healthcare system. She further noted the increase in the tax base will provide for increased and better services for the whole community. She stated she agrees with the Deputy Mayor's amendments. She concluded by noting her support for the project.

Mayor Grant resumed the Chair.

**Amending motion, CARRIED.**

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**YEA votes recorded from:** Deputy Mayor Alexander and Councs. Boyle, Lewis, McGuire, and Mackay French.

**NAY vote recorded from:** Counc. Brown.

**MAIN motion, as amended, CARRIED.**

Counc. Shea returned to the meeting.

### 8. CONSENT AGENDA

8.1 31 July 2025 Letter from Fundy Regional Service Commission RE: Funding Towards KV GO

**MOVED** by Counc. Boyle and seconded by Counc. Lewis the consent agenda be received/filed.

**CARRIED.**

### 9. CONSIDERATION OF ISSUES SEPARATED FROM CONSENT AGENDA

N/A

### 10. CORRESPONDENCE FOR ACTION

10.1 14 July 2025 Email from CN RE: Rail Safety Week 2025 Proclamation request  
Mayor Grant explained that it is not standard practice for Council to approve proclamation requests but Rail Safety Week has become an exception owing to its importance for the safety of the community.

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea:

**WHEREAS *Rail Safety Week*** is to be held across Canada from September 15 to 21, 2025;

**WHEREAS**, 261 railway crossing and trespassing incidents occurred in Canada in 2024; resulting in 68 avoidable fatalities and 58 avoidable serious injuries;

**WHEREAS**, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries caused by incidents involving trains and citizens; and

**WHEREAS** Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, indigenous communities, police services, media and others to raise rail safety awareness;

**WHEREAS** CN and Operation Lifesaver have requested Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is hereby **RESOLVED** to support national ***Rail Safety Week*** to be held from September 15 to 21, 2025.

**CARRIED.**

10.2 28 July 2025 Email RE: Wheelchair Transport for KV

**MOVED** by Counc. Brown and seconded by Counc. Lewis the email RE: Wheelchair Transport for KV dated 28 July 2025 be referred to staff for a response.

**CARRIED.**

### 11. REPORTS

11.0 August 2025 Report from Closed Session

N/A

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- 11.1 21 May 2025                   Kennebecasis Public Library Board Meeting Minutes
- 21 May 2025                   Librarian’s Report
- 18 June 2025                   Kennebecasis Public Library Board Meeting Minutes
- 18 June 2025                   Librarian’s Report
- 31 December 2024           Kennebecasis Public Library Audited Financial Statements

**MOVED** by Counc. Shea and seconded by Counc. Boyle the Kennebecasis Public Library Board Meeting Minutes dated 21 May 2025, the Librarian’s Report dated 21 May 2025, the Kennebecasis Public Library Board Meeting Minutes dated 18 June 2025, the Librarian’s Report dated 18 June 2025, and the Kennebecasis Public Library Audited Financial Statements dated 31 December 2024 be received/filed.

**ON THE QUESTION:**

Counc. Mackay French relayed that she asked Counc. Shea about the purchase of the bicycle. Counc. Shea explained that bicycles were donated by Quispamsis and the Millennium Cycle Bike Shop. One was stolen and replaced by the Library possibly through insurance. He added that the bicycles are available on loan through the Library.

**CARRIED.**

- 11.2 22 May 2025                   Fundy Regional Service Commission (FRSC) meeting minutes

**MOVED** by Counc. Shea and seconded by Counc. Lewis the Fundy Regional Service Commission (FRSC) meeting minutes dated 22 May 2025 be received/filed.

**CARRIED.**

- 11.3 25 June 2025                   Kennebecasis Regional Joint Board of Police Commissioners  
  (KRJBPC) meeting minutes
- June 2025                    KRPF Budget vs Actuals
- July 2025                    KRJBPC Chief’s Report

**MOVED** by Counc. Shea and seconded by Counc. Boyle the Kennebecasis Regional Joint Board of Police Commissioners meeting minutes dated 25 June 2025, the KRPF Budget vs. Actuals dated June 2025, and the KRJBPC Chief’s Report dated July 2025 be received/filed.

**ON THE QUESTION:**

Mayor Grant noted she is happy to see the increase in traffic tickets as it signifies some control over speeding issues. Counc. McGuire stated it would be better if the Province allowed municipalities to recoup some policing expenses (ex. fuel) through ticket penalties.

Deputy Mayor Alexander requested clarification on the annual validation of the canine unit. Councils. Shea and Mackay French recalled that the delay may be have been because the dog was sick and under vet care.

**CARRIED.**

- 11.4 30 June 2025                   Draft unaudited Rothesay General Fund Financial Statements

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle the draft unaudited Rothesay General Fund Financial Statements dated 30 June 2025 be received/filed.

**CARRIED.**

- 30 June 2025                   Draft unaudited Rothesay Utility Fund Financial Statements

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the draft unaudited Rothesay Utility Fund Financial Statements dated 30 June 2025 be received/filed.

**ON THE QUESTION:**

Treasurer MacDonald advised there is only one additional variance related to interest, more specifically, fees charged by the Province for the issuance of a debenture – a one-time event

**CARRIED.**

- 30 June 2025                   Donation Summary

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the Donation Summary dated 30 June 2025 be received/filed.

**CARRIED.**



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28 July 2025

Draft Finance Committee meeting minutes

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the Draft Finance Committee meeting minutes dated 28 July 2025 be received/filed.

**CARRIED.**

29 July 2025

Donation Requests

➤ P.R.O. Kids

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea Council approve the request for a sponsorship from "PRO Kids" for 2025 in the amount of \$7,500.

ON THE QUESTION:

Mayor Grant noted the request relates to an annual budgeted donation.

**CARRIED.**

➤ St. Joseph's Hospital Foundation

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle Council approve the request for a sponsorship from "September for St. Joe's" for 2025 in the amount of \$1,000.

**CARRIED.**

Counc. Shea declared a conflict of interest and left the meeting.

11.5 15 July 2025

Draft Planning Advisory Committee meeting minutes

**MOVED** by Counc. Mackay French and seconded by Counc. Lewis the Draft Planning Advisory Committee meeting minutes dated 15 July 2025 be received/filed.

**CARRIED.**

Counc. Shea returned to the meeting.

➤ 1 North Street – Rezoning

**MOVED** by Counc. Mackay French and seconded by Deputy Mayor Alexander Council schedule a Public Hearing for **Monday, September 15, 2025 at 7:00 p.m.**, in accordance with the *Community Planning Act*, SNB 2017 c 19, to consider the rezoning of 1 North Street (PID 00053736) from Single Family Residential – Standard [R1B] to Two Family Residential [R2].

**CARRIED.**

➤ Millennium Drive/Campbell Drive Mixed Use Development  
**See Item 13.1.1**

Deputy Mayor Alexander declared a conflict of interest and left the meeting.

5 August 2025

Draft Planning Advisory Committee meeting minutes

**MOVED** by Counc. Shea and seconded by Counc. Boyle the Draft Planning Advisory Committee meeting minutes dated 5 August 2025 be received/filed.

**CARRIED.**

➤ Riverside Drive/High Cliff Court Cash in Lieu of Land for Public Purposes

**MOVED** by Counc. Shea and seconded by Counc. Lewis Council accept \$4,320 money-in-lieu of Lands for Public Purposes for the proposed Lot 25-01 off Riverside Drive.

**CARRIED.**

➤ 1 North Street – Rezoning  
**See above**

Deputy Mayor Alexander returned to the meeting.

Motion  
Rescinded 2025  
14/08/25  
MB



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11.6 23 July 2025

Draft Works and Utilities Committee meeting minutes

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Shea the Draft Works and Utilities Committee meeting minutes dated 23 July 2025 be received/filed.

### ON THE QUESTION:

When questioned, Deputy Mayor Alexander explained that the recommendation for a Speed Bump Policy is to formalize the Town's standard practice for its preference of other traffic calming measures instead of speed bumps. Counc. McGuire contended that use of speed bumps should be explored as the speed "dips" used on James Renforth Drive are effective and speeding has become a common concern throughout the town. He asked if speed bumps are not used because they cause issues for snow plows. Deputy Mayor Alexander noted that is one reason, they also deteriorate road surfaces, and other options are preferable.

Counc. Mackay French spoke in favour of the suggestion for designated recycling drop off points for green propane tanks. There was a brief discussion, noting the initiative has benefits during both the summer and winter (ice-fishing).

Counc. Mackay French asked if the Town has considered installing speed signs in the middle of roads, with flags on either end, only during the summer. This ensures cars slow down as it creates an illusion that vehicles will not fit through the space. CAO McLean recommended against such a measure as it can be seen as substituting one hazard for another. He noted it has not been the Town's practice to install impediments that could cause more harm than good.

**CARRIED.**

#### ➤ Jones Avenue – Speed concerns

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire Council send a letter to the resident expressing appreciation for her email and concerns, and informing her that the Town does not install speed bumps, but will temporarily install speed radar signs to capture data.

**CARRIED.**

#### ➤ Speed Bumps Policy

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Brown Council direct staff to prepare a policy for speed bumps.

**CARRIED.**

#### ➤ Mark Avenue Road Conditions

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Lewis Council send a letter to the resident thanking him for his email and information, letting him know that the street was microsurfaced in 2021 and was partially repaired then and it will be reassessed along with other streets for inclusion with the annual resurfacing program for 2026.

**CARRIED.**

#### ➤ Millennium Drive – Road condition

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle Council send a letter to the resident thanking him for his email and concerns, and that the Town will address the potholes and surface deficiencies on Rothesay's portion using more permanent patching techniques.

**CARRIED.**

#### ➤ Carriage Way Sidewalk

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Boyle Council send a letter to the resident expressing appreciation for his email and concerns, and informing him that the Town does not install speed bumps, and Longwood Drive and Monaco Drive will be looked at and possibly be added to the 2026-2027 budget for sidewalks.

**CARRIED.**

#### ➤ Traffic Calming Policy

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French Council direct staff to prepare a policy for traffic calming in Rothesay.

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**ON THE QUESTION:**

Mayor Grant noted this is in conjunction with the speed bump policy.

**CARRIED.**

11.7 23 July 2025 Draft Heritage Preservation Review Board meeting minutes  
**MOVED** by Counc. Mackay French and seconded by Counc. Shea the Draft Heritage Preservation Review Board meeting minutes dated 23 July 2025 be received/filed.

**CARRIED.**

11.8 31 July 2025 Draft Parks and Recreation Committee update  
**MOVED** by Counc. Boyle and seconded by Counc. McGuire the Draft Parks and Recreation Committee update dated 31 July 2025 be received/filed.

**ON THE QUESTION:**

Counc. Mackay French noted her appreciation for the format of the monthly update.

**CARRIED.**

11.9 July 2025 Monthly Building Permit Report  
**MOVED** by Counc. Lewis and seconded by Counc. Boyle the July 2025 Monthly Building Permit Report be received/filed.

**CARRIED.**

**12. UNFINISHED BUSINESS**

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**TABLED ITEMS**

**12.1 Rothesay Arena Open House** (Tabled September 2021)  
*No action at this time*

**12.2 Marr Road/Chapel Road signalization** (Tabled April 2024)  
*No action at this time*

**12.3 Draft by-law amendments RE: Consumer Fireworks** (Tabled September 2024)  
*No action at this time*

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Couns. Mackay French and McGuire left the meeting owing to their absence at the public hearing.

**12.4 Cameron Road** (Public Hearing June 16, 2025)  
15 July 2025 Memorandum from DPDS Reade  
12 June 2025 Memorandum from DPDS Reade  
DRAFT By-law 2-10-41

Mayor Grant provided background, explaining that the application is to rezone land at 7, 9, and 11 Cameron Road from Single Family Residential [R1B] to Two Family Residential [R2] for the purpose of 4 x 2-unit lots (total of eight units). She reminded all in attendance that the proposal is separate from another larger application that has yet to come to Council. She noted the Planning Advisory Committee recommends enactment of the by-law, a public hearing was held on June 16<sup>th</sup>, and Council gave 1<sup>st</sup> and 2<sup>nd</sup> Reading to By-law 2-10-41 at its regular meeting of July 14<sup>th</sup>. When asked, DPDS Reade confirmed that the matter requires a majority vote of the whole Council (5 affirmative votes) owing to Community Planning Act requirements regarding a petition received from the neighbourhood.

**MOVED** by Counc. Shea and seconded by Counc. Brown Council give Reading, in its Entirety, to By-law 2-10-41.

**ON THE QUESTION:**

All Council members in the room voted, including the Mayor.

**CARRIED.**

Town Clerk Banks read By-law 2-10-41 in its entirety.

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**MOVED** by Counc. Shea and seconded by Counc. Brown Council give 3<sup>rd</sup> Reading and Enactment to By-law 2-10-41.

**ON THE QUESTION:**

All Council members in the room voted, including the Mayor.

**CARRIED.**

Town Clerk Banks read By-law 2-10-41 by title.

Couns. Mackay French and McGuire returned to the meeting.

**13. NEW BUSINESS**

**13.1 BUSINESS ARISING FROM PUBLIC MEETING**

**13.1.1 Millennium Drive/Campbell Drive** (Public Meeting July 21, 2025)

6 August 2025	Memorandum from DPDS Reade
DRAFT	Amended Development Agreement
Various	PRE Public Meeting comments
Various	POST Public Meeting Comments
6 August 2025 ( <i>rec'd</i> ) Neighbourhood Petition	

**Dealt with above.**

**13.2 BUSINESS ARISING FROM DELEGATIONS**

**13.2.1 KV EMO Program**

17 June 2025	Letter from KVFD Chief/KV EMO Director Boyle
	KV EMO Emergency Management Program

**Dealt with above.**

DO Colwell declared a conflict of interest and left the meeting.

**OPERATIONS**

**13.3 Dobbin Street Curb and Sidewalk**

6 August 2025	Report submitted by CAO McLean
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**MOVED** by Deputy Mayor Alexander and seconded by Counc. Brown Council authorize the CAO to add curb and sidewalk along the entirety of Dobbin Street as part of the T-2025-001A Asphalt Resurfacing project.

**ON THE QUESTION:**

Mayor Grant summarized the report. CAO McLean noted the project has been considered for past budgets but has been delayed to align with developments, such as the McKay Serenity Subdivision which seems to be progressing. He noted there is an opportunity to add the project to the current Asphalt Resurfacing program and take advantage of current pricing. He mentioned that completion of the project would likely not occur before school begins but shortly after. Children will no longer need to travel through a wooded trail to get to school.

**CARRIED.**

DO Colwell returned to the meeting.

**13.4 Property purchase PID# 00258301**

6 August 2025	Report submitted by CAO McLean
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**MOVED** by Counc. Shea and seconded by Counc. Lewis authorize the CAO to purchase PID 00258301 from the owner 619699 NB Inc. for the total sum of \$10,000.00.

**ON THE QUESTION:**

Mayor Grant summarized the report. CAO McLean added that the property was exposed to the market for a number of months but did not sell. He believes the offer is reasonable as the land has value to the Town.

**CARRIED.**

## ROTHESAY

Regular Council Meeting  
Minutes

-12-

11 August 2025

### 13.5 Purchase and Installation of RRFB crosswalk systems for Hampton Road

6 August 2025

Report prepared by DO Colwell

**MOVED** by Counc. McGuire and seconded by Counc. Lewis authorize the Director of Operations to issue a purchase order to Signalisation Kalitech Inc. at a value of \$60,193.30 inclusive of HST for the purchase of four (4) RRFB systems.

#### ON THE QUESTION:

Mayor Grant summarized the report, highlighting that it is a partially unbudgeted expense and the second lowest bidder is recommended as it aligns with Council's interest in purchasing from Canadian companies, where possible. Comments were made supporting the project, citing improvements for safe crossings. CAO McLean added the system includes a sign in the middle as well as at the start and end of the crossings.

**CARRIED.**

**MOVED** by Counc. McGuire and seconded by Counc. Lewis authorize the Director of Operations to issue a change order to Morehouse Electrical Ltd. at a value of \$18,400.00 inclusive of HST on the Hampton Road Street Lighting Installation project to perform the electrical work associated with the installation of the RRFB systems.

**CARRIED.**

### 14. NEXT MEETING

The next meetings are scheduled as follows:

**Regular meeting**

Monday, September 8, 2025 at 7:00 p.m.

**Public Hearing (1 North Street)**

Monday, September 15, 2025 at 7:00 p.m.

### 15. ADJOURNMENT

**MOVED** by Counc. McGuire and seconded by Counc. Brown the meeting be adjourned.

**CARRIED.**

The meeting adjourned at 8:20 p.m.

  
MAYOR

  
CLERK