



**ROTHESAY**  
COUNCIL MEETING  
**By WebEx Videoconference**  
**Monday, March 8, 2021**  
**4:00 p.m.**



**PUBLIC NOTICE:**

Rothesay Council meetings will be held by teleconference (or videoconference) while the Province is under a State of Emergency and physical distancing is mandatory.

Public access to the Live stream will be available online:

<https://www.rothesay.ca/town-hall/agendas/>

**1. APPROVAL OF AGENDA**

**2. APPROVAL OF MINUTES** Regular Meeting 8 February 2021

➤ **Business Arising from Minutes**

**3. OPENING REMARKS OF COUNCIL**

**3.1 Declaration of Conflict of Interest**

**4. DELEGATIONS**

**4.1 ACAP Saint John – Rothesay Climate Change Adaptation Plan** Jamylynn McDonald  
Bailey Brogan

**5. CORRESPONDENCE FOR ACTION**

5.1 2 March 2021 Memorandum from Town Clerk Banks  
24 February 2021 Request from the Boys and Girls Club of Saint John for a location for the  
Survival Camp Summer Program

**Refer to the Parks and Recreation Committee**

5.2 February 2021 Rothesay Hive Seeks Community Support Letter

**Council approve the sponsorship campaign for the Rothesay Hive**

**6. CORRESPONDENCE - FOR INFORMATION**

6.1.1 28 January 2021 Letter from Elections New Brunswick RE: May 10, 2021 Municipal General  
Elections  
6.1.2 12 February 2021 Public Health New Brunswick Covid-19 Risk Mitigation during Municipal  
Election Campaigns (*please check [www.electionsnb.ca](http://www.electionsnb.ca) for most current version*)  
6.2 10 February 2021 Letter to CN RE: Thank you – Public Library Donation  
6.3 11 February 2021 Letter from KVFD Fire Chief RE: 2020 KVFD Annual Report  
(*available online at [www.kvfire.ca/news](http://www.kvfire.ca/news)*)  
6.4 11 February 2021 Memorandum from KVFD Fire Chief RE: Low-rise Apartment Developments

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## 7. REPORTS

- 7.0 **March 2021** **Report from Closed Session**
- 7.1 21 December 2020 Fundy Regional Service Commission (FRSC) Meeting Minutes
- 7.2 10 November 2020 Kennebecasis Valley Fire Department Inc. (KVFD) Board Meeting Minutes  
30 September 2020 KVFD Statement of Expense  
2020 KVFD Capital Budget  
10 November 2020 KVFD Chief's Report  
November 2020 KVFD Response Report  
9 December 2020 KVFD Special Meeting Minutes  
8 December 2020 Memorandum from KVFD Fire Chief RE: Boiler Replacement at Station 1
- 7.3 31 January 2021 Draft unaudited Rothesay General Fund Financial Statements  
31 January 2021 Draft unaudited Rothesay Utility Fund Financial Statements  
31 January 2021 Donation Summary  
18 February 2021 Draft Finance Committee Meeting Minutes
  - New Brunswick Environmental Network
  - Cooperative Procurement
- 7.4 16 February 2021 Draft Rothesay Hive Advisory Committee Meeting Minutes
  - Age-Friendly Community Designation Renewal (*see Item 9.2*)
- 7.5 17 February 2021 Draft Works and Utilities Committee Meeting Minutes
  - 1 January 2021 Email from resident RE: Stop installing stop signs for traffic calming
- 7.6 1 March 2021 Draft Planning Advisory Committee Meeting Minutes
  - Municipal Plan By-law 1-20 (*see Item 8.2*)
- 7.7 February 2021 Monthly Building Permit Report
- 7.8 4 March 2021 Capital Projects Summary

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

#### 8.1 Wiljac Street Reconstruction and Extension – Design (Tabled March 2019)

*No action at this time*

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#### 8.2 Municipal Plan

- 4 March 2021 Memorandum from Town Manager Jarvie  
1 March 2021 Recommendation from Planning Advisory Committee (PAC)  
25 February 2021 PAC Report prepared by DPDS White  
AMENDED Draft Municipal Plan By-law 1-20

#### 8.3 By-law 1-21 Plastic Bag Reduction By-law

- 2 March 2021 Memorandum from Town Clerk Banks  
DRAFT Rothesay Plastic Bag Reduction By-law 1-21

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## **9. NEW BUSINESS**

### **9.1 BUSINESS ARISING FROM DELEGATIONS**

#### **9.1.1 ACAP Saint John**

4 March 2021                      Memorandum from Town Manager Jarvie  
2021 Climate Change Adaptation Plan for Rothesay  
Rothesay Climate Change Adaptation Plan Summary

## **ADMINISTRATION**

### **9.2 Renewal – Age-Friendly Recognition**

25 February 2021              Memorandum from Town Clerk Banks  
17 February 2021              Recommendation from Rothesay Hive Advisory Committee  
Rothesay Age-Friendly Recognition Renewal Application

### **9.3 Committee Appointment**

2 March 2021                      Memorandum from Nominating Committee

### **9.4 Regional Economic Development Agency of Greater Saint John (REDA GSJ)**

1 March 2021                      Letter from REDA GSJ  
REDA GSJ Funding Agreement  
REDA GSJ Members Agreement

## **FINANCE**

### **9.5 General Fund Reserve Motions 2021**

18 February 2021              Memorandum from Treasurer MacDonald

## **OPERATIONS**

### **9.6 Contract T-2021-001 Asphalt Resurfacing and Microseal Placement**

3 March 2021                      Report prepared by DO McLean

### **9.7 Turnbull Court Sewer Design – Phase II**

3 March 2021                      Report prepared by DO McLean

### **9.8 Emergency Response Capacity – Alexander Avenue**

5 March 2021                      Memorandum from Town Manager Jarvie

## **10. NEXT MEETING**

**Regular meeting**              Monday, April 12, 2021 at 4:00 p.m.

## **11. ADJOURNMENT**