



ROTHESAY
COUNCIL MEETING
By Webex Videoconference
Monday, December 13, 2021
7:00 p.m.



Public access to the livestream will be available online:

<https://www.youtube.com/user/RothesayNB>

Rothesay Land Acknowledgement

Deputy Mayor Alexander

1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES

Regular Meeting	8 November 2021
Public Hearing	15 November 2021
Special Meeting	15 November 2021

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

4.1 Deer Management Program Update Joe Kennedy, Provincial Biologist
Receive for information

5. CORRESPONDENCE FOR ACTION

5.1 25 November 2021 Email from resident RE: Street safety in Rothesay (Rothesay Road)

Refer to the Works and Utilities Committee

5.2 6 December 2021 Letter from the Fundy Regional Service Commission RE: Debt Application

Provide comments to Mayor before January 24, 2022

5.3 8 December 2021 January is Alzheimer's Awareness Month

Promote on social media

6. CORRESPONDENCE - FOR INFORMATION

6.1 17 November 2021 Thank you from St. Joseph's Hospital Foundation

6.2 22 November 2021 Thank you from Alzheimer's Society

6.3.1 20 November 2021 Letter from Acting Minister Donaghy RE: Local Governance Reform

6.3.2 30 November 2021 Local Governance Reform – Saint John's Initial Response to the White Paper

6.3.3 10 December 2021 Union of Municipalities of New Brunswick (UMNB) Press Release

7 December 2021 UMNB letter to Minister Allain

6.4 24 September 2021 Letter from CN RE: CN in Your Community 2021 Report (*full report Rec'd 2021Dec8 available at Town Hall*)

7. REPORTS

7.0 December 2021 Report from Closed Session

➤ K.W.S Water System Ltd. Agreement (B. Cosman)

➤ Kennebecasis Regional Police Agreement

7.1 25 October 2021 Fundy Regional Service Commission (FRSC) Meeting Minutes

ROTHESAY

Regular Council Meeting

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- 7.2 20 October 2021 Kennebecasis Public Library (KPL) Board Meeting Minutes
- 7.3 13 October 2021 Kennebecasis Valley Fire Department (KVFD) Board Meeting Minutes
- 31 August 2021 KVFD Statement of Expense with Budget Variance
- 6 October 2021 Memorandum from Fire Chief RE: 2022 Operating Budget Adjustments
- 13 October 2021 KVFD Fire Chief's Report
- 30 September 2021 KVFD Response Report
- 9 December 2021 KVFD 2022 Meeting Dates
- 7.4 31 October 2021 Draft unaudited Rothesay General Fund Financial Statements
- 31 October 2021 Draft unaudited Rothesay Utility Fund Financial Statements
- 10 November 2021 Draft Finance Committee Meeting Minutes
 - KV Food Bank
- 26 November 2021 Draft Finance Committee Meeting Minutes
 - Revised Gas Tax Plan
- 31 October 2021 Donation Summary
- 7.5 16 November 2021 Draft Age Friendly Advisory Committee Meeting Minutes
- 7.6 17 November 2021 Draft Works and Utilities Committee Meeting Minutes
- 7.7 6 December 2021 Draft Planning Advisory Committee Meeting Minutes
 - Holland Drive PIDs 00056614, 00065094, 00056598 (*see item 9.1*)
- 7.8 November 2021 Monthly Building Permit Report
- 7.9 9 December 2021 Capital Projects Summary

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Wiljac Street Reconstruction and Extension – Design (Tabled March 2019)

No action at this time

8.2 Strong Court Sidewalk – Anglophone South School District (Tabled April 2021)

No action at this time

8.3 Rothesay Arena Open House (Tabled September 2021)

No action at this time

9. NEW BUSINESS

9.1 BUSINESS ARISING FROM PUBLIC HEARING NOVEMBER 15, 2021

Holland Hills Development – Rezoning (PIDs 00056614, 00065094, 00056598)

8 December 2021 Memorandum from Town Clerk Banks

8 December 2021 Recommendation from Planning Advisory Committee
By-law 2-10-29

DRAFT Development Agreement

FINANCE

9.2 2022 Capital Budgets

9 December 2021 Memorandum from Town Manager Jarvie

9 December 2021 Memorandum from Treasurer MacDonald RE: Motions

ROTHERSAY

Regular Council Meeting
Agenda

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13 December 2021

Utility Fund

Highlights
2022

Utility Capital Fund Budget
Master Utility Capital Budget

General Fund

Highlights
2022

General Capital Fund Budget
Master General Capital Budget

9.3 Reserve Motions 2021

9.3.1 General Fund

7 December 2021 Memorandum from Treasurer MacDonald

9.3.2 Utility Fund

7 December 2021 Memorandum from Treasurer MacDonald

9.4 Insurance Coverage

7 December 2021 Memorandum from Treasurer MacDonald

ADMINISTRATION

9.5 Procedural By-law 2-14, Schedule B amendment *Climate Change Adaptation Committee*

3 December 2021 Memorandum from Town Clerk Banks
REVISED Procedural By-law 2-14 Schedule B – Standing Committees

9.6 Committee Appointments

7 December 2021 Memorandum from Nominating Committee
23 November 2021 Letter from Harbour Station Commission RE: Rothesay representative

9.7 Appointment of Emergency Operations Director

10 December 2021 Memorandum from Town Manager Jarvie with attachments

OPERATIONS

9.8 Contract S-2021-010: Turnbull Court Sewer Phase II

8 December 2021 Report prepared by DO McLean

COUNCIL REQUESTS

9.9 Rothesay Arena Bleachers

9 December 2021 Email from Counc. Boyle with photographs

10. NEXT MEETING

Regular meeting Monday, January 10, 2022

11. ADJOURNMENT