



ROTHESAY
COUNCIL MEETING
By WebEx Videoconference
Monday, April 12, 2021
4:00 p.m.



PUBLIC NOTICE:

Rothesay Council meetings will be held by teleconference (or videoconference) while the Province is under a State of Emergency and physical distancing is mandatory.

Public access to the Live stream will be available online:

<https://www.rothesay.ca/town-hall/agendas/>

1. APPROVAL OF AGENDA

- | | | |
|-------------------------------|-----------------|---------------|
| 2. APPROVAL OF MINUTES | Regular Meeting | 8 March 2021 |
| | Special Meeting | 25 March 2021 |

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

- | | |
|---|---|
| 4.1 Wells Recreation Building | Stephen Kopp, Architect (<i>see item 9.1.1</i>) |
| 4.2 2020 Audited Rothesay Financial Statements
Auditors Teed Saunders Doyle & Co. | Treasurer Doug MacDonald, CPA, CA
Peter Logan, CPA, CA (<i>see item 9.1.2</i>) |

5. CORRESPONDENCE FOR ACTION

- 5.1 23 March 2021 Letter from resident RE: Crosswalk visibility on Gondola Point Road and Almon Lane

Refer to Works and Utilities Committee

- 5.2 24 March 2021 Letter from residents of Almon Lane and Peters Lane RE: Traffic concerns
Refer to Works and Utilities Committee

- 5.3 6 April 2021 Email from resident RE: Request for community garden on Maliseet Drive
Refer to Parks and Recreation Committee

- 5.4 6 April 2021 Letter from Anglophone South School District RE: Strong Court sidewalk
Refer to Works and Utilities Committee

- 5.5 7 April 2021 Letter from resident RE: Utility corridor 51 Elizabeth Parkway
Refer to staff

6. CORRESPONDENCE - FOR INFORMATION

- 6.1 8 March 2021 Letter from Dept. of Transportation and Infrastructure RE: Municipal Designated Highway Program
- 6.2 12 March 2021 Letter to New Brunswick Energy and Utilities Board RE: Comex Bus Service
- 6.3 15 March 2021 Email from the Premier's Council on Disabilities RE: Proclamation for Disability Awareness Week May 30 – June 5, 2021 with attachments

ROTHESAY

Regular Council Meeting

Agenda

-2-

12 April 2021

- 6.4 15 March 2021 Email from Canadian Foundation for Economic Education RE: Proclamation for Talk With Our Kids About Money (TWOKAM) Day April 14, 2021
- 6.5 9 April 2021 Email from CN RE: Train incident in Rothesay, New Brunswick
9 April 2021 Letter to CN RE: Train Blocking Crossing – Sussex Subdivision

7. REPORTS

- 7.0 **April 2021** **Report from Closed Session**
- 7.1 10 February 2021 Fundy Regional Service Commission (FRSC) Meeting Minutes
- 7.2 28 February 2021 Draft unaudited Rothesay General Fund Financial Statements
28 February 2021 Draft unaudited Rothesay Utility Fund Financial Statements
28 February 2021 Donation Summary
1 April 2021 Draft Finance Committee Meeting Minutes
- Regional Facility Funding
 - Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Funding
 - 2020 Audited Rothesay Financial Statements (*see item 9.1.2*)
- 7.3 16 March 2021 Draft Rothesay Hive Advisory Committee Meeting Minutes
- 7.4 16 March 2021 Draft Parks and Recreation Committee Meeting Minutes
- 7.5 17 March 2021 Draft Works and Utilities Committee Meeting Minutes
- James Renforth Drive
- 7.6 6 April 2021 Draft Planning Advisory Committee Meeting Minutes
- 7.7 March 2021 Monthly Building Permit Report
- 7.8 8 April 2021 Capital Projects Summary
- 7.9 Kennebecasis Regional Police Force 2020 Annual Report (*full copy available at Town Hall*)

8. UNFINISHED BUSINESS

TABLED ITEMS

- 8.1 Wiljac Street Reconstruction and Extension – Design** (Tabled March 2019)
No action at this time
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8.2 Municipal Plan By-law 1-20

- 7 April 2021 Memorandum from Town Clerk Banks
AMENDED Draft amended Municipal Plan By-law 1-20

8.3 Plastic Bag Reduction By-law 1-21

- 7 April 2021 Memorandum from Town Clerk Banks
DRAFT Rothesay Plastic Bag Reduction By-law 1-21

9. NEW BUSINESS

9.1 BUSINESS ARISING FROM DELEGATIONS

9.1.1 Wells Recreation Building

- 8 April 2021 Memorandum from Town Manager Jarvie
1 April 2021 Rothesay Wells Community Center Report (Acre Architects)

ROTHERSAY

Regular Council Meeting

Agenda

-3-

12 April 2021

9.1.2 2020 Audited Rothesay Financial Statements

1 April 2021 Memorandum from Finance Committee
31 December 2020 Draft Rothesay Consolidated Financial Statements

DEVELOPMENT SERVICES

9.2 Continuance of Development Agreement – Dobbin Street

6 April 2021 Report prepared by DPDS White

OPERATIONS

9.3 Engagement of Technical Advisory Services – Wastewater Treatment Facility Upgrade

29 March 2021 Report prepared by DO McLean

9.4 Equipment Supply – Asphalt Infrared Heater

30 March 2021 Report prepared by DO McLean

9.5 Carpenter Pond Well #7 Rehabilitation

6 April 2021 Report prepared by DO McLean

9.6 Equipment Supply – Traffic Signals

7 April 2021 Report prepared by DO McLean

ADMINISTRATION

9.7 Rothesay Annual Report 2020

DRAFT Rothesay Annual Report

10. NEXT MEETING

Oath of Office Ceremony Monday, May 31, 2021 (*to be confirmed*)

Regular meeting Monday, June 14, 2021

11. ADJOURNMENT