



ROTHESAY
COUNCIL MEETING
By WebEx Videoconference
Monday, November 9, 2020
4:00 p.m.



PUBLIC NOTICE:

Rothesay Council meetings will be held by teleconference (or videoconference) while the Province is under a State of Emergency and physical distancing is mandatory.

Public access to the Live stream will be available online:

<https://www.rothesay.ca/town-hall/agendas/>

1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES

Regular Meeting

13 October 2020

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

4.1 Fundy Regional Service Commission

Brenda MacCallum, Public Relations & Program Development Officer (*See Item 9.1*)

5. CORRESPONDENCE FOR ACTION

5.1 9 October 2020 Letter from Rothesay High School students RE: Request for a skate park

Refer to the Parks and Recreation Committee

5.2 14 October 2020 Letter from resident RE: Vacant property on Bel-Air Avenue

Refer to staff

5.3 20 October 2020 Email from resident RE: Grooming the Hillside Trail for cross country skiing

Refer to staff

5.4 26 October 2020 Letter from Kennebecasis Crimestoppers RE: 2021 Budget Request

Refer to the Finance Committee

5.5 6 November 2020 Letter from Minister Allain RE: Safe Restart Agreement

Refer to staff

6. CORRESPONDENCE - FOR INFORMATION

6.1 30 September 2020 Thank you letter from the New Brunswick Medical Education Foundation
24 September 2020 Letter from recipient of 2020 Town of Rothesay Scholarship

6.2 30 October 2020 Letter from Quispamsis and Rothesay to Premier Higgs RE: Police Act – Resolving Personnel Matters

ROTHERSAY

Regular Council Meeting

Agenda

-2-

9 November 2020

7. REPORTS

7.0 November 2020 Report from Closed Session

- 7.1 28 September 2020 Fundy Regional Service Commission (FRSC) Meeting Minutes
- 7.2 7 October 2020 2019-2020 Fundy Library Annual Report
- 7.3 30 September 2020 Draft unaudited Rothesay General Fund Financial Statements
- 30 September 2020 Draft unaudited Rothesay Utility Fund Financial Statements
- 30 September 2020 Donation Summary
- 21 October 2020 Draft Finance Committee Meeting Minutes
- 7.4 20 October 2020 Draft Rothesay Hive Advisory Committee Meeting Minutes
- 7.5 21 October 2020 Draft Works and Utilities Committee Meeting Minutes
 - Local Improvement Levy - Mulberry Lane
 - Summer Haven Crescent Berm
 - Utility Bill – 72 Grove Avenue (PID 00255695)
 - Draft 2021 Works and Utilities Budgets
- 7.6 2 November 2020 Draft Planning Advisory Committee Meeting Minutes
 - Sagamore Heights - 55 Lot Subdivision (PIDs 00241240, 00246603, 30128680, 00062737, 00246595, 00223453, 00224147, 30145890, 30147318)
- 7.7 October 2020 Monthly Building Permit Report
- 7.8 4 November 2020 Capital Projects Summary

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Wiljac Street Reconstruction and Extension – Design (Tabled March 2019)

No action at this time

8.2 Mayor’s Round Table on Climate Change (Tabled October 2019)

No action at this time

9. NEW BUSINESS

9.1 BUSINESS ARISING FROM DELEGATIONS

Fundy Regional Service Commission

- 3 November 2020 Letter from the Fundy Regional Service Commission RE: Plastic Checkout Bag By-law Implementation Date

Refer to staff

ADMINISTRATION

9.2 Draft Fire Prevention and Protection By-law 3-20

- 30 October 2020 Memorandum from Town Clerk Banks
- DRAFT Fire Prevention and Protection By-law 3-20

DEVELOPMENT SERVICES

9.3 Civic Address Agreement with Service New Brunswick

- 2 November 2020 Report prepared by DPDS White

ROTHERSAY

Regular Council Meeting

Agenda

-3-

9 November 2020

OPERATIONS

9.4 Contract T-2020-003-C: One-Ton Plow Truck

4 November 2020 Report prepared by DO McLean

9.5 Contract S-2020-001: Easement/Land Acquisition Agreement

4 November 2020 Report prepared by DO McLean

9.6 Replacement of Second Floor Lift

6 November 2020 Memorandum from Town Manager Jarvie

10. NEXT MEETING

Public Budget Presentation Monday, November 16, 2020 at 6:00 p.m.

Public Budget Approval Monday, November 30, 2020 at 6:00 p.m.

Regular meeting Monday, December 14, 2020 at 4:00 p.m.

11. ADJOURNMENT