



**ROTHESAY**  
COUNCIL MEETING  
**By WebEx Videoconference**  
**Monday, September 14, 2020**  
**4:00 p.m.**



**PUBLIC NOTICE:**

Rothesay Council meetings will be held by teleconference (or videoconference) while the Province is under a State of Emergency and physical distancing is mandatory.

Public access to the Live stream will be available online:

<https://www.rothesay.ca/town-hall/agendas/>

**1. APPROVAL OF AGENDA**

**2. APPROVAL OF MINUTES**                      Regular Meeting                      10 August 2020

➤ **Business Arising from Minutes**

**3. OPENING REMARKS OF COUNCIL**

**ANNOUNCEMENT:**      7<sup>th</sup> Annual Through the Lens Photo Contest Winner – Lisa Richard

**3.1 Declaration of Conflict of Interest**

**4. DELEGATIONS**

**4.1 Fundy Regional Service Commission 2021 Budget**                      Marc MacLeod (*see Item 9.1.1*)

**5. CORRESPONDENCE FOR ACTION**

5.1 19 August 2020      Letter from resident RE: Intent to raise Pickett Lane

**Refer to staff**

5.2 20 August 2020      Letter from CN RE: Rail Safety Week Proclamation September 21 – 27, 2020

**Issue proclamation**

5.3 26 August 2020      Request to renew the Town of Rothesay Medical Education Scholarship

**Refer to the Finance Committee**

5.4 1 September 2020      Letter from resident RE: Policy R-3 Draft 2020 Municipal Plan

**Refer to staff**

5.5 8 September 2020      Email from resident RE: Kennebecasis Regional Police Force Traffic Complaint Form

**Refer to the Kennebecasis Regional Police Force**

5.6 8 September 2020      Grant Application for the Kennebecasis Valley Oasis Youth Center

19 November 2019 KV Oasis Annual General Meeting presentation

**Refer to the Finance Committee**

**6. CORRESPONDENCE - FOR INFORMATION**

6.1 11 August 2020      Email from Theresa Koppert to Minister Oliver RE: Cycling in New Brunswick

6.2 20 August 2020      Request to proclaim September as Big Brothers Big Sisters month

6.3 22 August 2020      Letter from resident RE: Thank you – French Village Road curb and sidewalk

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- 6.4 27 August 2020 Thank you card for sponsorship of the 2020 Youth for Youth event  
6.5 1 September 2020 Letter from the Kennebecasis Valley Committee for Disabled Persons (KVCDP) RE: Thank you/Suspension of 2020 grant request

## 7. REPORTS

- 7.0 **September 2020 Report from Closed Session**  
7.1 27 July 2020 Fundy Regional Service Commission (FRSC) Meeting Minutes  
7.2 22 January 2020 Kennebecasis Public Library (KPL) Board Meeting Minutes  
January 2020 KPL Librarian's Report  
30 November 2019 KPL Comparative Income Statement  
19 February 2020 KPL Board Meeting Minutes  
February 2020 KPL Librarian's Report  
7.3 31 July 2020 Draft unaudited Rothesay General Fund Financial Statements  
31 July 2020 Draft unaudited Rothesay Utility Fund Financial Statements  
31 July 2020 Donation Summary  
3 September 2020 Draft Finance Committee Meeting Minutes
  - St. Joseph's Hospital Foundation
  - Costs relating to siting a recreational facility in the vicinity of Rothesay High School
  - Debt Application
  - Regional Facilities Commission 2021 Budget7.4 18 August 2020 Draft Rothesay Hive Advisory Committee Meeting Minutes  
7.5 2 September 2020 Draft Works and Utilities Committee Meeting Minutes
  - 6 August 2020 Email from resident RE: No Parking Signs on Tennis Court Road
  - 9 August 2020 Email from resident RE: Parking at Renforth Wharf
  - 25 August 2020 Request from resident for "No Littering" signage on Dolan Road
  - 28 August 2020 Letter from Islay Avenue residents RE: Upcoming school year and increased traffic
  - 31 August 2020 Email from resident RE: Request for "No Exit" and "Children Playing" signage on McConchie Drive7.6 8 September 2020 Draft Planning Advisory Committee Meeting Minutes  
7.7 August 2020 Monthly Building Permit Report  
7.8 5 September 2020 Capital Projects Summary

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

#### 8.1 Wiljac Street Reconstruction and Extension – Design (Tabled March 2019)

*No action at this time*

#### 8.2 Mayor's Round Table on Climate Change (Tabled October 2019)

*No action at this time*

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#### 8.3 2020 Municipal Plan Public Presentation (Tabled August 2020) *Remove from table*

9 September 2020 Report prepared by DPDS White

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## **9. NEW BUSINESS**

### **9.1 BUSINESS ARISING FROM DELEGATIONS**

#### **9.1.1 Fundy Regional Service Commission 2021 Budget**

1 September 2020 Letter from the Fundy Regional Service Commission (FRSC) RE: Draft  
2021 Budget

DRAFT 2021 Fundy Regional Service Commission Budget

**Forward comments to Mayor Grant before October 26<sup>th</sup>**

## **DEVELOPMENT SERVICES**

### **9.2 Civic Address Agreement with Service New Brunswick**

4 September 2020 Report prepared by DPDS White

## **ADMINISTRATION**

### **9.3 Committee Appointments**

31 August 2020 Memorandum from the Nominating Committee

### **9.4 Addition to Flag Policy**

8 September 2020 Memorandum from Town Clerk Banks

## **OPERATIONS**

### **9.5 Contract S-2020-001: Turnbull Court Sewer Phase I**

10 September 2020 Report prepared by DO McLean

## **10. NEXT MEETING**

**Regular meeting TUESDAY, October 13, 2020 at 4:00 p.m.**

## **11. ADJOURNMENT**