



**ROTHESAY**  
COUNCIL MEETING  
Rothesay Town Hall  
**Monday, January 13, 2020**  
**7:00 p.m.**



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**1. APPROVAL OF AGENDA**

**2. APPROVAL OF MINUTES**                      Regular Meeting                      9 December 2019

➤ **Business Arising from Minutes**

**3. OPENING REMARKS OF COUNCIL**

**3.1 Declaration of Conflict of Interest**

**4. DELEGATIONS**

**4.1 KV3C**    Dr. Lisa Yang (*see item 9.1.1*)

**5. CORRESPONDENCE FOR ACTION**

5.1 27 November 2019      Letter from Tweedie and Associates Consulting Engineers Ltd. RE: Energy  
(rec'd Dec. 19, 2019)      Audit and Carbon Footprint Audit for Municipality

**Refer to staff**

5.2 27 December 2019      Letter from the Alzheimer Society of New Brunswick RE: January 2020  
Alzheimer Awareness month

**Refer to staff for promotion on social media**

5.3 2 January 2020              Letter from resident RE: Sidewalk - Millennium Drive Apartment  
Development

**Refer to staff for a response**

5.4 2 January 2020              Letter from Pamela McKay RE: Request for support for NB Power's  
Automated Metering Infrastructure (AMI) application

**Provide a letter of support**

5.5 9 January 2020              Letter from the Fire Board to Quispamsis RE: Draft Fire Prevention and  
Protection By-law

**Refer to the Town Clerk**

**6. CORRESPONDENCE - FOR INFORMATION**

6.1 6 December 2019              Letter from the Union of the Municipalities of New Brunswick (UMNB) RE:  
Weekly Bulletin

6.2 8 December 2019              Letters (2) from the New Brunswick Medical Education Foundation Inc. RE:  
Board and administrative updates

6.3 12 December 2019              Letter from the Great Trail RE: Departure of President and CEO and update

**7. REPORTS**

7.0 **January 2020**                      **Report from Closed Session**

7.1 28 October 2019              Fundy Regional Service Commission (FRSC) Meeting Minutes

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- 7.2 9 December 2019 Memorandum from the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)
- 23 October 2019 KRJBPC Meeting Minutes
- 31 October 2019 KRJBPC Statement of Financial Position
- 31 October 2019 KRJBPC Call Summary
- 7.3 8 October 2019 Kennebecasis Valley Fire Department Inc. (KVFD) Board Meeting Minutes
- 31 August 2019 KVFD Statement of Expense
- 9 October 2019 KVFD Chief's Report
- 30 September 2019 KVFD Response Report
- 7.4 30 November 2019 Draft unaudited Rothesay General Fund Financial Statements
- 30 November 2019 Draft unaudited Rothesay Utility Fund Financial Statements
- 7.5 7 January 2020 Draft Rothesay Hive Advisory Committee Meeting Minutes
- 7.6 December 2019 Monthly Building Permit Report
- 7.7 9 January 2020 Capital Projects Summary

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

#### 8.1 Wiljac Street Reconstruction and Extension – Design (Tabled March 2019)

*No action at this time*

#### 8.2 Mayor's Round Table on Climate Change (Tabled October 2019)

*No action at this time*

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## 9. NEW BUSINESS

### 9.1 BUSINESS ARISING FROM DELEGATIONS

#### 9.1.1 KV3C Summary

### FINANCE AND ADMINISTRATION

#### 9.2 Insurance Coverage

16 December 2019 Memorandum from Treasurer MacDonald

#### 9.3 Local Improvement Levy – Kennebecasis Park

6 January 2020 Memorandum from Town Clerk Banks

#### 9.4 Renforth Boat Club Lease

9 January 2020 Memorandum from Town Clerk Banks

#### 9.5 WHO Global Network of Age Friendly Cities and Communities

9 January 2020 Memorandum from Town Clerk Banks

## **ROTHERSAY**

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### **DEVELOPMENT SERVICES**

**9.6 Assent for Revised Municipal Easement – Brock Court**

7 January 2020      Report prepared by DPDS White

**9.7 Pits and Quarries**

8 January 2020      Report prepared by DPDS White

**9.8 Developer’s Agreement – 23 Marr Road (Victorian Gardens Subdivision)**

8 January 2020      Report prepared by DPDS White

### **OPERATIONS**

**9.9 LED Light Conversion – Town Facilities**

8 January 2020      Report prepared by DO McLean

**9.10 Equipment Supply – Asphalt Hotbox**

8 January 2020      Report prepared by DO McLean

### **COUNCIL REQUESTS**

**9.11 Welcome to Rothersay Signage**

8 January 2020      Email from Counc. McGuire

**10. NEXT MEETING**

**Regular meeting**      Monday, February 10, 2020

**11. ADJOURNMENT**