



ROTHESAY
COUNCIL MEETING
Rothesay Town Hall
Monday, February 10, 2020
7:00 p.m.



1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES Regular Meeting 13 January 2020

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

N/A

5. CORRESPONDENCE FOR ACTION

5.1 16 January 2020 Letter from the Fundy Regional Service Commission RE: Plastic Bag Recycling & Plastic Bag Reduction By-law

Refer to staff

5.2 31 January 2020 Letter from the New Brunswick Medical Education Foundation Inc. RE: Request for renewal of scholarship commitment

Refer to the Finance Committee

6. CORRESPONDENCE - FOR INFORMATION

- 6.1 8 January 2020 Letter from the New Brunswick Emergency Measures Organization (NBEMO) RE: Disaster Financial Assistance – Reimbursement for 2019 Spring Freshet
- 6.2 8 January 2020 Letter from Minister Carr RE: Community Funding and Equalization Grant and Bill 2 *An Act to Amend the Greater Saint John Regional Facilities Commission Act*
- 6.3 10 January 2020 Letter from the Honourable Brenda Murphy RE: Thank you for the congratulatory correspondence
- 6.4 17 January 2020 Letter from Henriette Hull RE: Invitation to the 2020 New Brunswick Competitive Festival of Music
- 6.5 4 February 2020 Letter from the Saint John Arts Centre RE: Upcoming 2020 events
- 6.6 4 February 2020 Letter from the New Brunswick Black History Society RE: Invitation to Achievement Awards Dinner April 29, 2020

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7. REPORTS

- 7.0 **February 2020** **Report from Closed Session**
- 7.1 10 December 2019 Fundy Regional Service Commission (FRSC) Meeting Minutes
- 7.2 30 October 2019 Kennebecasis Public Library (KPL) Board Meeting Minutes
October 2019 KPL Librarian's Report
30 September 2019 KPL Comparative Income Statement
October 2019 KPL Building Maintenance Report
20 November 2019 KPL Board Meeting Minutes
31 October 2019 KPL Comparative Income Statement
November 2019 KPL Building Maintenance Report
- 7.3 4 December 2019 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)
Meeting Minutes
30 November 2019 KRJBPC Statement of Financial Position
31 October 2019 KRJBPC Call Summary
- 7.4 31 December 2019 Draft unaudited Rothesay General Fund Financial Statements
31 December 2019 Draft unaudited Rothesay Utility Fund Financial Statements
23 January 2020 Draft Finance Committee Meeting Minutes
➤ Canadian Mid-Amateur Golf Championship
➤ Insurance Cost History
- 7.5 17 January 2020 Draft Emergency Measures Committee Meeting Minutes
➤ 2020 Spring Freshet preparations
- 7.6 21 January 2020 Draft Parks and Recreation Committee Meeting Minutes
- 7.7 22 January 2020 Draft Works and Utilities Committee Meeting Minutes
- 7.8 3 February 2020 Draft Planning Advisory Committee Meeting Minutes
- 7.9 January 2020 Monthly Building Permit Report
- 7.10 7 February 2020 Capital Projects Summary

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Wiljac Street Reconstruction and Extension – Design (Tabled March 2019)

No action at this time

8.2 Mayor's Round Table on Climate Change (Tabled October 2019)

No action at this time

8.3 Assent for Revised Municipal Easement – Brock Court (Tabled January 2020)

Remove from table

7 February 2020

Memorandum from Town Clerk Banks

7 January 2020

Report prepared by DPDS White

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9. NEW BUSINESS

RECREATION

9.1 Engagement of a Consultant – Scribner Field Replacement

31 January 2020 Memorandum from Town Manager Jarvie
28 January 2020 Memorandum from DRP Jensen

9.2 Truck Purchase – Parks Department

10 February 2020 Report prepared by DRP Jensen

DEVELOPMENT SERVICES

9.3 Preliminary Report – Proposed Rothersay Highway Signs

5 February 2020 Memorandum from Town Manager Jarvie
5 February 2020 Report prepared by DPDS White

OPERATIONS

9.4 Turnbull Court Sewer Design

6 February 2020 Report prepared by DO McLean

9.5 Equipment Supply – 6 inch Diesel Pump

6 February 2020 Report prepared by DO McLean

FINANCE AND ADMINISTRATION

9.6 Local Improvement Levy - Mulberry Lane

7 February 2020 Memorandum from Town Manager Jarvie
4 February 2020 Memorandum from Treasurer MacDonald
10 February 2020 Warrant of Assessment
5 February 2020 Notice of Assessment to property owners (11)

10. NEXT MEETING

Regular meeting Monday, March 9, 2020

11. ADJOURNMENT