



**ROTHESAY**  
COUNCIL MEETING  
**By Teleconference**  
Tuesday, April 14, 2020  
7:00 p.m.



**PUBLIC NOTICE:**

**Rothesay Council meetings will be held by teleconference (or videoconference) while the Province is under a State of Emergency and physical distancing is mandatory.**

**Public access to the Live stream will be available online:**

<https://www.rothesay.ca/town-hall/agendas/>

**1. APPROVAL OF AGENDA**

**2. APPROVAL OF MINUTES** Regular Meeting 9 March 2020

➤ **Business Arising from Minutes**

**3. OPENING REMARKS OF COUNCIL**

**3.1 Declaration of Conflict of Interest**

**4. DELEGATIONS**

**4.1 2019 Audited Rothesay Financial Statements** Treasurer Doug MacDonald, CPA, CA  
Auditors Teed Saunders Doyle & Co. Peter Logan, CPA, CA (*see item 9.1.2*)

**5. CORRESPONDENCE FOR ACTION**

5.1 21 February 2020 Funding request from Saint John Theatre Company

**Refer to Finance Committee**

5.2 18 March 2020 Funding request from United Way

**Refer to Finance Committee**

5.3 7 April 2020 Letter from KRPF Cst. Cantelo RE: Parking lots

**Refer to staff**

5.4 9 April 2020 Letter from Quispamsis RE: Donation to KV Food Basket

**Refer to Finance Committee**

**6. CORRESPONDENCE - FOR INFORMATION**

6.1 Various Multiple emails from resident RE: 5G Technology

6.2 1 April 2020 Letter from New Brunswick Medical Education Foundation Inc.

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## 7. REPORTS

- |     |                   |  |
|-----|-------------------|--|
| 7.0 | <b>April 2020</b> | <b>Report from Closed Session</b>                          |
| 7.1 | 29 February 2020  | Draft unaudited Rothesay General Fund Financial Statements |
|     | 29 February 2020  | Draft unaudited Rothesay Utility Fund Financial Statements |
| 7.2 | 20 March 2020     | Draft Emergency Measures Committee Meeting Minutes         |
| 7.3 | March 2020        | Monthly Building Permit Report                             |
| 7.4 | 8 April 2020      | Capital Projects Summary                                   |
| 7.5 | 2019              | Kennebecasis Regional Police Annual Report                 |

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

#### 8.1 Wiljac Street Reconstruction and Extension – Design (Tabled March 2019)

*No action at this time*

#### 8.2 Mayor’s Round Table on Climate Change (Tabled October 2019)

*No action at this time*

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## 9. NEW BUSINESS

### BUSINESS ARISING FROM DELEGATION

#### 9.1. 2019 Audited Rothesay Financial Statements

- |                  |  |
|------------------|--|
| 7 April 2020     | Memorandum from Treasurer MacDonald              |
| 31 December 2019 | Draft Rothesay Consolidated Financial Statements |

### OPERATIONS

#### 9.2 Emergency Water Storage Reservoir Repairs

- |              |                              |
|--------------|------------------------------|
| 9 April 2020 | Report prepared by DO McLean |
|--------------|------------------------------|

#### 9.3 Award – 2020 Asphalt Resurfacing and Microseal Placement – Contract T-2020-001

- |              |                              |
|--------------|------------------------------|
| 7 April 2020 | Report prepared by DO McLean |
|--------------|------------------------------|

#### 9.4 Tandem Dump Truck – Contract T-2020-003-B

- |              |                              |
|--------------|------------------------------|
| 7 April 2020 | Report prepared by DO McLean |
|--------------|------------------------------|

#### 9.5 Fleet vehicle purchase – Utility Department

- |              |                              |
|--------------|------------------------------|
| 7 April 2020 | Report prepared by DO McLean |
|--------------|------------------------------|

### ADMINISTRATION

#### 9.6 Pandemic Financial Implications

- |              |                                     |
|--------------|-------------------------------------|
| 7 April 2020 | Memorandum from Town Manager Jarvie |
|--------------|-------------------------------------|

*FOR INFORMATION*

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## **9.7 R Insider Newsletter/Communications**

7 April 2020

Memorandum from Town Clerk Banks

*FOR INFORMATION*

## **9.8 Council meetings during Pandemic**

7 April 2020

Memorandum from Town Clerk Banks

## **9.9 Rothesay Annual Report 2019**

DRAFT

Rothesay Annual Report

## **9.10 Engineering Design- Alexander Avenue and Rothesay Park Road**

8 April 2020

Memorandum from Town Manager Jarvie

## **10. NEXT MEETING**

**Regular meeting**

**Monday, May 11, 2020**

## **11. ADJOURNMENT**