



**ROTHESAY**  
COUNCIL MEETING  
Rothesay Town Hall  
**Monday, December 9, 2019**  
**7:00 p.m.**



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**1. APPROVAL OF AGENDA**

- 2. APPROVAL OF MINUTES**
- |                                 |                  |
|---------------------------------|------------------|
| Public Hearing (By-law 1-19-01) | 12 November 2019 |
| Public Hearing (By-law 1-18-01) | 12 November 2019 |
| Regular Meeting                 | 12 November 2019 |
| Special Meeting                 | 26 November 2019 |

➤ **Business Arising from Minutes**

**3. OPENING REMARKS OF COUNCIL**

**3.1 Declaration of Conflict of Interest**

**4. DELEGATIONS**

N/A

**5. CORRESPONDENCE FOR ACTION**

N/A

**6. CORRESPONDENCE - FOR INFORMATION**

- 6.1 14 November 2019 Letter from the Department of Transportation and Infrastructure to Garth Miller RE: KV Marathon
- 6.2 22 November 2019 Letter to Minister Carr RE: Calculation of Contributions – Greater Saint John Regional Facilities Commission

**7. REPORTS**

- 7.0 **December 2019** **Report from Closed Session**
- 7.1 10 September 2019 Fundy Regional Service Commission (FRSC) Meeting Minutes
- 7.2 18 September 2019 Kennebecasis Public Library (KPL) Board Meeting Minutes
- 31 August 2019 KPL Comparative Income Statement
- September 2019 KPL Librarian's Report
- September 2019 KPL Building Maintenance Report
- 7.3 31 October 2019 Draft unaudited Rothesay General Fund Financial Statements
- 31 October 2019 Draft unaudited Rothesay Utility Fund Financial Statements
- 30 November 2019 Donation Summary
- 2 December 2019 Draft Finance Committee Meeting Minutes
- 2020 Budget (*see item 9.1*)
- 7.4 19 November 2019 Draft Rothesay Hive Advisory Committee Meeting Minutes
- 2020 Budget Request (*see item 9.1*)
- 7.5 19 November 2019 Draft Parks and Recreation Committee Meeting Minutes
- Rothesay Arena
- 7.6 20 November 2019 Draft Works and Utilities Committee Meeting Minutes
- 7.7 2 December 2019 Draft Emergency Measures Committee Meeting Minutes

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- 7.8 November 2019 Monthly Building Permit Report  
7.9 5 December 2019 Capital Projects Summary  
7.10 2018-2019 Fundy Library Region Annual Report

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

#### 8.1 Wiljac Street Reconstruction and Extension – Design (Tabled March 2019)

*No action at this time*

#### 8.2 Mayor’s Round Table on Climate Change (Tabled October 2019)

*No action at this time*

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## 9. NEW BUSINESS

### FINANCE AND ADMINISTRATION

#### 9.1 2020 Rothesay Budget

##### 9.1.1 General Fund

- 3 December 2019 Memorandum from Treasurer MacDonald RE: Motions  
2020 General Fund Master Budget

##### 9.1.2 Donation Request Motions

- 3 December 2019 Memorandum from Treasurer MacDonald
- 2020 Arts Atlantic Symposium
  - KV Oasis Youth Centre

##### 9.1.3 Utility Fund

- 3 December 2019 Memorandum from Treasurer MacDonald RE: Motions  
2020 Utility Fund Capital Budget  
2020 Utility Fund Operating Budget

##### 9.1.4 Reserve Motions

- 4 December 2019 Memorandum from Treasurer MacDonald RE: General Fund  
4 December 2019 Memorandum from Treasurer MacDonald RE: Utility Fund

#### 9.2 Committee Appointments

- 28 November 2019 Memorandum from Nominating Committee

#### 9.3 City of Dieppe – Appeal to Supreme Court of Canada

- 5 December 2019 Report prepared by DPDS White  
7 November 2019 Email from Dieppe RE: Request for support with attached resolution

#### 9.4 Electronic Kiosks

- 6 December 2019 Memorandum from Town Manager Jarvie

## **ROTHERSAY**

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### **DEVELOPMENT SERVICES**

**9.5 Mulberry Lane – Land Acquisition Assent for Public Road**

14 November 2019      Memorandum from DPDS White

**9.6 Assent for Public Road – Mulberry Lane Cul-de-sac**

4 December 2019      Memorandum from DPDS White

**9.7 Assent for Public Road – Portion of Oakville Lane**

4 December 2019      Report prepared by DPDS White

**9.8 Encroachment Agreement - 280 Renshaw Road**

4 December 2019      Memorandum from Town Manager Jarvie

### **OPERATIONS**

**9.9 Designated Highway Funding**

5 December 2019      Memorandum from Town Manager Jarvie

**9.10 Engineering Design and Construction Management Services 2020 Asphalt Resurfacing and Microseal Placement Program**

6 December 2019      Report prepared by DO McLean

### **RECREATION**

**9.11 Parking Related Signage – Our Lady of Perpetual Help**

5 December 2019      Memorandum from Town Manager Jarvie with attachment

**10. NEXT MEETING**

**Regular meeting**      Monday, January 13, 2020

**11. ADJOURNMENT**