



ROTHESAY
COUNCIL MEETING
Rothesay Town Hall
Monday, September 9, 2019
7:00 p.m.



1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES Regular Meeting 12 August 2019

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

PRESENTATION: Through the Lens Photo Contest Winner – Lisa Richard

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

N/A

5. CORRESPONDENCE FOR ACTION

5.1 *Various* Emails from residents (2) RE: Cameron Road Beach Access

Refer to the Works and Utilities Committee

5.2 14 August 2019 Letter from resident RE: Millennium Drive Development

Refer to the Works and Utilities Committee

5.3 20 August 2019 Emails to/from resident RE: Cameron Road Flooding

Refer to the Works and Utilities Committee

5.4 29 August 2019 Letter from Economic Development Greater Saint John RE: 2020 Funding Request

Refer to the Finance Committee

5.5 3 September 2019 Letter from resident RE: Lawn damage from snow removal on Chapel Road

Refer to the Works and Utilities Committee

6. CORRESPONDENCE - FOR INFORMATION

6.1 2 August 2019 Letter from Yarmouth, Nova Scotia RE: Invitation to attend the 25th Communities in Bloom Symposium and Awards – September 25-28th

6.2 15 August 2019 Letter from the Imperial Theatre RE: Thank You – International Amateur Theatre Festival 2019

6.3 19 August 2019 Letter from The Great Trail RE: 2018/2019 Annual Report (*report available at Town Hall*)

6.4 26 August 2019 Letter to Saint John RE: Request for Support – Industrial Tax Transfer

6.5 28 August 2019 Letter from the St. Joseph's Hospital Foundation RE: Thank You – Late Night with the Foundation

7. REPORTS

7.0 **September 2019** **Report from Closed Session**

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- 7.1 12 June 2019 Kennebecasis Valley Fire Department Ltd. (KVFD) Board Meeting Minutes
- 30 April 2019 KVFD Statement of Expense
- 12 June 2019 KVFD Chief's Report
- 31 May 2019 KVFD Response Report
- 7.2 31 July 2019 Draft unaudited Rothesay General Fund Financial Statements
- 31 July 2019 Draft unaudited Rothesay Utility Fund Financial Statements
- 31 July 2019 Donation Summary
- 29 August 2019 Draft Finance Committee Meeting Minutes
 - Revised 2019-2023 Gas Tax Plan
- 7.3 20 August 2019 Draft Rothesay Hive Advisory Committee Meeting Minutes
- 7.4 21 August 2019 Draft Works and Utilities Committee Meeting Minutes
 - Water By-law 1-18 Revisions (*see Item 8.3*)
 - Water Utility Charge - 12 Monaco Drive
- 7.5 21 August 2019 Draft Heritage Preservation Review Board Meeting Minutes
- 7.6 3 September 2019 Draft Planning Advisory Committee Meeting Minutes
- 7.7 August 2019 Monthly Building Permit Report
- 7.8 5 September 2019 Capital Projects Summary
- 7.9 2018/2019 Fundy Library Region's Annual Report

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Wiljac Street Reconstruction and Extension – Design (Tabled March 2019)

No action at this time

8.2 Highland Avenue Storm Sewer Installation (Tabled July 2019) **Remove from table**

6 September 2019 Memorandum from Town Manager Jarvie

4 July 2019 Report prepared by DO McLean

8.3 Draft Revisions to Water By-law 1-18 (Tabled August 2019) **Remove from table**

6 September 2019 Memorandum from Town Manager Jarvie

3 August 2019 Memorandum from Deputy Mayor Alexander

26 August 2019 Memorandum from the Works and Utilities Committee

8.4 Mulberry Lane

5 September 2019 Memorandum from Town Clerk Banks

15 August 2019 Letter to Mulberry Road residents (11 *including 40 Cameron Road*)
RE: Undertaking of Work as a Local Improvement with attachment

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9. NEW BUSINESS OPERATIONS

9.1 Rothesay Arena Parking Lot

5 September 2019 Memorandum from Town Manager Jarvie

COUNCIL REQUESTS

9.2 Rothesay Arena

3 September 2019 Memorandum from Counc. Shea

9.3 Electronic Kiosks

3 September 2019 Memorandum from Counc. Shea

10. NEXT MEETING

Regular meeting **Tuesday**, October 15, 2019

11. ADJOURNMENT