



**ROTHESAY**  
COUNCIL MEETING  
Rothesay Town Hall  
**Monday, May 13, 2019**  
**7:00 p.m.**



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**1. APPROVAL OF AGENDA**

**2. APPROVAL OF MINUTES**                      Regular Meeting                      8 April 2019

➤ **Business Arising from Minutes**

**3. OPENING REMARKS OF COUNCIL**

**3.1 Declaration of Conflict of Interest**

**4. DELEGATIONS**

**4.1 Water By-law 1-18**

Mark Hatfield (*see item 9.1.1*)

**4.2 2018 Audited Rothesay Financial Statements**  
Auditors Teed Saunders Doyle & Co.

Treasurer Doug MacDonald, CPA, CA  
Peter Logan, CPA, CA (*see item 9.1.2*)

**5. CORRESPONDENCE FOR ACTION**

5.1 18 April 2019                      Letter from the Registrar of Motor Vehicles RE: Traffic By-law 1-14

**Refer to staff**

5.2 23 April 2019                      Letter from resident RE: Drainage on Frances Avenue

10 April 2019                      Letter from resident RE: Sewage system on Beach Drive and Frances Avenue

**Refer to Works and Utilities Committee**

5.3 7 May 2019                      Email from resident RE: Brock Court drainage

**Refer to staff**

5.4 *Various*                      Correspondence (2) from residents RE: Opposition to Water By-law 1-18

**To be dealt with under item 8.3**

**6. CORRESPONDENCE - FOR INFORMATION**

6.1 21 March 2019                      Letter from Minister Anderson-Mason RE: Infrastructure Plan Integrated  
(Rec'd 10 Apr 2019)                      Bilateral Agreement (IBA)

6.2 5 April 2019                      Letter from Cheryl Gallant, MP RE: Bill C-68 Fisheries Act  
(Rec'd 16 Apr 2019)

6.3 9 April 2019                      Letter from St. Joseph's Hospital Foundation RE: Thank You

6.4 18 April 2019                      Email from Heather White Brittain RE: Imperial Theatre Ambassador Program

6.5 19 April 2019                      Letter from Jeff Sparks RE: Thank You – Lip Sync Battle and Auction

6.6 24 April 2019                      Letter from Touchstone Academy RE: Thank You – Amazeatorium

6.7 28 April 2019                      Letter from C. Ross to Prime Minister Trudeau and Premier Higgs RE: Incentives for property owners impacted by flooding

6.8 2 May 2019                      Email from the Premier's Council on Disabilities RE: Disability Awareness Week May 26 – June 1, 2019

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- 6.9 2 May 2019 Letter from the Department of Transportation and Infrastructure RE:  
Designated Highway Funding

## 7. REPORTS

- 7.0 **May 2019** **Report from Closed Session**
- 7.1 20 February 2019 Kennebecasis Public Library (KPL) Board Meeting Minutes  
February 2019 KPL Librarian's Report  
31 December 2018 KPL Comparative Income Statement  
2018 KPL Annual Report
- 7.2 27 February 2019 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)  
Meeting Minutes  
31 March 2019 KRJBPC Statement of Financial Position  
16 April 2019 KRJBPC Call Summary
- 7.3 17 December 2018 Kennebecasis Valley Fire Department Inc. (KVFD) Board Meeting Minutes  
31 December 2018 KVFD Draft Operating and Capital Budgets  
31 October 2018 KVFD Statement of Expense with Budget Variance  
12 December 2018 KVFD Chief's Report  
30 November 2018 KVFD Response Report  
31 December 2018 KVFD 2018 Audited Financial Statements  
16 April 2019 KVFD 2018 Annual Report
- 7.4 31 March 2019 Draft unaudited Rothesay General Fund Financial Statements  
31 March 2019 Draft unaudited Rothesay Utility Fund Financial Statements  
30 April 2019 Donation Summary  
25 April 2019 Draft Finance Committee Meeting Minutes  
➤ 2018 Audited Financial Statements (*see item 9.1.2*)  
➤ Appointment of Auditors (*see item 9.1.2*)
- 7.5 8 April 2019 Draft Emergency Measures Committee Meeting Minutes
- 7.6 16 April 2019 Draft Rothesay Hive Advisory Committee Meeting Minutes
- 7.7 17 April 2019 Draft Works and Utilities Committee Meeting Minutes  
➤ Christopher Lane
- 7.8 6 May 2019 Draft Planning Advisory Committee Meeting Minutes  
➤ Hillside Secondary Plan (*copy of report previously provided*)
- 7.9 April 2019 Monthly Building Permit Report
- 7.10 8 May 2019 Capital Projects Summary

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

- 8.1 Wiljac Street Reconstruction and Extension – Design** (Tabled March 2019)  
*No action at this time*

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## 8.2 Master Local Improvement By-law 1-19 (Tabled April 2019)

### *Remove from table*

9 May 2019	Memorandum from Town Clerk Banks
8 May 2019	Summary of By-law 1-19
DRAFT	Local Improvement By-law 1-19
26 April 2019	Website notice

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## 8.3 Water By-Law 1-18 – Options

10 May 2019	Memorandum from Town Manager Jarvie
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## 9. NEW BUSINESS

### 9.1 BUSINESS ARISING FROM DELEGATIONS

#### 9.1.1 Water By-law 1-18

7 May 2019	Report prepared by M. Hatfield RE: Negative Financial and Socioeconomic Consequences of By-law 1-18
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#### 9.1.2 Audited 2018 Rothesay Financial Statements

6 May 2019	Memorandum from Treasurer MacDonald
31 December 2018	Draft Rothesay Consolidated Financial Statements

## ADMINISTRATION

### 9.2 Committee Appointments

7 May 2019	Memorandum from the Nominating Committee
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### 9.3 Fire Prevention and Protection By-law 2-19

9 May 2019	Memorandum from Town Clerk Banks
16 April 2019	Letter from the Kennebecasis Valley Fire Department RE: New draft Fire Prevention and Protection By-law
DRAFT	Fire Prevention and Protection By-law 2-19
	Fire By-law Comparison Table of Concordance

### 9.4 Police Protection By-law 3-19

9 May 2019	Memorandum from Town Clerk Banks
DRAFT	Police Protection By-law 3-19
3 May 2019	Quispamsis Staff Report to Council

## OPERATIONS

### 9.5 Turnbull Court Sewer Design

8 May 2019	Report prepared by DO McLean
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## 10. NEXT MEETING

Regular meeting	Monday, June 10, 2019
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## 11. ADJOURNMENT