

BY-LAW NO. 2-18

A BY-LAW OF THE MUNICIPALITY OF ROTHESAY RESPECTING THE REMUNERATION OF COUNCIL MEMBERS AND COMMITTEE MEMBERS

The Council of Rothesay, under authority vested in it by the Local Governance Act (S.N.B. 2017, Chapter 18), Section 49(1) and amendments thereto enacts as follows:

TITLE

1. This by-law may be cited as the "Remuneration By-law".

INTERPRETATION

DEFINITIONS

2. In this By-law:

- (a) "Act" means the Local Governance Act (S.N.B. 2017, Chapter 18), amendments thereto and regulations adopted thereunder;
- (b) "committee" means a group of persons appointed by the Mayor and/or Council in accordance with the Rothesay Procedural By-law, to whom matters are referred from time to time;
- (c) "Council" means the Mayor and Councillors of Rothesay;
- (d) "Councillor" means a Member of Council other than the Mayor;
- (e) "Member" or "Members of Council" means any person elected to the Council;
- (f) "remuneration" means the annual salary of members of Rothesay Council;
- (g) "Rothesay" means the town of Rothesay, as established by *New Brunswick Regulation 85-6*, under the Act (Section 196),
- (h) "Town" means the town of Rothesay, as established by *New Brunswick Regulation 85-6*, under the Act (Section 196),
- (i) "Treasurer" means the Treasurer of the municipality as appointed in accordance with the Act.

3. In this By-law where the context requires, the singular shall be taken to also mean the plural and references to the male or female gender shall be taken to include the other.

REMUNERATION – MEMBERS OF COUNCIL

4. The remuneration of Council shall be set by resolution of Council upon adoption of this By-law and subsequently at the October meeting prior to the quadrennial election. Such remuneration shall take effect with the swearing in of the newly elected Council or as otherwise specified in the resolution.

5. The remuneration shall be based on attendance of a minimum of ten regularly scheduled meetings of Council, with said attendance to mean continuous presence for at least one-half (1/2) of the duration of the meeting. Remuneration shall be pro-rated for any member who does not attend a minimum of ten regularly scheduled meetings of Council.
6. The remuneration of Council shall be made monthly in arrears, in the last pay period of the calendar month.

HONORARIUM – COMMITTEE MEMBER

7. In recognition of the work performed by citizens of the Town on various committees to which they are appointed by the Mayor and/or Council, the Town authorizes the Treasurer to pay to any person, subject to the conditions set out in section 8 of this By-law, an honorarium in the amount of twenty-five (\$25.00) per meeting of the committee to which they are appointed.

CONDITIONS NECESSARY FOR CLAIMING AN HONORARIUM

8. The honorarium set out in section 7 of the By-law shall be paid to the committee member (not an elected member of Council), subject to the following conditions:
 - a) the person be appointed by the Mayor and/or Council of the Town as a committee member;
 - b) the committee member attend the scheduled meeting of the committee to which they have been appointed;
 - c) the committee member not receive any other monies for attending the scheduled meeting of the committee to which they have been appointed;
 - d) the committee member presenting to the Treasurer a completed claim form, as set out in Schedule "A" hereto attached, no later than three (3) months after the meeting for which they are claiming the honorarium. When presenting the claim, the committee member must, to the satisfaction of the Treasurer, produce proof they attended the meeting for which they are claiming the honorarium. If there is any dispute as to the claim, the committee member may refer the matter to Council for a final determination.

PAYMENT OF HONORARIUM

9. The Treasurer shall pay all approved claims monthly.

EXCEPTIONS FOR COUNCIL MEMBERS

10. Honorariums shall not be paid to Council members for attending regular or special meetings of Council or for committee meetings.

BY-LAWS REPEALED

11. By-law 1-06, "A By-law of the Town of Rothesay Respecting the Remuneration of Council members and Committee Members" is hereby repealed.

EFFECTIVE DATE

12. This By-law comes into effect on the date of final enactment thereof.

FIRST READING BY TITLE	<u>13 November 2018</u>
SECOND READING BY TITLE	<u>10 December 2018</u>
READ IN ITS ENTIRETY	<u>10 December 2018</u>
THIRD READING BY TITLE AND ENACTMENT	<u>10 December 2018</u>



Nancy Grant, Mayor



Mary Jane E. Banks, Clerk

