



**ROTHESAY**  
COUNCIL MEETING  
Rothesay Town Hall  
**Monday, August 13, 2018**  
7:00 p.m.



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**1. APPROVAL OF AGENDA**

**2. APPROVAL OF MINUTES**                      Regular Meeting                      9 July 2018

    ➤ **Business Arising from Minutes**

**3. OPENING REMARKS OF COUNCIL**

**3.1 Declaration of Conflict of Interest**

**4. DELEGATIONS**

- 4.1 Saint John Newcomers Centre**                      Mohammed Bagha  
**4.2 KV Association for Community Living Inc.**                      Jim Maxwell (see Item 9.1.2)  
**4.3 Citizen Satisfaction Study – Corporate Research Associates**                      Craig White (see Item 9.1.3)

**5. CORRESPONDENCE FOR ACTION**

- 5.1 9 July 2018                      Email from Joe Kennedy RE: 2018 Deer Control Program  
5.1.1 1 August 2018                      Letter from Quispamsis RE: 2018 Nuisance Deer Management Program  
**Confirm participation**  
5.2 17 July 2017 (sic)                      Letter from resident RE: Highmeadow Lane snow removal  
**Refer to staff**  
5.3 25 July 2018                      Email from Counc. Lewis RE: Renovated Arena with photographs  
**Refer to staff for a report**  
5.4 26 July 2018                      Letter from Bill Hicks, CEO New Brunswick Museum RE: Music of the Eye Trolley Tour with attachments

**Refer to the Finance Committee**

- 5.5 27 July 2018                      Letter from resident RE: Request for sidewalks on Donlyn Drive

**Refer to the Works and Utilities Committee**

- 5.6 31 July 2018                      Letter from KV Old Boys Inc. RE: Sponsorship request for Country & Western Show – November 3, 2018

**Refer to the Finance Committee**

- 5.7 2 August 2018                      Rothesay Yacht Club application for Rothesay Municipal Grant

**Refer to the Finance Committee**

- 5.8 8 August 2018                      Letter from Counc. Lewis RE: East Riverside-Kingshurst Park

**Refer to staff**

**6. CORRESPONDENCE - FOR INFORMATION**

- 6.1 9 July 2018                      Letter from Dept. of Justice and Public Safety RE: New Legislation – Intimate Partner Violence Intervention Act  
6.2 19 July 2018                      Letter to resident RE: Boundary Adjustment – Rothesay and Saint John

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- 6.3 25 July 2018 Letter from Minister Horsman RE: Wellness Week October 1-7, 2018
- 6.4 6 August 2018 Letter from resident RE: Finance Committee
- 6.5 10 August 2018 Memorandum from Town Manager Jarvie RE: Park Drive Improvements
- 6.5.1 7 August 2018 Letter from resident RE: Road to Kennebecasis Park

### 7. REPORTS

#### 7.0 August 2018

#### Report from Closed Session

- 7.1 23 May 2018 Kennebecasis Valley Fire Department (KVFD) Board Meeting Minutes
- 30 April 2018 KVFD Statement of Expense with Budget Variance
- 23 May 2018 KVFD Chief's Report
- 30 April 2018 KVFD Response Report
- 7.2 30 June 2018 Draft unaudited Rothesay General Fund Financial Statements
- 30 June 2018 Draft unaudited Rothesay Utility Fund Financial Statements
- 8 August 2018 Compliance Report
- 31 July 2018 Donation Report
- 7.3 18 July 2018 Draft Works and Utilities Committee Meeting Minutes
- 7.4 July 2018 Monthly Building Permit Report
- 7.5 9 August 2018 Capital Projects Summary
- 7.6 16 July 2018 Regional Oversight Committee Meeting Minutes

### 8. UNFINISHED BUSINESS

N/A

### 9. NEW BUSINESS

#### 9.1 BUSINESS ARISING FROM DELEGATIONS

##### 9.1.1 Saint John Newcomers Centre Presentation

#### RECEIVE FOR INFORMATION

##### 9.1.2 KV Association for Community Living Inc.

- 8 August 2018 Letter from Jim Maxwell, President RE: Vocational Training Centre for Adults with attachment

##### 9.1.3 Citizen Satisfaction Study – Corporate Research Associates

- 9 August 2018 Report prepared by DPDS White
- June 2018 Draft Rothesay Citizen Satisfaction Report

### ADMINISTRATION

#### 9.2 Rothesay Procedural By-law 2-14 Schedule B Amendment

- 2 August 2018 Memorandum from Town Clerk Banks
- DRAFT Rothesay Procedural By-law 2-14 Schedule B

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### **9.3 Finance Committee Appointments**

2 August 2018                      Memorandum from Mayor Grant

## **DEVELOPMENT SERVICES**

### **9.4 Encroachment Agreement – 36 Holiday Drive**

9 August 2018                      Memorandum from Town Manager Jarvie with attached proposed  
Encroachment Agreement

## **OPERATIONS**

### **9.5 Carpenter Pond Wellfield Testing and Modeling**

7 August 2018                      Report prepared by DO McLean

### **9.6 Fox Farm Retaining Wall Material Supply**

8 August 2018                      Report prepared by DO McLean

### **9.7 Mulberry Lane**

10 August 2018                      Memorandum from Town Manager Jarvie

### **9.8 Issues Raised by Wells Resident**

10 August 2018                      Memorandum from Town Manager Jarvie

## **10. NEXT MEETING**

**Regular meeting**

Monday, September 10, 2018

**Public Hearing – Bridlewood Estates**

**TBD**

## **11. ADJOURNMENT**