



ROTHESAY
COUNCIL MEETING
Rothesay Town Hall
Monday, June 11, 2018
7:00 p.m.



PRESENT: DEPUTY MAYOR MATT ALEXANDER
COUNCILLOR GRANT BRENAN
COUNCILLOR PETER J. LEWIS
COUNCILLOR TIFFANY MACKAY FRENCH
COUNCILLOR BILL McGUIRE
COUNCILLOR DON SHEA
COUNCILLOR MIRIAM WELLS

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN
TREASURER DOUG MacDONALD
ADMINISTRATIVE ASSISTANT LIZ POMEROY

ABSENT: MAYOR NANCY GRANT

Deputy Mayor Alexander called the meeting to order at 7:00 p.m.

1. APPROVAL OF AGENDA

MOVED by Counc. Wells and seconded by Counc. Lewis the agenda be approved as circulated, with the following changes:

- Item 9.2 Encroachment Agreement – 53 Elizabeth Parkway be brought forward to follow Item 3.1
 - The addition of a revised Easement Agreement for Domville Lane under Item 9.3.

ON THE QUESTION:

Counc. Shea noted he submitted three pieces of correspondence Items 5.6, 5.7, and 5.10. He requested Council consider the resolutions included in the correspondence as opposed to the recommendations listed on the agenda. It was noted a revised copy of the Domville Lane Easement Agreement was distributed to Council prior to the meeting.

CARRIED.

2. ADOPTION OF MINUTES

- Regular Meeting 14 May 2018

MOVED by Counc. Wells and seconded by Counc. Lewis the Open Session Council minutes of 14 May 2018 be adopted as circulated.

CARRIED.

- **Business Arising from Minutes**
N/A

3. OPENING REMARKS OF COUNCIL

Deputy Mayor Alexander noted a Community Disaster Recovery Office opened today at Rothesay Town Hall and will operate 1:00p.m. – 9:00p.m. on weekdays. Appointments can be made by calling the Town Office at 848-6600 (until a new Government number is established). The office is to continue indefinitely. He further noted the Town is continuing to seek external funding to assist with the Wastewater Treatment Plant project to ensure sewage concerns do not arise if another flood occurs in

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the future.

Deputy Mayor Alexander noted the following public events were attended by Council members: the Saint John Rotary Gala May 16, 2018; the Rainbow Peace March May 17, 2018; the Loyalist Day Ceremony May 18, 2018; the P.R.O. Kids Fundraising Dinner May 23, 2018; the Service Dogs Fundraiser May 26, 2018; the Bras d'Or Sea Cadets Review May 26, 2018; the Hampton Educational Centre Turnaround Awards May 26, 2018; the Touchstone Academy Curiosity Fair June 6, 2018; the grand opening of the Roslyn Isobel Stollery Fitness Centre at Rothesay Netherwood School May 31, 2018; the Municipal Open House at the Bradley Lake Community Centre June 7, 2018; and the Enterprise Saint John Economic Development Strategy at the Amsterdam Inn June 7, 2018.

Counc. Wells noted residents have voiced their appreciation to the Town for assistance during the flood. As a homeowner in the flood zone she commended all who helped out with flood relief efforts and noted her appreciation for the continuous communication and debris collection units.

3.1 Declaration of Conflict of Interest

Deputy Mayor Alexander declared a conflict of interest for Item 9.2 Encroachment Agreement – 53 Elizabeth Parkway.

Deputy Mayor Alexander declared a conflict of interest and left the meeting. There was consensus to permit Counc. Shea to assume the Chair.

4. DELEGATIONS

N/A

Item brought forward.

9.2 Encroachment Agreement - 53 Elizabeth Parkway

7 June 2018

Memorandum from Town Manager Jarvie with attached proposed
Encroachment Agreement

Town Manager Jarvie advised it is a standard agreement for an encroachment agreement of this nature and the property owner is amenable to the proposal.

MOVED by Counc. Wells and seconded by Counc. Lewis Council hereby authorizes the Mayor and Clerk to enter into an encroachment agreement with Joanne Marie Clark of 53 Elizabeth Parkway for the purpose of constructing an engineered retaining wall and reinforced concrete boat ramp on Town owned land (PID 00234575).

CARRIED.

MOVED by Counc. Wells and seconded by Counc. Lewis Council hereby requires that the encroachment agreement be signed by Joanne Marie Clark within 120 days, or any extension thereof granted by Council upon the request of the applicant, from the date of final approval by Council otherwise this approval will be void and obligations arising shall be at an end.

CARRIED.

Deputy Mayor Alexander returned to the meeting and resumed the Chair.

5. CORRESPONDENCE FOR ACTION

5.1 11 May 2018

Letter from Rothesay High School RE: RHS Safe Grad Donation request

Counc. Wells suggested the school be contacted to encourage early submission of future requests to allow sufficient time for budget consideration. In response to an inquiry, Town Manager Jarvie advised the request is not a regular occurrence for the school. It was suggested the item be referred to the Mayor for consideration under the Mayor's donation budget.

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MOVED by Counc. McGuire and seconded by Counc. Wells the letter from Rothesay High School RE: RHS Safe Grad Donation request dated 11 May 2018 be referred to the Mayor.

CARRIED.

5.2 14 May 2018 Letter from resident RE: Garbage surrounding Superstore
MOVED by Counc. Wells and seconded by Counc. Mackay French the letter from resident RE: Garbage surrounding Superstore dated 14 May 2018 be referred to staff.

ON THE QUESTION:

DPDS White advised the information had already been conveyed to the Superstore.

CARRIED.

5.3 Various Emails (3) from resident RE: Corner of Mulberry Lane and Cameron Road

MOVED by Counc. Wells and seconded by Counc. Mackay French the emails (3) from resident RE: Corner of Mulberry Lane and Cameron Road be referred to staff.

CARRIED.

5.4 24 May 2018 Letter from resident RE: Request to re-draw the Rothesay/Saint John boundary line

MOVED by Counc. Wells and seconded by Counc. Brenan the letter from resident RE: Request to re-draw the Rothesay/Saint John boundary line dated 24 May 2018 be referred to staff for a response; *and further the response include a suggestion to refer the item to the city of Saint John.*

ON THE QUESTION:

Counc. Brenan suggested the response include a suggestion to refer the item to the city of Saint John.

Amending motion:

MOVED by Counc. Wells and seconded by Counc. Brenan the following be added following “a response”:

“and further the response include a suggestion to refer the item to the city of Saint John.”

ON THE QUESTION:

In response to an inquiry, Town Manager Jarvie advised a formal request to redraw the Rothesay/Saint John boundary near Kennebecasis Park has not been made. He further noted the request requires legislative changes however alternative measures can be undertaken to mitigate the issues without redrawing the boundary line. Mr. Korey Nixon introduced himself as the author of the correspondence.

Amending motion CARRIED.

MAIN motion, as amended, CARRIED.

5.5 25 May 2018 Letter from resident RE: Sittercise Workout Program

MOVED by Counc. Shea and seconded by Counc. Wells the letter from resident RE: Sittercise Workout Program dated 25 May 2018 be referred to the Age Friendly Committee and the Parks and Recreation Committee.

CARRIED.

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5.6 30 May 2018 Memorandum from Counc. Shea RE: Sunshine List

MOVED by Counc. Shea and seconded by Counc. Brennan:

Whereas the matter of a Sunshine List for the town of Rothesay is on record as having been discussed at one or more levels in the past;

Whereas salary disclosure is a common practice in many jurisdictions;

Whereas the town of Rothesay is on record as wanting to be more open and transparent with its residents;

Be it resolved the town of Rothesay disclose annually the names, positions and pay bands of its senior staff;

Be it further resolved this Sunshine List be made available on the Town's website.

ON THE QUESTION:

Deputy Mayor Alexander noted the request may be premature since the Procedural By-law cannot be changed until legislative changes have been made. Counc. Shea noted the initiative has been completed by other neighbouring municipalities such as Saint John and Quispamsis. The following comments were made: the Sunshine List will improve transparency within the Town; a pay scale could be used similar to the ranges for the Quispamsis Compensation List; pay ranges will permit some privacy to members of senior staff; the list could be put on the Town website; referring the item to the Personnel Committee will allow an opportunity to investigate the initiative further; it could be assumed Saint John and Quispamsis have done their due diligence to determine appropriate pay scales; and referring the item to the Personnel Committee may delay the matter.

MOVED by Counc. McGuire and seconded by Counc. Wells the item be tabled pending a recommendation from the Personnel Committee for the July Council meeting.

YEA votes recorded from: Deputy Mayor Alexander, and Councs. Mackay French, McGuire, and Wells.

NAY votes recorded from: Councs. Lewis, Grant, and Shea.

CARRIED.

There was a brief procedural discussion wherein Town Clerk Banks advised Council that, when any Council member besides the Mayor is in the Chair, the Chair votes on all motions.

5.7 1 June 2018 Memorandum from Counc. Shea RE: Council remuneration

1 June 2018 Email from Counc. Lewis RE: Council remuneration

29 May 2018 CBC Article RE: Kelowna council votes to top up salaries after feds scrap tax break

There was a brief discussion with respect to the forthcoming tax changes (2019) and potential impact for councillors and the need to review By-law 1-06 and make changes.

MOVED by Counc. Shea and seconded by Counc. McGuire:

Whereas the 2017 federal budget contained a legislative change eliminating the tax exemption currently available to elected officials;

And whereas this change will come into effect on January 1, 2019;

And whereas said legislation will impact the take-home remuneration for councillors;

And, further, whereas said changes will impact Rothesay By-Law No. 1-06;

Be it resolved the necessary changes be made to By-law No. 1-06 to bring it into line with proposed legislative changes at the federal level;

Be it further resolved that staff be instructed to research the cost to the Town to "gross-up" current remuneration levels paid to councillors so as to ensure, come January 1, 2019, Rothesay councillors do not receive a reduction in their remuneration as a result of the 2017 federal budget.

CARRIED.

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5.8 5 June 2018 Email from Counc. Lewis RE: Riverside Park repairs
Town Manager Jarvie noted discussions with the Town's insurance company are underway. Town staff are awaiting the results of an insurance adjuster's report to determine if any action can be taken to mitigate possible damage from potential floods in the future. There was a brief discussion with respect to the existing deck. Town Manager Jarvie advised the deck was removed and scrapped. DO McLean elaborated noting the deck was considered contaminated wood and treated as flood damaged materials. In response to an inquiry, Town Manager Jarvie advised the Town is investigating the installation of a concrete deck but further information is required. He added it is expected all repairs for the park will be completed before the New Brunswick Day weekend in August. Counc. Lewis commented on the existing state of the park and noted there are several issues that should be addressed. He added there is also work required at the Wells Recreation park. He questioned the status on the project to straighten the curb at the Wells park. DO McLean advised the issue of straightening the curb at the Wells park has been resolved. In response to an inquiry, Town Manager Jarvie advised due to the flood, removal of the asphalt road in East Riverside-Kingshurst park was not completed.

MOVED by Counc. Lewis and seconded by Counc. Shea the email from Counc. Lewis RE: Riverside Park repairs dated 5 June 2018 be referred to staff.

CARRIED.

5.9 5 June 2018 Letter from Archstone Physiotherapy and Wellness Centre RE:
Request for flashing lights at Hampton Road crosswalk near Town Hall
MOVED by Counc. Wells and seconded by Counc. Mackay French the letter from Archstone Physiotherapy and Wellness Centre RE: Request for flashing lights at Hampton Road crosswalk near Town Hall be referred to the Works and Utilities Committee.

ON THE QUESTION:

Counc. Wells agreed that the request is warranted. She noted with the Seniors Resource Centre, Community Disaster Recovery Office, as well as the Archstone Physiotherapy office, it is expected pedestrian traffic for Town Hall will increase over time.

CARRIED.

5.10 5 June 2018 Memorandum from Counc. Shea RE: By-law 1-06
MOVED by Counc. Shea and seconded by Counc. Brennan:
Whereas the Town of Rothesay, in 2006, enacted By-Law No. 1-06 – a by-law *respecting the remuneration of council members and committee members*;
And whereas said by-law came into force prior to the establishment of regional service commissions in the province;
And whereas the applicability of By-Law No. 1-06 has not been questioned as it relates to participation on the Fundy Regional Service Commission;
Be it resolved the Town of Rothesay is of the understanding that participation on the Fundy Regional Service Commission is, for purposes of By-Law No. 1-06, no different than any other agency, board or commission on which council members participate.

ON THE QUESTION:

Counc. McGuire requested clarification. He noted the Fundy Regional Service Commission (FRSC) is a provincially mandated Commission. He added compensation for the Commission is considerably higher than other external organizations. He suggested the item be deferred until the Mayor's return. Counc. Shea noted the item relates to By-law 1-06 rather than the Mayor's participation on the Commission. Counc. Wells suggested further investigation may be beneficial before any decision is made. She added the Mayor's participation on the Commission may provide insight required to make an informed

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decision. Counc. Brenan questioned if the Mayor, as a member of the Commission, would be in a conflict of interest as the matter may result in personal financial gain. There was general discussion with respect to whether By-law 1-06 applies to the FRSC or not. It was noted By-law 1-06 was enacted before the FRSC existed. There was further discussion with respect to compensation for members of the FRSC.

MOVED by Counc. Wells and seconded by Counc. McGuire the item be tabled pending a recommendation from the Personnel Committee.

YEA votes recorded from: Deputy Mayor Alexander and Councs. McGuire and Wells.

NAY votes recorded from: Councs. Brenan, Mackay French, Lewis, and Shea.

DEFEATED.

MAIN motion:

YEA votes recorded from: Councs. Brenan, Mackay French, Lewis, and Shea.

NAY votes recorded from: Deputy Mayor Alexander and Councs. McGuire and Wells.

CARRIED.

6. CORRESPONDENCE - FOR INFORMATION

6.1 22 May 2018 Letter to Minister Fraser RE: Infrastructure Bilateral Agreement (IBA)
Funding – Wastewater Treatment Plant Upgrade

MOVED by Counc. McGuire and seconded by Counc. Lewis the letter to Minister Fraser RE: Infrastructure Bilateral Agreement (IBA) Funding – Wastewater Treatment Plant Upgrade dated 22 May 2018 be received/filed.

CARRIED.

6.2 24 May 2018 Letter from the Dept. of Transportation and Infrastructure RE: RONA MS
Bike Tour 2018

MOVED by Counc. McGuire and seconded by Counc. Wells the letter from the Dept. of Transportation and Infrastructure RE: RONA MS Bike Tour 2018 dated 24 May 2018 be received/filed.

CARRIED.

6.3 25 May 2018 Letter to Minister Fraser RE: Infrastructure Bilateral Agreement (IBA)
Funding – Rothesay Arena

MOVED by Counc. Wells and seconded by Counc. Lewis the letter to Minister Fraser RE: Infrastructure Bilateral Agreement (IBA) Funding – Rothesay Arena dated 25 May 2018 be received/filed.

CARRIED.

6.4 30 May 2018 Letter from resident RE: Kennebecasis Park entrance

MOVED by Counc. Lewis and seconded by Counc. Brenan the letter from resident RE: Kennebecasis Park entrance dated 30 May 2018 be received/filed.

ON THE QUESTION:

It was suggested a response be sent and further that the response include a recommendation to refer the item to the city of Saint John.

CARRIED.

6.5 31 May 2018 Letter from Minister Andrew Harvey RE: Federal Gas Tax Fund - 2018
Allocation

MOVED by Counc. Brenan and seconded by Counc. Mackay French the letter from Minister Andrew Harvey RE: Federal Gas Tax Fund – 2018 Allocation dated 31 May 2018 be received/filed.

CARRIED.

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7. REPORTS

7.0 June 2018 **Report from Closed Session** N/A

7.1 23 April 2018 Fundy Regional Service Commission (FRSC) Board Meeting minutes
MOVED by Counc. Wells and seconded by Counc. Lewis the Fundy Regional Service Commission (FRSC) Board Meeting minutes dated 23 April 2018 be received/filed.

CARRIED.

7.2 18 April 2018 Kennebecasis Public Library (KPL) Board Meeting minutes
April 2018 KPL Librarian's Report
April 2018 KPL Building Maintenance Report
31 March 2018 KPL Comparative Income Statement

MOVED by Counc. Shea and seconded by Counc. McGuire the Kennebecasis Public Library (KPL) Board Meeting minutes dated 18 April 2018, the KPL Librarian's Report dated April 2018, the KPL Building Maintenance Report dated April 2018, and the KPL Comparative Income Statement dated 31 March 2018 be received/filed.

ON THE QUESTION:

Counc. Wells questioned why councillors are discouraged from assuming the position of Chairperson or Vice-Chairperson on the Board. Counc. Shea noted he was amenable to assuming the role when asked however in the past the roles have been assumed by members that are not municipal councillors. Counc. Wells suggested the matter be discussed at the Board level and a suggestion made to permit councillors to assume the roles of either Chair or Vice-Chair. Counc. Shea noted he will discuss the matter with the Board.

CARRIED.

7.3 25 April 2018 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)
Meeting Minutes
30 April 2018 KRJBPC Statement of Financial Position
14 May 2018 KRJBPC Call Report

MOVED by Counc. Lewis and seconded by Counc. Mackay French the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) meeting minutes dated 25 April 2018, the KRJBPC Statement of Financial Position dated 30 April 2018, and the KRJBPC Call Report dated 14 May 2018 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander gave a brief summary of the minutes. Counc. Brennan expressed concern the Board received only one bid for the vehicle tender. Deputy Mayor Alexander noted the matter was discussed with other potential bidders however the other companies did not show an interest in submitting a bid. Counc. Brennan inquired about the international missions. Deputy Mayor Alexander noted members of the Kennebecasis Regional Police Force can apply to attend an international mission. This is an opportunity to learn from other forces as well as share the KRPF's knowledge. He further noted applications are not guaranteed to be approved. In response to an inquiry, it was noted the international missions can last from 6 – 12 months. Counc. Brennan questioned the risk of Post-Traumatic Stress Disorder (PTSD) as a result of these missions. Deputy Mayor Alexander noted tests are in place before and after members are deployed on the missions to determine mental fitness levels. He added the missions are not typically located in conflict zones. Counc. Lewis questioned if the KRPF has investigated the possibility of "block bidding" for vehicles with other police forces. Deputy Mayor Alexander noted the KRPF attempted a similar initiative with Saint John in the past however it was

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unsuccessful.

CARRIED.

- 7.4 11 April 2018 Kennebecasis Valley Fire Department (KVFD) Inc. Board Meeting Minutes
31 December 2017 KVFD 2017 Audited Financial Statements (*previously provided at May Council meeting*)
28 February 2018 KVFD Statement of Expense with Budget Variance
11 April 2018 KVFD Chief's Report
31 March 2018 KVFD Response Report
2017 KVFD Annual Report (*previously provided at May Council meeting*)

MOVED by Council. Wells and seconded by Council. Brenan the Kennebecasis Valley Fire Department (KVFD) Inc. Board Meeting Minutes dated 11 April 2018, the KVFD Statement of Expense with Budget Variance dated 28 February 2018, the KVFD Chief's Report dated 11 April 2018, and the KVFD Response Report dated 31 March 2018 be received/filed.

ON THE QUESTION:

Council. Wells noted the open session minutes may not appear substantial however the Board met in closed session for a considerable period of time. She added the Board will be seeking funds in the future to complete a strategic plan. Deputy Mayor Alexander noted it is likely the request will occur during budget deliberations.

CARRIED.

- 7.5 30 April 2018 Draft unaudited Rothesay General Fund Financial Statements

MOVED by Council. Brenan and seconded by Council. Wells the draft unaudited Rothesay General Fund Financial Statements dated 30 April 2018 be received/filed.

ON THE QUESTION:

Treasurer MacDonald briefly reviewed the draft unaudited General Fund Financial Statements noting there are no significant issues in April. Council. Brenan questioned if the Procedural By-law has been amended to reflect the dissolution of the Finance Committee. He noted the matter may need to be revisited as a Finance Committee provides adequate time to discuss the Town's financial matters. Town Clerk Banks advised Schedule B of the Procedural By-law was amended in March. Council. Brenan noted the updated By-law was not posted to the Town website. Town Clerk Banks noted it was an oversight and the updated version will be uploaded to the website. Council. Brenan inquired about the variance for vehicle maintenance costs and the commercial revenue for the arena. Treasurer MacDonald advised vehicle repairs were over-budget and a company has rented the arena. Council. Wells agreed with Council. Brenan noting the re-establishment of the Finance Committee would ensure financial matters are discussed thoroughly, particularly during budget deliberations.

CARRIED.

MOVED by Council. Wells and seconded by Council. Brenan consideration be given to creating a Finance Committee.

ON THE QUESTION:

It was noted a matter that was not previously included on the Council agenda requires a majority vote.

CARRIED.

- 30 April 2018 Draft unaudited Rothesay Utility Fund Financial Statements

MOVED by Council. McGuire and seconded by Council. Brenan the draft unaudited Rothesay Utility Fund Financial Statements dated 30 April 2018 be received/filed.

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ON THE QUESTION:

Treasurer MacDonald noted the connection fee revenue is over-budget which is positive for the Town. Counc. Brenan inquired if the amount for the Infiltration Study is expected to grow. Treasurer MacDonald noted the item is expected to increase but not significantly.

CARRIED.

30 April 2018 Compliance Report

MOVED by Counc. Shea and seconded by Counc. Lewis the Compliance Summary dated 30 April 2018 be received/filed.

CARRIED.

30 April 2018 Donation Summary

MOVED by Counc. Lewis and seconded by Counc. Wells the Donation Report dated 30 April 2018 be received/filed.

CARRIED.

7.6 22 May 2018 Draft Parks and Recreation Committee Meeting Minutes

MOVED by Counc. Wells and seconded by Counc. Lewis the Draft Parks and Recreation Committee Meeting Minutes dated 22 May 2018 be received/filed.

ON THE QUESTION:

Counc. Wells summarized the minutes. Counc. Lewis inquired if residents could purchase a bench as a memorial to help cover the cost of additional benches. Counc. Wells noted the initiative has been promoted on the Town website as well as the bulletin boards. Counc. Lewis commented that rose bushes have covered the East Riverside-Kingshurst park sign. Town Manager Jarvie noted the item will be addressed. Counc. Lewis noted he would like to see the curb straightened at the Wells park. DO McLean advised the curb section was removed and replaced with boulders. There was general discussion with respect to the "open for public" washroom sticker initiative. It was clarified the initiative would be targeted to businesses not private residences.

CARRIED.

7.7 23 May 2018 Draft Age Friendly Committee Meeting Minutes

MOVED by Counc. Wells and seconded by Counc. Shea the Draft Age Friendly Committee Meeting Minutes dated 23 May 2018 be received/filed.

ON THE QUESTION:

Counc. Wells summarized the minutes. She noted all three of the electronic information kiosks were operational however due to the flood the kiosk located at the Renforth park was removed and will be reinstalled. Counc. Shea commented on the Community Check In Program noting the initiative was promoted on the bulletin boards. Counc. Brenan questioned if the electronic kiosks had been used inappropriately by some residents. Counc. Wells noted this was correct however there are safety measures in place to ensure the individuals are identified. She added Town staff are in the process of ensuring a similar situation does not occur in the future.

CARRIED.

7.8 4 June 2018 Draft Planning Advisory Committee Meeting Minutes

MOVED by Counc. Shea and seconded by Counc. McGuire the Draft Planning Advisory Committee Meeting Minutes dated 4 June 2018 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander requested clarification with respect to the size of the sign at Campbell Drive.

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DPDS White advised an additional 250 square meters will be added to the existing sign. Counc. Wells commented that she was surprised the proposal for 42 Cedar Drive was approved despite overwhelming protest from neighbouring property owners. Counc. Shea noted there were different opinions on the matter and it was approved by a majority vote. Counc. Lewis requested clarification on the outcome of Mr. Scott's application for 11 lots on French Village Road. DPDS White advised the proposed lots are within a zone that requires the completion of a secondary plan prior to development. Counc. Lewis noted the Wells area is prime for development opportunities however developers are met with restrictions and cannot help grow the Town. Counc. Shea reported Mr. Scott was aware of the recommendation and attended the meeting with the intention of conveying his concerns to Council members. Counc. McGuire noted he spoke with Mr. Scott at the Municipal Plan Review public consultation at the Bradley Lake Community Centre. He added Mr. Scott was pleased with the Town's progress to improve development opportunities within the Municipal Plan.

CARRIED.

➤ 42 Cedar Drive – Cash in Lieu of Land for Public Purposes

MOVED by Counc. Shea and seconded by Counc. Lewis Council accept \$1,116.72 as cash in lieu of land for public purposes for the proposed vacant Lot 1-A to be subdivided from 42 Cedar Drive (PID 00238428).

NAY vote recorded from Counc. McGuire.

CARRIED.

7.9 May 2018 Monthly Building Permit Report

MOVED by Counc. Wells and seconded by Counc. Lewis the Monthly Building Permit Report dated May 2018 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander inquired about the missing value of construction for 16 Wanda Crescent. DPDS White advised he would follow-up on the matter.

CARRIED.

7.10 7 June 2018 Capital Projects Summary

MOVED by Counc. Wells and seconded by Counc. Brennan the Capital Projects Summary dated 7 June 2018 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander reported the Iona Avenue and Eriskay Drive project is ahead of schedule.

CARRIED.

7.11 Spring 2018 Union of Municipalities New Brunswick newsletter

MOVED by Counc. Wells and seconded by Counc. Mackay French the Union of Municipalities New Brunswick newsletter dated Spring 2018 be received/filed.

ON THE QUESTION:

Counc. Wells suggested the new UMNBD Director meet with Council. Town Clerk Banks advised the new director is scheduled to attend the Zone meeting in Hampton Thursday, June 14, 2018 at 7:00 p.m..

CARRIED.

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Rothesay Arena

2 January 2018

Memorandum from Counc. Shea RE: Rothesay Arena

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No action at this time

9. NEW BUSINESS

9.1 Rothesay/Quispamsis Joint Advisory Committee

30 May 2018

Letter from Quispamsis RE: Rothesay/Quispamsis Joint Advisory Committee

MOVED by Counc. Wells and seconded by Counc. McGuire the letter from Quispamsis RE: Rothesay/Quispamsis Joint Advisory Committee dated 30 May 2018 be received/filed.

CARRIED.

9.2 Encroachment Agreement - 53 Elizabeth Parkway

7 June 2018

Memorandum from Town Manager Jarvie with attached proposed Encroachment Agreement

Dealt with above.

9.3 Local Government Services Easement – Domville Lane

8 June 2018

Memorandum from Town Manager Jarvie

MOVED by Counc. Wells and seconded by Counc. Mackay French Council approve the execution of the Local Government Services Easement plan with the owner of the properties identified as PID 30054381 and PID 30176630, as presented at the meeting.

ON THE QUESTION:

Counc. Wells requested clarification with respect to the revisions made to the agreement. Town Manager Jarvie noted the homeowner has granted permission for the easement to be located on two parcels of land as opposed to one.

CARRIED.

9.4 After Action Review – 2018 Flood

7 June 2018

Letter from Emergency Solutions International RE: 2018 Flood – After Action Review with attached proposal

MOVED by Counc. Wells and seconded by Counc. Lewis Council accept the proposal from Emergency Solutions International for an amount not to exceed \$10,000 for an After Action Review of the 2018 Flood.

ON THE QUESTION:

There was general discussion with respect to the company's experience. Deputy Mayor Alexander noted the following: the company is accredited nationally through ICS Canada and through the province to deliver and certify ICS 100-400 and 402 for executives; and Mr. Gillan is adequately certified and has considerable experience. There was general discussion with respect to cost. Deputy Mayor Alexander reported additional costs are expected to exceed the estimate of approximately \$6,000. In response to an inquiry, Town Manager Jarvie advised the matter was not tendered since it relates to professional consultant fees. Deputy Mayor Alexander noted he requested quotes from other organizations however they did not possess the appropriate experience desired. He added he will contact Mr. Gillan to discuss a timeline for the project.

CARRIED.

9.5 Iona Avenue/Eriskay Drive Reconstruction

8 June 2018

Memorandum from Town Manager Jarvie

18 May 2018

Report prepared by DO McLean

MOVED by Counc. Wells and seconded by Counc. Lewis the memorandum from Town Manager Jarvie dated 8 June 2018 and the report prepared by DO McLean RE: Iona Avenue/Eriskay Drive

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Reconstruction dated 18 May 2018 be received/filed.

ON THE QUESTION:

Counc. Lewis commented on the width of the road. He noted the width may appear narrow however Green Road is narrower. He suggested in the future it may be advantageous to consider rolled curb for similar projects. Counc. Wells noted the area is near a school zone and the higher curb provides protection from vehicles encroaching on the sidewalk.

CARRIED.

9.6 Municipal Plan Review

June 2018 Information sheet RE: Municipal Plan Open House

MOVED by Counc. Wells and seconded by Counc. McGuire the information sheet RE: Municipal Plan Open House dated June 2018 be received/filed.

CARRIED.

10. NEXT MEETING

The next meetings are scheduled as follows:

Regular meeting	Monday, July 9, 2018
Public Hearing – Bridlewood Estates	TBD

Deputy Mayor Alexander noted the upcoming Municipal Plan Review public consultations will occur from 4:00 p.m. – 8:00 p.m. on the following dates:

Tuesday, June 19th – Bill McGuire Centre
Wednesday, June 27th – Rothesay Town Hall

Deputy Mayor Alexander encouraged all to attend. He added the Great Race will occur on June 29, 2018 from 1:00 p.m. – 3:00 p.m. on the Rothesay Common.

11. ADJOURNMENT

MOVED by Counc. Mackay French and seconded by Counc. Brenan the meeting be adjourned.

CARRIED.

The meeting adjourned at 8:40 p.m.



MAYOR



CLERK