



ROTHESAY
COUNCIL MEETING
Rothesay Town Hall
Monday, January 8, 2018
7:00 p.m.



1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES Regular Meeting 11 December 2017

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

➤ **DEMONSTRATION: Rothesay website** Mike Kean, Rothesay ICT Coordinator

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

N/A

5. CORRESPONDENCE FOR ACTION

5.1 11 December 2017 Letter from resident RE: Senior Marathon Bridge Club

Refer to staff

5.2 19 December 2017 Letter from resident RE: Donation request for participation in the Forum
for Young Canadians (and English Google Translation copy)

Refer to the Finance Committee

5.3 2 January 2018 Memorandum from Counc. Shea RE: Rothesay Arena

Refer to staff

6. CORRESPONDENCE - FOR INFORMATION

6.1 6 November 2017 Letter from Minister Rouselle to Fundy Regional Service Commission
(FRSC) RE: Green for Life (GFL) Environmental Inc.

19 October 2017 Letter from FRSC to Minister Rousselle RE: Green for Life (GFL)
(Rec'd 18 Dec 2017) Environmental Inc.

6.2 19 December 2017 Letter from the YMCA of Greater Saint John RE: Thank you – Camp
Glenburn Revitalization project contribution

7. REPORTS

7.0 January 2018 Report from Closed Session

7.1 30 November 2017 Draft unaudited Rothesay General Fund Financial Statements

30 November 2017 Draft unaudited Rothesay Utility Fund Financial Statements

31 December 2017 Donation Summary

7.2 December 2017 Monthly Building Permit Report

7.3 3 January 2018 Capital Projects Summary

ROTHESAY

Regular Council Meeting

Agenda

-2-

8 January 2018

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Water By-law (Tabled June 2015)

No action at this time

9. NEW BUSINESS

9.1 Local Improvement Levy

2 January 2018

Memorandum from Treasurer MacDonald

10. NEXT MEETING

Regular meeting

Monday, February 12, 2018

Public Hearing – Bridlewood Estates

TBD

11. ADJOURNMENT

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- [Utilities](#)
 - [Utility Rates](#)
- [Contact Us](#)

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Rothesay


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Rothesay 2 hours ago

Town Bylaws prohibit pushing snow from private property onto roads and sidewalks. Please help us keep streets and sidewalks safe this winter!

 Like  Comment  1



Rothesay 5 hours ago

Be sure to check out the Rothesay Common ice schedule as well as the holiday ice schedule for changes to

QUICK LINKS

- Deer Management in the Kennebecasis Valley
- Council Priorities and Reports
- Rothesay Grant Application
- Council Agendas
- R Insider newsletter
- Employment
- Town By-laws
- Rothesay Photo/Video Gallery


CONTACT US

Rothesay
70 Hampton Road
Rothesay
NB E2E 5L5


Monday to Friday 8:00am - 4:30pm
Phone: 506-848-6600 (24/7 service)
Fax: 506-848-6677
Email: rothesay@rothesay.ca





WEATHER FORECAST




Currently
-2°
Snow
Today is forecast to be nearly the same temperature as yesterday.



Tuesday 12/19  90%
High -3° Low -2°
Snow
A mix of rain and snow early. Low -2C.



Tomorrow 12/20  10%
High 1° Low -12°
Partly Cloudy
Some clouds in the morning will give way to mainly sunny skies for the afternoon. High 1C. Winds WNW at 15 to 30 km/h.



[REDACTED]
31 Hazen Avenue
Rothesay, NB
E2H 1N9
[REDACTED]

December 11, 2017

Dr. Nancy Grant, Mayor
Town of Rothesay
70 Hampton Road
Rothesay, NB
E2E 5L5

Dear Nancy,

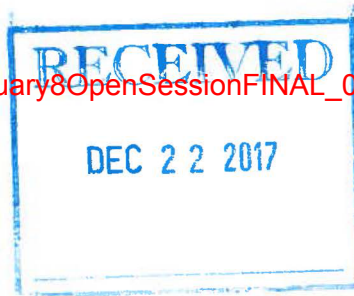
Thank you for taking the time to meet with me on December 6th to voice concerns regarding the Senior Marathon Bridge Club at the Bill McGuire Centre which takes place on Wednesday afternoons.

For the past several years, the Town of Rothesay has kindly covered the \$25 cost to [REDACTED] to setup and takedown 10 bridge tables and 40 chairs every week. As you know, a lot of us seniors are getting older and are not able to do this on our own. We have players from 70-90 years of age.

It would be very nice in this "age friendly community" if this help and cost could be reinstated. Thank you and I hope to hear from you soon.

Sincerely,

[REDACTED]
Resident



Le 19 décembre 2017

Au conseil municipal de Rothesay,
Membres du conseil

Il est l'opinion de beaucoup d'adultes que les jeunes d'aujourd'hui ont un grand manque d'intérêt dans les nouvelles et dans la politique. Bien que l'on peut voir ceci dans la majorité des cas, il y existe des exceptions importantes à ce stéréotype. Depuis un jeune âge, j'ai eu beaucoup d'intérêts pour l'actualité ainsi que divers sujets politiques. J'ai surtout été intéressé d'approfondir mes connaissances liées au fonctionnement du gouvernement. Tellement, qu'on m'a introduit à un programme pour Jeunes centré sur la politique. Le « Forum pour jeunes Canadiens » est un programme où les jeunes ont une excellente occasion d'en apprendre beaucoup à ce sujet. Cette année, j'ai eu le grand honneur d'être sélectionné pour y participer. Ce Forum se passe au parlement d'Ottawa pendant la semaine du dimanche 28 janvier au 3 février. Les frais d'inscription sont de 795 \$ et j'aurai besoin d'une aide financière de la part de ma communauté.

Pour commencer, je crois qu'il serait juste que je vous partage un peu d'information sur mon intérêt dans la politique. Mon intérêt m'est venu à un jeune âge lorsque je débattais mon point de vue avec mes parents afin qu'ils me laissent jouer à des jeux vidéo contenant de la violence. J'ai gagné ce débat, mais peu après, lors de l'élection fédérale de 2015, mon enseignant de géographie, [REDACTED], m'a fait écouter l'élection, en classe, ce qui m'a initié à plusieurs sujets de débats politiques. Par la suite, j'ai participé à un camp d'été organisé par la Fédération des travailleurs et des travailleuses du Nouveau-Brunswick qui m'a beaucoup plus instruit sur les enjeux qui concernent les syndicats et je me suis joint au comité de la voix des jeunes où à l'aide d'une douzaine de jeunes d'à travers la province, je travaille à aider le bureau de défense de la jeunesse en lui donnant mes opinions sur certaines des propositions qu'ils suggèrent pour améliorer la situation des enfants du Nouveau-Brunswick. Tout ceci est pour appuyer que mon intérêt dans la politique n'est pas nouveau, mais très développé. Ceci est pourquoi je crois que ce programme serait idéal pour moi et qu'il serait un très bon investissement afin de m'aider à financer mes frais de participation.

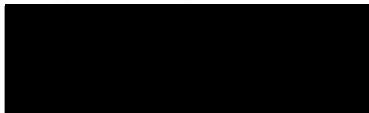
De plus, si je participe à ce programme, je pourrais enrichir davantage le niveau de connaissances sur le gouvernement et la politique de n'importe quel individu de la communauté. De plus, j'ai de la facilité à expliquer des concepts parfois complexes aux gens que je rencontre. Par exemple, je fais du tutorat, bénévolement, pour Gui Verna et j'ai souvent

été bien complimenté pour être très bon à expliquer ou même enseigner des concepts aux jeunes que j'aide. Mais j'ai bien plus que de l'expérience en bénévolat pour démontrer mes talents. En salle de classe, mes camarades de classe m'ont souvent dit qu'ils adoraient mes présentations orales puisqu'elles leur enseignaient beaucoup de choses à propos du sujet que je présentais. Donc, mon talent à expliquer et à enseigner les gens que je rencontre est également une très grande démonstration de mon potentiel à contribuer à la communauté en participant à ce programme. Puisque l'on entend beaucoup parler du stéréotype mentionné plus tôt, cet enrichissement serait une très bonne contribution à la communauté dont vous pourriez contribuer à amener à notre communauté.

Pour conclure, je crois, sincèrement qu'il serait un grand investissement, de m'aider à participer à ce programme puisqu'avec mon intérêt dans la politique j'absorberai certainement beaucoup d'information et qu'avec mes compétences en enseignement, je pourrai très bien la transmettre à n'importe qui que je rencontrerai dans la communauté. Alors s'il vous plait, aidez-moi à enrichir notre communauté !

Si vous voulez m'aider à participer à ce programme, mais que vous n'avez pas l'argent pour couvrir le montant de 795 \$, j'accepterais que vous me donniez un montant inférieur, selon vos moyens.

Veuillez agréer mes sincères salutations,



December 19, 2017

Members of Council,

It is the opinion of many adults that young people today have a big lack of interest in news and politics. Although we can see this in the majority of cases, there are important exceptions to this stereotype. Since a young age, I had a lot of interest for the news as well as various political subjects. I have been mostly interested in deepening my knowledge of how the government works. So much that I was introduced to a program for young people centered on politics. The Forum for Young Canadians is a program where youth have an excellent opportunity to learn a lot on this subject. This year, I had the great honor of being selected to participate. This forum is held in Ottawa on Parliament Hill during the week of Sunday, January 28, 2018 to Saturday, February 3, 2018. The registration fee is \$795 and I will need financial help from my community.

To start, I think it would be fair for me to share some information on my interest in politics. My interest came to me at a young age when I was debating my point of view with my parents so that they let me play video games containing violence, I won this debate, but soon after, at the 2015 federal election, my geography teacher, [REDACTED], made me listen to the election, in class, which made me interested in several topics of political debate. Afterwards, I participated in a summer camp organized by the New Brunswick Federation of Labor, which increased my education on union issues and created the Young Workers Committee. With help from a dozen young people from across the province, I worked at Help the Youth Advocacy Office by giving my opinions on some of the proposals they suggested to improve the situation of New Brunswick children. All this is to support that my interest in politics is not new, but highly developed. That is why I think this program would be ideal for me and it would be a very good investment to help me finance my participation fees.

Moreover, if I participate in this program, I could further enrich the level of knowledge about the government and politics of any individual in the community. In addition, I have the ability to explain sometimes complex concepts to people that I meet. For example, I do tutoring, voluntarily, for Gui Verna and I often have been well praised for being very good at explaining or even teaching concepts to young people. I have more than volunteer experience to demonstrate my talents. In the classroom, my classmates often told me that they loved my oral presentations since they taught them many things about the subject I was presenting. So, my talent of explaining and teaching is also a great demonstration of my potential contribute to the community through participation in this program. Since we hear a lot about the mentioned stereotype earlier, this enrichment would be a very good contribution to the community of which you could contribute to lead to our community.

To conclude, I believe, sincerely that it would be a great investment, to help me participate in this program since with my interest in politics I will certainly absorb a lot of information and with my teaching skills, I could very well teach anyone I meet in the community. So please, help me enrich our community. If you want to help me participate in this program, but you do not have the money to cover the amount of \$795, I would accept a lower amount, depending on your means.

Please accept my sincerest greetings,

[REDACTED]



From the desk of

Don Shea, Councillor

Town of Rothesay

Email: DonShea@rothesay.ca

To: Town Clerk, Rothesay
From: Don Shea, Councillor
Re: Arena
Date: January 2, 2018

By means of this correspondence I am asking that the following two motions be placed on the open agenda for January 8, 2018.

Motion # 1

The following motion was placed into the Minutes by the previous Council¹ in 2013:

MOVED ... Council adopt the general concept of a new arena with walking track, located on Scott Avenue lands, renovations to the existing arena building to repurpose for a variety of sports and leisure activities together with site improvements on Scott Avenue and the parking lot at a working budget of 13M.

Given that certain actions have already taken place as a result of this motion, the following is in order and placed before council for consideration²:

Moved (_____/_____) no further action is to be taken relating to the aforementioned motion or any other motion, passed prior to 2018, having as its object the construction of a new arena and the repurposing of the existing arena.

¹ August 2013

² If passed, this motion prevents any further action from being taken regarding the construction of a new arena and repurposing of the existing arena.

Motion # 2

In light of the arena assessment report presented to Council on November 20, 2017 the following motion is presented for consideration:

Moved (_____/_____) the report presented to Council on November 20, 2017, authored by Architecture 49 and WSP, be used as a guide to renovate the existing Rothesay arena for the purpose of bringing it in line with the National Building Code.



NOV 10 2017

RECEIVED

DEC 18 2017

November 6, 2017

Marc MacLeod
Executive Director
Fundy Regional Service Commission
P.O. Box 3032
Grand Bay, New Brunswick E5K 4V3

Mr. MacLeod:

Subject: Transfer Station Application – Green For Life Environmental Inc.

Thank you for your letter of October 19, 2017 concerning a proposed new Waste Transfer Station in the Saint John area.

The Department has received an application for an Approval to Operate a Waste Transfer Station in Saint John, New Brunswick. We will take your concerns into consideration as staff evaluate the application.

Please contact Sheryl Johnstone at (506) 453-7945 should you have any further questions.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Rousselle".

Hon. Serge Rousselle, Q.C.
Minister of Environment and Local Government





**Fundy Regional
Service Commission**
Commission de Services
Régionaux de Fundy

2018January8OpenSessionFINAL_030

PO Box / CP 3032, Grand Bay-Westfield NB E5K 4V3

T. 506 738-1212 • F. 506 738-1207

hotline@fundyrecycles.com

Hon. Serge Rousselle, Q.C.
Minister, Environment and Local Government
Marysville Place
P.O. Box 6000
Fredericton, NB, Canada E3B 5H1



October 19, 2017

RE: "URGENT ATTENTION" - Transfer Station Application - Green For Life Environmental Inc.

Dear Minister Rousselle,

The Fundy Regional Service Commission (FRSC) has recently received verbal confirmation that Green for Life Environmental Inc. (GFL) has applied to construct a transfer station in Saint John, NB for the purposes of shipping garbage to a GFL landfill in Nova Scotia. This information did not reach us through any official channel and requests for information to different parties have been denied or not answered. As such, we do not have a timeline on the approval process and we are requesting your urgent attention. GFL is proposing a low-cost option to customers by shipping garbage and avoiding the imposed and implied obligations the FRSC has to operate under. This approval will either result in increased costs to New Brunswick taxpayers or the loss of programs and the associated jobs. Frankly, we are shocked that this application is being considered and FRSC is asking that this application be immediately denied.

Our landfill at Crane Mountain in Saint John was constructed as a solid waste management solution for the region in the 1990's. The communities have committed to the infrastructure and programs over the past 20 years with the understanding that waste in the region would continue to fund the programs. Considering the current Regional Service Delivery Act (and the previous Clean Environment Act), financially binds the municipalities and local service districts to any solid waste liabilities, this is not an unreasonable expectation.

Currently, GFL represents 10% of garbage revenue and that deficit would be transferred to the communities. The main, and larger competitor, Fero, also has a landfill in Nova Scotia and will respond to any action from a competitor to grow business, resulting in further revenue loss to FRSC. As the private sector represents two-thirds of our volume, the financial burden on taxpayers would be quite severe.

FRSC cannot compete with a private business that does not carry the same obligations. If this transfer station is built, FRSC will be left with no alternative but to level the playing field immediately. Initially, this will result in the loss of ten (10) full-time positions and seven (7) casual positions, all associated with the elimination of diversion programs to which GFL has no obligation. Unfortunately, we will be the precedent for expansion to other regions.

I would appreciate the opportunity to discuss this further, or, if you have any questions, please do not hesitate to contact me. Again, we are asking for your support in that this application be immediately denied. Please keep us informed as to your decision.

Sincerely,

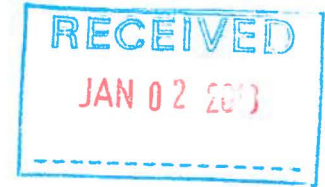

Marc MacLeod
Executive Director

Cc. Hon. Brian Gallant, Premier, Regional Minister - Saint John and Southwest
Kelli Simmonds, Deputy Minister - Environment and Local Government
Perry Haines, Assistant Deputy Minister - Environment
Martin Corbett, Manager - Local and Regional Governance



December 19, 2017

Rothsay Town Council



Dear Mayor and Councillors,

You are ensuring the tradition continues! Camp Glenburn has a rich history of providing amazing experiences for children and youth. Your support enables us to continue to instill self-confidence in youth and provide a unique environment for them to be unplugged, engaged and active.

The revitalization of Camp Glenburn is a strategic priority for the YMCA of Greater Saint John. A part of our history for nearly 90 years, this beautiful camp located on the Belleisle Bay will continue to provide wonderful opportunities for future generations.

Thank you for your contribution. Your support today is helping to develop the leaders of tomorrow.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cindy Floyd'.

Cindy Floyd, CFRE
VP, Philanthropy and Communications

A handwritten note in black ink that says 'Happy Holidays!' with a large exclamation mark.

Town of Rothesay

General Fund Financial Statements

November 30, 2017

Includes:

General Capital Fund Balance Sheet	G2
General Reserve Fund Balance Sheet	G3
General Operating Fund Balance Sheet	G4
General Operating Revenue & Expenditures	G5-G9
Variance Report	G10
Project Funding - November	G11
Project Funding - December - Drafrt	G12

Town of Rothesay

Balance Sheet - Capital General Fund 30/11/2017

ASSETS

Capital Assets - General Land	4,405,176
Capital Assets - General Fund Land Improvements	7,807,424
Capital Assets - General Fund Buildings	5,201,476
Capital Assets - General Fund Vehicles	1,877,070
Capital Assets - General Fund Equipment	3,191,957
Capital Assets - General Fund Roads & Streets	37,051,033
Capital Assets - General Fund Drainage Network	18,624,607
Capital Assets - Under Construction - General	-
	<hr/> 78,158,742

Accumulated Amortization - General Fund Land Improvements	(2,507,159)
Accumulated Amortization - General Fund Buildings	(2,079,182)
Accumulated Amortization - General Fund Vehicles	(1,236,327)
Accumulated Amortization - General Fund Equipment	(930,882)
Accumulated Amortization - General Fund Roads & Streets	(17,964,076)
Accumulated Amortization - General Fund Drainage Network	(6,174,905)
	<hr/> (30,892,530)

\$ 47,266,212

LIABILITIES AND EQUITY

Gen Capital due to/from Gen Operating	(724,040)
Total Long Term Debt	8,400,000

Total Liabilities \$ 7,675,960

Investment in General Fund Fixed Assets 39,590,252

\$ 47,266,212

Town of Rothesay

Balance Sheet - General Fund Reserves

30/11/2017

ASSETS

BNS General Operating Reserve #214-15	793,980
BNS General Capital Reserves #2261-14	1,013,296
BNS - Gas Tax Reserves - GIC	4,262,367
Gen Reserves due to/from Gen Operating	453,237
	<u>\$ 6,522,880</u>

LIABILITIES AND EQUITY

Def. Rev - Gas Tax Fund - General	4,511,837
Invest. in General Capital Reserve	866,384
General Gas Tax Funding	181,223
Invest. in General Operating Reserve	804,363
Invest. in Land for Public Purposes Reserve	107,368
Invest. in Town Hall Reserve	51,706
	<u>\$ 6,522,881</u>

Town of Rothesay
 Balance Sheet - General Operating Fund
 30/11/2017

CURRENT ASSETS

Cash	258,901
Receivables	336,061
HST Receivable	216,089
Inventory	52,153
Gen Operating due to/from Util Operating	2,986,357
Total Current Assets	<u>3,849,562</u>
Other Assets:	
Projects	2,924,704
	<u>2,924,704</u>
TOTAL ASSETS	<u><u>6,774,266</u></u>

CURRENT LIABILITIES AND EQUITY

Accounts Payable	1,849,059
Other Payables	408,089
Gen Operating due to/from Gen Reserves	453,237
Gen Operating due to/from Gen Capital	724,040
Accrued Sick Leave	13,300
Accrued Pension Obligation	345,200
Accrued Retirement Allowance	320,425
Def. Rev-Quispamsis/Library Share	70,395
TOTAL LIABILITIES	<u><u>4,183,746</u></u>

EQUITY

Retained Earnings - General	(278,298)
Surplus/(Deficit) for the Period	2,868,818
	<u>2,590,520</u>
	<u><u>6,774,266</u></u>

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Town of Rothesay

Statement of Revenue & Expenditure

11 Months Ended 30/11/2017

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT Y-T-D	BUDGET Y-T-D	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
REVENUE							
Warrant of Assessment	1,277,635	1,277,635	14,053,985	14,053,987	(2)		15,331,622
Sale of Services	40,718	40,458	344,910	302,742	42,169		339,700
Services to Province of New Brunswick	0	5,000	59,339	55,000	4,339		60,000
Other Revenue from Own Sources	17,015	7,682	156,413	84,498	71,915		92,180
Unconditional Grant	9,998	9,997	109,972	109,971	1		119,968
Conditional Transfers	0	0	36,460	21,500	14,960		21,500
Other Transfers	0	0	700,030	700,030	(0)		930,030
	\$1,345,366	\$1,340,773	\$15,461,109	\$15,327,728	\$133,382		\$16,895,000
EXPENSES							
General Government Services	106,524	116,411	1,772,418	1,869,635	97,217		2,039,246
Protective Services	352,358	351,280	4,417,145	4,433,768	16,623		4,785,048
Transportation Services	269,687	263,518	2,883,906	3,001,498	117,592		3,329,876
Environmental Health Services	51,276	47,083	563,453	567,917	4,463		620,000
Environmental Development	35,712	46,865	437,634	587,082	149,448		633,947
Recreation & Cultural Services	115,655	94,622	1,803,249	1,875,110	71,860		1,991,932
Fiscal Services	151,989	152,764	714,486	719,171	4,685		3,494,951
	\$1,083,201	\$1,072,543	\$12,592,291	\$13,054,180	\$461,889		\$16,895,000
Surplus (Deficit) for the Year	\$262,166	\$268,229	\$2,868,818	\$2,273,547	\$595,271		\$ -

Town of Rothesay

Statement of Revenue & Expenditure
11 Months Ended 30/11/2017

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT Y-T-D	BUDGET YTD	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
REVENUE							
Sale of Services							
Bill McGuire Memorial Centre	2,565	2,500	34,200	27,500	6,700		30,000
Town Hall Rent	4,233	833	24,396	9,167	15,230	1	10,000
Arena Revenue	32,453	34,000	201,728	203,200	(1,472)		236,200
Community Garden	0	125	1,120	1,375	(255)		1,500
Recreation Programs	1,467	3,000	83,466	61,500	21,966	2	62,000
	40,718	40,458	344,910	302,742	42,169		339,700
Other Revenue from Own Sources							
Licenses & Permits	16,073	7,083	114,042	77,917	36,126	3	85,000
Ditch Improvement Program	0	0	100	0	100		0
Recycling Dollies & Lids	42	42	367	458	(91)		500
Interest & Sundry	761	417	9,378	4,583	4,794	4	5,000
Miscellaneous	125	140	32,460	1,540	30,920	5	1,680
History Book Sales	14	0	66	0	66		0
	17,015	7,682	156,413	84,498	71,915		92,180
Conditional Transfers							
Canada Day Grant	0	0	2,500	1,500	1,000		1,500
Grant - Other	0	0	33,960	20,000	13,960	6	20,000
	0	0	36,460	21,500	14,960		21,500
Other Transfers							
Surplus of 2nd Previous Year	0	0	10,030	10,030	(0)		10,030
Utility Fund Transfer	0	0	690,000	690,000	0		920,000
	0	0	700,030	700,030	(0)		930,030
EXPENSES							
General Government Services							
Legislative							
Mayor	2,818	3,092	31,867	34,008	2,141		37,100
Councillors	10,211	8,862	97,268	97,481	213		106,343
Regional Service Commission 9	0	0	4,291	4,291	0		4,291
NMNB-FCM Local Gov'ts for Sustainability	0	0	9,000	9,000	0		9,000
Other	275	417	6,405	12,583	6,179	7	13,000
	13,303	12,370	148,831	157,364	8,533		169,734
Administrative							
Office Building	8,785	7,683	126,552	134,317	7,764	8	142,700
Solicitor	525	4,167	29,095	45,833	16,739		50,000
Administration - Wages & Benefits	68,148	69,770	822,654	835,530	12,876		955,300
Supplies	9,724	9,658	88,470	121,742	33,271	9	133,900
Professional Fees	0	2,500	12,065	27,500	15,435	10	30,000
Other	5,531	5,937	83,359	78,787	(4,573)	11	84,724
	92,712	99,715	1,162,196	1,243,709	81,513		1,396,624

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Other General Government Services

Community Communications	0	667	5,189	7,333	2,145	8,000
Civic Relations	108	333	1,325	3,667	2,342	4,000
Insurance	0	417	162,011	166,673	4,662	167,090
Donations	400	2,909	41,270	39,091	(2,179)	42,000
Cost of Assessment	0	0	243,798	243,798	0	243,798
Property Taxes - L.P.P.	0	0	7,799	8,000	201	8,000
	508	4,326	461,391	468,562	7,171	472,888
	106,524	116,411	1,772,418	1,869,635	97,217	2,039,246

Protective Services

Police						
Police Protection	190,153	190,153	2,091,678	2,091,678	0	2,281,831
Crime Stoppers	0	0	2,800	2,800	0	2,800
	190,153	190,153	2,094,478	2,094,478	0	2,284,631

Fire

Fire Protection	146,449	146,606	1,802,448	1,804,558	2,109	1,951,164
Water Costs Fire Protection	0	0	375,000	375,000	0	375,000
	146,449	146,606	2,177,448	2,179,558	2,109	2,326,164

Emergency Measures

911 Communications Centre	11,646	11,646	128,107	128,107	(0)	139,753
EMO Director/Committee	80	1,250	559	13,750	13,191	15,000
	11,726	12,896	128,666	141,857	13,191	154,753

Other

Animal & Pest Control	1,386	792	7,673	8,708	1,035	9,500
Other	2,644	833	8,879	9,167	288	10,000
	4,030	1,625	16,552	17,875	1,323	19,500

Total Protective Services

	352,358	351,280	4,417,145	4,433,768	16,623	4,785,048
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Transportation Services

Common Services							
Administration (Wages & Benefits)	122,256	138,529	1,581,050	1,694,392	113,342	14	1,834,278
Workshops, Yards & Equipment	58,347	41,104	501,635	494,141	(7,493)		535,245
Engineering	0	625	2,655	6,875	4,220		7,500
	<u>180,603</u>	<u>180,258</u>	<u>2,085,340</u>	<u>2,195,409</u>	<u>110,069</u>		<u>2,377,023</u>
Street Cleaning & Flushing	23,362	3,667	33,336	36,333	2,997		40,000
Roads & Streets	6,116	6,250	60,620	68,750	8,130		75,000
Crosswalks & Sidewalks	2,707	1,302	27,939	13,047	(14,892)	15	14,353
Culverts & Drainage Ditches	0	5,000	60,888	55,000	(5,888)	16	60,000
Snow & Ice Removal	38,896	49,667	348,566	372,333	23,768	17	470,000
	<u>71,081</u>	<u>65,885</u>	<u>531,349</u>	<u>545,464</u>	<u>14,115</u>		<u>659,353</u>
Street Lighting	13,553	12,167	133,461	133,833	372		146,000
Traffic Services							
Street Signs	921	1,250	18,261	13,750	(4,511)	18	15,000
Traffic Lanemarking	0	0	25,657	20,000	(5,657)	19	20,000
Traffic Signals	680	2,083	20,038	22,917	2,878		25,000
Railway Crossing	2,558	1,667	16,912	18,333	1,421		20,000
	<u>4,158</u>	<u>5,000</u>	<u>80,868</u>	<u>75,000</u>	<u>(5,868)</u>		<u>80,000</u>
Public Transit							
Public Transit - Comex Service	0	0	48,282	46,500	(1,782)		62,000
KV Committee for the Disabled	0	0	3,000	3,000	0		3,000
Public Transit - Other	292	208	1,606	2,292	686		2,500
	<u>292</u>	<u>208</u>	<u>52,888</u>	<u>51,792</u>	<u>(1,096)</u>		<u>67,500</u>
Total Transportation Services	<u>269,687</u>	<u>263,518</u>	<u>2,883,906</u>	<u>3,001,498</u>	<u>117,592</u>		<u>3,329,876</u>

Environmental Health Services

Solid Waste Disposal Land Fill	15,204	15,833	177,172	174,167	(3,005)		190,000
Solid Waste Disposal Compost	3,616	2,083	22,988	22,917	(72)		25,000
Solid Waste Collection	21,961	21,667	240,597	238,333	(2,264)		260,000
Solid Waste Collection Curbside Recycling	7,566	7,500	86,033	82,500	(3,533)	20	90,000
Clean Up Campaign	2,929	0	36,664	50,000	13,336	21	55,000
	<u>51,276</u>	<u>47,083</u>	<u>563,453</u>	<u>567,917</u>	<u>4,463</u>		<u>620,000</u>

Environmental Development Services

Planning & Zoning

Administration	27,870	31,121	345,862	410,704	64,841	22	441,825
Planning Projects	640	8,333	9,423	91,667	82,244	23	100,000
Heritage Committee	0	208	0	2,292	2,292		2,500
	<u>28,510</u>	<u>39,663</u>	<u>355,285</u>	<u>504,662</u>	<u>149,377</u>		<u>544,325</u>
Economic Development Comm.	7,202	7,202	79,220	79,220	(0)		86,422
Tourism	0	0	3,129	3,200	71		3,200
	<u>7,202</u>	<u>7,202</u>	<u>82,349</u>	<u>82,420</u>	<u>71</u>		<u>89,622</u>
	<u>35,712</u>	<u>46,865</u>	<u>437,634</u>	<u>587,082</u>	<u>149,448</u>		<u>633,947</u>

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Recreation & Cultural Services

Administration	17,278	17,285	225,779	225,961	182		243,246
Beaches	322	0	41,025	53,400	12,375	24	53,400
Rothsay Arena	34,530	27,480	277,401	280,600	3,199		313,080
Memorial Centre	3,856	4,750	49,137	60,250	11,113		65,000
Summer Programs	777	0	55,030	58,944	3,914		58,944
Parks & Gardens	34,129	26,667	504,722	532,833	28,111	25	568,400
Rothsay Common Rink	1,582	1,008	39,622	41,093	1,471		48,401
Playgrounds and Fields	6,933	9,167	84,774	100,833	16,059	26	110,000
Regional Facilities Commission	0	0	397,780	397,780	0		397,780
Kennebecasis Public Library	7,198	7,198	79,175	79,183	7		86,381
Big Rothsay Read	0	25	0	275	275		300
Special Events	9,051	833	47,373	41,667	(5,706)	27	44,500
Rothsay Living Museum	0	208	1,433	2,292	859		2,500
	<u>115,655</u>	<u>94,622</u>	<u>1,803,249</u>	<u>1,875,110</u>	<u>71,860</u>		<u>1,991,932</u>

Fiscal Services

Debt Charges							
Interest	9,989	10,764	137,486	142,171	4,685	28	252,951
Debenture Payments	<u>142,000</u>	<u>142,000</u>	<u>577,000</u>	<u>577,000</u>	<u>0</u>		<u>985,000</u>
	<u>151,989</u>	<u>152,764</u>	<u>714,486</u>	<u>719,171</u>	<u>4,685</u>		<u>1,237,951</u>

Transfers To:

Capital Fund for Capital Expenditures	0	0	0	0	0		2,247,000
Town Hall Reserve Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>10,000</u>
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>2,257,000</u>
	<u>151,989</u>	<u>152,764</u>	<u>714,486</u>	<u>719,171</u>	<u>4,685</u>		<u>3,494,951</u>

November 30, 2017

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Note #		Better/(Worse)	Description of Variance
Revenue			
1	Town Hall Rent	\$	15,229 Deposit paid, tenants added
2	Recreation Programs	\$	21,966 Includes 2 years RHS field maintenance
3	Licenses & Permits	\$	36,125 Building Permits higher than expected
4	Interest & Sundry	\$	4,795 Cash on hand, interest charged on General Receivables
5	Miscellaneous Revenue	\$	30,920 Sale of used equipment
6	Grant - Other	\$	13,960 All grants now received, includes Wellness grant not budgeted
		\$	107,766
		\$	133,382
			80.80%
Expenses			
General Government			
7	Legislative - Other	\$	6,178 Council Development Seminars budget may be high
8	Office Building	\$	7,765 Less cleaning and maintenance expenses
9	Supplies	\$	33,272 Information Systems, Office Equipment not purchased yet
10	Professional Fees	\$	15,435 Server work to Capital
11	Administration - Other	\$	(4,572) WHSCC over budget
12	Donations	\$	(2,179) Food Bank/Quispamsis not budgeted
Protective Services			
13	EMO Director/Committee	\$	13,191 Not used
Transportation			
14	Administration (Wages & Benefits)	\$	113,342 Wages under budget; new hires were budgeted
15	Crosswalks & Sidewalks	\$	(14,892) Light repairs and concrete repairs
16	Culverts & Drainage Ditches	\$	(5,888) Repairs to Highland Ave.
17	Snow & Ice Removal	\$	23,767 Good supply of salt and sand in inventory
18	Street Signs	\$	(4,511) solar speed radar sign
19	Traffic Lanemarking	\$	(5,657) Bead purchases
Environmental Health			
20	Curbside Recycling	\$	(3,533) Additional containers
21	Cleanup Campaign	\$	13,336 Tonnage lower than expected, fall cleanup to come
Environmental Development			
22	Planning - Administration	\$	64,842 Position vacant
23	Planning Projects	\$	82,244 Timing
Recreation & Cultural Services			
24	Beaches	\$	12,375 Wages \$17,000 under budget
25	Parks & Gardens	\$	28,111 Wages \$16,000 under budget
26	Playgrounds & Fields	\$	16,059 Some purchases not made yet
27	Special Events	\$	(5,706) Canada 150 Trails, offset by grants
Fiscal Services			
28	Interest	\$	4,685 Short term borrowing
		\$	387,664
		\$	467,215
			82.97%

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Town of Rothesay

Capital Projects 2017

General Fund

11 Months Ended 30/11/2017

	Original BUDGET	CURRENT Y-T-D	Remaining Budget			
General Government						
12010560 General Gov't Equipment Purchases G-2017-006	55,000	18,736	36,264	IT	55,000	18,736
12021860 Town Hall Improvements Upstairs G-2017-011	40,000	41,890	-1,890		55,000	18,736
Total General Government	95,000	60,626	34,374			
Protective Services						
12011560 Protective Serv. Equipment Purchases P-2017-005	78,500	13,758	64,742			
Total Protective Services	78,500	13,758	64,742			
Transportation						
12023860 Engineering 2018 Streets T-2017-007	60,000	17,004	42,996	Transportation Equipment Purchases T-2017-003		
12025560 Underground Diesel Storage Tank T-2017-008	90,000	16,020	73,980		Budget	Actual
12025360 Asphalt/Microseal T-2017-001	1,325,000	1,456,826	-131,826	Asphalt Recycler	110,000	113,672
12025260 Trail Connector/Crossing T-2016-017	1,037,000	-	1,037,000	Sidewalk Plow	190,000	172,565
12021360 Transportation Equipment Purchases T-2017-003	1,050,000	1,057,986	-7,986	Tandem Dump	250,000	265,215
12025460 General Specifications T-2017-002	-	16,326	16,326	Single Axle Dump	225,000	265,113
Total Transportation	3,562,000	2,564,163	997,837	Loader	275,000	241,422
					1,050,000	1,057,986
Recreation						
12020860 Recreation Equipment Purchases R-2016-003	47,500	7,613	39,887	Recreation Equipment Purchases R-2016-003		
12025660 Ballpark Ballfield Parking R-2017-010	-	1,485	-1,485	Mower	7,500	7,613
12012060 Arena Assessment R-2017-009	-	35,383	-35,383	Master Plan/Scribner	40,000	
12025760 Picnic Shelter & Viewing Deck R-2017-014	-	33,995	-33,995		47,500	7,613
Total Recreation	47,500	78,476	30,976			
Total						
	\$ 3,783,000	\$ 2,717,022	\$ 1,065,978			
Not yet assigned:						
Designated Highway	1,140,000					
Sidewalk	225,000					
	1,365,000					
Carryovers						
Funded from Reserves						
12024360 Curb & Sidewalk Parkdale/Chapel T-2016-006		22,618				
12024460 Asphalt Resurfacing T-2016-009		4,027				
12024760 RA5 River Road T-2016-013		5,645				
12023360 Wells Trail R-2014-019		1,013				
12024260 Almon/Peters Reconstruction T-2016-007		753				
12014560 Backhoe		160,757				
12012560 Renforth Park Upgrade R-2013-06		12,869				
		207,682				
Total	\$ 5,148,000	\$ 2,924,704	\$ 1,065,978			
Funding:						
	Total	Reserves	Gas Tax	Grants	Borrow	Operating
General Government	95,000	40,000				55,000
Protective Services	78,500					78,500
Transportation	4,927,000	110,000	1,165,000	1,546,000		2,106,000
Recreation	47,500	40,000				7,500
	\$ 5,148,000	\$ 190,000	\$ 1,165,000	\$ 1,546,000	\$ -	\$ 2,247,000

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Town of Rothesay

Capital Projects 2017

General Fund

12 Months Ended 31/12/2017

	Original BUDGET	CURRENT Y-T-D	Remaining Budget			
General Government						
12010560 General Gov't Equipment Purchases G-2017-006	55,000	18,736	36,264	IT	55,000	18,736
12021860 Town Hall Improvements Upstairs G-2017-011	40,000	41,890	-1,890		55,000	18,736
Total General Government	95,000	60,626	34,374			
Protective Services						
12011560 Protective Serv. Equipment Purchases P-2017-005	78,500	13,758	64,742			
Total Protective Services	78,500	13,758	64,742			
Transportation						
12023860 Engineering 2018 Streets T-2017-007	60,000	24,644	35,356	Transportation Equipment Purchases T-2017-003		
12025560 Underground Diesel Storage Tank T-2017-008	90,000	89,721	279		Budget	Actual
12025360 Asphalt/Microseal T-2017-001	1,325,000	1,449,186	-124,186	Asphalt Recycler	110,000	113,672
12025260 Trail Connector/Crossing T-2016-017	1,037,000	-	1,037,000	Sidewalk Plow	190,000	172,565
12021360 Transportation Equipment Purchases T-2017-003	1,050,000	1,057,986	-7,986	Tandem Dump	250,000	265,215
12025460 General Specifications T-2017-002	-	16,326	16,326	Single Axle Dump	225,000	265,113
Total Transportation	3,562,000	2,637,864	924,136	Loader	275,000	241,422
					1,050,000	1,057,986
Recreation						
12020860 Recreation Equipment Purchases R-2016-003	47,500	7,613	39,887	Recreation Equipment Purchases R-2016-003		
12025660 Ballpark Ballfield Parking R-2017-010	-	1,485	-1,485	Mower	7,500	7,613
12012060 Arena Assessment R-2017-009	-	35,383	-35,383	Master Plan/Scribner	40,000	
12025760 Picnic Shelter & Viewing Deck R-2017-014	-	35,480	-35,480			
Total Recreation	47,500	79,962	32,462		47,500	7,613
Total						
	\$ 3,783,000	\$ 2,792,209	\$ 990,791			
Not yet assigned:						
Designated Highway	1,140,000					
Sidewalk	225,000					
	1,365,000					
Carryovers						
Funded from Reserves						
12024360 Curb & Sidewalk Parkdale/Chapel T-2016-006		22,618				
12024460 Asphalt Resurfacing T-2016-009		4,027				
12024760 RA5 River Road T-2016-013		5,645				
12023360 Wells Trail R-2014-019		1,013				
12024260 Almon/Peters Reconstruction T-2016-007		753				
12014560 Backhoe		160,757				
12012560 Renforth Park Upgrade R-2013-06		12,869				
		207,682				
Total	\$ 5,148,000	\$ 2,999,891	\$ 990,791			
Funding:						
	Total	Reserves	Gas Tax	Grants	Borrow	Operating
General Government	95,000	40,000				55,000
Protective Services	78,500					78,500
Transportation	4,927,000	110,000	1,165,000	1,546,000		2,106,000
Recreation	47,500	40,000				7,500
	\$ 5,148,000	\$ 190,000	\$ 1,165,000	\$ 1,546,000	\$ -	\$ 2,247,000

Town of Rothesay

Utility Fund Financial Statements

November 30, 2017

Attached Reports:

Capital Balance Sheet	U1
Reserve Balance Sheet	U2
Operating Balance Sheet	U3
Operating Income Statement	U4
Variance Report	U5
Project Listing - November	U6
Project Listing - December - Draft!	U7

Town of Rothesay

Capital Balance Sheet

As at 30/11/2017

ASSETS

Assets:

Capital Assets - Under Construction - Utilities	2,650,356
Capital Assets Utilities Land	178,555
Capital Assets Utilities Buildings	1,646,579
Capital Assets Utilities Equipment	51,635
Capital Assets Utilities Water System	26,000,316
Capital Assets Utilities Sewer System	16,683,992
Capital Assets Utilities Land Improvements	42,031
Capital Assets Utilities Roads & Streets	220,011
Capital Assets Utilities Vehicles	79,998
	<hr/>
	47,553,473

Accumulated Amortization Utilites Buildings	(381,180)
Accumulated Amortization Utilites Water System	(6,122,510)
Accumulated Amortization Utilites Sewer System	(7,571,316)
Accumulated Amortization Utilites Land Improvements	(42,031)
Accumulated Amortization Utilites Equipment	(15,330)
Accumulated Amortization Utilites Roads & Streets	(7,341)
	<hr/>
	(14,139,708)

TOTAL ASSETS	<hr/> <hr/>
	33,413,765

LIABILITIES

Current:

Util Capital due to/from Util Operating	649,040
Total Current Liabilities	<hr/>
	649,040

Long-Term:

Long-Term Debt	7,512,077
Total Liabilities	<hr/>
	8,161,117

EQUITY

Investments:

Investment in Fixed Assets	25,252,646
Total Equity	<hr/>
	25,252,646

TOTAL LIABILITIES & EQUITY	<hr/> <hr/>
	33,413,763

Town of Rothesay

Utility Reserve Balance Sheet

As at 30/11/2017

ASSETS

Assets:

Bank - Utility Reserve	1,086,694
Due from Utility Operating	10,121
TOTAL ASSETS	<u>\$ 1,096,815</u>

EQUITY

Investments:

Invest. in Utility Capital Reserve	781,446
Invest. in Utility Operating Reserve	100,957
Invest. in Sewage Outfall Reserve	214,412
TOTAL EQUITY	<u>\$ 1,096,815</u>

Town of Rothesay

Utilities Fund Operating Balance Sheet

As at 30/11/2017

ASSETS

Current assets:	
Accounts Receivable Net of Allowance	552,491
Accounts Receivable - Misc.	1,200
Total Current Assets	<u>553,691</u>
Other Assets:	
Projects	<u>4,135,481</u>
	4,135,481
 TOTAL ASSETS	 <u><u>\$ 4,689,172</u></u>

LIABILITIES

Bank Loan	1,000,000
Accrued Payables	48,730
Due from General Fund	2,986,357
Due from (to) Capital Fund	(649,040)
Due to (from) Utility Reserve	10,121
Deferred Revenue	<u>18,006</u>
Total Liabilities	3,414,175

EQUITY

Surplus:	
Opening Retained Earnings	21,220
Profit (Loss) to Date	<u>1,253,777</u>
	<u>1,274,997</u>
 TOTAL LIABILITIES & EQUITY	 <u><u>\$ 4,689,172</u></u>

Town of Rothesay
Utilities Operating Income Statement
11 Months Ended 30/11/2017

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT YTD	BUDGET YTD	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
RECEIPTS							
Sale of Water	5,384	0	787,178	744,875	42,303	1	980,000
Meter and non-hookup fees	0	0	35,373	28,125	7,248	2	37,500
Water Supply for Fire Prot.	0	0	375,000	375,000	0		375,000
Local Improvement Levy	0	0	59,073	59,000	73		59,000
Sewerage Services	(93)	0	1,615,486	1,600,000	15,486	3	1,600,000
Connection Fees	3,900	5,000	68,000	55,000	13,000	4	60,000
Interest Earned	6,150	3,958	71,921	43,542	28,379	5	47,500
Misc. Revenue	1,350	205	7,454	2,260	5,194	6	2,465
Surplus - Previous Years	0	0	28,535	28,535	(0)		28,535
TOTAL RECEIPTS	16,692	9,164	3,048,020	2,936,336	111,683		3,190,000
WATER SUPPLY							
Share of Overhead Expenses	0	0	276,000	276,000	0		368,000
Audit/Legal/Training	72	1,000	6,483	14,000	7,517	7	15,000
Purification & Treatment	11,345	24,667	279,609	285,333	5,724		310,000
Transmission & Distribution	1,954	7,692	67,778	84,608	16,830	8	92,300
Power & Pumping	2,919	4,000	38,814	44,000	5,186		48,000
Billing/Collections	97	0	4,771	3,000	(1,771)		3,000
Water Purchased	208	83	659	917	258		1,000
Misc. Expenses	0	1,500	6,250	16,500	10,250		18,000
TOTAL WATER SUPPLY	16,596	38,942	680,364	724,358	43,994		855,300
SEWERAGE COLLECTION & DISPOSAL							
Share of Overhead Expenses	0	0	414,000	414,000	0		552,000
Audit/Legal/Training	0	1,833	10,181	27,167	16,985	9	29,000
Collection System Maintenance	123,610	8,267	195,509	55,733	(139,775)	10	64,000
Sewer Claims	0	1,983	4,613	21,817	17,203		23,800
Lift Stations	2,291	2,417	24,301	26,583	2,282		29,000
Treatment/Disposal	2,350	5,054	38,628	60,396	21,768		65,450
Misc. Expenses	26	458	13,077	5,042	(8,036)	11	5,500
TOTAL SWGE COLLECTION & DISPOSAL	128,277	20,013	700,310	610,738	(89,572)		768,750
FISCAL SERVICES							
Interest on Bank Loans	0	5,417	5,755	59,583	53,829	12	65,000
Interest on Long-Term Debt	14,700	14,700	201,041	201,041	0		274,177
Principal Repayment	30,000	30,000	206,773	206,773	0		486,773
Transfer to Reserve Accounts	0	0	0	0	0		140,000
Capital Fund Through Operating	0	0	0	0	0		600,000
TOTAL FISCAL SERVICES	44,700	50,116	413,569	467,398	53,829		1,565,950
TOTAL EXPENSES	189,573	109,070	1,794,243	1,802,494	8,251		3,190,000
NET INCOME (LOSS) FOR THE PERIOD	(172,881)	(99,907)	1,253,777	1,133,843	119,934		(0)

Town of Rothesay

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Variance Report - Utility Operating

11 months ending November 30, 2017

Note #	Account Name	Actual YTD	Budget YTD	Variance Better(worse)	Description of Variance
Revenue					
1	Sale of Water	\$ 787,178	\$ 744,875	\$ 42,303	Residential usage higher than budgeted
2	Meter & Non-Hookup Fees	\$ 35,373	\$ 28,125	\$ 7,248	Non hookups added
3	Sewerage Services	\$ 1,615,486	\$ 1,600,000	\$ 15,486	Residential usage higher than budgeted
4	Connection Fees	\$ 68,000	\$ 55,000	\$ 13,000	New housing starts
5	Interest Earned	\$ 71,921	\$ 43,542	\$ 28,379	Interest on accounts receivable
6	Misc. Revenue	\$ 7,454	\$ 2,260	\$ 5,194	Meter reading charges for property transfers
Water System Expenses					
7	Audit/Legal/Training	\$ 6,483	\$ 14,000	\$ 7,517	Training not used
8	Transmission/Distribution	\$ 67,778	\$ 84,608	\$ 16,830	Maintenance not required
Sewerage Collection and Disposal					
9	Audit/Legal/Training	\$ 10,181	\$ 27,167	\$ 16,986	Training not used
10	Collection Systems	\$ 195,509	\$ 55,733	\$ (139,776)	Emergency sewer repairs
11	Misc. Expenses	\$ 13,077	\$ 5,042	\$ (8,035)	Clothing, driveway reinstatement
Fiscal Services					
12	Interest on Bank Loans	\$ 5,755	\$ 59,583	\$ 53,828	Borrowing not required until Sept.

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Town of Rothesay

Capital Projects 2017

Utility Fund

11 Months Ended 30/11/2017

		Original BUDGET	CURRENT Y-T-D	Remaining Budget
WATER				
12043430	Well Development - Watershed W-2014-014	150,000	100,902	49,098
12043930	Water Tank Mixing System W-2016-001	25,000	0	25,000
12033530	Hampton Road Watermain W-2017-002	200,000	497,973	-297,973
12033630	Box & Davit for R102 W2017-004	25,000	13,656	11,344
		<u>\$ 400,000</u>	<u>\$ 612,531</u>	<u>-\$ 212,531</u>

SEWER				
12042330	Wastewater Treatment Plant - S-2014-016-A	5,000,000	3,092,433	1,907,567
12044230	Infiltration/Inflow Study S-2017-003	-	230,615	-230,615
12044130	WWTP Design Phase 2 S-2017-001	1,400,000	2,097	1,397,903
		<u>6,400,000</u>	<u>3,325,145</u>	<u>3,074,855</u>

Unassigned:

Station Rd Watermain	100,000		100,000
Sewer Improvements	300,000		300,000
	<u>400,000</u>	<u>-</u>	<u>400,000</u>

Total Approved	<u>7,200,000</u>	<u>3,937,676</u>	<u>3,262,324</u>
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Carryovers

Funded from Reserves

12043730	Almon/Peters Reconstruction - Water - T-2016-007	-1,382	
12043830	Water Plant Aux Building W-2016-002	199,186	
		<u>197,804</u>	
		<u>7,200,000</u>	<u>4,135,481</u>
			<u>3,262,324</u>

Funding:

	Total	Reserves	Gas Tax	Grants	Borrow	Operating
Water	500,000	200,000				300,000
Sewer	6,700,000			4,266,667	2,133,333	300,000
	<u>7,200,000</u>	<u>200,000</u>	<u>-</u>	<u>4,266,667</u>	<u>2,133,333</u>	<u>600,000</u>

2018January8OpenSessionFINAL_051

Town of Rothesay

Capital Projects 2017

Utility Fund

12 Months Ended 31/12/2017

Draft!

		Original BUDGET	CURRENT Y-T-D	Remaining Budget
WATER				
12043430	Well Development - Watershed W-2014-014	150,000	100,902	49,098
12043930	Water Tank Mixing System W-2016-001	25,000	0	25,000
12033530	Hampton Road Watermain W-2017-002	200,000	527,417	-327,417
12033630	Box & Davit for R102 W2017-004	25,000	13,656	11,344
		<u>\$ 400,000</u>	<u>\$ 641,976</u>	<u>-\$ 241,976</u>

SEWER				
12042330	Wastewater Treatment Plant - S-2014-016-A	5,000,000	3,092,433	1,907,567
12044230	Infiltration/Inflow Study S-2017-003	-	67,361	-67,361
12044130	WWTP Design Phase 2 S-2017-001	1,400,000	2,097	1,397,903
		<u>6,400,000</u>	<u>3,161,891</u>	<u>3,238,109</u>

Unassigned:

Station Rd Watermain	100,000		100,000
Sewer Improvements	300,000		300,000
	<u>400,000</u>	<u>-</u>	<u>400,000</u>

Total Approved	<u>7,200,000</u>	<u>3,803,867</u>	<u>3,396,133</u>
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Carryovers

Funded from Reserves

12043730	Almon/Peters Reconstruction - Water - T-2016-007	-1,382	
12043830	Water Plant Aux Building W-2016-002	199,186	
		<u>197,804</u>	
		<u>7,200,000</u>	<u>4,001,671</u>
			<u>3,396,133</u>

Funding:

	Total	Reserves	Gas Tax	Grants	Borrow	Operating
Water	500,000	200,000				300,000
Sewer	6,700,000			4,266,667	2,133,333	300,000
	<u>7,200,000</u>	<u>200,000</u>	<u>-</u>	<u>4,266,667</u>	<u>2,133,333</u>	<u>600,000</u>

Town of Rothesay

12/31/17 219500-60

DRAFT

Donations/Cultural Support

Paid to date

Budget
2017

KV3C	2,500.00	2,500.00	in kind
NB Medical Education Trust	5,000.00	5,000.00	
SJRH			
KV Food bank			
YMCA Camp Glenburn			
Fairweather Scholarship	1,000.00	1,000.00	
KV Oasis	5,000.00	5,000.00	
Imperial Theatre	5,000.00	5,000.00	No multi-year commitment
Saint John Theatre Company	1,000.00	1,000.00	
YMCA	10,000.00	10,000.00	5 year commitment started in 2015
Saint John Fieldhouse project	5,000.00	5,000.00	Request for 5 years. No multi-year commitment.
sub	34,500.00	34,500.00	

Other:		7,500.00	
D.A.R.E.	500.00		
Rocmaura Foundation Inc.	50.00		
Women in Transition House	50.00		
Kidney Foundation	25.00		
Mira Stephenson	50.00		Youth for Youth
NB Competitive Festival of Music	250.00		
Rothesay Netherwood School	300.00		Art Show ad
Christmas with the Cops	100.00		
Heart & Stroke	50.00		
Town of Quispamsis	6,000.00		KV Food Bank
KV Players	500.00		
KV Old Boys	150.00		
Rexton Area Health Care Foundation Inc.	45.34		In memory Raymond Murphy
Karen Parker	250.00		KV Girls Softball
BCAPI	100.00		
Fill the Stocking run	250.00		
St. Joseph's Hospital - CAM Unit	200.00		
Rothesay High School Basketball	250.00		

sub 9,120.34 7,500.00

43,620.34 42,000.00

Mayor's Expense

7,500.00

Kennebecasis Valley Oasis Youth Centre	200.00		Dinner tickets
Touchstone Academy	360.00		Ticket bundle
PRO Kids	400.00		Dinner tickets
Lifting Other UP	260.71		International Women's' Day
UELAC NB Branch	80.00		Loyalist Events
Mayor Travel	57.89		
NB Sports Hall of Fame	520.00		Dinner tickets
The Chamber	239.86		150 Event
FCM	1,457.09		
The Chamber	32.28		State of the City
The Chamber	130.36		OBA ticket
Royal United Services Institute of NB	60.00		
Kingsway Life Care Alliance	100.00		Love of Chocolate
Divine Mercy Catholic School	80.00		
KV Domestic Violence Outreach	150.00		
KV Oasis Youth Centre	200.00		

Cell bills

626.25

4,954.44 7,500.00

Other:

Kennebecasis Crimestoppers	2,800.00	2,800.00	Protective Services
KV Committee for the Disabled	3,000.00	3,000.00	Transportation
PRO Kids	7,500.00	7,500.00	Recreation

61,874.78 62,800.00



ROTHESAY

2018January8OpenSessionFINAL_053

BUILDING PERMIT REPORT

12/ 1/2017 to 12/31/2017

Date	Building Permit No	Property Location	Nature of Construction	Value of Construction	Building Permit Fee
12/01/2017	BP2017-00133	37 GROVE AVE	FENCE	\$3,000.00	\$21.75
12/01/2017	BP2017-00196	20 CLARK RD	DECK	\$1,000.00	\$20.00
12/01/2017	BP2017-00218	26 ROBINSON ST	STORAGE SHED	\$2,500.00	\$21.75
12/01/2017	BP2017-00226	23 BIRCHVIEW TERR	ELECTRICAL UPGRADE	\$1,700.00	\$20.00
12/01/2017	BP2017-00227	115 CAMPBELL DR	NEW RETAIL (RENOVATIONS)	\$340,000.00	\$2,465.00
12/15/2017	BP2017-00247	3162 ROTHESAY RD	DETACHED GARAGE	\$22,000.00	\$159.50
12/15/2017	BP2017-00258	1 NORTH ST	ELECTRICAL UPGRADE	\$2,000.00	\$20.00
12/06/2017	BP2017-00260	206 GONDOLA POINT RD	FENCE	\$5,400.00	\$43.50
12/06/2017	BP2017-00263	5 SHADOWHILL CRT	WINDOWS	\$3,800.00	\$29.00
12/06/2017	BP2017-00264	15 HILLCREST DR	ELECTRICAL UPGRADE	\$2,000.00	\$20.00
12/06/2017	BP2017-00265	1 BAYLEY RD	RENOVATION	\$2,000.00	\$20.00
12/06/2017	BP2017-00267	23 RIVER RD	DEMOLITION	\$0.00	\$500.00
12/08/2017	BP2017-00268	112 FOX FARM RD	ELECTRICAL UPGRADE	\$2,550.00	\$21.75
12/15/2017	BP2017-00269	9 MARR RD	WINDOWS	\$4,000.00	\$29.00



ROTHESAY

2018 January 8 Open Session FINAL 054

BUILDING PERMIT REPORT

12/ 1/2017 to 12/31/2017

Date	Building Permit No	Property Location	Nature of Construction	Value of Construction	Building Permit Fee
12/15/2017	BP2017-00270	115 CAMPBELL DR	INTERIOR RENOVATIONS - COMMERCIAL	\$25,000.00	\$181.25
12/15/2017	BP2017-00271	234 BRADLEY LAKE RD	ELECTRICAL UPGRADE	\$1,500.00	\$20.00
12/21/2017	BP2017-00274	154 HAMPTON RD	INTERIOR RENOVATIONS - COMMERCIAL	\$70,000.00	\$507.50
Totals:				\$488,450.00	\$4,100.00
Summary for 2017 to Date:				\$13,234,823	\$102,854.00

	<u>Value of Construction</u>	<u>Building Permit Fee</u>
2016 Month Total to Date: 2016	\$1,475.00	\$11,261.00
Total Summary to Date:	\$11,054,918.00	\$82,471.72



ROTHESAY

INTEROFFICE MEMORANDUM



TO : Mayor Grant & Council
 FROM : John Jarvie
 DATE : 3 January 2018
 RE : Capital Project – Status Report

The following is a list of 2017 capital projects underway and the current status of each along with continuing or continuing projects from 2016.

2016 Projects Carried Over	PROJECT	BUDGET	\$ TO 31/12/17*	COMMENTS
	Wastewater Collection Upgrade (broken down below)	\$7.5M		Three of three tenders awarded by Council, pumps delivered, pump stations at KPark, Renforth and Tennis Court complete awaiting full commissioning.
	• WWTF Phase 1 – Forcemain	2,000,000	95%	Final connection work underway to commission system
	• WWTF Phase 1 – lift stations (3)	1,600,000	85%	Work underway KPark and Renforth complete, Tennis Court on hold for commissioning of East Riverside
	• WWTF Phase 1 – lift stations (2)	3,400,00	70%	Work Underway – both buildings under construction.
	Rothsay Road Designated Highway, net cost	250,000	100%	completed
	Secondary Plan – Hillside area	52,000	31%	Concepts being developed;
	2017 Resurfacing Design	60,000	100%	Complete
	Water Plant Aux Building	200,000	94%	flooring and millwork underway.
	General Specification for Contracts	40,000	40%	Consultant engaged, work underway.
	Acquisition of Vehicles Works/Utilities	940,000	100%	Loader, Trackless and trucks received; and in service
	Acquisition of Asphalt Recycler	110,000	100%	Received and in service
	Designated Highways	285,000 ¹	-	Funding request denied, project deferred
	Street Resurfacing	1.4M	100%	Work nearing completion; Oakville Ln sidewalk remaining.
	Curb & Sidewalk	346,000 ²		Wells 'connection' & Rothesay Road sidewalk to be deferred pending future grant; monies to be reserved subject to Council direction.
	Purchase of Mower	7,500	100%	Received and in service
	Town Hall Renovations	40,000	100%	Portion allocated for tenant improvements
	KVFD Capital	78,500	20%	To be claimed when purchase completed
	Fields & Trails	40,000	-	Scribner parking design & Wells side trails
	Technology	55,000	33%	Copier installed, website redesign complete
	Diesel storage tank	90,000	90%	Installed, waiting for software to track usage
	Water supply development	150,000	67%	Funds reallocated to Infiltration study
	Hampton Road water main	200,000 ³	100%	Complete
	Station Road water main	100,000	-	Deferred
	Water tank mixing system	25,000	-	Project cancelled
	Service equipment	25,000	100%	complete
	WWTP Phase II design	1.4M ⁴	-	Funding application submitted.
	Sewer system improvements	300,000	100%	complete
	2018 Resurfacing Design	60,000	33%	Contract awarded, pipe report complete

* Funds paid to this date.

¹ Subject to Provincial Grant

² Subject to award of Federal/Provincial grant

³ Subject to progress on Hillcrest development

⁴ Subject to Build Canada funding



2018January8OpenSessionFINAL_056

ROTHESAY

MEMORANDUM



TO	:	Mayor and Council
FROM	:	Mary Jane Banks, Town Clerk
DATE	:	January 2, 2018
RE	:	Local Improvement Levy

In accordance with By-Law 3-00, attached is the required Warrant of Assessment to allow for collection of Local Improvement Levy for 2018. The full Assessment Roll is available in the Treasurer's Office for examination.

By-Law 4-00 relates to the water reconstruction project undertaken in 2000-2001 in Kennebecasis Park.



2018January8OpenSessionFINAL_057

ROTHESAY

150 Years Proud 1860-2010



70 Hampton Road
Rothesay, NB
Canada E2E 5L5

T: 506-848-6600

F: 506-848-6677

Rothesay@rothesay.ca

www.rothesay.ca

Warrant of Assessment

MOVED by Counc. and seconded by Counc. :

Whereas projects were undertaken as local improvements in accordance with the pertinent By-laws, Rothesay Council hereby directs that a special warrant be issued for the sum set out in the local improvement assessment roll for 2018 and further directs the Clerk to cause such special assessments to be collected in accordance with By-law 3-00.

Local Improvement By-law #	Amount to be collected
By-law 4-00	\$59,073.37

Dated: 8 January 2018

Mayor

Clerk

Explore our past / Explorez notre passé
Discover your future / Découvrez votre avenir

Grand Bay-Westfield • Quispamsis • Rothesay • St. Martins • Saint John

January 18

2018January8OpenSessionFINAL_058

January 18							February 18						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28			

	Monday	Tuesday	Wednesday	Thursday	Friday
Jan-1 - 5	Jan-1-18	2	3	4	5
Jan-8 - 12	8 7:00pm 10:00pm Rothesay Council	9	10 5:00pm 7:00pm KVFD Board mtg	11	12
Jan-15 - 19	15	16 6:30pm 8:00pm Parks & Recreatic	17 8:30am 10:30am PWI 10:00am 12:00pm Age Friendly 5:30pm 7:00pm Utilities 7:00pm 9:00pm Heritage	18	19
Jan-22 - 26	22	23	24 3:00pm 5:30pm (KRPF) Joint Boa	25	26
Jan-29 - Feb-2	29	30	31	Feb-1	2

February 18

2018January8OpenSessionFINAL_059

February 18							March 18						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3					1	2	3
4	5	6	7	8	9	10	4	5	6	7	8	9	10
11	12	13	14	15	16	17	11	12	13	14	15	16	17
18	19	20	21	22	23	24	18	19	20	21	22	23	24
25	26	27	28				25	26	27	28	29	30	31

	Monday		Tuesday		Wednesday		Thursday		Friday	
	Jan-29	30	31	Feb-1	2	3	4	5	6	7
Jan-29 - Feb-2										
Feb-5 - 9	5 5:30pm 8:00pm PAC	6	7	8	9					
Feb-12 - 16	12 7:00pm 10:00pm Rothesay Council	13	14 5:00pm 7:00pm KVFD Board mtg	15	16					
Feb-19 - 23	19	20 6:30pm 8:00pm Parks & Recreatic	21 8:30am 11:00am PWI 10:00am 12:00pm Age Friendly Con 5:30pm 7:00pm Utilities 7:00pm 9:00pm Heritage Board	22	23					
Feb-26 - Mar-2	26	27	28 3:00pm 5:30pm (KRPF) Joint Boa	Mar-1	2					