



ROTHESAY
COUNCIL MEETING
Rothesay Town Hall
Tuesday, October 10, 2017
7:00 p.m.



PRESENT: MAYOR NANCY GRANT
DEPUTY MAYOR MATT ALEXANDER
COUNCILLOR GRANT BRENNAN
COUNCILLOR PETER J. LEWIS
COUNCILLOR TIFFANY MACKAY FRENCH
COUNCILLOR BILL McGUIRE
COUNCILLOR DON SHEA
COUNCILLOR MIRIAM WELLS

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN
TREASURER DOUG MacDONALD
ADMINISTRATIVE ASSISTANT LIZ POMEROY

Mayor Grant called the meeting to order at 7:07 p.m.

1. APPROVAL OF AGENDA

MOVED by Counc. Shea and seconded by Deputy Mayor Alexander the agenda be approved as circulated, with the following amendments:

Item 9.1.1 *brought forward to follow Item 4.1*
Item 9.1.2 *brought forward to follow Item 4.2*

CARRIED.

2. ADOPTION OF MINUTES

➤ Regular Meeting 11 September 2017

MOVED by Counc. Lewis and seconded by Counc. Wells the Open Session Council minutes of 11 September 2017 be adopted as circulated.

ON THE QUESTION:

Deputy Mayor Alexander noted the meeting start time should read 7:00 p.m. not 7:30 p.m. Counc. Shea requested an update on the collection of waste in Hampton. Mayor Grant noted in the new year the Fundy Regional Service Commission will not be responsible for waste collection in Hampton.

CARRIED.

➤ **Business Arising from Minutes**

Counc. Shea commented on the wording of the motion in Item 9.2 Application for Financing. Treasurer MacDonald advised the Provincial government requires the motion be recorded as is.

3. OPENING REMARKS OF COUNCIL

Mayor Grant noted she attended the following events: the Freedom of the City ceremony September 16, 2017; a tour of Renforth Boat Club with Counc. Wells and Town Manager Jarvie September 19, 2017; a CBC Information Morning interview September 20, 2017; the United Way kick-off September 20, 2017; the Inaugural Porter Airlines event September 21, 2017; the CAC Strategy Planning Regional meeting September 26, 2017; a presentation to the Imperial Theatre September 26, 2017; the Enterprise Saint John celebration for Larry Hachey and Steve Carson September 27, 2017; the RNS Fundraiser for

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Literacy September 27, 2017; the KV Committee for Disabled Persons meeting on October 2, 2017; the Wellness Champions celebration October 4, 2017; the Key Industrial Luncheon October 5, 2017; the Sweet Caroline Run October 7, 2017; and the World Mental Health Day workshop by the Horizon Health Recovery Team on October 10, 2017.

Mayor Grant congratulated Counc. Brenan for being honoured by the Atlantic Salmon Federation.

3.1 Declaration of Conflict of Interest N/A

4. DELEGATIONS

4.1 Fundy Regional Service Commission (FRSC) – Regional Ice Strategy Nick Cameron
Mr. Cameron thanked Council and noted the Fundy Regional Service Commission (FRSC) Recreational Plan was endorsed by all Fundy region municipal councils in the winter of 2016; the plan was adopted by the FRSC in December 2016; and he was hired by FRSC as the Regional Recreation Facilitator to implement the plan over the next three years. Mr. Cameron gave a brief overview of the Recreational Plan and noted it includes a Regional Ice Strategy to encourage collaboration and asset based community development amongst the region. He highlighted the following with respect to the Regional Ice Strategy: an interest in long range planning and common standards for arenas; life cycles of the existing twelve indoor arenas in the region; ice access across the region; potential central ice booking system to book sufficient ice time in existing arenas; operational efficiencies; and engagement with Local Service Districts (LSDs). Mr. Cameron noted he presented the Regional Ice Strategy to various municipal councils in the region and highlighted overall goals for the project. He noted a Project Team has been created to encourage collaboration and communication throughout the municipalities in the region. He requested Rothesay nominate a representative to join the Project Team. He added other municipalities have chosen their Recreational Directors to represent their community. This creates a direct line of communication to municipal councils and is likely to reduce response times for recreation inquiries specific to each municipality. Mr. Cameron indicated the Regional Ice Strategy could: provide statistics that may improve efficiencies within arenas; assist in securing funding for capital projects; identify opportunities for greater collaboration between arenas; explore case studies from other jurisdictions that demonstrate alternative financial and ice allocation models; and recommend a Code of Conduct for arena users. He gave a brief overview of the timeline of the project and noted it is expected the final draft of the Regional Ice Strategy will be presented to the FRSC and Councils in the summer of 2019.

Council inquired about the following: overall focus on rural areas; the potential to draw attention away from funding requests for existing recreational projects; the Regional Recreation Facilitator's role with respect to helping procure funds for individual recreation projects; regular updates to the various councils from the Project Team; necessary qualifications for Project Team members; and the suggested outcomes.

Mr. Cameron responded with the following: the focus on rural areas stems from the initial determination of greatest need with respect to funding and resources; the Regional Ice Strategy will encourage a regional perspective to determine actions beneficial to the entire region; the Regional Recreation Facilitator will assist in acquiring funding for individual recreation projects if it is in the best interest of the region determined by the Project Team; it is likely each member of the Project Team will report back to their respective Council to provide regular updates; it is important each member of the Project Team is able to communicate the interests of their respective municipality; knowledge of arenas is not required for members of the Project Team but may be helpful; and it is expected the Project Team will develop goals specific to the region.

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There was a brief discussion with respect to the Town's existing project to update the Rothesay arena. Mr. Cameron indicated the Project Team could be used to explore the project further with other parties.

Mayor Grant thanked Mr. Cameron for his presentation.

MOVED by Counc. McGuire and seconded by Counc. Wells the Fundy Regional Service Commission – Regional Ice Strategy presentation be received/filed.

CARRIED.

Item brought forward.

9.1 BUSINESS ARISING FROM DELEGATIONS

9.1.1 FRSC Presentation Summary

MOVED by Counc. Wells and seconded by Counc. Mackay French DRP Jensen be appointed as the Rothesay representative on the FRSC Regional Ice Strategy Project Team.

ON THE QUESTION:

DRP Jensen accepted the nomination.

CARRIED.

4.2 Saint John Regional Hospital Foundation (SJRHF)

Darren McLeod

Mr. McLeod thanked Council and introduced himself as the Senior Philanthropy Specialist for the Saint John Regional Hospital Foundation (SJRHF). He gave a brief overview of the SJRHF and noted the Give: Clinic 1 campaign will support the enhancement and expansion of the Ambulatory Care Clinic 1 at the Saint John Regional Hospital. Mr. McLeod highlighted the following: the Ambulatory Care Clinic 1 is the busiest outpatient clinic at the Saint John Regional Hospital; the Clinic provides thirty-three clinical services to approximately three hundred patients daily; the Clinic is home to the only Mohs Micrographic Surgery Clinic in Atlantic Canada; wide awake hand surgery is practiced across the country, with most of its research studies pioneered in Saint John; performing wide awake hand surgeries in the clinic instead of the OR reduces surgery wait times; investing in Clinic 1 will improve patient experience, provide support for medical innovations, decrease admission rates and length of hospital stays, and produce better integration and collaboration amongst medical staff; and the initiative is SJRHF's largest fundraising campaign with the projected budget between \$3-4 million dollars.

Counc. Brennan questioned if proceeds from the Hospital Home Lottery are donated to the campaign. Mr. McLeod indicated a portion of the Hospital Home Lottery funds will be donated to the campaign while other funds are used to support the MindCare program. Counc. Brennan inquired about the individuals responsible for the campaign. Mr. McLeod noted he along with a small team of individuals from the Foundation are responsible for the campaign. Counc. Shea questioned if the Foundation will request funds from Provincial Government for the campaign. Mr. McLeod noted Provincial funds are received through Horizon Health's capital budget. He added due to other initiatives taking precedence the expansion of Ambulatory Clinic 1 was not included in the capital budget. In response to an inquiry, Mr. McLeod stated the funding request is for a one-time commitment of \$10,000. He added Rothesay and the Saint John Regional Hospital have a unique relationship since a significant portion of the hospital's staff live in Rothesay.

Mayor Grant thanked Mr. McLeod for his presentation.

MOVED by Counc. Shea and seconded by Counc. Wells the Saint John Regional Hospital Foundation Give 1 presentation be received/filed.

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CARRIED.

Item brought forward.

9.1.2 Saint John Regional Hospital Foundation

4 October 2017 Letter from SJRHF RE: Expansion of Ambulatory Care Clinic 1 with attachments

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the letter from the Saint John Regional Hospital Foundation RE: Expansion of Ambulatory Care Clinic 1 with attachments be referred to the Finance Committee.

CARRIED.

5. CORRESPONDENCE FOR ACTION

5.1 6 October 2017 Letter from the Kennebecasis Regional Joint Board of Police Commissioners RE: Revised 2018 Budget with attachment

2 October 2017 Letter from the KRJBPC RE: 2018 Budget with attachment

MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French the letter from the Kennebecasis Regional Joint Board of Police Commissioners RE: Revised 2018 Budget with attachment dated 6 October 2017 and the letter from the KRJBPC RE: 2018 Budget with attachment dated 2 October 2017 be referred to the Finance Committee.

ON THE QUESTION:

Mayor Grant noted the primary difference between the initial 2018 budget and the revised 2018 budget is the Projected 2017 figures. Counc. Brennan inquired if questions with respect to the budget should be addressed at tonight's Council meeting or after the Finance Committee has reviewed the file. Deputy Mayor Alexander suggested inquiries could be addressed at the Joint Finance Committee meeting at the end of the month. Counc. Shea inquired about the new position of Board Executive Assistant. Deputy Mayor Alexander indicated since personnel matters are discussed during the meetings it is preferred the Board Secretary is not a member of the KRPF staff to ensure confidentiality is maintained. Counc. Brennan inquired about the \$5,000 increase in projected Labour Relations costs compared to the budgeted amount for 2017. Deputy Mayor Alexander noted the expected increase relates to an ongoing investigation.

CARRIED.

5.2 4 October 2017 Letter from the KV Committee for Disabled Persons (KVCDP) RE: Service Costs

MOVED by Counc. Wells and seconded by Deputy Mayor Alexander the letter from the KV Committee for Disabled Persons (KVCDP) RE: Service Costs dated 4 October 2017 be referred to the Town Manager.

ON THE QUESTION:

Mayor Grant noted she attended a recent KV Committee for Disabled Persons meeting. She further noted her appreciation for the Committee's interest in managing the Town's donation responsibly. Deputy Mayor Alexander suggested the Rural Rides program be used as a guideline. Counc. McGuire questioned why it is recommended the item be referred to the Town Manager. Mayor Grant noted the correspondence did not include a financial request. Counc. Wells suggested the Town Manager could review the item and provide a recommendation that may or may not include a financial change to the Town's contribution. Counc. Lewis suggested the item be referred to the Committee level to provide Council with a thorough review of the matter through the Committee minutes. Counc. Brennan expressed concern suggesting referring the item to the Committee level may delay a decision which could affect

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the overall budget if a financial recommendation is made.

CARRIED.

6. CORRESPONDENCE - FOR INFORMATION

6.1 21 August 2017 Letter from Minister Harris RE: New Brunswick Age-Friendly
(rec'd Sept 11) Recognition Program

MOVED by Counc. Wells and seconded by Counc. Lewis the letter from Minister Harris RE: New Brunswick Age-Friendly Recognition Program dated 21 August 2017 be received/filed.

CARRIED.

6.2 13 September 2017 Letter to Minister Doucet from the town of Hampton RE: 2017 Deer
Management Program

MOVED by Counc. Lewis and seconded by Counc. Mackay French the letter to Minister Doucet from the town of Hampton RE: 2017 Deer Management Program dated 13 September 2017 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander commented that the increase in permits does not correspond with the recommendation from the Provincial Biologist to increase the bag limit.

CARRIED.

6.3 20 September 2017 Letter to Michel Côté RE: Invitation to Co-host 2021 Jeux de l'Acadie

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the letter to Michel Côté RE: Invitation to Co-host 2021 Jeux de l'Acadie dated 20 September 2017 be received/filed.

CARRIED.

6.4 20 September 2017 Letter to the Registrar of Motor Vehicles RE: Traffic By-law 1-14

MOVED by Counc. Wells and seconded by Counc. Lewis the letter to the Registrar of Motor Vehicles RE: Traffic By-law 1-14 dated 20 September 2017 be received/filed.

CARRIED.

6.5 21 September 2017 Letter from Minister Doucet RE: Nuisance Deer Management Assistance
Program

MOVED by Deputy Mayor Alexander and seconded by Counc. Lewis a response be sent to Minister Doucet RE: Nuisance Deer Management Assistance Program expressing Council's displeasure with the increase in permits rather than the increase in bag limit as per the recommendation from the Provincial Biologist.

ON THE QUESTION:

Mayor Grant noted the amount of permits will increase instead of the bag limit. Counc. Wells suggested a response be sent indicating Council's displeasure with the increase in permits as opposed to the increase in bag limit.

CARRIED.

6.6 22 September 2017 Email to Mrs. Grannan RE: Allison Drive

MOVED by Counc. Mackay French and seconded by Counc. Wells the email to Mrs. Grannan RE: Allison Drive dated 22 September 2017 be received/filed.

ON THE QUESTION:

Counc. Mackay French requested clarification regarding Mrs. Grannan's concerns with respect to roof

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drainage on the neighbouring property. DPDS White described the flow of water from the roof system and noted the drainage empties onto the homeowner's property and subsequently drains into Town infrastructure. DPDS White advised staff will monitor the situation.

CARRIED.

- 6.7 22 September 2017 Letters (various) from the Regional Facilities Commission RE: 2018 Budget Approval

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the letters (various) from the Regional Facilities Commission RE: 2018 Budget Approval dated 22 September 2017 be received/filed.

CARRIED.

- 6.8 27 September 2017 Letter to Shilo Boucher, YMCA of Greater Saint John RE: Invite to October Age Friendly Committee meeting
19 September 2017 Letter from Shilo Boucher, YMCA RE: Opportunities for the YMCA and residents of Rothesay

MOVED by Counc. Wells and seconded by Counc. Mackay French the letter to Shilo Boucher, YMCA of Greater Saint John RE: Invite to October Age Friendly Committee meeting dated 27 September 2017 and the letter from Shilo Boucher, YMCA RE: Opportunities for the YMCA and residents of Rothesay dated 19 September 2017 be received/filed.

CARRIED.

- 6.9 3 October 2017 Letter to Betty McGuire RE: Congratulations – Sesquicentennial Pin
MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French the letter to Betty McGuire RE: Congratulations - Sesquicentennial Pin dated 3 October 2017 be received/filed.

CARRIED.

- 6.10 3 October 2017 Letter to Daryl Steeves RE: Congratulations – Sesquicentennial Pin
MOVED by Counc. Mackay French and seconded by Counc. Wells the letter to Daryl Steeves RE: Congratulations - Sesquicentennial Pin dated 3 October 2017 be received/filed.

CARRIED.

7. REPORTS

- 7.0 October 2017 Report from Closed Session
N/A

- 7.1 16 August 2017 Kennebecasis Public Library (KPL) Board Meeting Minutes
August 2017 KPL Librarian's Report
August 2017 KPL Building Maintenance Report
31 August 2017 KPL Comparative Income Statement
2016-2017 Fundy Library Region Annual Report

MOVED by Counc. Shea and seconded by Counc. Wells the Kennebecasis Public Library (KPL) Board Meeting Minutes dated 16 August 2017, the KPL Librarian's Report dated August 2017, the KPL Building Maintenance Report dated August 2017, the KPL Comparative Income Statement dated 31 August 2017, and the Fundy Library Region Annual Report dated 2016-2017 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander questioned if the entire \$5,000 cost was related to the discharge of the coolant from the condenser. Counc. Shea noted it was. He added the library paid to fix the issue and is seeking reimbursement from the landscaping company. Deputy Mayor Alexander commented that the building

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maintenance report suggests the Board not seek reimbursement.

CARRIED.

- 7.2 26 July 2017 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)
Meeting Minutes
14 August 2017 KRJBPC Email Poll Results
21 September 2017 KRJBPC Call Report
31 July 2017 KRJBPC Statement of Operations

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Meeting Minutes dated 26 July 2017, the KRJBPC Email Poll Results dated 14 August 2017, the KRJBPC Call Report dated 21 September 2017, and the KRJBPC Statement of Operations dated 31 July 2017 be received/filed.

ON THE QUESTION:

Counc. McGuire expressed concern noting all-season tires are not suitable for winter conditions. He added the rubber compound used in all-season tires changes when temperatures drop below 7 degrees creating a safety hazard. He added winter tires allow vehicles to brake 30-40% quicker than all-season tires, which can help prevent accidents in winter conditions. He requested his concerns be brought to the Board at the next meeting.

CARRIED.

- 7.3 12 July 2017 Kennebecasis Valley Fire Department (KVFD) Inc. Board Meeting
Minutes
31 May 2017 KVFD Statement of Operations
12 July 2017 KVFD Chief's Report
30 June 2017 KVFD Response Report

MOVED by Counc. Brenan and seconded by Deputy Mayor Alexander the Kennebecasis Valley Fire Department (KVFD) Inc. Board Meeting Minutes dated 12 July 2017, the KVFD Statement of Operations dated 31 May 2017, the KVFD Chief's Report dated 12 July 2017, and the KVFD Response Report dated 30 June 2017 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander commented on the minimal amount of information provided in the minutes. He added it was unclear if fully equipped fire engines are used for house inspections. He expressed concern noting this may result in unnecessary costs for the Fire Department. Deputy Mayor Alexander commented that the Fire Service Review size comparison between Corner Brook, Newfoundland and Quispamsis did not include Rothesay. He added this does not properly reflect the geographical size the KVFD must cover. There was general discussion with respect to boundary limits for each fire station. Mayor Grant commented that use of fully serviced fire engines for house inspections may also add unnecessary "wear and tear" to the vehicle. Counc. Wells noted the point has been discussed by the Board however it will be brought back to the Board for further discussion.

CARRIED.

- 7.4 31 August 2017 Draft unaudited Rothesay General Fund Financial Statements

MOVED by Counc. Brenan and seconded by Counc. Shea the draft unaudited Rothesay General Fund Financial Statements dated 31 August 2017 be received/filed.

CARRIED.

- 31 August 2017 Draft unaudited Rothesay Utility Fund Financial Statements

MOVED by Counc. Brenan and seconded by Counc. Shea the draft unaudited Rothesay Utility Fund

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Financial Statements dated 31 August 2017 be received/filed.

ON THE QUESTION:

Counc. Brenan commented that he was under the impression Council was against paving the entire road due to the additional high cost. Town Manager Jarvie advised the contingency fund for the project was not used and covered the cost of the additional paving.

CARRIED.

21 September 2017 Draft Finance Committee Minutes

MOVED by Counc. Brenan and seconded by Counc. Shea the draft Finance Committee Minutes dated 21 September 2017 be received/filed.

ON THE QUESTION:

Counc. Shea inquired about the Sunshine List and further questioned why it is being brought to the attention of Quispamsis. Counc. Brenan noted he requested the release of salary ranges for Town staff to be used as a tool to determine if Town staff are being paid appropriately. He added the suggested discussion with Quispamsis is to decide if similar lists would be advantageous for the Kennebecasis Regional Police Force and the Kennebecasis Valley Fire Department. Counc. Brenan commented that it may be advantageous to use the Provincial rate of reimbursement for mileage as opposed to the existing Federal rate. Mayor Grant noted the policy will be reviewed at the next Finance Committee meeting. Counc. Wells requested clarification on the Municipal Market Comparison Survey. Counc. Brenan suggested the Survey could be used as an example to determine if Town staff are being underpaid or overpaid. Mayor Grant noted the cost for the Survey is included in the budget.

CARRIED.

➤ Regional Facilities Commission Budget (see also item 6.8)

MOVED by Counc. Brenan and seconded by Counc. Shea Council approve the 2018 budget request, and the Rothesay contribution of \$378,465 as submitted by the Regional Facilities Commission.

CARRIED.

➤ Public Budget Session

MOVED by Counc. Brenan and seconded by Counc. Shea Council schedule a public budget session for the purposes of discussing the 2018 General and Utility Fund operating budgets for 7 p.m. Monday, November 27, 2017 at the Rothesay Town Hall (Common Room).

CARRIED.

31 August 2017 Donation Summary

MOVED by Counc. Brenan and seconded by Counc. Shea the Donation Summary dated 31 August 2017 be received/filed.

CARRIED.

7.5 19 September 2017 Draft Parks and Recreation Committee Meeting Minutes

MOVED by Counc. Wells and seconded by Counc. McGuire the Draft Parks and Recreation Committee Meeting Minutes dated 19 September 2017 be received/filed.

ON THE QUESTION:

Counc. McGuire commented that he understood the Committee did not feel the installation of a water fountain on the Hillside trail was worthwhile. Counc. Wells suggested the matter requires a recommendation from Town staff. Counc. Shea requested an update on the Rothesay Arena Assessment report. Town Manager Jarvie advised a final report date has not been confirmed. He added the

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assessment is complete and the company is in the process of providing cost estimates. Counc. Brennan suggested lines be painted on Town tennis courts to allow residents to play pickleball at a low cost to the Town. Counc. Wells indicated tennis court nets may not be the correct height for pickleball. Counc. Brennan suggested the height difference was minimal.

CARRIED.

7.6 2 October 2017 Draft Planning Advisory Committee Meeting Minutes

MOVED by Counc. Lewis and seconded by Counc. Shea the draft Planning Advisory Committee Meeting Minutes dated 2 October 2017 be received/filed.

ON THE QUESTION:

It was suggested the meetings may attract significant public attention thus it may be beneficial to schedule the meetings on a night other than the regular Council meeting. This will allow sufficient time for public discussion. Counc. Wells suggested the items may relate to the review of the Municipal Plan.

In response to an inquiry, it was noted the Chair of the Committee is permitted to vote during discussions. Counc. Brennan further inquired if the applicant could return in a year to reapply for the subdivision of 3188 Rothesay Road. Town Manager Jarvie advised the applicant may submit an application in a year's time if a significant change has been made. He added if the application is resubmitted the Committee must decide if the change is significant. Counc. Lewis commented that he was surprised the application for 3188 Rothesay Road was not approved. He noted the easement would have been helpful in addressing drainage concerns in the area.

Deputy Mayor Alexander noted the report included a typographical error listing 59 Gibbon Road as the address of Bridlewood Estates. Town Manager Jarvie noted Town services were installed during the construction of the Carriage Way subdivision and it is unlikely any further Town infrastructure is required for the Bridlewood Estates subdivision. In response to an inquiry, DPDS White advised the Land for Public Purposes required from the Carriage Way development carried forward and will be dealt with during the Bridlewood Estates development agreement. Deputy Mayor Alexander commented it is likely community members will not be surprised by the current development application due to the two recent developments in the area.

In response to an inquiry, DPDS White advised the application for 20 Goldie Court was tabled at the request of the applicant.

CARRIED.

➤ Bridlewood Estates – Public Hearing

MOVED by Deputy Mayor Alexander and seconded by Counc. Lewis Council schedule a Public Hearing for Monday, November 20, 2017 at 7:00 p.m., in accordance with the *Community Planning Act*, to consider a proposed 44 lot subdivision and amending agreement for the properties identified as Bridlewood Estates, PID#s 30228456, 00441998, 30021539, & 00244434.

CARRIED.

➤ Millennium Drive – Public Meeting

6 October 2017 Information report prepared by DPDS White with attachment

MOVED by Counc. Lewis and seconded by Deputy Mayor Alexander Council schedule a Public Meeting, for Monday, November 20, 2017, immediately following a Public Hearing, in accordance with *Rothesay Zoning Bylaw 2-10 (Section 4.15)* for the applicant to present the proposal for a 36 unit apartment building on Millennium Drive, PID# 00065227 to the community and to provide comment.

ON THE QUESTION:

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There was general discussion with respect to the location of the Public Hearing and the Public Meeting. It was suggested staff investigate use of the Bill McGuire Centre for both meetings if availability permits.

CARRIED.

7.7 September 2017 Monthly Building Permit Report

MOVED by Counc. Wells and seconded by Counc. Lewis the Monthly Building Report dated September 2017 be received/filed.

CARRIED.

7.8 6 October 2017 Capital Projects Summary

MOVED by Counc. Shea and seconded by Deputy Mayor Alexander the Capital Projects Summary dated 6 October 2017 be received/filed.

ON THE QUESTION:

Counc. Lewis expressed concern noting more than often architects design plans to include materials that must be specially ordered which can cause delays in projects. He suggested staff investigate the use of local products for projects in the future. Town Manager Jarvie advised staff will investigate the matter.

CARRIED.

7.9 Age Friendly Committee Update

Counc. Wells indicated the Committee is in the process of assembling a group of members that represents the senior population of Rothesay. She noted the next meeting is scheduled for October 18, 2017 and it is expected a list of nominations for potential Committee members will be provided to Council for approval. She added the Committee is working on creating a survey to poll the community and acquire feedback to better Rothesay as an Age Friendly community; and a subcommittee was created with respect to bettering communication amongst the senior population and the Town.

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Water By-law (Tabled June 2015)

No action at this time

8.2 16 Lot Subdivision off Appleby Drive (Tabled December 2015)

No action at this time

9. NEW BUSINESS

9.1 BUSINESS ARISING FROM DELEGATIONS

9.1.1 FRSC Presentation Summary

Dealt with above.

9.1.2 Saint John Regional Hospital Foundation

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Letter from SJRHF RE: Expansion of Ambulatory Care Clinic 1 with attachments

Dealt with above.

9.2 Contract T-2017-012: Winter Maintenance Services

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Report prepared by DO McLean

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MOVED by Deputy Mayor Alexander and seconded by Counc. Lewis Council award Contract T-2017-012: Winter Maintenance Services to the low tenderer, Geo. W. Stackhouse & Sons, at the tendered price of \$1,491,886.88 and further that the Mayor and Clerk be authorized to execute the appropriate documentation in that regard.

ON THE QUESTION:

Counc. Lewis noted he was pleased with the work of Geo. W. Stackhouse & Sons last winter.

CARRIED.

10. NEXT MEETING

The next meeting will be held on **TUESDAY, November 14, 2017.**

11. ADJOURNMENT

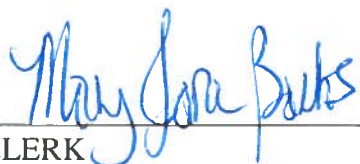
MOVED by Counc. Wells and seconded by Counc. McGuire the meeting be adjourned.

CARRIED.

The meeting adjourned at 8:40 p.m.



MAYOR



CLERK