



ROTHESAY
COUNCIL MEETING
Rothesay Town Hall
Tuesday, November 13, 2018
7:00 p.m.



1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES Regular Meeting 9 October 2018

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

- **November 15, 2018 Public Meeting (Secondary Plan) 7p.m. Bill McGuire Centre**
- **November 24, 2018 Kennebecasis Valley Santa Claus Parade**

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

4.1 Regional Ice Strategy Nick Cameron

5. CORRESPONDENCE FOR ACTION

5.1 2 October 2018 Kennebecasis Valley Fire Department 2019 Budget

Refer to the Finance Committee

5.2 10 October 2018 Letter from Kennebecasis Crime Stoppers RE: 2019 Budget request

Refer to the Finance Committee

5.3 17 October 2018 Kennebecasis Regional Joint Board of Police Commissioners 2019 Budget

Refer to the Finance Committee

5.4 18 October 2018 Letter from the Kennebecasis Public Library RE: 2019 Budget with attachment

Refer to the Finance Committee

5.5 23 October 2018 Email from CPA New Brunswick RE: Financial Literacy Program with Attachments

10 October 2018 Letter from City of Saint John to CPA New Brunswick RE: Council resolution

Endorse program and refer to the Age-Friendly Committee to review seminars provided

5.6 10 October 2018 Letter from P.R.O. Kids RE: Donation request

Refer to the Finance Committee

5.7 30 October 2018 Email from resident RE: Iona Avenue/Eriskay Drive asphalt

Refer to staff for a response

5.8 31 October 2018 Email from resident RE: Wheelchair accessible transportation

Refer to the Age-Friendly Committee

5.9 1 November 2018 Email from DPDS White to the Knights of Columbus RE: Nativity Scene on the Common

31 October 2018 Letter from Knights of Columbus RE: Nativity Scene on the Common

Refer to the Heritage Preservation Review Board

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- 5.10 7 November 2018 Letter from the Vocational Training Centre for Adults (VTC) RE: Grant submission for the VTC
7 November 2018 Letter from the VTC RE: Relocation to Bradley Lake Community Centre
7 September 2018 Letter from VTC RE: Follow-up to August 13, 2018 Council meeting

Refer to the Finance Committee

6. CORRESPONDENCE - FOR INFORMATION

- 6.1 12 October 2018 Letter from KVFD to Hon. Minister Harvey RE: Fire Protection Services Agreement with attachment
6.2 15 October 2018 Letter from the Kennebecasis Regional Police Force RE: Change to Criminal Record Check Policy with attachment
6.3 *Various* Correspondence (3) from residents RE: Rothesay Arena
6.3.1 9 October 2018 Correspondence from Counc. Mackay French RE: Notes for October 9, 2018 Open Session Council meeting
6.4 9 November 2018 Letter from Town Manager Jarvie to the Kennebecasis Valley Fire Department Board of Commissioners RE: Resignation from Board

7. REPORTS

- 7.0 **November 2018** **Report from Closed Session**
7.1 27 August 2018 Fundy Regional Service Commission (FRSC) Meeting Minutes
26 July 2018 FRSC Meeting Minutes
7.2 19 September 2018 Kennebecasis Public Library (KPL) Board Meeting Minutes
September 2018 KPL Librarian's Report
31 August 2018 KPL Comparative Income Statement
7.3 26 September 2018 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Meeting Minutes
30 September 2018 KRJBPC Statement of Financial Position
16 October 2018 KRJBPC Call Summary
7.4 12 September 2018 Kennebecasis Valley Fire Department (KVFD) Board Meeting Minutes
31 July 2018 KVFD Statement of Expense with Budget Variance
12 September 2018 KVFD Chief's Report
31 July 2018 KVFD Response Report
7.5 30 September 2018 Draft unaudited Rothesay General Fund Financial Statements
30 September 2018 Draft unaudited Rothesay Utility Fund Financial Statements
23 October 2018 Draft Finance Committee Meeting Minutes
➤ Cherry Brook Zoo
31 October 2018 Donation Report
7.5.1 31 October 2018 Letter from the Joint Finance Committee RE: Recommendations from the October 29, 2018 Joint Finance Committee on Shared 2019 Budgets
➤ Kennebecasis Public Library 2019 Budget
➤ Kennebecasis Valley Fire Department 2019 Budget
➤ Kennebecasis Regional Joint Board of Police Commissioners 2019 Budget

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- 7.6 16 October 2018 Draft Parks and Recreation Committee Meeting Notes
- 7.7 17 October 2018 Draft Age-Friendly Committee Meeting Minutes
 - 2019 Budget request for the Hive
 - Age-Friendly Background Study (Dalhousie University students)
- 7.8 17 October 2018 Draft Works and Utilities Committee Meeting Minutes
 - Water By-law 1-18 (see item 9.3)
 - Disposal of Town Surplus Equipment
 - Draft Policy for Approval
 - Crew and Pool Vehicle Tender Specifications
- 7.9 5 November 2018 Draft Planning Advisory Committee Meeting Minutes
 - Cash in Lieu of Land for Public Purposes – 4 Allison Drive
- 7.10 October 2018 Monthly Building Permit Report
- 7.11 8 November 2018 Capital Projects Summary
- 7.12 2017-2018 Fundy Library Region's Annual Report
- 7.13 2017-2018 New Brunswick Community College (NBCC) Annual Report
- 2017-2018 NBCC Report to the Community
- 7.14 2017 Enterprise Saint John Annual Report

8. UNFINISHED BUSINESS

N/A

9. NEW BUSINESS

9.1 BUSINESS ARISING FROM DELEGATIONS

9.1.1 Regional Ice Strategy

- 9 November 2018 Memorandum from Town Manager Jarvie
- DRAFT Fundy Region Ice Strategy

ADMINISTRATION

9.2 2018 Property Tax Referrals

- 31 October 2018 Memorandum from Town Manger Jarvie

9.3 By-law 1-18 Water By-law

- 8 November 2018 Memorandum from Town Clerk Banks
- DRAFT By-law 1-18 with Schedule E

9.4 By-law 2-18 A By-law Respecting the Remuneration of Council and Committee Members

- 6 November 2018 Memorandum from Town Clerk Banks
- 15 October 2018 Memorandum from Treasurer MacDonald
- 6 November 2018 Recommendation from Personnel Committee
- DRAFT By-law 2-18 with Schedule A
- By-law 1-06
- 9 November 2015 Resolution of Rothesay Council

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9.5 Procedural By-law revision

6 November 2018 Memorandum from Town Clerk Banks

9.6 Appointment to Emergency Measures Committee

8 November 2018 Memorandum from Mayor Grant

OPERATIONS

9.7 Environmental Trust Fund Application: Climate Change Adaption Plan

8 November 2018 Report prepared by DO McLean

9.8 One Ton Truck Purchase – Works Department

8 November 2018 Report prepared by DO McLean

COUNCIL REQUESTS

9.9 Rothesay Arena

6 November 2018 Memorandum from Counc. Shea

10. NEXT MEETING

Public meeting (Draft Budget) Monday, November 26, 2018 Town Hall at 8 p.m.

➤ 6 November 2018 Memorandum from Town Clerk Banks

Regular meeting Monday, December 10, 2018

Public Hearing (Bridlewood Estates) TBD

11. ADJOURNMENT