



**ROTHESAY**  
COUNCIL MEETING  
Rothesay Town Hall  
**Monday, April 9, 2018**  
7:00 p.m.



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**1. APPROVAL OF AGENDA**

**2. APPROVAL OF MINUTES**                      Regular Meeting                      12 March 2018

➤ **Business Arising from Minutes**

**3. OPENING REMARKS OF COUNCIL**

➤ **Age Friendly Public Forums**

**3.1 Declaration of Conflict of Interest**

**4. DELEGATIONS**

**4.1 2017 Audited Rothesay Financial Statements**                      Treasurer Doug MacDonald, CPA, CA  
Auditors Teed Saunders Doyle & Co.                      Peter Logan, CPA, CA (*see Item 9.1*)

**5. CORRESPONDENCE FOR ACTION**

5.1 27 March 2018                      Letter from resident RE: Pedestrian Safety in Kennebecasis Valley

**Refer to staff**

5.2 29 March 2018                      Email from Premier's Council on Disabilities RE: Disability Awareness  
Week Municipal Proclamation 2018 with attachment

**Receive/file and send response**

5.3 3 April 2018                      Email from resident RE: Rothesay roads

**Refer to staff**

5.4 3 April 2018                      Letter from resident RE: Request to raise Pride Flag May 17, 2018

**Approve the request for the East Riverside-Kingshurst Park flagpole**

5.5 4 April 2018                      Letter from resident RE: Active Transportation Plan recommendations

**Refer to staff for a response**

**6. CORRESPONDENCE - FOR INFORMATION**

6.1 8 March 2018                      Letter from MS Society of Canada RE: MS Walk - May 27, 2018 with  
attachment

6.2 12 March 2018                      Letter from P.R.O. Kids RE: 2018 P.R.O. Kids Advisory Committee  
Executive

6.3 26 March 2018                      Letter to St. Joseph's Hospital Foundation RE: 2018 Saint John Dragon  
Boat Festival

6.4 29 March 2018                      Letter to the Department of Social Development RE: Age-Friendly  
Community Recognition Program application w/o attachments

6.5 3 April 2018                      Letter from the Government of New Brunswick RE: Order of New  
Brunswick

# ROTHESAY

Regular Council Meeting  
Agenda

-2-

9 April 2018

## 7. REPORTS

- 7.0 **April 2018** **Report from Closed Session**
- 7.1 21 February 2018 Kennebecasis Public Library (KPL) Board Meeting minutes  
February 2018 KPL Librarian's Report  
February 2018 KPL Building Maintenance Report
- 7.2 28 February 2018 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)  
Meeting Minutes  
28 February 2018 KRJBPC Statement of Financial Position  
20 March 2018 KRJBPC Call Report
- 7.3 31 March 2018 Kennebecasis Valley Fire Department (KVFD) Inc. Response Report  
2017 KVFD Response Report
- 7.4 28 February 2018 Draft unaudited Rothesay General Fund Financial Statements  
28 February 2018 Draft unaudited Rothesay Utility Fund Financial Statements  
29 March 2018 Draft Finance Committee Meeting Minutes
- 7.5 21 March 2018 Draft Public Works and Infrastructure Committee Meeting Minutes
- 7.6 21 March 2018 Draft Age Friendly Committee Meeting Notes
- 7.7 21 March 2018 Draft Utilities Committee Meeting Minutes
- 7.8 21 March 2018 Draft Heritage Preservation Review Board Meeting Minutes
- 7.9 3 April 2018 Draft Planning Advisory Committee Meeting Minutes  
➤ 20 Goldie Court  
➤ 3188 Rothesay Road
- 7.10 March 2018 Monthly Building Permit Report
- 7.11 5 April 2018 Capital Projects Summary

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

- 8.1 **Water By-law** (Tabled June 2015) ***Remove from table***  
5 April 2018 Memorandum from Town Clerk Banks with attachments

**Refer to the Utilities Committee**

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## 9. NEW BUSINESS

### 9.1 BUSINESS ARISING FROM DELEGATIONS

#### **Audited 2017 Rothesay Financial Statements**

- 4 April 2018 Memorandum from Treasurer MacDonald  
31 December 2017 Draft Rothesay Consolidated Financial Statements

### 9.2 **Capital Asset Management Planning Consultant**

- 3 April 2018 Report prepared by Treasurer MacDonald

# ROTHESAY

Regular Council Meeting  
Agenda

-3-

9 April 2018

## **9.3 Council appointments to Committees**

5 April 2018                      Memorandum from Town Clerk Banks  
REVISED                              Procedural By-law 2-14 Schedule B

## **9.4 Committee Appointments**

4 April 2018                      Memorandum from the Nominating Committee

## **9.5 Fox Farm Retaining Wall Replacement**

29 March 2018                      Report prepared by DO McLean

## **10. NEXT MEETING**

**Regular meeting**    Monday, May 14, 2018  
**Public Hearing – Bridlewood Estates**                      **TBD**

## **11. ADJOURNMENT**