



ROTHESAY

COUNCIL MEETING
Rothesay Town Hall
Monday, December 11, 2017
7:00 p.m.



1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES
- | | |
|------------------------|------------------|
| Regular Meeting | 14 November 2017 |
| Public Meeting | 20 November 2017 |
| Special Budget Meeting | 27 November 2017 |

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

- 4.1 **Saint John Theatre Company** Stephen Tobias
26 October 2017 Letter from Stephen Tobias RE: Annual request for support with attachment (*previously forwarded to Finance Committee*)

RECEIVE FOR INFORMATION

5. CORRESPONDENCE FOR ACTION

- 5.1 15 November 2017 Letter from resident RE: Request for guardrails along Bradley Lake Road
Refer to staff
- 5.2 29 November 2017 Memorandum from Counc. Shea RE: Maintenance and Occupancy Standards for Apartment Buildings

Refer to staff

6. CORRESPONDENCE - FOR INFORMATION

- 6.1 12 November 2017 Letter from KV Old Boys RE: Thank You – 2017 Country & Western Show
- 6.2 1 November 2017 Letter from the New Brunswick Medical Education Foundation (NBMEF) RE: Appointment of new NBMEF chair
- 6.3 24 November 2017 Letter from the New Brunswick Medical Education Foundation Inc. RE: 2018 Town of Rothesay Medical Education Scholarship with attachment (*previously forwarded to the Finance Committee*)
- 6.4 3 December 2017 Letter from resident RE: Building at East Riverside-Kingshurst Park

7. REPORTS

- 7.0 **December 2017** **Report from Closed Session**
- 7.1 27 September 2017 Kennebecasis Public Library (KPL) Annual General Meeting Minutes
- 18 October 2017 KPL Board Meeting Minutes
- October 2017 KPL Librarian's Report
- October 2017 KPL Building Maintenance Report
- 30 September 2017 KPL Comparative Income Statement

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- 7.2 25 October 2017 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)
Meeting Minutes
- 31 October 2017 KRJBPC Statement of Operations
- 16 November 2017 KRJBPC Call Report
- 7.3 26 October 2017 Kennebecasis Valley Fire Department (KVFD) Inc. Board Meeting Minutes
- 31 August 2017 KVFD Statement of Operations
- 26 October 2017 KVFD Chief's Report
- 30 September 2017 KVFD Response Report
- 22 November 2017 KVFD Board Meeting Minutes
- 15 November 2017 Draft 2018 KVFD Operating Budget
- 15 November 2017 Draft 2018 KVFD Capital Budget
- November 2017 2017-2024 Fleet, Facilities and Equipment Replacement Schedule
- 31 October 2017 KVFD Statement of Operations
- 22 November 2017 KVFD Chief's Report
- 31 October 2017 KVFD Response Report
- 7.4 31 October 2017 Draft unaudited Rothesay General Fund Financial Statements
- 31 October 2017 Draft unaudited Rothesay Utility Fund Financial Statements
- 16 November 2017 Draft Finance Committee Minutes
- 23 November 2017 Draft Finance Committee Minutes
- 30 November 2017 Donation Summary
- 7.5 21 November 2017 Draft Parks and Recreation Committee Meeting Minutes
 - Additional signage at recreational fields
 - Geese Issue
- 7.6 22 November 2017 Draft Public Works and Infrastructure Committee Meeting Minutes
 - Goldie Court/Brock Court Drainage (see item 8.2)
- 7.7 22 November 2017 Draft Heritage Preservation Review Board Meeting Minutes
- 7.8 4 December 2017 Draft Planning Advisory Committee Meeting Minutes
 - 36 Unit Apartment Building on Millennium Drive
 - Development Agreement
 - Cash in Lieu of Land for Public Purposes (LPP)
- 7.9 November 2017 Monthly Building Permit Report
- 7.10 6 December 2017 Capital Projects Summary
- 7.11 22 November 2017 Age Friendly Committee Meeting Notes

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Water By-law (Tabled June 2015)

No action at this time

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8.2 Brock Court/Goldie Court Drainage

5 December 2017 Report prepared by DO McLean

9. NEW BUSINESS

FINANCE AND ADMINISTRATION

9.1 2018 Rothesay Budget

9.1.1 General Fund

6 December 2017 Memorandum from Treasurer MacDonald RE: Motions
2018 General Fund Master Budget

9.1.2 Donation Request Motions

6 December 2017 Memorandum from Treasurer MacDonald

9.1.3 Utility Fund

4 December 2017 Memorandum from Treasurer MacDonald RE: Motions
2018 Utility Fund Operating Budget
2018 Utility Fund Capital Budget

9.1.4 Reserve Motions

11 December 2017 Memorandum from Treasurer MacDonald RE: General Fund
11 December 2017 Memorandum from Treasurer MacDonald RE: Utility Fund

9.2 Insurance Coverage

15 November 2017 Memorandum from Treasurer MacDonald

9.3 FCM Asset Management Grant Application

11 December 2017 Memorandum from Treasurer MacDonald

9.4 Committee Appointments

23 November 2017 Memorandum from the Nominating Committee

9.5 Union of Municipalities of New Brunswick (UMNB)

7 December 2017 Memorandum from Town Manager Jarvie

OPERATIONS

9.6 Safety Services

5 December 2017 Report prepared by DO McLean

9.7 Emergency Sewer Repairs

5 December 2017 Report prepared by DO McLean

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9.8 Fleet Vehicle Replacement

6 December 2017 Report prepared by DO McLean

RECREATION

9.9 Rothesay Arena – Assessment

7 December 2017 Memorandum from Town Clerk Banks

16 November 2017 Draft Rothesay Arena Assessment report prepared by **wsp**

10. NEXT MEETING

Regular meeting

Monday, January 8, 2017

Public Hearing – Bridlewood Estates

TBD

➤ 6 December 2017 Memorandum from Town Clerk Banks

RECEIVE FOR INFORMATION

11. ADJOURNMENT