



ROTHESAY COUNCIL

SPECIAL OPEN SESSION
Tuesday, December 18, 2012
MINUTES



PRESENT: MAYOR WILLIAM J. BISHOP
DEPUTY MAYOR NANCY GRANT
COUNCILLOR MATT ALEXANDER
COUNCILLOR PETER J. LEWIS
COUNCILLOR BLAIR MacDONALD
COUNCILLOR BILL McGUIRE
COUNCILLOR MIRIAM WELLS

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE
TREASURER SUSAN JOHNSON
FINANCIAL OFFICER ELLEN STEEVES

ABSENT: COUNCILLOR PAT GALLAGHER JETTE
DIRECTOR OF PARKS/REC (DPR) CHARLES JENSEN

Mayor Bishop called the meeting to order at 11:30 a.m. He noted the many highlights of 2012 for Rothesay, including: the municipal election in May, election of new MLA Minister Flemming (Health), the successful Sculpture Symposium and the sculpture now installed on the Rothesay Common, the property acquisition near the arena, the arterial improvements being undertaken by the Province, the almost \$15 million in construction in the community, various road projects completed, another successful Dragon Boat Festival and the new library expansion.

Mayor Bishop noted the budget for 2013 will be \$15.8 million with no increase in the tax rate. There will be major projects undertaken in the new year, included the Rothesay Common and Renforth Park projects, along with continued roadwork. A comprehensive review of recreation facilities will be done as well.

APPROVAL OF AGENDA

MOVED by Counc. Alexander and seconded by Deputy Mayor Grant the agenda be approved as circulated with the addition of the letter from Quispamsis dated 12 December 2012 RE: Oakville Acres Drainage Issue.

CARRIED.

Counc. MacDonald advised the following motions are required before year end in accordance with the legislation, and have been reviewed by the Finance Committee. The transfers from the reserve funds are to cover funding for certain capital projects and equipment purchases. The transfers to the reserve funds represent the Gas Tax funds received during the year, budgeted transfers to reserves, and the projected surpluses expected in the General Fund and Utility Fund. The Reserve Continuity Schedule summarizes all of the transfers from the motions and provides projected year end balances for the reserve funds.

GENERAL FUND RESERVE MOTIONS (2012)

MOVED by Counc. MacDonald and seconded by Deputy Mayor Grant **RESOLVED THAT** the sum of \$549,182 be transferred from the General Capital Reserve Fund to the General Capital Fund to cover the costs of Capital Equipment purchases.

CARRIED.

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MOVED by Counc. MacDonald and seconded by Deputy Mayor Grant **RESOLVED THAT** the sum of \$10,000 be transferred from the General Operating Fund to the Capital Reserve Fund (Town Hall) for the year 2012. (\$7,275 from District 6).

ON THE QUESTION:

It was noted the General Capital Fund and Capital Reserve Funds are two distinct funds.

CARRIED.

MOVED by Counc. MacDonald and seconded by Counc. McGuire **RESOLVED THAT** the sum of \$33,300 be transferred from the Town Hall Reserve Fund to the General Capital Fund to cover the costs of the new roof on the Town Hall.

CARRIED.

MOVED by Counc. MacDonald and seconded by Deputy Mayor Grant **RESOLVED THAT** Gas Tax Funding in the amount of \$904,356 for the year 2012, be transferred to the General Capital Reserve Fund.

CARRIED.

MOVED by Counc. MacDonald and seconded by Counc. Wells **RESOLVED THAT** the sum of \$200,000 be transferred from the General Capital Reserve Fund (Gas Tax) to the General Capital Fund to cover the costs of the Capital Works projects.

CARRIED.

MOVED by Counc. MacDonald and seconded by Counc. Lewis **RESOLVED THAT** the sum of \$200,000 be transferred from the General Operating Fund to the General Operating Reserve Fund for the year 2012.

CARRIED.

MOVED by Counc. MacDonald and seconded by Counc. Wells **RESOLVED THAT** the sum of \$400,000 be transferred from the General Operating Fund to the General Capital Reserve Fund for the year 2012

CARRIED.

MOVED by Counc. MacDonald and seconded by Counc. Wells **RESOLVED THAT** the sum of \$290,000 be transferred from the General Operating Fund to the General Capital Reserve Fund for the year 2012, as per the departments' budgets.

Transportation	\$	125,000.00
Fire Fighting Equip.	\$	25,000.00
Computer Equip.	\$	20,000.00
Recreation Equip.	\$	20,000.00
Transfer - Finance	\$	100,000.00

ON THE QUESTION:

It was noted the amounts are a method of setting aside money for capital projects every year but are not specifically assigned as indicated.

CARRIED.

MOVED by Counc. MacDonald and seconded by Counc. Wells **RESOLVED THAT** Council authorizes the expensing of General Capital Projects through the General Operating Fund up to \$3,500,000.

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ON THE QUESTION:

It was noted the expected amount by year end should be approximately \$2.5 million. It allows the Town to fund certain projects out of operating and if not expensed, would need to be shown as revenue in 2014.

CARRIED.

WATER and SEWER FUND RESERVE MOTIONS (2012)

MOVED by Counc. MacDonald and seconded by Counc. Alexander **RESOLVED** that \$66,000 be transferred from the Utility Operating Fund to the Utility Capital Reserve Fund for water and sewer connection fees.

ON THE QUESTION:

It was noted the intent is connection fees will help pay for the cost of infrastructure.

CARRIED.

MOVED by Counc. MacDonald and seconded by Counc. Wells **RESOLVED** that \$110,000 be transferred from the Utility Operating Fund to the Utility Capital Reserve Fund for projected surplus.

CARRIED.

MOVED by Counc. MacDonald and seconded by Counc. Wells **RESOLVED** that \$447,454 be transferred from the Utility Capital Reserve Fund (Gas Tax) to the Utility Capital Fund to cover project costs.

CARRIED.

MOVED by Counc. MacDonald and seconded by Counc. Alexander **RESOLVED** that \$76,546 be transferred from the General Capital Reserve Fund (Gas Tax) to the Utility Capital Fund to cover project costs.

CARRIED.

MOVED by Counc. MacDonald and seconded by Counc. Wells **RESOLVED** that \$3,770 be transferred from the Utility Operating Fund to the Utility Capital Reserve Fund for Rothesay's contribution to the Sewage Outfall Reserve.

CARRIED.

MOVED by Counc. MacDonald and seconded by Counc. Wells **RESOLVED** that \$10,028 received from Quispamsis for Sewage Outfall be transferred to the Utility Capital Reserve Fund.

ON THE QUESTION:

It was noted there is a pipe in the middle of the river (near Minister's Face) that carries effluent (treated) from Rothesay and Quispamsis.

CARRIED.

MOVED by Counc. MacDonald and seconded by Counc. Wells **RESOLVED** that Council authorizes the expensing of Utility Capital Expenditures through the Utility Operating Fund up to \$500,000.00.

CARRIED.

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Addendum

12 December 2012 Letter from Quispamsis RE: Oakville Acres Drainage Issue

Mayor Bishop advised the letter from Quispamsis had been delivered yesterday at a meeting with Mayor Driscoll and Town Managers Jarvie and Brennan. He gave a general summary and advised Quispamsis intends to move the lift station to the other side of Pettingill Road and the parcel of land would be exchanged with a parcel from Rothesay so Quispamsis could install sidewalks along the roadway (neutral exchange). He noted the lift station removal will require Quispamsis to increase the size of the forcemain which will add additional costs for Quispamsis. Mayor Bishop further noted there is an additional request to reduce the berm of the detention pond by 0.5 m in height. He requested Council review the correspondence and advise of any comments. Mayor Bishop will be responding to the letter.

ADJOURNMENT

MOVED by Counc. Wells and seconded by Counc. Alexander the meeting be adjourned.

CARRIED.

The meeting adjourned at 12 noon.

MAYOR

CLERK