



**ROTHESAY COUNCIL**  
SPECIAL OPEN SESSION  
Monday, May 27, 2013  
**MINUTES**



PRESENT: MAYOR WILLIAM J. BISHOP  
DEPUTY MAYOR NANCY GRANT  
COUNCILLOR MATT ALEXANDER  
COUNCILLOR PAT GALLAGHER JETTE  
COUNCILLOR PETER LEWIS  
COUNCILLOR BILL McGUIRE  
COUNCILLOR MIRIAM WELLS

TOWN MANAGER JOHN JARVIE  
TOWN CLERK MARY JANE BANKS  
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN  
DIRECTOR OF PARKS/REC (DPR) CHARLES JENSEN  
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE  
TREASURER SUSAN JOHNSON

ABSENT: COUNCILLOR BLAIR MacDONALD

Mayor Bishop called the Special Council meeting to order at 6:00 p.m.

**1. APPROVAL OF AGENDA**

**MOVED** by Counc. Alexander and seconded by Counc. McGuire the agenda be approved as circulated.

**CARRIED.**

**2. Unfinished Business**

**Rothesay Community Park (RES) Funding Request**

Various dates Correspondence as between Rothesay Elementary School Parents Committee and Anglophone South School District, and Rothesay  
Undated Corporate Sponsorship information

Ms. Glenda Munroe, Rothesay Elementary School (RES) Parents Committee appeared before Council to give a presentation on behalf of the Rothesay Community Park (RES) Planning Committee. Blair Thompson, RES Principal, Amanda Fowlie, Chair, RES Parents Committee and Charlotte McGill, Chair Fairvale Elementary School (FES) Parents Committee were also in attendance. Ms. Munroe gave a brief summary of the proposed project, noting the following: state of current playground; components of the proposed improvements and potential costs; various funding options and applications; request for funding from the Town and a request for the Town to provide project management.

There was a lengthy discussion with respect to the following: project management by Rothesay is key to completing the project by March 31, 2014; details with respect to oversight of a project on non-Town-owned property must be clearly detailed prior to the start of the project; potential unrecoverable HST costs; component of financial request from Rothesay could also be in-kind support; long term maintenance and continued fundraising.

Ms. Munroe advised the Parents Committee at RES is very active and does continuous fundraising throughout the year for various projects. Ms. McGill advised the FES Parents Committee is also very active and covers the costs of maintenance for the KV Ultimate Dreamland playground at the school, with some in-kind support from Town staff. Ms. Munroe advised \$33,000 in fundraising for the project has been confirmed. Ms. Fowlie advised an additional \$24,000 had already been raised and spent on the project, mainly for architectural drawings. It was noted the annual inspections are the responsibility of the Department of Education.

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Counc. Gallagher Jette raised some questions about the staff resources that may be required. Town Manager Jarvie, Treasurer Johnson and DO McLean advised of the following: the project is worthwhile and will require a minimal amount of extra work; the project would be managed the same as other projects the Town is undertaking; if Council wishes staff to be involved with the project management the details can be worked out and the Town would also be managing the finances associated with the project.

**MOVED** by Counc. Alexander and seconded by Deputy Mayor Grant Council approves a contribution not to exceed the lesser of \$100,000 or 20% of the total cost to the Rothesay Elementary School Playground Project, contingent on funding being received from Atlantic Canada Opportunities Agency (ACOA) and the Regional Development Corporation (RDC).

### **ON THE QUESTION:**

There was a brief discussion with respect to financial implications for the Town as this is an unbudgeted project. Treasurer Johnson noted there is typically a surplus at year end as some budgeted projects are not undertaken. She noted the Town is in a position to manage extra expenditures.

**CARRIED.**

**MOVED** by Deputy Mayor Grant and seconded by Counc. Wells Council allows modest improvements on the Steele-Kennedy Park property to complement the playground.

### **ON THE QUESTION:**

It was noted there is an agreement between the donors and the Town for the park area and the work would possibly include some clearing of dead trees and an interpretive area for the children. The park will remain in its natural state.

**CARRIED.**

**MOVED** by Counc. Lewis and seconded by Counc. Wells Council authorizes the Town Manager to assume responsibility for the management of the project subject to making satisfactory arrangements with the School District and the parents group.

**CARRIED.**

**MOVED** by Counc. Lewis and seconded by Counc. Wells the Mayor sign and send the draft letter, as distributed, to the Rothesay Community Park (RES) Planning Committee, with the two minor changes as noted (removal of "in cash" and "operational support" replaced with "project management").

**CARRIED.**

Counc. Lewis thanked staff for their cooperation in moving this matter forward and congratulated the committee for their work to date.

### **3. NEXT MEETING**

The next regular meeting of Council will be Monday, June 10, 2013 at 7:00 p.m.

### **4. ADJOURNMENT**

**MOVED** by Counc. Gallagher Jette and seconded by Counc. Alexander the meeting be adjourned.

**CARRIED.**

The meeting adjourned at 6:50 p.m.

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MAYOR

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CLERK