



# ROTHESAY COUNCIL

SPECIAL OPEN SESSION

December 21, 2010

## MINUTES



PRESENT: MAYOR WILLIAM J. BISHOP  
 DEPUTY MAYOR BLAIR MacDONALD  
 COUNCILLOR SCOTT COCHRANE  
 COUNCILLOR PAT GALLAGHER JETTE  
 COUNCILLOR TERRY KILFOIL  
 COUNCILLOR NORMA MULLETT  
 COUNCILLOR DON SHEA  
 COUNCILLOR TOM YOUNG

TOWN MANAGER JOHN JARVIE  
 TOWN CLERK MARY JANE BANKS  
 DIRECTOR OF OPERATIONS (DO) SCOTT HATCHER  
 DIRECTOR OF DEVELOPMENT SERVICES (DDS) GAY DRESCHER  
 TREASURER SUSAN JOHNSON  
 DIRECTOR OF RECREATION SERVICES CHARLES JENSEN  
 FACILITIES MANAGER RON ROBERTS  
 FINANCIAL OFFICER ELLEN STEEVES

Mayor Bishop called the special Open Session to order at 8:00 p.m.

### 1. APPROVAL OF AGENDA

**MOVED** by Counc. Cochrane and seconded by Counc. Shea the agenda be approved as circulated, with the following addition:

*Item 5. 21 December 2010 Email from D/M MacDonald RE: Flood relief for Charlotte County.*

**CARRIED.**

### 2. RESERVE TRANSFER MOTIONS

**MOVED** by Counc. Cochrane and seconded by Counc. Young BE IT RESOLVED THAT the sum of **\$454,532.70** be transferred from the General Capital Reserve Fund to the General Capital Fund to cover the costs of the following purchases:

Saunders Equipment	151,754.87
Kennebecasis Valley Fire Dept. Inc	43,220.00
Riverside Forestry Equipment	21,433.83
Saunders Equipment	210,651.25
Dobson Chrysler Dodge Jeep	27,472.75

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald BE IT RESOLVED THAT the sum of **\$79,969.54** be transferred from the Town Hall Reserve Fund to the General Capital Fund to cover the costs of the following purchases:

replace trim on Town Hall – Ultimate

Window	\$	25,857.20
General Contractor invs.	\$	24,402.42
SJ Marina invoices	\$	29,709.92

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Counc. Young BE IT RESOLVED THAT the sum of **\$750.00** be transferred from the General Operating Fund to the Land for Public Purposes Reserve Fund for external contributions.

**CARRIED.**

## ROTHESAY COUNCIL

Open Session  
Meeting Minutes

-2-

21 December 2010

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald BE IT RESOLVED THAT the sum of **\$10,000.00** be transferred from the General Operating Fund to the Capital Reserve Fund (Town Hall) for the year 2010. (\$7,275.00 from District 6).

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald BE IT RESOLVED THAT the sum of **\$406,000.00** be transferred from the General Operating Fund to the General Capital Reserve Fund for the year 2010, as per the departments' budgets.

Transportation	\$	125,000.00
Fire Fighting Equip.	\$	25,000.00
Computer Equip.	\$	20,000.00
Recreation Equip.	\$	20,000.00
Transfer – Finance	\$	216,000.00

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald BE IT RESOLVED THAT Council authorizes the expensing of General Capital Projects through the General Operating Fund up to \$4,000,000.00.

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Counc. Shea **Resolved** that \$ 50,000.00 be transferred **from** the Utility Operating Fund **to** the Utility Capital Reserve Fund for water and sewer connection fees.

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald **Resolved** that \$ 3,650.00 be transferred **from** the Utility Operating Fund **to** the Utility Capital Reserve Fund for Rothesay's contribution to the Sewage Outfall Reserve.

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald Resolved that \$ 9,312.00 received from Quispamsis for Sewage Outfall be transferred to the Utility Capital Reserve.

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald **Resolved** that Council authorizes the expensing of Utility Capital Expenditures through the Utility Operating Fund for 2010 up to \$500,000.00.

**CARRIED.**

### 3. BUDGET OVERVIEW PRESENTATION

Treasurer Susan Johnson presented the 2010 Municipal Budget to Council. The following points were highlighted:

- Utility Operating slight increase to \$2,463,067
- Utility Capital \$5,258,000
- four main revenue sources – water sales, sewer charge, connection fees and fire protection
- general summary of proposed projects and costs
- sewer rates were blended in 1998 and it was decided to blend water rates for 2011 which will increase rates but they will still be lower than the neighbouring municipalities

**ROTHESAY COUNCIL**

Open Session

Meeting Minutes

- utility rates will increase in 2011 as follows: consumption charge increase from \$0.60/m<sup>3</sup> to \$0.90/m<sup>3</sup>, annual fixed water charge increase from \$160 to \$180, sewer charge increase from \$250.00 to \$265.00
- consumption charge has a substantial increase but usage can be controlled by the user
- General Capital \$8,728,000
- \$2.5 million funded through Operating Fund
- General Operating \$15,435,000
- general summary of costs in protective services, transportation and environmental health, along with proposed projects
- tax rate for 2011 to be reduced by 2 cents to \$1.19000
- debt service ratio for Rothesay is 6.78%

**4. BUDGET MOTIONS**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald **Resolved** that the 2011 Utility Fund Capital Budget be approved as presented, in the amount of \$5,258,000.

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald **Resolved** that pursuant to paragraph 189(4) of the Municipalities Act, the total budget for the Water and Sewerage utility for the ensuing year would consist of total revenues of \$2,463,067 and total expenditures of \$2,463,067.

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald **Resolved** that the sewer service charge in schedule “B” of by-law 6-04 be \$265.00 per equivalent user unit FOR 2011..

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald **Resolved** that the water user charge, fixed charge component, in schedule “E” of by-law 7-04 be changed to the following rates, FOR 2011:

Meter Size	Factor	Fixed Charge/qtr	Annual
5/8	1.00	\$ 45.00	\$ 180.00
3/4	1.44	\$ 64.80	\$ 259.20
1	2.56	\$ 115.20	\$ 460.80
1-1/2	5.76	\$ 259.20	\$ 1,036.80
2	10.24	\$ 460.80	\$ 1,843.20
4	40.96	\$ 1,843.20	\$ 7,372.80
6	92.16	\$ 4,147.20	\$ 16,588.80
8	163.84	\$ 7,372.80	\$ 29,491.20

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald **Resolved** that the water user charge, fixed charge component, in schedule “E” of by-law 7-04 table under the heading “ROTHESAY WEST WATER” be deleted from the schedule.

**CARRIED.**

**ROTHESAY COUNCIL**

Open Session  
Meeting Minutes

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald **Resolved** that the title “Rothesay Main Water and Rothesay West Water Systems” in schedule “E” of by-law 7-04, page 2, be changed to “Rothesay Water System”

**CARRIED,**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald **Resolved** that the fee schedule “E” of by-law 7-04, page 2, be changed to the following rates for 2011:

**ROTHESAY WATER SYSTEM CONSUMPTION CHARGES (Per quarter)**

<b>CHARGES PER QUARTER</b>	up to 96 m3	over 96 up to	above 800 m3	up to 72 m3/unit	above 72	up to 3250 m3	above 3250 m3
		800m 3			up to 600 m3/unit		
Single family residence	0.90	1.35	2.025				
Residence with rental or self-contained unit	0.90	1.35	2.025				
Apt. Bldg.- up to 3 units	0.90	1.35	2.025				
Apt. Bldg.- 4 units or more				0.90	1.35	2.025	
Townhouses – individual meters	0.90	1.35	2.025				
Townhouses – group meters				0.90	1.35	2.025	
Commercial	0.90	1.35	2.025				
Institutional (schools)						0.90	1.35

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald **Resolved** that the Rothesay West Water System Consumption Charges, in schedule “E” of by-law 7-04, page 3, be deleted from the by-law to set water consumption rates equal throughout the Town.

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald **RESOLVED** that the General Fund Capital Budget 2011 be accepted as presented, in the amount of \$8,728,000.

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald **RESOLVED** that the sum of \$15,435,000 be the total budget of the municipality, that the sum of \$13,342,300 be the Warrant of the municipality for the ensuing year, and that the tax rate for the municipality be \$1.1900. and **FURTHER** The Council orders and directs the levying by the Minister of Local Government of said amount on real property liable to taxation under the *Assessment Act* within the Municipality of Rothesay.

**CARRIED.**

**MOVED** by Counc. Cochrane and seconded by Deputy Mayor MacDonald **RESOLVED** that the following 2011 budgets be approved as follows:

- Kennebecasis Valley Fire Department Inc. Operating: \$3,562,568; Capital: \$400,000
- Rothesay Regional Joint Board of Police Commissioners \$4,506,422
- Telecommunications Centre \$327,866
- Rothesay Living Museum \$4,000
- Kennebecasis Public Library, revised \$109,314

**ROTHESAY COUNCIL**

Open Session  
Meeting Minutes

-5-

21 December 2010

**ON THE QUESTION:**

It was noted individual funding requests will be brought forward for Council approval at the January Council meeting.

**CARRIED.**

**5. Charlotte County Flood Relief**

21 December 2010 Email from Deputy Mayor MacDonald RE: flood relief contribution

**MOVED** by Deputy Mayor MacDonald and seconded by Counc. Young Rothesay contribute \$5,000 to the Canadian Red Cross or local relief fund to provide direct and immediate assistance to those residents in Charlotte County affected by the recent floods.

**ON THE QUESTION:**

Counc. Gallagher Jette requested an opinion from staff with respect to the mandate of Council and whether this would set a precedent. Counc. Gallagher Jette noted Rothesay has its own flooding issues and there will likely be other events within the province as well. It was noted Council had donated \$25,000 to tsunami relief in December 2004. Town Manager Jarvie noted he was not aware of any other donations made by Council and indicated Council does have responsibilities to its own community. He further noted there will be provincial/federal relief funding but was unsure of its adequacy. Town Manager Jarvie further noted the following: legalities would require further research, it is a difficult situation in Charlotte County, decisions made by Council can be returned in the future as precedent-setting by others, and it is clear there is no obligation but it is seen as a worthy cause. Counc. Cochrane noted his hesitation in supporting the request as well based on the possible setting of a precedent. He noted he will be supporting the relief personally but had difficulty supporting the donation request. Deputy Mayor MacDonald noted these are neighbours forty-five minutes away and if Rothesay is going to assist, it should assist its neighbours in this time of immediate need. Counc. Cochrane noted there is a local relief fund that has been established.

**NAY vote recorded from Councs. Cochrane and Gallagher Jette.**

**CARRIED.**

**11. ADJOURNMENT**

**MOVED** by Counc. Young and seconded by Counc. Kilfoil the meeting be adjourned.

**CARRIED.**

The meeting adjourned at 8:45 p.m.

---

MAYOR

---

CLERK