



**ROTHESAY**  
COUNCIL MEETING  
Rothesay Town Hall  
**Monday, March 14, 2016**  
7:00 pm



**PRESENT:** MAYOR WILLIAM J. BISHOP  
DEPUTY MAYOR NANCY GRANT  
COUNCILLOR MATT ALEXANDER  
COUNCILLOR PETER J. LEWIS  
COUNCILLOR BLAIR MacDONALD  
COUNCILLOR BILL McGUIRE  
COUNCILLOR MIRIAM WELLS

TOWN MANAGER JOHN JARVIE  
TOWN CLERK MARY JANE BANKS  
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN  
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE  
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN  
TREASURER DOUG MacDONALD  
ADMINISTRATIVE ASSISTANT LIZ POMEROY

**ABSENT:** COUNCILLOR PAT GALLAGHER JETTE

Mayor Bishop called the meeting to order at 7:00 p.m.

**1. APPROVAL OF AGENDA**

**MOVED** by Counc. Wells and seconded by Counc. MacDonald the agenda be approved as circulated, with the following amendment:

*Item 8.4 brought forward to follow Item 6.6*

**CARRIED.**

**2. APPROVAL OF MINUTES**

➤ Regular Meeting 8 February 2016

**MOVED** by Deputy Mayor Grant and seconded by Counc. Wells the minutes of 8 February 2016 be adopted as circulated.

**CARRIED.**

➤ Special Meeting 22 February 2016

**MOVED** by Counc. Alexander and seconded by Counc. Lewis the minutes of 22 February 2016 be adopted as circulated.

**CARRIED.**

**Business Arising from Minutes**

N/A

**3. OPENING REMARKS OF COUNCIL**

It was noted after a successful season the Rothesay Common rink is now closed for the season.

**3.1 Declaration of Conflict of Interest**

N/A

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## 4. DELEGATIONS *(see item 9.1)*

### 4.1 **Rothesay Netherwood School Curbside Recycling**

Paul Kitchen

Mayor Bishop welcomed Paul Kitchen, headmaster of Rothesay Netherwood School (RNS), and advised his correspondence had been circulated to all members of Council. It was noted Mr. Kitchen attended the September 23, 2015 Public Works and Infrastructure Committee meeting to discuss the request. Mr. Kitchen thanked Council for the opportunity to present. He noted the following: he has held the position of headmaster of RNS for the past 29 years; RNS has been around since 1877; improvements have been made throughout the evolution of the Town and RNS which have impacted the reputations of both Rothesay and RNS in a positive manner; RNS receives no funding or subsidies from the government; the Town and RNS have had a mutually beneficial relationship throughout the years; and RNS events such as graduation and RugbyFest create tourism revenue for Rothesay businesses. Additionally, RNS has provided chairs for Rothesay events, obtained building permits for approximately 31 million dollars of work, provided over 1,000 hours of ice time for minor hockey, employs just fewer than 100 fulltime employees, and the school's water tower in 1938 was once part of the Town's water system. Mr. Kitchen advised the request is asking the Town to treat the individual homes on RNS property (not the institution) as any other Rothesay home, by providing garbage pick-up and curbside recycling services.

Mayor Bishop agreed there have been many occasions in which RNS and the Town have worked together. He noted the Town appreciated RNS's assistance in the past by providing resources during an emergency situation. The location of the ten houses was clarified as the individual homes on Netherwood Lane at the back of the school. Council inquired about the condition of the road, accessibility for a heavy garbage truck, and RNS's willingness to accept liability for the road. There was a brief discussion on water and sewer services currently provided by the Town to the ten homes, and the processes used to determine charges. Town Manager Jarvie advised Town staff visited the site with a FERO representative and it was noted the road is not up to municipal standards, however, FERO indicated the route is possible for regular equipment. Mr. Kitchen advised RNS would assume liability provided the truck does not leave the road. It was noted the school has been a positive contributor to the Town. Furthermore, implementing the request would be good for the environment by incorporating more homes into the curbside recycling program. Concern was expressed that the occupants of the homes or their owners do not pay residential property taxes to the Town. In addition, the Town does not collect solid waste or provide compost collection services for commercial, industrial, institutional or multi-residential properties. It was noted the cost to provide the service would be calculated by the same rate formula used for other residences in Rothesay. There was an inquiry regarding if the school could contract directly with FERO at the Town's rate. It was noted if the school was interested the Town could discuss the option with FERO.

**MOVED** by Counc. Wells and seconded by Counc. McGuire Council move item 9.1.1 forward to be dealt with following item 4.1.

**CARRIED.**

### Item 9.1.1 brought forward

#### **9.1.1 Rothesay Netherwood School Curbside Recycling**

Various	Excerpts from Committee/Council minutes
14 October 2015	Memorandum from DO McLean
4 December 2015	Letter to Paul Kitchen RE: RNS Curbside Recycling Request

**MOVED** by Counc. Wells and seconded by Counc. McGuire Council authorize Town staff to enter into negotiations with Rothesay Netherwood School regarding providing curbside recycling and garbage pick-up services to the ten homes on Netherwood Lane.

**CARRIED.**

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### 5. CORRESPONDENCE FOR ACTION

5.1 22 February 2016 Email from Counc. Lewis RE: Logo and Call Numbers on Town Vehicles **MOVED** by Counc. Wells and seconded by Counc. McGuire effective May 1, 2016 all Town owned vehicles and equipment bearing a license plate by the motor vehicle department of the Province of New Brunswick are to have Town of Rothesay logos on at least two sides of any unit, and further that an identification call number be installed on the two sides and rear of all Town owned vehicles and equipment.

#### ON THE QUESTION:

It was noted the suggestion will improve accountability. It was further noted there are only a few Town vehicles with magnetic logos and the rest have permanent logos as well as call numbers.

**CARRIED.**

5.2 18 February 2016 Letter from residents RE: Request for Traffic Lights on Marr Road at (Rec'd 9 March 2016) Glenwood Drive **MOVED** by Counc. Alexander and seconded by Counc. Wells the letter from residents RE: Request for Traffic Lights on Marr Road at Glenwood Drive dated 18 February 2016 be referred to the Public Works and Infrastructure Committee.

**CARRIED.**

### 6. CORRESPONDENCE - FOR INFORMATION

6.1 10 February 2016 Letter to resident RE: Runner Signage in Bike Lanes **MOVED** by Counc. Wells and seconded by Deputy Mayor Grant the letter to resident RE: Runner Signage in Bike Lanes dated 10 February 2016 be received/filed.

**CARRIED.**

6.2 10 February 2016 Letter to Lynn Forbes Gautier RE: Support for the Cathedral Restoration & Waterloo Village Revitalization Projects **MOVED** by Counc. Wells and seconded by Counc. Lewis the letter to Lynn Forbes Gautier RE: Support for the Cathedral Restoration & Waterloo Village Revitalization Projects dated 10 February 2016 be received/filed.

**CARRIED.**

6.3 11 February 2016 Letter to the Fairvale Outing Association RE: Snow Ploughing of Building Parking Lot **MOVED** by Counc. Alexander and seconded by Counc. McGuire the letter to the Fairvale Outing Association RE: Snow Ploughing of Building Parking Lot dated 11 February 2016 be received/filed.

#### ON THE QUESTION:

It was noted if the Fairvale Outing Association desires to have the service continue next winter they will need to contact the Town for further discussion.

**CARRIED.**

6.4 11 February 2016 Letter to St. Joseph's Hospital Foundation RE: Saint John Dragon Boat Festival 2016 **MOVED** by Counc. Wells and seconded by Deputy Mayor Grant the letter to St. Joseph's Hospital Foundation RE: Saint John Dragon Boat Festival 2016 dated 11 February 2016 be received/filed.

**CARRIED.**

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6.5 2 March 2016 Letter from Lakefield Elementary School RE: Rothesay Common  
**MOVED** by Counc. Wells and seconded by Counc. Alexander the letter from Lakefield Elementary School RE: Rothesay Common dated 2 March 2016 be received/filed.

### ON THE QUESTION:

It was suggested the Mayor send a response to the letter.

**CARRIED.**

6.6 11 March 2016 Letter from Barry Ogden RE: The Marigold Project  
**MOVED** by Counc. Wells and seconded by Deputy Mayor Grant the letter from Barry Ogden RE: The Marigold Project dated 11 March 2016 be received/filed.

### ON THE QUESTION:

It was noted no financial support was requested. It was further noted a number of Rothesay schools participate in the project.

**CARRIED.**

### **Item 8.4 brought forward**

#### **8.4 Amending Agreement and Variance (47 Clark Road)**

3 March 2016 Recommendation Report prepared by DPDS White

**MOVED** by Counc. Wells and seconded by Counc. Alexander Council remove the Amending Development Agreement for 47 Clark Road from the table.

**CARRIED.**

**MOVED** by Counc. Wells and seconded by Counc. Alexander Council authorize the Mayor and Clerk to enter into the amending agreement with Brodersen Realty Ltd. for the development of a fourth commercial building and enhanced landscaping and stormwater management at 47 Clark Road (PID 30275234).

### ON THE QUESTION:

Mayor Bishop noted Phil Brodersen, and Barb Crawford, P. Eng. of Dillon Consulting Limited were in attendance if there were additional questions to be answered. Background information was provided by DPDS White. Mr. Brodersen requested the opportunity to address Council and Mayor Bishop invited him to speak. Mr. Brodersen noted he has been in constant contact with Town staff throughout the various development stages of this property. He indicated no changes had been made without the approval of staff. Concern was expressed with respect to the obligations of the previous agreements not being satisfied. Town Manager Jarvie advised development agreements, reviewed and approved by Council, are used to provide accountability of both staff and the developer. It was noted mechanisms are in place to ensure past mistakes are not repeated and potential issues are prevented by early identification. This includes a development technician investigating the foundation location and site for any problems. Council made the following comments: appreciation for the work on the stormwater management plan; a suggestion of landscaping in the area of the catch basin; six months from the date of occupancy is a lengthy deadline for the completion of the work; preference of a completed stormwater management system before occupancy; and concern regarding protection against stormwater for the individuals residing behind the development. Mr. Brodersen, DPDS White, and Ms. Crawford advised the following: grass will be placed in the area of the catch basin; the Town anticipates the stormwater management and landscaping work will begin right away and if not; a bond of 110% of the estimated cost to complete the landscaping and stormwater works will be provided by the developer as insurance the work will be completed; and the stormwater management plan will ensure no additional water runs off the property.

**CARRIED.**

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### 7. REPORTS

#### 7.0 March 2016

#### Report from Closed Session

7.1 20 January 2016

Kennebecasis Public Library Board Meeting Minutes

February 2016

KPL Librarian's Report

31 December 2015

KPL Comparative Income Statement

**MOVED** by Deputy Mayor Grant and seconded by Council. Wells the Kennebecasis Public Library Board Meeting Minutes dated 20 January 2016, the KPL Librarian's Report dated February 2016, and the KPL Comparative Income Statement dated 31 December 2015 be received/filed.

#### ON THE QUESTION:

It was noted computer tutorials are available at the Library for all skill levels. Computers in the 2016 budget were purchased in 2015 which led to small equipment and furniture being over budget. Deputy Mayor Grant advised wages are over budget and property management service is under budget because the property management service was switched to an individual; in turn this amount was transferred to wages instead of property management service. It was further noted the new treasurer is an appointee from the town of Quispamsis.

**CARRIED.**

7.2 27 January 2016

Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)  
Meeting Minutes

27 January 2016

KRJBPC Chief's Report

31 December 2015

KRJBPC Statement of Financial Position

31 December 2015

KRJBPC Statement of Operations

**MOVED** by Council. Alexander and seconded by Council. McGuire the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Meeting Minutes dated 27 January 2016, the KRJBPC Chief's Report dated 27 January 2016, the KRJBPC Statement of Financial Position dated 31 December 2015, and the KRJBPC Statement of Operations dated 31 December 2015 be received/filed.

#### ON THE QUESTION:

There was an inquiry regarding the process of purchasing a new vehicle. It was noted a committee is established to develop a tender, review submissions, and provide a recommendation to the Board.

**CARRIED.**

7.3 31 December 2015

Draft unaudited Rothesay General Fund Financial Statements

**MOVED** by Council. MacDonald and seconded by Deputy Mayor Grant the Draft unaudited Rothesay General Fund Financial Statements dated 31 December 2015 be received/filed.

#### ON THE QUESTION:

There was an inquiry regarding the high negative variance for Fiscal Services. Treasurer MacDonald directed Council to page G7 (page 58 of the Council kit) of the December General Fund Financial Statements which provided more detail for the Fiscal Services section. He noted the negative \$977,000 variance for Capital Projects Funded by Grants is the grant money received for the Wells projects. There was an internal allocation of the grant money also resulting in a positive variance in Revenue, together it nets to zero.

**CARRIED.**

31 December 2015

Draft unaudited Rothesay Utility Fund Financial Statements

**MOVED** by Council. MacDonald and seconded by Deputy Mayor Grant the Draft unaudited Utility Fund Financial Statements dated 31 December 2015 be received/filed.

**CARRIED.**

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31 January 2016 Draft unaudited Rothesay General Fund Financial Statements  
31 January 2016 Draft unaudited Rothesay Utility Fund Financial Statements

**MOVED** by Counc. MacDonald and seconded by Deputy Mayor Grant the Draft unaudited General Statements dated 31 January 2016, and the Draft unaudited Rothesay Utility Fund Financial Statements dated 31 January 2016 be received/filed.

### ON THE QUESTION:

Treasurer MacDonald advised the negative variance for the Bill McGuire Centre is a result of timing and expected revenues not yet received.

**CARRIED.**

4 March 2016 Draft Finance Committee Minutes

There was general discussion with respect to the items reviewed by the Finance Committee at its last meeting.

#### ➤ Funding requests

8 March 2016 Memorandum from Treasurer MacDonald

**MOVED** by Counc. MacDonald and seconded by Deputy Mayor Grant Council deny the sponsorship funding request submitted by Elementary Literacy Inc.

**NAY vote recorded from Counc. McGuire.**

**CARRIED.**

**MOVED** by Counc. MacDonald and seconded by Deputy Mayor Grant Council deny the sponsorship funding request submitted by Touchstone Academy.

### ON THE QUESTION:

It was noted the Mayor has agreed to purchase six tickets (approximately \$15 each) to the Touchstone event that will be distributed to elementary school children.

**NAY vote recorded from Counc. Wells.**

**CARRIED.**

4 March 2016 Draft Finance Committee Minutes

**MOVED** by Counc. MacDonald and seconded by Deputy Mayor Grant the Draft Finance Committee Minutes dated 4 March 2016 be received/filed.

### ON THE QUESTION:

#### ➤ Internal Review

11 March 2016 Memorandum from Town Manager Jarvie with attachments

Clarification was requested regarding the request for proposals for an internal review. Counc. MacDonald advised at the Finance Committee meeting it was determined staff would seek requests for proposals and return to Council with a recommendation at the April meeting. Counc. Wells inquired about the advantage to the Town and the reasoning behind undertaking an internal review, noting the Town has professional staff and is audited yearly with the preparation of the yearly financial statements. Counc. MacDonald advised of the following: the issue has been discussed for several months; an internal audit can provide more detail than the findings of the external auditors; Council is expected to ensure the Town is spending money in an efficient and effective manner; this is a typical practice in larger organizations; it is an independent review of existing practices in place and will provide an assessment to ensure best practices are in place and no money is being spent at the initial step of asking for requests for proposals.

The following comments were made: this is the busiest time of year for accounting firms and the

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timeline may not be feasible; the parameters are quite broad in the proposed scope; is there input from the Treasurer in the process; this is to establish best practices and has not been prompted by any event; is a review something that could be deferred to the incoming Council in May; a review of the purchasing/payables system would be specific and likely to provide useful information; there are several options in the documentation ranging from using a broad scope or more narrow one in the request for proposals to deferring to the next Council.

**MOVED** by Deputy Mayor Grant to table the request for an internal review until the next Council.

**Motion lost due to lack of seconder.**

Counc. MacDonald indicated no money is being spent at this time and the intent is to seek requests for proposals and if the cost exceeds the budgeted amount, the scope would need to be reviewed. There was discussion with respect to the documentation included in the agenda information and the recommendations. Counc. MacDonald stated he is of the opinion the Finance Committee can seek request for proposals without the approval of Council since the amount has been included in the budget for 2016. He understood requests for proposals would be sought by staff and reviewed by the Finance Committee who would then make a recommendation to Council.

**CARRIED.**

7.4 16 February 2016 Draft Parks and Recreation Committee Meeting Minutes

**MOVED** by Counc. Wells and seconded by Counc. McGuire the Draft Parks and Recreation Committee Meeting Minutes dated 16 February 2016 be received/filed.

**ON THE QUESTION:**

Counc. Lewis requested a cost breakdown for the Arthur Miller Field building renovations after completion. DRP Jensen advised the data regarding use of the Rothesay Common is currently being processed and will be available soon.

**CARRIED.**

7.5 17 February 2016 Draft Public Works and Infrastructure Committee Meeting Minutes

**MOVED** by Counc. Alexander and seconded by Counc. Lewis the Draft Public Works and Infrastructure Committee Meeting Minutes dated 17 February 2016 be received/filed.

**ON THE QUESTION:**

It was noted the RA-5 poles have arrived and are being installed. The recycling dollies have been received and are being sold at cost to the residents. It was further noted an information session will be held Tuesday March 15, 2016 from 6 p.m. to 8 p.m. at Town Hall for the Almon Lane and Peters Lane project. Counc. MacDonald inquired if the Public Works and Infrastructure Committee had reviewed Rothesay Netherwood School's (RNS) request for curbside recycling for the ten homes on Netherwood Lane. Counc. Alexander advised the Committee felt implementing curbside recycling for RNS would create a precedent for other institutions or multi-unit buildings to make the same request. There was general discussion regarding the generators for the Water plant, Works garage, Town Hall, and the McGuire Centre. It was noted the units are on order and the preliminary installation work is underway. A status update on the Kingshurst crossing discussion was requested. It was noted CN agreed to analyze the possibility of converting the Kingshurst crossing to a public crossing. The Town is waiting for a response.

**CARRIED.**

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7.6 17 February 2016 Draft Utilities Committee Meeting Minutes  
**MOVED** by Counc. Alexander and seconded by Counc. McGuire the Draft Utilities Committee Meeting Minutes dated 17 February 2016 be received/filed.

**CARRIED.**

7.7 24 February 2016 Draft Heritage Preservation Review Board Meeting Minutes  
**MOVED** by Counc. Wells and seconded by Counc. MacDonald the Draft Heritage Preservation Review Board Meeting Minutes dated 24 February 2016 be received/filed.

**CARRIED.**

7.8 1 March 2016 Rothesay Living Museum Committee Minutes  
**MOVED** by Counc. MacDonald and seconded by Counc. Wells the Rothesay Living Museum Committee Minutes dated 1 March 2016 be received/filed.

### ON THE QUESTION:

It was suggested a historical review of the mayors of Rothesay be undertaken. It was advised there is a continuing effort to digitalize, catalogue, and develop a user friendly approach to search specific topics. Concern was expressed regarding the artifacts being located at the Kings County Museum in Hampton. It was suggested relocating the artifacts to Rothesay would bring the artifacts closer and give residents more of an opportunity to view them.

**CARRIED.**

7.9 February 2016 Monthly Building Permit Report  
**MOVED** by Counc. Wells and seconded by Counc. McGuire the Monthly Building Permit Report dated February 2016 be received/filed.

**CARRIED.**

7.10 10 March 2016 Capital Projects Summary  
**MOVED** by Counc. Alexander and seconded by Counc. Wells the Capital Projects Summary dated 10 March 2016 be received/filed.

### ON THE QUESTION:

It was noted the \$130,000 budgeted as Acquisition of Vehicles (2) Works includes the fit-up for the Utilities van. Clarification was requested on the \$60,000 for the crosswalk on Gondola Point Road at River Road. It was noted the spun aluminum poles on Grove Avenue and Rothesay Corner will be moved to River Road and Gondola Point Road. Green heritage style poles to match others in the area will be installed at the three corners of Rothesay Corner.

**CARRIED.**

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

8.1 Traffic By-law 1-14 (Tabled June 2014)

*No action at this time*

8.2 Water By-law (Tabled June 2015)

*No action at this time*

8.3 16 Lot Subdivision off Appleby Drive (Tabled December 2015)

*No action at this time*

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### 8.4 Amending Agreement and Variance (47 Clark Road)

3 March 2016

Recommendation Report prepared by DPDS White

**Dealt with above.**

### 8.5 Emergency Measures By-law 1-16

3 March 2016

Memorandum from Town Clerk Banks

**MOVED** by Counc. Lewis and seconded by Counc. Wells Council give 2<sup>nd</sup> Reading by Title, to By-law 1-16, "Rothesay Emergency Measures By-law".

#### ON THE QUESTION:

There was an inquiry regarding if non-Council members can be appointed to the Emergency Measures Committee. It was noted this can be reviewed before the By-law receives 3<sup>rd</sup> Reading. It was further noted Section 5, *Declaration of a State of Local Emergency* is unclear on how to determine if a quorum is present. It was noted the quorum for Council is governed by the Municipalities Act which requires more than half of Council available for a quorum to exist. Town Manager Jarvie noted the City of Fredericton By-law was reviewed, which states if a quorum is not present then a Minister will be contacted. It was determined no legislation exists to allow a quorum to be reduced in such a situation. Council inquired about adding the Director of Operations to the Committee as the Works Department and its equipment are important resources during an emergency. It was noted the Director of Operations is a member of Town staff and has responsibilities in the emergency plan in his own capacity. Clarification was requested on the EMO Director. It was noted the EMO Director is an individual appointed by the Town. An example could be an external person or a council member. There was an inquiry regarding use of technology to establish a quorum, i.e Skype or Face Time. Town Clerk Banks noted the Municipalities Act is currently under review by the Province but, at this time, does not contemplate the use of technology for attendance at Council meetings. It was also noted that, dependent on the emergency, internet access may not be available.

**CARRIED.**

The Clerk read By-law 1-16 by title.

**MOVED** by Counc. Lewis and seconded by Counc. Wells Council authorize staff to advertise By-law 1-16, on the Town website, in accordance with Sections 11.1(1) and 12(1) to allow for reading by Section at the April Council meeting.

**CARRIED.**

### 8.6 Japanese Knotweed

10 March 2016

Memorandum from Town Manager Jarvie with attached report from R. J. Linfield

**MOVED** by Counc. McGuire and seconded by Counc. Alexander the memorandum from Town Manager Jarvie with attached report from R.J. Linfield dated 10 March 2016 be received/filed and, in addition:

- the resident raising the issue be advised of the action to be taken, provided with the report and invited to contact the Provincial Department of Agriculture, Aquaculture and Fisheries for more detailed information on the status of Japanese Knotweed in New Brunswick, and
- Town staff using social media and the R Insider to inform and educate residents on the topic of Japanese Knotweed.

**CARRIED.**

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### 9. NEW BUSINESS

#### 9.1 BUSINESS ARISING FROM DELEGATIONS

##### 9.1.1 Rothesay Netherwood School Curbside Recycling

Various	Excerpts from Committee/Council minutes
14 October 2015	Memorandum from DO McLean
4 December 2015	Letter to Paul Kitchen RE: RNS Curbside Recycling Request

**Dealt with above.** (See Item 4.1)

##### 9.2 Parks and Recreation Department – Equipment Purchase

24 February 2016	Memorandum from DRP Jensen
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**MOVED** by Counc. Wells and seconded by Counc. McGuire Council award the supply of a new 4WD Utility Vehicle to Hall Bros. Enterprises at the quoted price of \$11,859.60 (HST incl.).

#### ON THE QUESTION:

There was an inquiry regarding how often the vehicle will be used. DRP Jensen advised the vehicle will be used year-round.

**CARRIED.**

##### 9.3 Roof Repair – Master Drive Building

2 March 2016	Memorandum from Town Manager Jarvie
24 February 2016	Memorandum from DRP Jensen

**MOVED** by Counc. Wells and seconded by Counc. McGuire Council award the roof replacement of the parks garage at 16 Master Drive to the low bidder Fundy Roofing at the quoted price of \$7,401.50 (HST incl.).

**CARRIED.**

##### 9.4 Application for Financing – Rothesay Common

7 March 2016	Memorandum from Treasurer MacDonald
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**MOVED** by Counc. MacDonald and seconded by Counc. Wells:

RESOLVED THAT the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Rothesay debenture in the principal amount of \$2,400,000 on such terms and conditions as are recommended by the New Brunswick Finance Corporation, and be it resolved that the Municipality of Rothesay agree to issue post-dated cheques payable to the New Brunswick Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

#### ON THE QUESTION:

Clarification was requested regarding the \$1,496,000 for the 10 year amortization period. It was noted when the loans are applied for, the project description is provided to the Municipal Capital Borrowing Board and they determine an amortization period for certain components of the project. The 10 year amortization period is made up of the following primary components: \$300,000 for the ice pad, \$250,000 for the performance stage, \$150,000 for washrooms, \$50,000 for demolition of the building, \$25,000 for the playground, and \$300,000 for a splash pad. The 5 year category includes: \$75,000 for landscaping and \$200,000 for “soggy turf rehabilitation”. The major component of the 15 year category included \$350,000 for the chiller and enclosure. It was noted the rate is the same for the three amortization periods.

**CARRIED.**

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**9.5 Engagement of Engineering Consultant – Parkdale Avenue and Chapel Road Curb and Sidewalk Installation**

8 March 2016

Report prepared by DO McLean

**MOVED** by Counc. Alexander and seconded by Counc. Wells Council accept the proposal submitted by exp Services Inc. in the amount of \$39,166.93 to provide design and construction management services for the Parkdale Avenue and Chapel Road Curb and Sidewalk Installation project and further that the Mayor and Town Clerk be authorized to execute the appropriate documentation in that regard.

**CARRIED.**

**10. NEXT MEETING**

The next meeting will be on **Monday, April 11, 2016.**

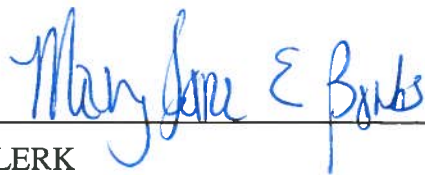
**11. ADJOURNMENT**

**MOVED** by Counc. Wells and seconded by Deputy Mayor Grant the meeting be adjourned.

**CARRIED.**

The meeting adjourned at 8:45 p.m.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CLERK