



**ROTHESAY**  
COUNCIL MEETING  
Rothesay Town Hall  
**Monday, April 10, 2017**  
**7:00 p.m.**



**PRESENT:** MAYOR NANCY GRANT  
DEPUTY MAYOR MATT ALEXANDER  
COUNCILLOR GRANT BRENNAN  
COUNCILLOR PETER J. LEWIS  
COUNCILLOR TIFFANY MACKAY FRENCH  
COUNCILLOR BILL McGUIRE  
COUNCILLOR DON SHEA  
COUNCILLOR MIRIAM WELLS

TOWN MANAGER JOHN JARVIE  
TOWN CLERK MARY JANE BANKS  
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE  
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN  
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN  
TREASURER DOUG MacDONALD  
ADMINISTRATIVE ASSISTANT LIZ POMEROY

Mayor Grant called the meeting to order at 7:02 p.m.

**1. APPROVAL OF AGENDA**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire the agenda be approved as circulated, with the following additions:

Item 7.0      142 French Village Road  
Item 9.1.3    Draft 2016 Rothesay Annual Report

**CARRIED.**

**MOVED** by Counc. Brennan and seconded by Counc. Shea Item 9.1.2 be brought forward to follow Item 4.2.

**CARRIED.**

**2. APPROVAL OF MINUTES**

Regular Meeting      13 March 2017

**MOVED** by Counc. Lewis and seconded by Counc. Mackay French the minutes of 13 March 2017 be adopted as circulated.

**CARRIED.**

➤ **Business Arising from Minutes**  
N/A

**3. OPENING REMARKS OF COUNCIL**

Mayor Grant advised she distributed Amazeatorium tickets to two elementary schools; she visited Kennebecasis Drugs for the arrival of the Epipens; she presented a cheque to the Saint John Theatre Company; she attended the St. Joseph's Hospital unveiling of the "history wall"; she attended the UMNBC Climate Initiative announcement; and presented the Rothesay scholarship at the Junior Achievement Futures Unlimited banquet; attended the United Empire of Loyalists of New Brunswick dinner; and she and other Council members attended the Vimy Ridge Commemoration ceremony at the Rothesay Common cenotaph.

She noted the following upcoming events: April 22, 2017 a celebration of Tom Young will be held at the McGuire Centre from 6 – 10 p.m.; and on April 27, 2017 a free instruction seminar by the Sweet Caroline Foundation will be held at Town Hall with respect to the use of Epipens.

### **3.1 Declaration of Conflict of Interest** N/A

## **4. DELEGATIONS**

### **4.1 NexGen Energy**

Mark McAloon (*see Item 9.1.1*)

Mayor Grant welcomed Mr. Mark McAloon. Mr. McAloon thanked Council, gave a brief overview of the company, the history of electricity in New Brunswick, an overview of Smart-Energy, and opportunities available for the Town of Rothesay with respect to Smart-Energy. He highlighted the following:

- NexGen is a designer, re-seller, and installer of smart energy products with a mission to develop a sustainable Smart-Energy market within their region by working with industry leaders that will help promote and implement smart technologies to improve the environment, create employment, and protect the future
- The town of Rothesay consumes an average of 10 Mega Watts (MW) of electricity each year (1.4 MW being consumed by the Town's own buildings)
- Rothesay receives 30% more sunlight than Germany and 5% more sunlight than Nova Scotia
- 1 MW is used to run approximately 700-750 homes
- Through the use of an energy management strategy plan Bridgewater, Nova Scotia (of comparable size and density of Rothesay) has reduced their operating costs, ensured stable tax rates, and attracted new investment
- Power can be fed back to the utility. There is an opportunity to receive a 1:1 credit or a chance to sell back to the utility on a larger scale
- Net-Metering is 1:1 credit for all solar energy created on a smaller scale
- NB Power is interested in reducing and shifting demand by 609 MW and generating 40% renewable energy by 2020
- A Request for Expression of Interest (REOI) is required for larger scale generation
- Generating renewable energy on a large scale would enable Rothesay to create a new revenue stream by using land that is otherwise unusable, secure stable tax rates, create jobs, and ensure a brighter future
- NexGen partners with Heliene Inc. a company in Ontario that has developed over 200 MW of solar fields internationally
- There is an opportunity for Rothesay to generate renewable energy on a larger scale by creating a 20 MW solar field within protected watershed lands
- In addition to 80 jobs created significant life revenue would outweigh the life cost of the solar field

Mr. McAloon noted NB Power is requesting expressions of interest from municipalities.

Council inquired about the following: a Smart home in the area; ease of access to the roof beneath the solar panels; government incentives for renewable energy; example of cost to outfit the Rothesay Common building with solar panels; process to attach the solar panels to a roof; cost to outfit a typical single family bungalow with solar panels; disadvantages; and estimated power bill reduction.

Deputy Mayor Alexander commented on the eye opening initiatives showcased at the Energy Forum in Fredericton last weekend.

Mr. McAloon responded with the following: the first net zero home in the province has been built in Quispamsis and will be revealed to the public next month; the solar panels act as protection for the roof from UV light, thus extending the roof's lifespan; there are no existing government initiatives such as rebates to encourage renewable energy; the cost to outfit the Rothesay Common building with solar panels would likely be under \$20,000; the solar panels are attached to regular asphalt shingles through the use of special flashing under the shingles with a cleat on top, followed by a rail, and then the solar panels are fastened to the rails; the solar panels have been tested and can withstand severe weather conditions and come with a 25 year warranty; outfitting a typical single family bungalow would cost approximately \$30,000 to obtain a net zero efficiency; without battery storage the unit can be susceptible to power outages; and 16 solar panels can lower a residential power bill by approximately \$150.

Mayor Grant thanked Mr. McAloon and noted the item will be dealt with later on the agenda.

**4.2 2016 Audited Rothesay Financial Statements** Treasurer Doug MacDonald, CPA, CA  
Auditors Teed Saunders Doyle & Co. Peter Logan, CPA, CA (*see Item 9.1.2*)

Mayor Grant welcomed Town Treasurer Doug MacDonald, and Mr. Peter Logan of Teed Saunders Doyle & Co. Council. Brenan gave a brief summary of the 2016 Audited Rothesay Financial Statements. Treasurer MacDonald thanked Council and advised of the following:

- A general overview of the differences between the final audited financial statements (consolidated) and the monthly operating financial statements
- Jointly controlled entities (police, fire, and library) allocations are determined based upon funding formulas and contracts
- Reconciliation of Annual PSAS Surplus for 2016 was \$3,820,325 compared to \$2,323,433 in 2015
- Reconciliation of 2016 Annual Operating Fund Surplus:  
General Fund \$43,217                      Utility Fund \$21,125
- Revenue Sources
  - 68% Property Tax Warrant
  - 0% Unconditional Grant
  - 11% Conditional Grants
  - 12% Water and Sewer Fees
  - 2% Sale of Services
  - 7% Other
- Conditional Government transfers includes Gas Tax Funds used during the year (\$400,000), Small Communities Fund re: WWTF (\$1,266,766), and Designated Highway Funding (\$674,590)
- Other revenue includes recreational programs, building rent, permits, and Developer "contributions" of \$829,848
- 1.0165% increase in property tax warrant and 1.073% increase in utility revenue (including connection fees)
- Expenses by Function:
  - 29% Transportation Services
  - 24% Protective Services
  - 10% General Government Services
  - 15% Water and Sewer Services
  - 16% Recreation and Cultural Services
  - 3% Environmental Development Services
  - 3% Environmental Health Services

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- Asset disposal does not always mean selling assets. For example, when a road is repaved the old road must be considered disposed of for accounting purposes
- Summary of new capital additions by major projects
- Provincial rules for debt service cost are 20% maximum allowable for the general fund and 50% for water/sewer
- 2016 Rothesay debt service costs are 6.14% for general and 15.87% for water/sewer
- New debt acquired is \$2,400,000 for the Rothesay Common project, and \$850,000 for the Almon Lane and Peters Lane project.
- Summary of Rothesay's share of accrued benefits liability (sick leave, retirement allowance, and pension)

Deputy Mayor Alexander inquired as to why the Fire Department's sick leave is high but the retirement allowance is low. It was noted the totals are dependent on the age of the workforce and different accounting methods used by the Kennebecasis Valley Fire Department and the Kennebecasis Regional Police Force.

Mr. Logan explained the audit process and noted it was a clean audit, and full cooperation was received from Town staff.

Counc. McGuire commented that the debt ratio is comparable to last year's totals. Counc. Shea inquired about the recording of land for public purposes (LPP). Treasurer MacDonald advised LPP is included in the asset list. He noted restrictions exist surrounding the use of land submitted for LPP or cash in lieu of LPP. In response to an inquiry, Mr. Logan confirmed clean audits were received for the Kennebecasis Regional Police Force, the Kennebecasis Valley Fire Department, and the Kennebecasis Public Library. Counc. Brenan commented on the benefits of hiring Teed Saunders Doyle & Co. noting since the firm was hired for both Rothesay and Quispamsis, as well as the three jointly controlled entities, the firm has extensive existing knowledge which aided in the completion of the audit.

Mayor Grant thanked Treasurer MacDonald and Mr. Logan for their presentation.

### **Item brought forward.**

#### **9.1.2 Audited 2016 Rothesay Financial Statements**

7 April 2017

Memorandum from Treasurer MacDonald

31 December 2016

Draft Rothesay Consolidated Financial Statements

**MOVED** by Counc. Brenan and seconded by Counc. Shea Council approve Rothesay's 2016 audited financial statements and authorizes the Mayor and Treasurer to sign the financial statements.

**CARRIED.**

**MOVED** by Counc. Brenan and seconded by Counc. Shea Council authorize the Mayor and Treasurer to sign the audit communication letter from Teed Saunders Doyle & Co.

**CARRIED.**

**MOVED** by Counc. Brenan and seconded by Counc. McGuire Council appoint Teed Saunders Doyle & Co. to complete the audit of Rothesay's 2017 financial statements at a fee to be negotiated.

### **ON THE QUESTION:**

Counc. Wells expressed concern noting it may be unwise to make a decision without knowing the full cost. Counc. Brenan noted the cost is comparable to the quoted price for last year's services.

**CARRIED.**

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### 5. CORRESPONDENCE FOR ACTION

5.1 22 March 2017 Letter from the Asian Heritage Society of New Brunswick RE: Invitation to the Asian Heritage Cultural Gala – May 28, 2017 with attachment  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Wells the letter from the Asian Heritage Society of New Brunswick RE: Invitation to the Asian Heritage Cultural Gala – May 28, 2017 with attachment dated 22 March 2017 be referred to the Mayor.

#### ON THE QUESTION:

Mayor Grant noted regretfully she is unable to attend the event, however a message for the brochure has been sent on Rothesay's behalf.

**CARRIED.**

5.2 27 March 2017 Letter from the Board of Directors, Chapel Hill Estates RE: Condition of Median

**MOVED** by Counc. Wells and seconded by Counc. Shea the letter from the Board of Directors, Chapel Hill Estates RE: Condition of Median dated 27 March 2017 be referred to the Public Works and Infrastructure Committee.

#### ON THE QUESTION:

Deputy Mayor Alexander commented addressing the grub infestation as opposed to removing the median may prove to be more of a cost effective solution. Counc. Wells suggested inviting a representative from the Chapel Hill Estates Board of Directors to attend the next Public Works and Infrastructure Committee meeting. She noted it may be advantageous to open the lines of communication between the Town and the Chapel Hill Estates Board of Directors directly. Counc. Brenan inquired if the Town agrees to remove the median whether a similar appealing aesthetic be expected to replace the median, or if the removal would suffice. Town Manager Jarvie noted a local improvement levy may be a viable solution for removal of the median.

#### Amending motion:

**MOVED** Counc. Wells and seconded by Counc. Shea the following be added following "Committee":  
*"and further an invitation to the next Public Works and Infrastructure Committee meeting be extended to a representative from the Chapel Hill Estates Board of Directors."*

**Amending motion CARRIED.  
MAIN motion, as amended CARRIED.**

5.3 3 April 2017 Letter from resident RE: Hearse Parking Overnight on Rothesay Road  
**MOVED** by Counc. Shea and seconded by Deputy Mayor Alexander the letter from resident RE: Hearse Parking Overnight on Rothesay Road dated 3 April 2017 be referred to staff.

#### ON THE QUESTION:

Deputy Mayor Alexander noted the Public Works and Infrastructure Committee discussed parking in the laybys on Rothesay Road at the last meeting. He noted since the laybys are designed to accommodate short term parking the resident may have an issue with the type of vehicle parked in the area.

**CARRIED.**

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### 6. CORRESPONDENCE - FOR INFORMATION

6.1 17 March 2017           Rothesay Municipal support letter to establish a Foreign Trade Zone (FTZ) in greater Saint John

**MOVED** by Counc. Wells and seconded by Counc. McGuire the Rothesay Municipal support letter to establish a Foreign Trade Zone (FTZ) in greater Saint John dated 17 March 2017 be received/filed.

**CARRIED.**

6.2 27 March 2017           Letter from the Kennebecasis Legion, Branch #58 RE: Invitation to Vimy Ridge Commemoration Ceremony – April 9, 2017 (*Previously sent*)

**MOVED** by Counc. Lewis and seconded by Counc. Wells the letter from the Kennebecasis Legion, Branch #58 RE: Invitation to Vimy Ridge Commemoration Ceremony – April 9, 2017 dated 27 March 2017 be received/filed.

**CARRIED.**

### 7. REPORTS

7.0 April 2017               **Report from Closed Session**  
**142 French Village Road**

6 April 2017               Memorandum from DPDS White

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Wells:

**WHEREAS**, Rothesay Council has received and reviewed information regarding the failure of the property owner to comply with the **DECISION** of the Rothesay Dangerous Buildings/Unsightly Premises Appeal Committee regarding the dangerous and unsightly property condition of the residential dwelling at 142 French Village Road (PIDs 30136881 and 00071100);

Be it therefore resolved that Rothesay Council direct staff in accordance with Section 190.04(1) of the Municipalities Act to cause the residential building and associated accessory structures at 142 French Village Road (PIDs 30136881 and 00071100) to be **DEMOLISHED**; and

**WHEREAS** the cost of carrying out such work, including related fees is chargeable to the owner;

Be it therefore resolved that Rothesay Council direct staff in accordance with Section 190.05(1) of the Municipalities Act to record a Certificate of debt due with the Court of Queen's Bench and make all reasonable efforts to recover debt due from the property owner.

**CARRIED.**

7.1 14 February 2017       Fundy Regional Service Commission (FRSC) Meeting Minutes  
14 December 2016       FRSC Meeting Minutes

**MOVED** by Counc. Wells and seconded by Counc. Lewis the Fundy Regional Service Commission (FRSC) Meeting Minutes dated 14 February 2017, and the FRSC Meeting Minutes dated 14 December 2016 be received/filed.

#### ON THE QUESTION:

Mayor Grant gave a brief summary of the minutes. Deputy Mayor Alexander reiterated a past concern noting meetings are associated with a cost, and to reduce unnecessary costs it may be beneficial to eliminate meetings with lighter agendas. Mayor Grant noted the meetings address existing matters surrounding the Commission and it is difficult to predict the length of each meeting beforehand.

**CARRIED.**

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- 7.2 31 December 2016 Kennebecasis Public Library Inc. (KPL) Audited Financial Statements  
2 February 2017 KPL Board Meeting Minutes  
18 January 2017 KPL Board Meeting Minutes  
30 November 2016 KPL Comparative Income Statement  
January 2017 KPL Building Maintenance Report  
January 2017 KPL Librarian's Report

**MOVED** by Counc. Shea and seconded by Counc. Wells the Kennebecasis Public Library Inc. (KPL) Audited Financial Statements dated 31 December 2016 be received/filed.

**CARRIED.**

**MOVED** by Counc. Shea and seconded by Counc. Lewis the KPL Board Meeting Minutes dated 2 February 2017 be received/filed.

**CARRIED.**

**MOVED** by Counc. Shea and seconded by Counc. Wells the KPL Board Meeting Minutes dated 18 January 2017, the KPL Comparative Income Statement dated 30 November 2016, the KPL Building Maintenance Report dated January 2017, and the KPL Librarian's Report dated January 2017 be received/filed.

### ON THE QUESTION:

It was noted the library is still in the process of searching for a new librarian.

**CARRIED.**

- 7.3 31 December 2016 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)  
Audited Financial Statements  
22 February 2017 KRJBPC Meeting Minutes  
31 January 2016 KRJBPC unaudited Statement of Financial Position  
28 February 2017 KRJBPC unaudited Statement of Financial Position

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Audited Financial Statements dated 31 December 2016 be received/filed.

### ON THE QUESTION:

Counc. Brenan inquired as to the cause of the reduction in the net debt. Deputy Mayor Alexander noted the debt is related to the cost of the building which is expected to be paid off in roughly ten years.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French the KRJBPC Meeting Minutes dated 22 February 2017, the KRJBPC unaudited Statement of Financial Position dated 31 January 2017, and the KRJBPC unaudited Statement of Financial Position dated 28 February 2017 be received/filed.

### ON THE QUESTION:

Deputy Mayor Alexander gave a brief summary of the minutes. He noted an article in the Globe and Mail with respect to Sexual Assault Claims reported inaccurate data through the omission of data surrounding unfounded claims.

**CARRIED.**

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- 7.4 28 February 2017 Draft unaudited Rothesay General Fund Financial Statements  
28 February 2017 Draft unaudited Rothesay Utility Fund Financial Statements  
5 April 2017 Draft Finance Committee Minutes  
28 February 2017 Donation Summary

**MOVED** by Counc. Brenan and seconded by Counc. Shea the Draft unaudited Rothesay General Fund Financial Statements dated 28 February 2017 be received/filed.

**CARRIED.**

**MOVED** by Counc. Brenan and seconded by Counc. Shea the Draft unaudited Rothesay Utility Fund Financial Statements dated 28 February 2017 be received/filed.

**CARRIED.**

**MOVED** by Counc. Brenan and seconded by Counc. Shea the Draft Finance Committee Meeting Minutes dated 5 April 2017 be received/filed.

### ON THE QUESTION:

Counc. Wells noted since the Town agreed to purchase two tickets as opposed to a full table, she inquired if an additional contribution could be made to the event in the form of silent auction items. Mayor Grant noted a silent auction package would be submitted on behalf of the Town.

**CARRIED.**

**MOVED** by Counc. Brenan and seconded by Counc. Lewis the Donation Summary dated 28 February 2017 be received/filed.

### ON THE QUESTION:

Counc. Brenan noted the Town requested an application form be submitted from the Highland Dance Association; however a response has not yet been received.

**CARRIED.**

- 7.5 29 March 2017 Draft Public Works and Infrastructure Committee Meeting Minutes

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Wells the Draft Public Works and Infrastructure Committee Meeting Minutes dated 29 March 2017 be received/filed.

### ON THE QUESTION:

Deputy Mayor Alexander gave a brief summary of the minutes. Counc. Brenan requested clarification with respect to the Capital Projects Summary discussion. Deputy Mayor Alexander noted contractors are responsible to complete projects to Town standards; however if deficiencies exist, a project may be reported as 100% complete if the funds have been spent yet work remains in order to correct deficiencies. There was a brief discussion with respect to parking around the Common. It was noted: improperly parked vehicles are a matter for the Kennebecasis Regional Police Force; signage restricting parking does exist and will be increased; and bike lanes in the area will be converted to sharrows to accommodate parking. In response to an inquiry, it was noted a parking study was completed and the collected data will be discussed at the next Public Works and Infrastructure meeting.

**CARRIED.**

- 7.6 3 April 2017 Draft Planning Advisory Committee Meeting Minutes

**MOVED** by Counc. Lewis and seconded by Counc. Shea the Draft Planning Advisory Committee Meeting Minutes dated 3 April 2017 be received/filed.

**CARRIED.**



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➤ Cash in Lieu of LPP

**MOVED** by Counc. Lewis and seconded by Counc. Shea Council accept \$1,296.00 as cash in lieu of LPP for the proposed vacant LOT 17-2 to be subdivided from 2344 Rothesay Road (PID 30194963).

**CARRIED.**

7.7 March 2017 Monthly Building Permit Report

**MOVED** by Counc. Lewis and seconded by Deputy Mayor Alexander the Monthly Building Permit Report dated March 2017 be received/filed.

**CARRIED.**

7.8 7 April 2017 Capital Projects Summary

**MOVED** by Counc. Lewis and seconded by Deputy Mayor Alexander the Capital Projects Summary dated 7 April 2017 be received/filed.

**ON THE QUESTION:**

Counc. Brennan requested clarification with respect to the land acquisition negotiations with the Department of Transportation and Infrastructure. Town Manager Jarvie advised the negotiations involve purchasing the land with the existing turning lane next to the ball field for a minimal cost. Counc. Brennan inquired about the Town's intentions if the cost is higher than expected. Town Manager Jarvie advised regardless of the cost, the matter will be brought before Council for a final decision.

**CARRIED.**

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

**8.1 Traffic By-law 1-14** (Tabled June 2014)

*No action at this time*

**8.2 Water By-law** (Tabled June 2015)

*No action at this time*

**8.3 16 Lot Subdivision off Appleby Drive** (Tabled December 2015)

*No action at this time*

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**8.4 Streets and Sidewalks By-law**

7 April 2017

Memorandum from Town Clerk Banks

DRAFT

By-law 1-17

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Wells Council give 2nd Reading by Title, to By-law 1-17, "A By-law of the Municipality of Rothesay Respecting Streets and Sidewalks".

**CARRIED.**

Town Clerk Banks read the by-law by title.

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French Council authorize the advertising, as to content of By-law 1-17, on the Rothesay website in accordance with Municipalities Act, R.S.N.B. (1973) Chapter M-22.

**CARRIED.**

**9. NEW BUSINESS**

**9.1 BUSINESS ARISING FROM DELEGATIONS**

**9.1.1 NexGen Energy**

The following comments were made: the deadline for the expression of interest is at the end of the month; it may be beneficial for the Town to engage in smaller scale opportunities first; permission is required from the Province before installing a solar field in the watershed; the Province may not approve this specific use of the watershed; and a special meeting of Council may be required in order to submit a proposal for the expression of interest. Counc. Mackay French noted the request for an expression of interest did not indicate the need for a financial commitment from the Town. Town Manager Jarvie advised an application form was required that entails detailed information including an anticipated cost for the renewable energy sold back to NB Power, and pricing scheme, along with other details. He added: significant research and details are required and it is likely not viable to respond by the April 28, 2017 deadline; Mr. McAloon did not provide an estimated financial contribution expected of the Town; it is unlikely the Department of Environment and Local Government will approve the solar field as the Town is currently unable to get trails cut through the watershed; and to involve the Town in such a large scale initiative without adequate time to explore the project, may prove challenging. There was discussion with respect to: the size of the solar field; other companies in the industry; the short timeframe to submit the expression of interest; the option to submit a general form of interest for future opportunities; a suggestion for a speaker series event with respect to renewable energy options; and investigating the opportunity further, without the restriction of a deadline, will enable Council to make a properly informed decision.

**MOVED** by Counc. Wells and seconded by Counc. Lewis the NexGen presentation be referred to staff for a recommendation.

**ON THE QUESTION:**

DO McLean advised he attended the NB Power presentation a few weeks ago and noted the following: the initiative was originally introduced to First Nations groups and recently introduced to municipalities; the use of the watershed lands as a solar field could be beneficial for income generation since land use is limited; a substation exists in close proximity to the watershed lands, possibly reducing initial solar field start-up costs and NB Power is looking for generation of 40MWs of renewable energy with 25 year agreements in place by 2020.

Counc. Wells suggested further exploration of the initiative could be a positive opportunity for the Town in the future. She inquired if solar panels could be installed on Town buildings to participate in the initiative on a smaller scale. Counc. Mackay French questioned whether the opportunity would be lost if the deadline were to pass without action from the Town. DO McLean noted other similar projects may arise in the future. He suggested the submission of an expression of interest would not act as a signed agreement. Deputy Mayor Alexander noted while it is a positive initiative, it is unlikely the Department of Environment would approve the installation of solar panels (or light industrial equipment) on watershed lands. Counc. Brennan suggested further information is required before an informed decision can be made on a costly project that would impact over 50 acres of land in the watershed, noting there is insufficient information and Mr. McAloon is one of perhaps many private businesses. Counc. Lewis commented on the short timeframe between the initial introduction of the initiative and the deadline of April 28<sup>th</sup> for the expressions of interest.

**CARRIED.**

**9.1.2 Audited 2016 Rothesay Financial Statements**

7 April 2017

Memorandum from Treasurer MacDonald

31 December 2016

Draft Rothesay Consolidated Financial Statements

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### Dealt with above.

#### 9.1.3 Draft 2016 Rothesay Annual Report

7 April 2017 Letter from Town Manager Jarvie  
DRAFT 2016 Annual Report

**MOVED** by Counc. Lewis and seconded by Counc. Wells the Draft 2016 Annual Report be approved, with minor editing changes.

#### ON THE QUESTION:

It was noted: the report will be amended to correct minor typographical errors; and it will be available to residents to view on the Town website.

**CARRIED.**

## RECREATION

#### 9.2 Contract No: 2017-01-Parks Turf

30 March 2017 Memorandum from DRP Jensen

**MOVED** by Counc. Wells and seconded by Counc. McGuire Council award Contract 2017-01-Parks Turf to the low tenderer Greenpoint North Lawn Care Inc. (Weedman) at the tendered price of \$250,700.12 (HST included) and further that the Mayor and Town Clerk be authorized to execute the necessary contract documents.

#### ON THE QUESTION:

Counc. McGuire inquired if the Town receives reimbursement from Rothesay High School for field maintenance services. DRP Jensen advised this was correct. In response to an inquiry, it was noted a four year contract is typical and the overall cost is within budget.

**CARRIED.**

## OPERATIONS

#### 9.3 Contract T-2017-003D: Trackless Sidewalk Plow

5 April 2017 Report prepared by DO McLean

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Wells the Equipment Supply Tender T-2017-003D: Trackless Sidewalk Plow, be awarded to Saunders Equipment Ltd., at the tendered price of \$190,868.67 including HST and further that the Director of Operations be authorized to issue a purchase order in that regard.

**CARRIED.**

#### 9.4 Engineering Design and Construction Management Services: Hampton Road Watermain

5 April 2017 Report prepared by DO McLean

**MOVED** by Counc. Wells and seconded by Counc. McGuire the proposal submitted by Dillon Consulting Inc. in the amount of \$68,931.00 for the Hampton Road Watermain Renewal project be accepted and further that the Mayor and Town Clerk be authorized to execute the appropriate documentation in that regard.

#### ON THE QUESTION:

Clarification was requested. It was noted the section nearest Hillcrest Drive will be paid for by the developer of the 7 Hillcrest Drive property; and the work extends to the end of Almon Lane.

**CARRIED.**

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### **9.5 Contract S-2014-016A: Wastewater Collection System Upgrades – Rothesay Road Forcemain**

6 April 2017

Report prepared by DO McLean

**MOVED** by Counc. Wells and seconded by Counc. Mackay French Council amend the scope of the Debly Enterprises Ltd. Contract S-2014-016A: Wastewater Collection Systems Upgrade – Rothesay Road Forcemain to include installing a sewer forcemain across Taylor Brook Bridge at a quoted price of \$189,700 plus HST.

#### **ON THE QUESTION:**

In response to an inquiry, it was noted the cost is included in the total cost for the Wastewater Collection Systems Upgrade.

**CARRIED.**

### **9.6 Contract T-2017-003A: Tandem Dump Truck**

6 April 2017

Report prepared by DO McLean

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Wells the Equipment Supply Tender T-2017-003A: Tandem Dump Truck, be awarded to the low tenderer, Universal Truck and Trailer, at the tendered price of \$160,185 plus HST and further that the Director of Operations be authorized to issue a purchase order in that regard.

**CARRIED.**

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Wells the supply of Tenco plow rigging be awarded to Parts for Trucks Inc. in the amount of \$98,002.80 plus HST and further that the Director of Operations be authorized to issue a purchase order in that regard.

#### **ON THE QUESTION:**

Counc. Brennan inquired if existing equipment could be used. DO McLean advised the existing equipment is approximately the same age as the trucks (between 15 and 22 years old) and it is not advisable to use the existing equipment because of its age. Counc. Lewis inquired about costs recouped through the Town's sales of older equipment. DO McLean advised in 2014 a 1991 single axle plow truck was sold for \$7300.

**CARRIED.**

### **9.7 Contract T-2017-003B: Single Axle Dump Truck**

6 April 2017

Report prepared by DO McLean

**MOVED** by Counc. Wells and seconded by Counc. McGuire the Equipment Supply Tender T-2017-003B: Single Axle Dump Truck, be awarded to the low tenderer, Universal Truck and Trailer, at the tendered price of \$150,280.00 plus HST and further that the Director of Operations be authorized to issue a purchase order in that regard.

**CARRIED.**

**MOVED** by Counc. Wells and seconded by Deputy Mayor Alexander the supply of Tenco plow rigging be awarded to Parts for Trucks Inc., in the amount of \$98,002.80 plus HST and further that the Director of Operations be authorized to issue a purchase order in that regard.

**CARRIED.**

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**10. NEXT MEETING**

The next regular meeting will be held on **Monday, May 8, 2017.**

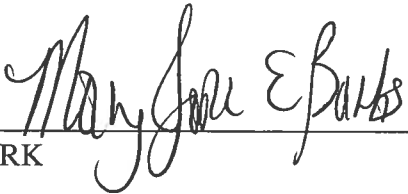
**11. ADJOURNMENT**

**MOVED** by Counc. Wells and seconded by Counc. Mackay French the meeting be adjourned.

**CARRIED.**

The meeting adjourned at 8:45 p.m.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CLERK