



ROTHESAY COUNCIL

OPEN SESSION

Monday, June 15, 2015

MINUTES



PRESENT: MAYOR WILLIAM J. BISHOP
DEPUTY MAYOR NANCY GRANT
COUNCILLOR MATT ALEXANDER
COUNCILLOR PAT GALLAGHER JETTE
COUNCILLOR PETER J. LEWIS
COUNCILLOR BLAIR MacDONALD
COUNCILLOR BILL McGUIRE
COUNCILLOR MIRIAM WELLS

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE
TREASURER DOUG MacDONALD

1. APPROVAL OF AGENDA

MOVED by Counc. Alexander and seconded by Counc. Wells the agenda be approved as circulated with the following change:

Item 8.2 be brought forward to follow Item 4.1

CARRIED.

2. APPROVAL OF MINUTES Regular meeting 11 May 2015

MOVED by Counc. Gallagher Jette and seconded by Counc. Lewis the minutes of 11 May 2015 be adopted as circulated.

CARRIED.

Business Arising from Minutes

n/a

3. OPENING REMARKS OF COUNCIL

Mayor Bishop noted Canada Day celebrations will take place on the Rothesay Common, beginning at 12 noon, with the rain location at the Rothesay Arena. He also noted that he represents Rothesay at many events and has attended/will attend the following: Atlantic Red Cross Annual general meeting; Asian Cultural Gala, Black History Association; Symphony NB concert at Our Lady of Perpetual Help; Enterprise Saint John breakfast with Premier Gallant; Anglophone School District South Turnaround Achievement Awards; Port Days; Rothesay High School and Rothesay-Netherwood School graduations.

Mayor Bishop advised those in attendance of the meeting set for Monday, June 22, 2015 at 7 pm at the Bill McGuire Memorial Centre for a presentation by the developers of the Millennium Drive development proposal. Counc. MacDonald complimented Rothesay High School on the clean up of the property in front of the school.

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3.1 Declaration of Conflict of Interest

n/a

4. DELEGATIONS

4.1 Cameron Road

Drew Schedler (*see Item 9.1*)

Mr. Drew Schedler, 9 Fir Lane appeared before Council and gave a presentation outlining his request for a sidewalk on Cameron Road. He noted the following: similar request was made two years ago; the road is narrow with no room for pedestrian traffic; a sidewalk would enhance an active lifestyle for area residents to walk with their family and pets, jog, access the beaches and park in the area; safety concern for children walking to Gondola Point Road for school buses; and the increased traffic.

There was a brief discussion with respect to the current roadway. DO McLean advised there is insufficient room to install a sidewalk and the right-of-way and underground drainage would need to be reviewed. Mr. Schedler commented the property owners at the top of Cameron Road are agreeable to improvements for widening the road at the intersection with Gondola Point Road. Counc. MacDonald noted he raised similar concerns about winding, narrow roads in the community, particularly in the winter. He suggested the Town should start reviewing the roads within the community and re-assess sidewalk priorities. Mr. Schedler commented that Fir Lane can accommodate two vehicles but Cameron Road is not passable at the intersection with Gondola Point Road.

Mayor Bishop thanked Mr. Schedler for his presentation.

MOVED by Counc. MacDonald and seconded by Deputy Mayor Grant the request for a sidewalk on Cameron Road be referred to the Public Works and Infrastructure Committee for review and recommendation back to Council.

CARRIED.

Item 8.2 was brought forward on the agenda.

8.2 Water By-law

4 June 2015 Memorandum prepared by DO McLean

25 May 2015 Memorandum from Treasurer MacDonald

DRAFT By-law 2-15 (amended)

Mayor Bishop noted residents were encouraged to send comments on By-law 2-15, "Water By-law". Comments were reviewed by the Utilities Committee and revisions were made to the By-law.

MOVED by Counc. MacDonald and seconded by Counc. Lewis By-law 2-15, "Water By-law" be removed from the table.

CARRIED.

There was general discussion with respect to the following: amendments were made but there should be more consideration given to making it easier and less of a hardship to connect to the

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system; a tough economy at present and costs would be passed on to tenants/businesses; impact on affordable housing in the community; Council has to balance expanding the water system and providing a sustainable, safe and clean water supply with not causing hardship on residents and what options are available to make it easier and less of a financial burden to connect to the water system.

MOVED by Counc. Alexander and seconded by Counc. Gallagher Jette By-law 2-15, "Water By-law" be tabled pending a further review by staff and the Utilities Committee.

CARRIED.

5. CORRESPONDENCE FOR ACTION

5.1 27 May 2015 Request from D/M Doucet, Regional Deer Committee Chair RE: Nuisance Deer Management Program 2015

MOVED by Counc. Lewis and seconded by Counc. MacDonald Rothesay Council forward a letter to the Minister confirming that Rothesay will participate in the deer management program for 2015.

ON THE QUESTION:

Counc. Alexander noted deer management is the responsibility of the provincial Department of Natural Resources and questioned the need for a response from Rothesay Council. Mayor Bishop noted the province requires cooperation from the three communities to continue the program. Counc. MacDonald noted there is a regional deer committee and Council is reinforcing the initiative of the committee.

CARRIED.

6. CORRESPONDENCE - FOR INFORMATION

6.1 Various (May) Responses to residents RE: utility charges

MOVED by Counc. MacDonald and seconded by Deputy Mayor Grant the responses to residents RE: utility charges be received/filed.

CARRIED.

6.2 14 May 2015 Letter to Department of Environment and Local Government RE: fishing shacks

MOVED by Counc. Wells and seconded by Counc. MacDonald the letter to Department of Environment and Local Government RE: fishing shacks dated 14 May 2015 be received/filed.

ON THE QUESTION:

Mayor Bishop noted the Town Manager and staff met with Department of Environment representative and expressed concerns with respect to the fishing shacks on the river. Counc. Lewis noted a similar conversation had been held with department representatives last year. It was suggested Town staff contact the fishing community in August/September to review concerns from this past season and to discuss options for next year for better management. Counc. Wells suggested an article be included in the Fall/Winter issue of the R Insider.

CARRIED.

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6.3 25 May 2015 Letter to Kennebecasis Regional Joint Board of Police Commissioners
RE: Board appointment

MOVED by Counc. Gallagher Jette and seconded by Deputy Mayor Grant the letter to Kennebecasis Regional Joint Board of Police Commissioners RE: Board appointment dated 25 May 2015 be received/filed.

CARRIED.

7. REPORTS

7.0 June 2015

Report from Closed Session

n/a

7.1 31 December 2014 Audited Fundy Regional Service Commission Consolidated
Financial Statements

MOVED by Counc. Wells and seconded by Counc. McGuire the Audited Fundy Regional Service Commission Consolidated Financial Statements dated 31 December 2014 be received/filed.

CARRIED.

7.2 29 April 2015 Letter from Kennebecasis Valley Fire Department Treasurer
31 December 2014 Audited Kennebecasis Valley Fire Department Financial
Statements

MOVED by Counc. Gallagher Jette and seconded by Counc. MacDonald the letter from Kennebecasis Valley Fire Department Treasurer dated 29 April 2015 and the Audited Kennebecasis Valley Fire Department Financial Statements dated 31 December 2014 be received/filed.

CARRIED.

7.3 15 April 2015 Kennebecasis Public Library (KPL) Board meeting minutes
April 2015 KPL Librarian's Report
31 March 2015 KPL Comparative Income Statement

MOVED by Deputy Mayor Grant and seconded by Counc. Lewis the Kennebecasis Public Library Board meeting minutes (15 April 2015), Librarian's Report (April 2015) and Comparative Income Statement (31 March 2015) be received/filed.

ON THE QUESTION:

Deputy Mayor Grant noted there will be no cost increase with the change in management services.

CARRIED.

7.4 29 April 2015 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)
meeting minutes

30 April 2015 KRJBPC Statement of Financial Position

MOVED by Counc. McGuire and seconded by Counc. Alexander the Kennebecasis Regional Joint Board of Police Commissioners meeting minutes (29 April 2015) and Statement of Financial Position (30 April 2015) be received/filed.

CARRIED.

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7.5 30 April 2015 DRAFT Unaudited Utility Fund Financial Statements

MOVED by Counc. MacDonald and seconded by Counc. Gallagher Jette the draft Unaudited Utility Fund Financial Statements dated 30 April 2015 be received/filed.

CARRIED.

30 April 2015 DRAFT Unaudited General Fund Financial Statements

MOVED by Counc. MacDonald and seconded by Deputy Mayor Grant the draft Unaudited General Fund Financial Statements dated 30 April 2015 be received/filed.

CARRIED.

21 May 2015 Draft Finance Committee meeting minutes

MOVED by Counc. MacDonald and seconded by Deputy Mayor Grant the draft Finance Committee meeting minutes dated 21 May 2015 be received/filed.

ON THE QUESTION:

Counc. Gallagher Jette requested an update on the legal costs breakdown previously requested. Counc. MacDonald advised the Committee has requested the Treasurer gather some additional information with respect to capital projects and return to the Committee.

CARRIED.

7.6 6 May 2015 Draft Heritage Preservation Review Board meeting minutes

MOVED by Counc. Wells and seconded by Counc. McGuire the draft Heritage Preservation Review Board meeting minutes dated 6 May 2015 be received/filed.

CARRIED.

7.7 19 May 2015 Draft Parks and Recreation Committee meeting minutes

MOVED by Counc. Wells and seconded by Counc. McGuire the draft Parks and Recreation Committee meeting minutes dated 19 May 2015 be received/filed.

ON THE QUESTION:

Counc. Wells noted the next Committee meeting will be held in September.

CARRIED.

7.8 20 May 2015 Draft Utilities Committee meeting minutes

MOVED by Counc. Alexander and seconded by Counc. Wells the draft Utilities Committee meeting minutes dated 20 May 2015 be received/filed.

ON THE QUESTION:

Counc. MacDonald requested clarification on the recommendation from the Utilities Committee on the Water By-law. Counc. Alexander advised the June 4th memorandum incorrectly states the decision of the Committee was unanimous as he had provided additional comments on the proposed changes.

CARRIED.

➤ Water By-law 2-15 (refer to Item 8.2)
Dealt with above.

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7.9 May 2015 Monthly Building Permits Summary Report

MOVED by Counc. MacDonald and seconded by Counc. Wells the May Building Permit Summary Report be received/filed.

CARRIED.

7.10 1 June 2015 Draft Planning Advisory Committee meeting minutes

MOVED By Counc. Lewis and seconded by Counc. Gallagher Jette the draft Planning Advisory Committee meeting minutes dated 1 June 2015 be received/filed.

ON THE QUESTION:

There was a lengthy discussion with respect to the development proposal for the properties on Millennium Drive. The following questions were asked: does the proposal meet the requirements of the Municipal Plan; what process was followed to reach the current proposal; the format for the June 22nd meeting; level of staff involvement; what additional information is required; the contents of the staff reports, what development is permitted/not permitted under the Municipal Plan and when amendments would be required in order for a project to proceed, and what is being requested of Council at this stage of the process.

Staff advised Council of the following: staff reports were provided for information only in response to the development proposal application to provide the Planning Advisory Committee with detailed information on the proposal; the June 22nd meeting will allow for the developers to hear directly from residents; the development agreement will require approval from Council and the variances will require approval from the Planning Advisory Committee; comments can be forwarded to the Town following the meeting (until July 22); Council and residents can ask questions of the developer at Monday's meeting; the project is at the information-gathering stage; no recommendations have been made by staff; the developer will provide additional information including a traffic impact study and stormwater management report and Monday, June 22nd will provide the formal opportunity for the developers to present their proposal to Council and the public and obtain feedback.

CARRIED.

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Traffic By-law 1-14 (Tabled June 2014)

No action at this time

8.2 Water By-law

4 June 2015 Memorandum prepared by DO McLean

25 May 2015 Memorandum from Treasurer MacDonald

DRAFT By-law 2-15 (amended)

Dealt with above

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9. NEW BUSINESS

BUSINESS ARISING FROM DELEGATIONS

9.1 Changes to Cameron Road

Various	Email thread from Drew Schedler
Undated	Petition
10 May 2013	Memorandum from DO McLean to Drew Schedler
2015-2020	Five year sidewalk plan (approved 13 April 2015)

Dealt with above.

9.2 Animal Control Contract

3 June 2015 Memorandum prepared by DPDS White

MOVED by Counc. MacDonald and seconded by Counc. Gallagher Jette Council authorize the Mayor and Clerk to enter into a general service agreement with the SJSPCA-AR to provide the Town with services related to animal control in support of By-law 1-12, "A By-law of the town of Rothesay Respecting Animal Control".

CARRIED.

9.3 Contract R-2014-019-20: Wells Multi-Use Path, Wells Park

3 June 2015 Memorandum prepared by DO McLean

MOVED by Counc. Wells and seconded by Deputy Mayor Grant Council award Contract R-2014-19-20 to the low tenderer, Galbraith Construction Ltd., at the tendered price of \$1,409,536.69 (including HST), as calculated based on estimated quantities, and further that the Mayor and Clerk be authorized to execute the necessary contract documents.

CARRIED.

9.4 Curbside recycling

11 June 2015 Memorandum from Town Manager Jarvie

MOVED by Counc. MacDonald and seconded by Counc. McGuire Council approve the initiation of a curbside recycling service in addition to the existing garbage and compost collection at a 2015 cost not to exceed \$125,000.

ON THE QUESTION:

Town Manager Jarvie advised ongoing monthly costs are anticipated to be \$7,500 and the service will be provided as part of the existing garbage collection contract. He showed an example of the blue bins to be used that will be stackable. Counc. Alexander noted this has been a long process and thanked staff for their hard work on this program. Counc. MacDonald suggested there should be a discussion about recycling of electronics. Town Manager Jarvie advised there has been some discussion on the waste stream. Counc. McGuire commended Counc. Alexander for his work on moving this project forward as well.

CARRIED.

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10. NEXT MEETING

Mayor Bishop noted there will be a meeting on Monday, June 22, 2015 at 7:00 p.m. for the developers to present their development concept for the properties on Millennium Drive.

The next regular meeting of Council will be Monday, July 13, 2015.

11. ADJOURNMENT

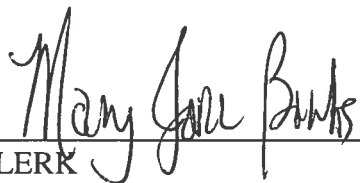
MOVED by Counc. Gallagher Jette and seconded by Counc. McGuire the meeting be adjourned.

CARRIED.

The meeting adjourned at 8:15 p.m.



MAYOR



CLERK