



ROTHESAY

COUNCIL MEETING
Rothesay Town Hall
Monday, July 11, 2016
7:00 pm



PRESENT: MAYOR NANCY GRANT
DEPUTY MAYOR MATT ALEXANDER
COUNCILLOR GRANT BRENNAN
COUNCILLOR PETER J. LEWIS
COUNCILLOR TIFFANY MACKAY FRENCH
COUNCILLOR BILL McGUIRE
COUNCILLOR DON SHEA
COUNCILLOR MIRIAM WELLS

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN
TREASURER DOUG MacDONALD
ADMINISTRATIVE ASSISTANT LIZ POMEROY

ABSENT: DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE

Mayor Grant called the meeting to order at 7:02 p.m.

1. APPROVAL OF AGENDA

MOVED by Counc. McGuire and seconded by Counc. Lewis the agenda be approved as circulated.
CARRIED.

2. APPROVAL OF MINUTES

Regular Meeting

13 June 2016

MOVED by Counc. Lewis and seconded by Counc. Wells the minutes of 13 June 2016 be adopted as circulated.

CARRIED.

- **Business Arising from Minutes**
N/A

3. OPENING REMARKS OF COUNCIL

Mayor Grant welcomed two grade 8 students from Rothesay Netherwood School (RNS): Ore Alugo and Heather Chisholm. Absent were two group members: Matthew Morehouse and Alec Oland. The four are regional winners of the grade 7-9 division of the 2016 Toshiba National Science Teachers Association ExploraVision contest. ExploraVision is a science, technology, engineering and math competition that challenges students to envision and communicate new technology 20 years in the future through collaborative brainstorming and research of current science and technology. The group of four from RNS presented the idea of bulletproof clothing for the competition. The clothing is made of magnesium that is woven together with silicon carbide nanoparticles and is thirty times stronger than Kevlar fibres used in current vests as well as lighter, flexible, and more breathable. It was noted the students were presented with a trophy and a \$10,000 scholarship each as a prize for the competition. Mayor Grant presented Ms. Alugo and Ms. Chisholm each with a gift of a Town pin and congratulated the students on behalf of the town of Rothesay.

Mayor Grant noted the Canada Day celebration on the Rothesay Common was a success and thanked Town staff for their hard work during the event.

3.1 Declaration of Conflict of Interest

Counc. Shea declared a conflict of interest for item 8.5 Robinson Street Drainage.

4. DELEGATIONS

4.1 Michael Butler (see item 9.1)

Mayor Grant welcomed Mr. Butler to the meeting. She noted his summary had been received and provided to Council.

Mr. Butler gave background information, noting in 2009 after agreeing to allow the Town to install a drainage pipe on an easement on their property, they experienced water issues in the crawl space under the house and his lawn. Mr. Butler expressed his disappointment; alleging Town staff were reluctant to release the insurance adjuster's report, follow proper procedures with regards to his right to information request and the Access to Information and Privacy Commissioner's report, and informing Council. He noted his only option was to take legal action against the Town. Mr. Butler suggested the Town hire a lawyer on retainer to ensure Council is informed of similar issues. Mayor Grant advised Mr. Butler his statements encroached upon the topic of Town personnel issues and open session Council is not the venue to discuss such matters. Mr. Butler requested the Town reimburse him for costs incurred in 2009 and further that Council initiate an engineering study to review the matter and the study then be reviewed by a small committee of two Councillors, the Town Engineer and Mr. and Mrs. Butler. He requested the Town then commit to implement the recommendations of the engineering study to resolve the issue and restore full use of their land to the Butlers.

Mayor Grant thanked Mr. Butler for his presentation.

5. CORRESPONDENCE FOR ACTION

5.1 29 June 2016 Letter (via email) from resident RE: Gondola Point Road/Church Ave. Intersection

MOVED by Counc. Wells and seconded by Counc. Mackay French the letter (via email) from resident RE: Gondola Point Road/Church Ave. Intersection dated 29 June 2016 be referred to the Parks and Recreation Committee and the Heritage Preservation Review Board for budget consideration.

ON THE QUESTION:

Counc. Shea inquired about the process required and if any issues regarding the covenant on the Rothersey Common may arise. Town Manager Jarvie advised a fence was discussed during the initial design phase however the final recommendation did not include a fence. He added the covenant does note structures can be erected, and a fence is a type of structure. Counc. Wells advised there is vegetation surrounding the playground area on the Common that requires time to grow as a natural barrier. There was an inquiry regarding the suggestion to discuss the possibility of staggering church services during Christmas time to reduce traffic and parking congestion in the area. Town Manager Jarvie noted the suggestion could be brought to the attention of the churches in the area.

CARRIED.

5.2 6 July 2016 Email from resident RE: Dunedin Road pathway

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the email from resident RE: Dunedin Road pathway dated 6 July 2016 be referred to staff and the Parks and Recreation Committee.

ON THE QUESTION:

Counc. Shea inquired if there is a designated access point for the trail. There was a general discussion regarding the layout of the area. It was noted when the project began it was not anticipated to be a trail but a service road for the installed utility infrastructure (pipes). It became popular as a walking area

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which resulted in some deficiencies as a trail: no signage, no parking on either end; and no beginning or end to the trail. It was noted there is limited land available at either end of the trail for parking and further, the item will be discussed at the next Parks and Recreation Committee meeting.

CARRIED.

5.3 6 July 2016 Letter from Brian Gillis RE: Active Transportation with attachments
MOVED by Counc. Lewis and seconded by Counc. Shea the letter from Brian Gillis RE: Active Transportation with attachments dated 6 July 2016 be referred to the Public Works and Infrastructure Committee.

CARRIED.

6. CORRESPONDENCE - FOR INFORMATION

6.1 15 June 2016 Letter from P.R.O. Kids Advisory Committee RE: Thank You
MOVED by Counc. McGuire and seconded by Counc. Wells the letter from P.R.O Kids Advisory Committee RE: Thank You dated 15 June 2016 be received/filed.

ON THE QUESTION:

Counc. Wells encouraged all councillors and the Town to spread the word about the P.R.O. Kids initiative. She noted there are funds available to help kids participate in not only sports but other extracurricular activities as well, and all participant information is confidential.

CARRIED.

6.2 16 June 2016 Letter from Mayor Darling RE: Election Congratulations
MOVED by Deputy Mayor Alexander and seconded by Counc. Shea the letter from Mayor Darling RE: Election Congratulations dated 16 June 2016 be received/filed.

CARRIED.

6.3 23 June 2016 Letter from Amy Brown, recipient of the Medical Education Scholarship
RE: Thank You
MOVED by Counc. Wells and seconded by Counc. Lewis the letter from Amy Brown recipient of the Medical Education Scholarship RE: Thank You dated 23 June 2016 be received/filed.

ON THE QUESTION:

Mayor Grant advised she had the honour of presenting the scholarship to Ms. Brown.

CARRIED.

6.4 30 June 2016 Letter from Grand Bay-Westfield RE: Saint John Dragon Boat Challenge
MOVED by Counc. McGuire and seconded by Counc. Wells the letter from Grand Bay-Westfield RE: Saint John Dragon Boat Challenge dated 30 June 2016 be received/filed.

CARRIED.

7. REPORTS

7.0 July 2016 Report from Closed Session
Fire Board Appointment

11 July 2016 Memorandum from Town Manager Jarvie

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the Rothesay Procedural By-law 2-14 be amended as follows:

1. Schedule C – 1 be amended to read: Kennebecasis Valley Fire Department Inc. board 1; and Schedule C – 2 be amended to read: Kennebecasis Valley Fire Department Inc. board 3; and
2. Further that: John Jarvie be appointed to the Board of the Kennebecasis Valley Regional Fire Department for a term of 3 years, effective July 1, 2016.

CARRIED.

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7.1 July 2016 Fundy Regional Service Commission Update
Mayor Grant advised she requested the Fundy Regional Service Commission Update be a standing item on the Council agenda to ensure a regular report is delivered. She added the approved meeting minutes will be brought to Council and further that the initial meetings held following the election have been orientation sessions.

7.2 25 May 2016 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)
Meeting Minutes

MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French the Kennebecasis Valley Joint Board of Police Commissioners (KRJBPC) meeting minutes dated 25 May 2016 be received/filed.

CARRIED.

31 May 2016 KRJBPC Statement of Financial Position

MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French the KRJBPC Statement of Financial Position dated 31 May 2016 be received/filed.

CARRIED.

7.3 31 May 2016 Draft unaudited Rothesay General Fund Financial Statements

MOVED by Counc. Brenan and seconded by Counc. Wells the Draft unaudited Rothesay General Fund Financial Statements dated 31 May 2016 be received/filed.

CARRIED.

31 May 2016 Draft unaudited Rothesay Utility Fund Financial Statements

MOVED by Counc. Brenan and seconded by Counc. Wells the Draft unaudited Rothesay Utility Fund Financial Statements dated 31 May 2016 be received/filed.

CARRIED.

16 June 2016 Draft Finance Committee Meeting Minutes

MOVED by Counc. Brenan and seconded by Counc. Shea the Draft Finance Committee Meeting Minutes dated 16 June 2016 be received/filed.

CARRIED.

7.4 22 June 2016 Draft Public Works and Infrastructure Committee Meeting Minutes

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells the Draft Public Works and Infrastructure Committee Meeting Minutes dated 22 June 2016 be received/filed.

ON THE QUESTION:

Counc. Lewis inquired as to what came of his email regarding the curb on James Renforth Drive. He noted the curb protrudes onto the road causing drivers to hit it, as indicated by the tire marks in the photograph provided to the Committee. Counc. Wells noted the correspondence was unclear in stating a desired outcome. Counc. Lewis suggested the curb be pulled back to measure the same width as the road and requested the Committee review his request again. Counc. Wells advised she would take it back to the Committee for further review.

CARRIED.

➤ Almon Lane and Peters Lane curb

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells Council approve the installation of standard rolled curb for the Almon Lane and Peters Lane project.

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ON THE QUESTION:

Counc. Shea inquired about the curb installation. Town Manager Jarvie advised the curb had recently been installed based on feedback from Council.

CARRIED.

- Master Drive Site Development (see item 8.4)

- Parkdale Avenue/Chapel Road sidewalk

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire Council issue a tender for installation of a sidewalk from Hampton Road along Parkdale Avenue and Chapel Road to Chapel Hill Boulevard.

ON THE QUESTION:

Town Manager Jarvie noted the engineer's estimate is larger than the Town's budgeted amount. The proposed tender may provide a more cost efficient solution.

CARRIED.

- Donlyn Drive signage

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells Council deny the request for additional signage on Donlyn Drive.

ON THE QUESTION:

Clarification was requested regarding the resident's request. It was noted the resident was requesting additional signage in the area to direct attention to the location of Donlyn Drive. Deputy Mayor Alexander advised the Committee recommended against the request as Donlyn Drive is not a thoroughfare but a residential street, and additional signage would promote it as a thoroughfare. No signage will benefit the neighbourhood by maintaining regular traffic amounts. Counc. Shea noted at certain times in the evening there is not sufficient visibility of the current sign.

CARRIED.

- Hutson Street traffic controls

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells Council deny the request to install speed bumps on Hutson Street, and further contact the Kennebecasis Valley Police Department to request a speed radar sign be placed in the area.

ON THE QUESTION:

Counc. Shea inquired if the Committee's reasons for denying the request would negate any future requests for speed bumps in Rothesay. It was noted requests for speed bumps are received by the Town on a regular basis, and it has been the Town's practice to deny them as they tend to cause additional issues, such as noise and traffic safety concerns. It was suggested a policy be developed.

CARRIED.

7.5 22 June 2016 Draft Utilities Committee Meeting Minutes

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells the Draft Utilities Committee Meeting Minutes dated 22 June 2016 be received/filed.

ON THE QUESTION:

Counc. Wells questioned if the Almon Lane and Peters Lane project is complete. DO McLean advised only paving remains. Mayor Grant inquired if a cost had been estimated for the rehabilitation of Well #6. DO McLean noted a quote has not yet been completed. He added the recommendation involves reallocating funds set aside for water exploration to rehabilitate Well #6 in order to maintain the Town's current water source. It was noted Well #6 would be redrilled.

CARRIED.

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➤ 14 Maplecrest Drive

MOVED by Deputy Mayor Alexander and seconded by Counc. Shea Council:

1. Uphold Town policy and deny the request for reimbursement to the homeowner of 14 Maplecrest Drive for costs associated with the repair of their sanitary sewer lateral; and
2. Authorize the return of the homeowner's Street Disturbance Bond in the amount of \$2500, upon completion of paving at a maximum of 12 months; and
3. Amend the Sewage By-law 1-15 to include the definition of "rupture" as the surcharging and pressure within a lateral originating from the mainline sewer, or breakage caused by Municipal work.

CARRIED.

➤ Capital Funds - Rehabilitation of Well #6

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells Council yield capital funds towards the rehabilitation of Well #6.

CARRIED.

➤ 4 Usher Court

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells Council approve the adjustment of the first quarter water bill for 4 Usher Court to the amount billed in 2015.

CARRIED.

➤ R064 Vehicle Replacement (see item 9.8)

➤ 25 Cameron Road

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells that no adjustment to the current sewer residential tax practice be made for 25 Cameron Road.

CARRIED.

➤ 9 Kingswood Avenue

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells Council approve payment by the Town for the bill of 9 Kingswood Avenue from the sewer servicing company in the amount of \$270.

CARRIED.

7.6 22 June 2016 Draft Heritage Preservation Review Board Meeting Minutes

MOVED by Counc. Mackay French and seconded by Counc. Lewis the Draft Heritage Preservation Review Board Meeting Minutes dated 22 June 2016 be received/filed.

ON THE QUESTION:

Counc. Mackay French noted because of a conflict of interest she excused herself from part of the Heritage Board meeting. She added the Great Places of Canada contest will require the Town to submit a video of the Rothesay Common and this video can also be used to promote the Town. Counc. Wells inquired as to when the siding on 2 Hampton Road would be erected. Counc. Mackay French advised she could not answer the question because of her declared conflict of interest.

CARRIED.

➤ Great Places in Canada Contest

MOVED by Counc. Mackay French and seconded by Counc. Wells Council support the nomination of the Rothesay Common for the Great Places in Canada contest with funding support to come from the Heritage Board's 2016 budget to a maximum of \$1500.00.

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ON THE QUESTION:

There was unanimous Council agreement surrounding the Town's participation in the contest. A suggestion was made for DPDS White to circulate the promotional contest video to all Council members and staff.

CARRIED.

7.7 27 June 2016 Draft Planning Advisory Committee Meeting Minutes

MOVED by Counc. Shea and seconded by Counc. Lewis the Draft Planning Advisory Committee Meeting Minutes dated 27 June 2016 be received/filed.

CARRIED.

7.8 June 2016 Monthly Building Permit Report

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells the Monthly Building Permit Report dated June 2016 be received/filed.

CARRIED.

7.9 7 July 2016 Capital Projects Summary

MOVED by Counc. Wells and seconded by Counc. Brennan the Capital Projects Summary dated 7 July 2016 be received/filed.

CARRIED.

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Traffic By-law 1-14 (Tabled June 2014)

No action at this time

8.2 Water By-law (Tabled June 2015)

No action at this time

8.3 16 Lot Subdivision off Appleby Drive (Tabled December 2015)

No action at this time

8.4 Master Drive Site Development

4 July 2016 Report prepared by DO McLean

MOVED by Counc. Lewis and seconded by Counc. Wells item 8.4 Master Drive Site Development be removed from the table.

CARRIED.

MOVED by Counc. Wells and seconded by Counc. McGuire Council accept the bid submitted by Wheaton Construction Ltd. in the amount of \$111,990.00 (plus hst) for the construction of storage space at Master Drive and further that the Mayor and Clerk be authorized to execute the necessary contract documents in that regard.

ON THE QUESTION:

Counc. Brennan requested clarification regarding the recommendation for two buildings as opposed to one. Town Manager Jarvie advised the two additional buildings will be used to stabilize the existing building without adding load to the roof. It was also noted additional storage space is needed.

CARRIED.

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Councillor Shea declared a conflict of interest and left the meeting.

8.5 Robinson Street Drainage

6 July 2016 Report prepared by DO McLean

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire Council authorize staff to proceed with the addition of a 750mm diameter culvert under Robinson Street near the intersection with Rosedale Avenue.

CARRIED.

Councillor Shea returned to the meeting.

9. NEW BUSINESS

BUSINESS ARISING FROM DELEGATIONS

9.1 7 July 2016 Letter from Michael Butler

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire Council request Mr. Butler to put his request in writing and once received it be sent to the Public Works and Infrastructure Committee.

CARRIED.

ADMINISTRATION

9.2 Award – Disposal of Surplus property Tender #2016-GG01

6 July 2016 Report prepared by Treasurer MacDonald

MOVED by Counc. Wells and seconded by Counc. McGuire Council accept the bid submitted by Scott and Jennifer Robinson in the amount of \$88,760.00 for the purchase of the Town interest in a vacant parcel of land identified with the civic address of 8 Kingswood Avenue (PID 30022453) and further that the Mayor and Clerk be authorized to execute the necessary contract documents in that regard.

ON THE QUESTION:

It was noted there were four bids however one bid was non-compliant. Town Manager Jarvie advised as the lands were part of the utility system the funds received will be placed in the Utility Fund and not the General Fund.

CARRIED.

9.3 Email and Town Records Policy

6 July 2016 Memorandum from Town Clerk Banks with attachments

MOVED by Counc. Wells and seconded by Counc. McGuire Council approve the Email and Town Records Policy, prepared June 2016.

ON THE QUESTION:

Counc. Wells inquired if the Town could request the Province institute a fee for residents for Right to Information and Protection of Privacy Act (RTIPPA) requests. She noted the requests require significant costs and staff resources. Town Clerk Banks advised a fee structure did exist but was repealed. The Town and other associations have requested reinstatement of the fee structure. In response to an inquiry from Counc. Brennan, Town Clerk Banks advised there is an offsite storage of a system (data) backup.

CARRIED.

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9.4 Committee Appointments

9.4.1 Parks and Recreation Committee and Planning Advisory Committee

21 June 2016

Memorandum from Town Clerk Banks

MOVED by Counc. Wells and seconded by Counc. Lewis Council ratify the following Committee appointments:

Parks and Recreation Committee Mary Ann Gallagher (term until December 31, 2017)

Planning Advisory Committee Elizabeth Ann Gillis (term until December 31, 2017)

CARRIED.

9.4.2 Joint Advisory Group

6 July 2016

Memorandum from Town Clerk Banks

MOVED by Counc. Shea and seconded by Counc. McGuire Council ratify the following Council appointments to the Joint Advisory Group with Quispamsis, for a term expiring June 30, 2018:

Mayor Nancy Grant

Deputy Mayor Matt Alexander

Councillor Grant Brenan

Councillor Bill McGuire

AND FURTHER THAT the mandate for the Committee is as follows:

To investigate the pros/cons of regional cooperation and enhancement of services, by looking responsibly at the individual issues and how to make the answers work for both Towns.

ON THE QUESTION:

Mayor Grant gave background information regarding the Committee noting it was formed in 2010 and many were unaware of its existence, including her, after its inactivity in 2011. The Committee is surfacing again to promote regular conversations between the Towns.

CARRIED.

Counc. Lewis declared a conflict of interest and left the meeting.

OPERATIONS

9.5 Contract S-2014-016A: Wastewater Collection System Upgrades – Rothesay Road

Forcemain

4 July 2016

Report prepared by DO McLean

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells Council award Contract S-2014-016A: Wastewater Collection System Upgrades – Rothesay Road Forcemain to the low tenderer, Debly Enterprises Ltd., at the tendered price of \$1,649,596.23 (including HST), as calculated based on estimated quantities, and further that the Mayor and Town Clerk be authorized to execute the necessary contract documents.

ON THE QUESTION:

There was an inquiry regarding why the Town's estimated price was significantly higher than the tendered amount. It was noted there is not a lot of work available and through use of a contractor accessible database the contractor was able to create a bid price from the averages available in the database. Treasurer MacDonald advised he reviewed the final report, his signature is not on the document because of a late revision while he was out of the office.

CARRIED.

Counc. Lewis returned to the meeting.

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9.6 Canada 150 Grant Application: Wells Multi-Use Path, Wells Park

4 July 2016

Report prepared by DO McLean

MOVED by Counc. Wells and seconded by Deputy Mayor Alexander Council authorize the Director of Operations to issue a Purchase Order in the amount of \$17,500 plus HST to Crandall Engineering (Peter Allaby) to complete the preliminary design and grant application for a Canada 150 project that will connect Grove Avenue and the Wells Trail.

ON THE QUESTION:

Clarification was requested. Town Manager Jarvie advised an application for funding would be submitted for a preliminary design to connect the end of the Wells trail up to Grove Avenue. It was noted costs need to be estimated. There was a lengthy discussion regarding the possible solution of installing traffic signals as opposed to the installation of a tunnel. Town Manager Jarvie advised the traffic signals would be a more cost efficient solution. It was noted a solution is still needed to design a way of crossing the one side of the off ramp to the other near the ball field. Counc. Wells noted during the initial plan for the trail there was a vision of creating a route where children living in the Rothesay East area can travel to school safely by walking or biking on trails and sidewalks.

CARRIED.

9.7 Contract R-2014-019-20: Wells Multi-Use Path, Wells Park

30 June 2016

Report prepared by DO McLean

MOVED by Counc. Wells and seconded by Deputy Mayor Alexander Council authorize the Director of Operations to reconfigure the application of hard surfacing for the Wells Recreation project as follows:

1. Paving of the main entrance road from French Village Road to the start of the new trail;
2. Paving the parking area between the main entrance road and the fence along the top of the retaining wall; and
3. Applying compacted ¼ minus stone (the same treatment as the Hillside Trail) to the entire length of the trail.

ON THE QUESTION:

Counc. McGuire expressed concern that, by applying compacted crusher dust, the Town would be altering the initial agreement to pave the area. He inquired as to what brought about the change. DO McLean advised the project has been estimated to be \$80,000 over budget. Using the \$80,000 to apply compacted crusher dust would enable widening the trail to 4 meters as opposed to 3 meters if it were paved. Alternatively, if the \$80,000 were allocated to paving, the funds allow only the trail and driveway to be paved, leaving the parking lot unpaved. The following concerns were raised: importance of consistency with Town decisions; the recommendation not appearing at the Parks and Recreation Committee; maintenance during winter months; dust rising; and accessibility for wheelchairs and strollers. DO McLean advised with both options residents will travel over gravel. It was noted though the tender contract included paving, the contractor has agreed to apply the compacted crusher dust at Council's wish.

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire Contract R-2014-019-20: Wells Multi-Use Path, Wells Park be tabled pending further information regarding the cost comparison of all viable alternatives; including in relation to paving the trail or using crusher dust; paving the parking area and the driveway entrance and/or leaving an area of the parking lot unpaved.

CARRIED.

MOVED by Counc. Wells and seconded by Counc. McGuire the report prepared by DO McLean regarding Contract R-2014-019-20: Wells Multi-Use Path, Wells Park dated 30 June 2016 be sent to the Parks and Recreation Committee.

CARRIED.

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9.8 Vehicle Fleet Purchase – Utility Fund

30 June 2016 Report prepared by DO McLean

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire Council approve the purchase of a 2016 Ford F-150 vehicle quoted by Downey Ford Sales at a base price of \$43,354.50 plus applicable taxes as a fleet vehicle for the Rothesay Water and Sewer Utility and further that the Director of Operations be authorized to issue a purchase order in that regard.

ON THE QUESTION:

Counc. Shea inquired if the previous February tender for a vehicle can be used to purchase the proposed vehicle. DO McLean advised according to the Procurement Act it is possible. Counc. Brenan inquired if leather seats were preferred for durability. DO McLean advised several vehicles had been returned under warranty to repair the heavy duty cloth seats with leather coverings. Counc. Lewis expressed his concern regarding the Town purchasing luxury vehicles for work trucks. He noted while some additional features may be required it is possible to purchase the additional features separately and have them installed.

YEA votes recorded from: Deputy Mayor Alexander and Councs. McGuire, Shea, and Wells.

NAY votes recorded from: Councs. Lewis, Mackay French, and Brenan.

MOTION CARRIED.

9.9 Arthur Miller Field Building Renovations

4 July 2016 Report prepared by DO McLean

MOVED by Counc. Wells and seconded by Counc. McGuire Council receive the report prepared by DO McLean RE: Arthur Miller Field Building Renovations dated 4 July 2016 for information.

CARRIED.

10. NEXT MEETING

The next meeting is scheduled for **Monday, August 8, 2016.**

11. ADJOURNMENT

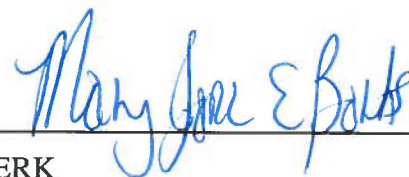
MOVED by Counc. McGuire and seconded by Counc. Wells the meeting be adjourned.

CARRIED.

The meeting adjourned at 8:28 p.m.



MAYOR



CLERK