



# ROTHESAY

70 Hampton Road, Rothesay, NB, E2E 5L5 (506) 848-6600 Fax (506) 848-6677

E-mail: rothesay@rothesay.ca Web site: www.rothesay.ca

## Building / Development Permit Application Form

Building Permit #:	Approval Date:	Fee:
Development Permit #: DP -	Approval Date:	Fee:

**Contact Information:**

Required Field

Applicant Name:	Owner Name:
Mailing Address:	Mailing Address:
Postal Code:	Postal Code:
Best Daytime Contact Number for Applicant and Property Owner	
Daytime Phone:	Daytime Phone:
Cell Phone:	Cell Phone:
Email:	Email:

Project Location Address: \_\_\_\_\_ Property Identification No. (PID): \_\_\_\_\_

**Development Permits Applications**  
 Development Permit are required for changing of grades or adding fill material  
 Additional plans maybe required due to project scope and Rothesay's Zoning By-Law 2-10  
**All Developments permits required a Site Plan showing required setbacks / Surface Water Drainage Plan**

Please circle applicable items for your project below and supply the required documentation / plans as indicated under your project  
 Note: Plans can be electronically to [building@rothesay.ca](mailto:building@rothesay.ca)

Siding	Windows	Electrical	Deck	Storage Building	Fence	Pool	Garage		Pool
Vinyl	Number of Windows *	Upgrade	Attached	Height	Height	Above	Attached	Detached	Inground
Wood		New Panel	Detached	Area/Size					
Other		Transfer Switch	Site Plan (with required setbacks shown) Surface Water Drainage Plan				Development Permit Required with building permit application		
Insulation *		Generator*	Or <b>Proposed Work</b>			<b>Contractors Name/Number</b>			
* Type and Manufacturer									

RESIDENTIAL New or Addition to dwelling units					COMMERCIAL			
No. of Units	Lot Number	New	Addition	Reno	New	Addition	Interior Reno	No. of Units
Development Permit Required with Building permit application					Development Permit Required with Building Permit			
Building Plans Required					Building Plans + Building Code Matrix		Building Plans	
Ventilation Report					Comments:			
Energy Efficiency Form								
Roof Layout								
Floor Layout								
Water Permit Application					Water Permit Application			
Sewage Permit Application					Sewage Permit Application			
Street Disturbance					Street Disturbance Application			

Starting Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_ Estimated Cost: \_\_\_\_\_ exclude tax

**Legal Declaration:** That I/we are aware of the requirements of the Rothesay Building By-Law, Number 4-99 and amendments thereto, and my/our responsibilities hereunder, and I/we agree to use the above structure for the purpose stated only. I/We are aware the construction methods used must safeguard public and private property and must be carried out in strict compliance with the approved National Building Code. I/We agree to permit and facilitate observation of the work covered under this permit by the Building Inspector and public authorities at all times. All records in the custody and control of the town of Rothesay are subject to the provisions of the Right to Information and Protection of Privacy Act, SNB 2009, c R-10.6. The collection of personal information on this form is for the purpose of issuing, renewing and/or administering a Building Permit Application. Collection is authorized in accordance with Town By-Laws and/or Legislation and may be subject to disclosure under the provisions of the Right to Information and Protection of Privacy Act, supra. Any questions regarding the collection of this information can be directed to the Rothesay Town Clerk 70 Hampton Road, Rothesay, N.B. E2E 5L5 (506-848-6664).

Applicant's Signature	Owner's Signature:	Date:
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### APPROVALS

<b>Development Permit</b>	<b>Attached Letter</b>	<b>Yes</b>	<b>No</b>
Development Officer Signature :		Date:	
<b>Building Permit</b>	<b>Attached Conditions</b>	<b>Yes</b>	<b>No</b>
<b>Conditions</b>			
Building Inspector's Signature:		Date:	