



ROTHESAY
COUNCIL MEETING
Rothesay Town Hall
Monday, June 13, 2016
7:00 pm



1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES

Regular Meeting 11 April 2016
Oath of Office Ceremony 25 May 2016

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

- **Loyalist City Ribfest** June 16 – 19, 2016
- **Mayor's Challenge Charity Race** August 27, 2016 (Noon)
- Saint John Dragon Boat Festival**

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

4.1 Sculpture Saint John Diana Alexander

5. CORRESPONDENCE FOR ACTION

- 5.1 Various Emails between resident and Town Clerk RE: Wastewater Treatment Upgrade (with attachments)

Refer to staff

- 5.2 10 May 2016 Letter from resident RE: Relief of payment for Sewer fees

Refer to the Utilities Committee

- 5.3 19 May 2016 Email from Bernard Beukeveld RE: Railway Safety with attachment
2 June 2016 Email from Bernard Beukeveld to Standing Committee on Transportation, Infrastructure and Communities (TRAN) RE: Wheel Indicator Load Detector with attachments
6 June 2016 Email from Bernard Beukeveld RE: Oil Train Derails in Columbia River Gorge

Refer to staff

- 5.4 7 June 2016 Email from resident RE: Community Garden

Refer to staff

- 5.5 7 June 2016 Letter from Canada 150 International Women's Orchestra RE: Request for letter of support with attachment

Provide letter of support

6. CORRESPONDENCE - FOR INFORMATION

- 6.1 Various Congratulatory Correspondence RE: Election
6.2 20 April 2016 Letter to Minister Melanson RE: Designated Highway Funding
6.3 21 April 2016 Letter to Wayne Long, MP RE: Wastewater Treatment Plant Funding

ROTHESAY

Regular Council Meeting Agenda

-2-

13 June 2016

- 6.4 26 April 2016 Letter from the Fairvale Outing Association RE: Thank you
- 6.5 28 April 2016 Letter from Public Health Inspection RE: Licensing Requirements for Public Markets
- 6.6 10 May 2016 Letter from Medical Education Foundation RE: Thank you/Invite
- 6.7 12 May 2016 Email from Robin Goldstein, Partners for Climate Protection RE: Welcome

7. REPORTS

7.0 June 2016

Report from Closed Session

- 7.1 17 February 2016 Kennebecasis Public Library (KPL) Board Meeting Minutes
- February 2016 KPL Librarian's Report
- 31 January 2016 KPL Comparative Income Statement
- 29 February 2016 KPL Comparative Income Statement
- 16 March 2016 Kennebecasis Public Library (KPL) Board Meeting Minutes
- March 2016 KPL Librarian's Report
- 31 March 2016 KPL Comparative Income Statement
- 20 April 2016 Kennebecasis Public Library (KPL) Board Meeting Minutes
- April 2016 KPL Librarian's Report
- 30 April 2016 KPL Comparative Income Statement
- April 2016 KPL Building Maintenance Report
- 2015 KPL 2015 Audited Financial Statements
- 7.2 23 March 2016 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Meeting Minutes
- 31 March 2016 KRJBPC Statement of Financial Position
- 27 April 2016 KRJBPC Meeting Minutes
- 30 April 2016 KRJBPC Statement of Financial Position
- 11 April 2016 Letter from Chief McIntyre RE: 2015 Audited Financial Statements
- 2015 KRJBPC 2015 Audited Financial Statements
- 7.3 9 December 2015 Kennebecasis Valley Fire Department (KVFD) Board Meeting Minutes
- 9 December 2015 KVFD Chief's Report
- 30 November 2015 KVFD Response Report
- 13 April 2016 KVFD Board Meeting Minutes
- 13 April 2016 KVFD Chief's Report
- 31 March 2016 KVFD Response Report
- 2015 KVFD 2015 Audited Financial Statements
- 25 April 2016 KVFD Annual Report
- 7.4 2015 Fundy Regional Service Commission 2015 Audited Financial Statements
- 7.5 30 April 2016 Draft unaudited Rothesay General Fund Financial Statements
- 30 April 2016 Draft unaudited Rothesay Utility Fund Financial Statements
- 3 June 2016 Draft Finance Committee Meeting Minutes

ROTHESAY

Regular Council Meeting

Agenda

-3-

13 June 2016

- 7.6 20 April 2016 Draft Public Works and Infrastructure Committee Meeting Minutes
- Marr Road/Glenwood Drive traffic lights
 - GEO Stackhouse Ltd. contract (**See Item 9.6**)
 - Sierra Avenue streetlight
 - Highland Avenue/Grove Avenue curb
- 7.7 20 April 2016 Draft Heritage Preservation Review Board Meeting Minutes
- 7.8 6 June 2016 Draft Planning Advisory Committee Meeting Minutes
- 104 Hampton Road (PID: 30246979) – Public Hearing
 - 11 Terri Street (PID: 30169288) – Cash in Lieu of Land for Public Purposes
- 7.9 April 2016 Monthly Building Permit Report
- May 2016 Monthly Building Permit Report
- 7.10 9 June 2016 Capital Projects Summary

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Traffic By-law 1-14 (Tabled June 2014)

No action at this time

8.2 Water By-law (Tabled June 2015)

No action at this time

8.3 16 Lot Subdivision off Appleby Drive (Tabled December 2015)

No action at this time

9. NEW BUSINESS

BUSINESS ARISING FROM DELEGATIONS

9.1 Sculpture Saint John Presentation

ADMINISTRATION

9.2 Mayor's Special Committee – Open and Transparent Town Government

8 June 2016 Memorandum from Town Manager Jarvie

PLANNING and DEVELOPMENT

9.3 Assent for Public Road (Bel-Air Avenue) – Rothesay Landings

2 June 2016 Report prepared by DPDS White

OPERATIONS

9.4 Kaitlyn Street Remedial Work

6 June 2016 Report prepared by DO McLean

ROTHESAY

Regular Council Meeting

Agenda

-4-

13 June 2016

9.5 Grove Avenue/Hampton Road Intersection: Right Turn Slip Lane Pedestrian Crossing

(Motion to remove from table)

3 June 2016

Report prepared by DO McLean

9.6 Contract 2010-001RD Geo. W. Stackhouse & Sons Ltd.: Winter Maintenance Services

3 June 2016

Report prepared by DO McLean

9.7 Master Drive Site Development

3 June 2016

Report prepared by DO McLean

9.8 Rothesay Road Project

9 June 2016

Memorandum from Town Manager Jarvie

7 June 2016

Memorandum from Treasurer MacDonald

10. NEXT MEETING

Regular meeting

Monday, July 11, 2016

11. ADJOURNMENT