



ROTHESAY
COUNCIL MEETING
Rothesay Town Hall
Monday, March 13, 2017
7:00 p.m.



PRESENT: MAYOR NANCY GRANT
DEPUTY MAYOR MATT ALEXANDER
COUNCILLOR PETER J. LEWIS
COUNCILLOR TIFFANY MACKAY FRENCH
COUNCILLOR BILL McGUIRE
COUNCILLOR DON SHEA
COUNCILLOR MIRIAM WELLS

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN
TREASURER DOUG MacDONALD
ADMINISTRATIVE ASSISTANT LIZ POMEROY

ABSENT: COUNCILLOR GRANT BRENAN
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN

Mayor Grant called the meeting to order at 7:00 p.m.

Mayor Grant welcomed Mr. Wayne Long, M.P. and Jeanette Arsenault. She noted Rothesay recently lost a former Councillor, resident, and friend Peter H. "Tom" Young on March 6, 2017. Mayor Grant read the Town's official tribute to the memory of Mr. Young. She added a reception will be held in Mr. Young's honour on April 22, 2017 at the Bill McGuire Centre, the time will be determined at a later date.

There was a moment of silence.

1. APPROVAL OF AGENDA

MOVED by Counc. McGuire and seconded by Counc. Wells the agenda be approved as circulated.
CARRIED.

2. APPROVAL OF MINUTES

Regular Meeting 14 February 2017

MOVED by Deputy Mayor Alexander and seconded by Counc. Lewis the minutes of 14 February 2017 be adopted as circulated.

CARRIED.

- **Business Arising from Minutes**
N/A

3. OPENING REMARKS OF COUNCIL

Mayor Grant noted she attended the following events since the previous Council meeting: Rothesay Park Elementary School Ceremony for the Order of the Maple Leaf on February 15, 2017; the International Women's Day Celebration at Government House on March 8, 2017; and a meeting with other regional mayors and the new CEO of Horizon Health on March 9, 2017. She thanked: Deputy Mayor Alexander for representing the Town at the opening of the Senior Curling Championships at the Riverside Country Club; and Counc. Mackay French for representing the Town at the local event for International Women's Day.

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Mayor Grant noted Rothesay participated in the Backpack Project this year by donating space in Town Hall that was used as a drop off location for donations. She thanked Town staff for their help during the project, and commented on the overall positive support for the project by community members.

Mayor Grant concluded by announcing that Rothesay Town Hall is now a “Scent Free” zone.

3.1 Declaration of Conflict of Interest N/A

4. DELEGATIONS

4.1 Jeux de l’Acadie 2020

Michel Côté (see Item 9.1.1)

Mayor Grant welcomed Mr. Côté. Mr. Côté thanked Council and introduced Lucy Mathurin. He noted the following: he and Ms. Mathurin sit on the bid Committee for the Jeux de l’Acadie 2020; he is the Executive Director for the Association Régionale de la Communauté Francophone (ARCF) de Saint-Jean Inc.; the organization runs the Samuel-de-Champlain centre and the daycare at the École des Pionniers in Quispamsis; and the role of ARCF is to increase the quality of life for francophone individuals in the Saint John region. Mr. Côté and Ms. Mathurin discussed the following: ARCF services; ARCF’s history hosting the Jeux de l’Acadie 2010 in Saint John, and the interest in submitting a bid to host the Jeux de l’Acadie 2020 in Saint John; a request for regional support from Rothesay and Quispamsis; the francophone community in both Rothesay, Quispamsis, and Saint John; the history of the Jeux de l’Acadie; the success of the 2010 event in Saint John; potential use of the regional facilities such as the Arthur Miller fields, and both Rothesay High School and Kennebecasis Valley High School; participation of Grade 6 – 9 francophone students in the games; the various sports included in the games; the significance of the event for the Acadian culture; the benefits for the host region including economical, community, and tourism; the need for volunteers for the event; the process of the Jeux de l’Acadie event; the recent inclusion of Improvisational Theatre and Battle of the Bands events to add an artistic element to the games; and previous host locations for the games.

Mr. Côté explained the bidding process and noted: an information session will be held on Sunday, April 2, 2017 at 1:00 p.m. at the main office of La Société Jeux de l’Acadie located at 702 Principal Street, Suite 210, Petit-Rocher, NB; after attending the session a bid is submitted; in September a delegation visits to evaluate the bid location; and in November the winning bid is announced. He noted: the budget for the Jeux de l’Acadie 2010 in Saint John was roughly \$550,000 and he anticipates a similar amount required for the 2020 games; a minimum of 10% of the total budget must be contributed by the host municipality; Saint John, Quispamsis, and Rothesay can use their discretion to share the cost of the required 10% (roughly \$55,000); and sponsorship has been used in the past to fundraise for the event. It was noted the bid committee is requesting Rothesay provide a letter of support for the Saint John region bid to host the Jeux de l’Acadie 2020. Mr. Côté reviewed the Memorandum of Understanding (MOU); It was noted Council had not reviewed the MOU as it was not distributed to members prior to the meeting. It was further noted Rothesay’s letter of support is required before the bid deadline of June 23, 2017.

Council inquired about the following: the 10% required from the municipalities as in-kind contributions or strictly cash; if the host municipality is required to assist with the operation of the local facilities for the event; the information session on April 2, 2017; economic benefits for the host municipality; and if a francophone status is required for participants.

Mr. Côté and Ms. Mathurin responded with the following: the 10% is comprised of a strictly cash contribution; the support letter is not required before the information session; representatives from interested potential host locations must attend the information session in order to submit a bid; a study

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completed during a previous Jeux de l'Acadie event reflects an anticipated \$1.6 million dollars of economic benefit to the host municipality through accommodations for family members of participants, shopping, and restaurants; as the participants are of a younger age group, family support is significant during the games; participants in the event are students from francophone schools; however occasionally delegations from French immersion programs are invited to attend the event.

Mayor Grant thanked Mr. Côté and Ms. Mathurin and noted the item will be dealt with later on the agenda.

4.2 Iona Avenue/Eriskay Drive/Highland Avenue Cindy Millican (see Item 9.1.2)

Mayor Grant welcomed Mrs. Cindy Millican. Mrs. Millican thanked Council and noted the following: a safety concern for both pedestrians and motorists exists throughout a section of Iona Avenue and Eriskay Drive; the section is narrow, has a blind knoll, no sidewalks, and no street lighting; Rothesay is an active community and the area is common for pedestrians, dog walkers, and children walking to school; installing street lights and signage are minor solutions for the situation; there is inadequate walking surface which presents an issue for the area; and providing a long term solution requires the installation of sidewalks. Mrs. Millican commented on a previous project introduced by the Town and subsequently postponed due to an unexpected high cost associated with upgrading the infrastructure. She noted part of the design of the project included the installation of a sidewalk which would reduce safety concerns in the area. She added she understood Council's decision to postpone the project; however, after reviewing the memorandum from Town Manager Jarvie dated March 9, 2017, she expressed concern noting the correspondence seemed to indicate the fate of the project was based primarily on the life expectancy of the asphalt as opposed to the growing safety concern in the area. She commented after sewer back-ups were reported in the area of Eriskay Drive, the Town completed minor work in the area to alleviate the issue. She also noted the Town has determined the infrastructure in the area is inadequate, and she suggested a long term solution is necessary regardless of the life expectancy of the asphalt. Mrs. Millican reiterated the two concerns shared by community members in the area are safety and renewed infrastructure. She inquired about the Town's process for selecting and prioritizing projects of a similar nature.

Mayor Grant noted Town staff, using their expertise, provides recommendations to Council to help determine which projects to undertake and how they are prioritized. She noted a recommendation for this item is included in the agenda.

Mrs. Millican expressed concern noting the recommendations are helpful, however, they do not address the need for sidewalks and renewed infrastructure. She added the concern of speeding has been alleviated slightly through the installation of the four way stop in the area; however motorists now typically speed to get to the stop signs. She noted she understands funds are difficult to obtain, but she hopes the "little" projects are not lost in the big picture.

Mayor Grant thanked Mrs. Millican and noted the item will be dealt with later on the agenda.

4.3 Enterprise Saint John Steve Carson (see Item 9.1.3)

Mayor Grant welcomed Mr. Steve Carson. Mr. Carson thanked Council and noted the following: Enterprise Saint John is requesting a letter of support from the Town to help establish a Foreign Trade Zone (FTZ) in the region; and the initiative is part of the Enterprise Saint John 2017 strategy. Mr. Carson discussed the following: the definition of an FTZ and an FTZ Point; the criteria to become an FTZ Point; the overall goals accompanying the establishment of an FTZ; and the benefits of an FTZ. He noted: an FTZ Point exists in Halifax; currently there are no FTZ Points in New Brunswick; potential use of Millennium Drive and other appropriately zoned areas in the region; and letters of support have

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been received from Saint John, and Grand Bay-Westfield. He added a letter of support has been approved by Quispamsis and the Town is in the process of drafting the letter.

Council inquired about the following: an example of operations in an FTZ; comparison to a proposed FTZ in Lorneville; potential costs incurred by the municipalities; location of FTZs in Atlantic Canada; the creation of competition between Halifax and Saint John through the establishment of a New Brunswick FTZ Point; the use of multiple locations comprising an FTZ; and community elements which may be interpreted as negative with respect to this initiative.

Mr. Carson responded with the following: the ultimate goal is to attract new investment; investors are interested in communities that are well connected through transportation links; the Saint John region provides a strong connection link by means of various transportation methods; an FTZ would allow companies exporting internationally that wish to “value-add” through assembly, or processing, the chance to reduce costs through a deferral of taxes and other costs; the initiative is similar to a previous proposal for an FTZ in Lorneville; however during the Lorneville proposal the Federal government did not have a policy with respect to establishing FTZ Points; all costs are included in the Town’s existing contribution to Enterprise Saint John; no additional costs will be incurred by the Town; the only FTZ Point in Atlantic Canada exists in Halifax; competition is evident in the port business between Halifax and Saint John; an FTZ is a helpful “tool” to have in the community’s “toolkit” and will increase Saint John’s value proposition; multiple locations can comprise a single FTZ Point; and the unpredictable factors associated with NAFTA and international government relations may be interpreted as a risk for the initiative.

Mayor Grant thanked Mr. Carson and noted the item will be dealt with later on the agenda.

5. CORRESPONDENCE FOR ACTION

- 5.1 26 January 2017 Letter from Premier Gallant RE: Canada 150 Municipal Development Program
(Rec’d Feb. 21)

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the letter from Premier Gallant RE: Canada 150 Municipal Development Program dated 26 January 2017 (Rec’d 21 February 2017) be referred to Mayor and staff.

ON THE QUESTION:

It was noted the deadline for the application is the end of March.

CARRIED.

- 5.2 2 March 2017 Letter from Forever Highland Dance Association RE: Sponsorship Request

MOVED by Counc. Shea and seconded by Counc. Wells the letter from Forever Highland Dance Association RE: Sponsorship Request dated 2 March 2017 be referred to the Finance Committee.

CARRIED.

6. CORRESPONDENCE - FOR INFORMATION

- 6.1 13-16 January 2017 Various emails to/from residents (3) RE: Rothesay Common Parking (Previously forwarded to PWI – see Item 8.4)

MOVED by Counc. Mackay French and seconded by Deputy Mayor Alexander the various emails to/from residents (3) RE: Rothesay Common Parking dated 13-16 January 2017 be received/filed.

CARRIED.

- 6.2 21 - 23 February 2017 Emails from/to Walk for Values RE: Human Values Day – April 24, 2017 with attachments

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MOVED by Counc. Shea and seconded by Counc. McGuire the email from/to Walk for Values RE: Human Values Day – April 24, 2017 dated 21 -23 February 2017 be received/filed.

CARRIED.

6.3 1 March 2017 Letter to the Secretariat Canadian Nuclear Safety Commission RE: Operating License Renewal – Point Lepreau Nuclear Generating Station
MOVED by Deputy Mayor Alexander and seconded by Counc. Lewis the letter to the Secretariat Canadian Nuclear Safety Commission RE: Operating License Renewal – Point Lepreau Nuclear Generating Station dated 1 March 2017 be received/filed.

CARRIED.

6.4 1 March 2017 Letter to Wayne Long, M.P. RE: Support for Bill C-323
MOVED by Counc. Shea and seconded by Counc. Wells the letter to Wayne Long, M.P. RE: Support for Bill C-323 dated 1 March 2017 be received/filed.

CARRIED.

6.5 7 March 2017 Letter from Backpacks for Homeless RE: Appreciation for Town Hall Drop Off Location
MOVED by Counc. Wells and seconded by Counc. Mackay French the letter from Backpacks for Homeless RE: Appreciation for Town Hall Drop Off Location dated 7 March 2017 be received/filed.

CARRIED.

7. REPORTS

7.0 March 2017 Report from Closed Session
N/A

7.1 Fundy Regional Service Commission (FRSC) Update
Mayor Grant noted she was unsure why the approved minutes from the December meeting were not provided to the Town. She noted: the Regional Recreation Plan was unanimously approved; an advertisement for a Regional Recreation Coordinator (position included in the budget) will be circulated to help find a candidate; and the Fundy Regional Service Commission and Fundy Solid Waste have rebranded to create a singular organization with the logo of Fundy Solid Waste and the title Fundy Regional Service Commission.

7.2 25 January 2017 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Meeting Minutes
31 December 2016 KRJBPC unaudited Statement of Financial Position
MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Meeting Minutes dated 25 January 2017, and the KRJBPC unaudited Statement of Financial Position dated 31 December 2017 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander gave a brief summary of the minutes, and noted three constables were promoted to corporal positions and a commendation ceremony was held for a constable's act of bravery when he saved a man's life from a burning vehicle while off duty. Counc. Wells commented on Chief Palmer's upcoming retirement in 2018, and inquired if consideration should be given to encouraging longevity within certain positions. Deputy Mayor Alexander noted succession planning is a focus of the Board; but they were faced with a shorter timeframe during the recent transition between Chiefs.

CARRIED.

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7.3 31 January 2017 Draft unaudited Rothesay General Fund Financial Statements
MOVED by Counc. Shea and seconded by Counc. Wells the Draft unaudited Rothesay General Fund Financial Statements dated 31 January 2017 be received/filed.

ON THE QUESTION:

Counc. Shea advised the Draft unaudited Rothesay General Fund and Utility Fund Financial Statements were not presented at the previous Finance Committee meeting. He added any questions should be directed to Treasurer MacDonald.

CARRIED.

31 January 2017 Draft unaudited Rothesay Utility Fund Financial Statements
MOVED by Counc. Shea and seconded by Counc. Lewis the Draft unaudited Rothesay Utility Fund Financial Statements dated 31 January 2017 be received/filed.

ON THE QUESTION:

In response to an inquiry, Treasurer MacDonald advised the unusual format on page U6 is a result of minor capital activity during the month of January.

CARRIED.

17 February 2017 Draft Finance Committee Minutes
MOVED by Counc. Shea and seconded by Deputy Mayor Alexander the Draft Finance Committee Minutes dated 17 February 2017 be received/filed.

ON THE QUESTION:

Counc. Shea gave a brief summary of the minutes. Counc. Wells commented on the Town's reduced contribution to the P.R.O. Kids annual fundraising dinner. She inquired if the Town could provide items for the silent auction in addition to the purchase of two tickets. It was noted the event is scheduled for May 24, 2017 which allows sufficient time for the matter to be discussed at the next Finance Committee meeting. Mayor Grant noted the annual International Women's Day local event will be alternately hosted by Rothesay and Quispamsis, with both Towns sharing the annual food costs. Counc. McGuire expressed concern noting the Finance Committee's recommendation does not match the Joint Advisory Committee's recommendation to encourage Rothesay to share 50% of the KV Food Bank operating costs. He questioned what had changed. Counc. Shea noted the Committee was of the opinion \$5,000 would be sufficient to cover the costs of the organization. Counc. McGuire inquired as to why the Committee recommended providing the funding to the organization as opposed to the town of Quispamsis. Counc. Shea noted the Committee agreed providing the funds to the organization directly may benefit the organization more. Counc. McGuire suggested the funds will likely be used to cover the cost of rent to the town of Quispamsis, therefore it may be favourable to share the operating costs of the organization directly with Quispamsis.

CARRIED.

➤ 110 James Renforth Drive (See also Item 9.3)

MOVED by Counc. Wells and seconded by Counc. McGuire Council accept the bid submitted by Mahesh Patel in the amount of \$170,000 for the purchase of the Town interest in a property with the civic address of 110 James Renforth Drive (PID 00235119) and further that the Mayor and Clerk be authorized to execute the necessary contract documents in that regard.

ON THE QUESTION:

In response to an inquiry, it was noted the Town purchased the property at a cost of \$180,000.

CARRIED.

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➤ KV Food Bank

MOVED by Counc. Shea Council approve a grant to the KV Food Bank from the 2017 Donation budget in the amount of \$5,000.

MOTION LOST DUE TO LACK OF SECONDER.

Counc. Wells inquired if the Town's support for P.R.O. Kids is provided directly to the organization or to the city of Saint John. Town Manager Jarvie advised the Town's contribution to P.R.O. Kids is used for overhead and administration costs to allow public donations to go directly to the kids in the program. It was noted the Town's contribution is provided to P.R.O. Kids, however it is likely used to pay the city of Saint John. Counc. McGuire commented on the use of the food bank by Rothesay residents.

MOVED by Counc. McGuire and seconded by Counc. Lewis Rothesay contribute 50% of the KV Food Bank operating costs (total costs \$12,000) to the town of Quispamsis.

CARRIED.

7.4 28 February 2017 Draft Parks and Recreation Committee Meeting Minutes

MOVED by Counc. Wells and seconded by Counc. Mackay French the Draft Parks and Recreation Committee Minutes dated 28 February 2017 be received/filed.

ON THE QUESTION:

Counc. Wells gave a brief summary of the minutes and noted: Rothesay Common attendance for the current winter season was similar to last year's totals; Rothesay has partnered with Guardian Drugs to place Epipens at common locations throughout the Town; and because of limited financial and staff resources the Committee recommends the Town not participate in the Communities in Bloom program for 2017. In response to an inquiry, Counc. Wells noted security precautions are still under discussion with respect to the Epipens. She noted additional information with respect to Epipens can be found on the Sweet Caroline Foundation website or by contacting the organization.

CARRIED.

7.5 22 February 2017 Draft Public Works and Infrastructure Committee Meeting Minutes

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells the Draft Public Works and Infrastructure Committee Minutes dated 22 February 2017 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander gave a brief summary of the discussion at the meeting. It was noted responses will be sent to the residents of the Rothesay Common Parking correspondence emails. Counc. Wells requested clarification with respect to DO McLean's interest in "being proactive to avoid similar situations". DO McLean noted if the Town prohibited similar road configurations from being constructed, similar situations will likely be prevented. Counc. Wells agreed and noted the Town should be proactive. In response to an inquiry, DO McLean advised the "unforeseen circumstances" during the snow storms related to a staffing issue.

CARRIED.

7.6 22 February 2017 Draft Utilities Committee Meeting Minutes

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells the Draft Utilities Committee Minutes dated 22 February 2017 be received/filed.

ON THE QUESTION:

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Deputy Mayor Alexander gave a brief summary of the minutes. Counc. Lewis inquired if the cycle of freezing and thawing creates an issue for the gravel at the East Riverside-Kingshurst pumping station. DO McLean advised fresh gravel is initially used and once compacted the gravel, if frozen, is not likely to be an issue. In response to an inquiry, DO McLean advised the work is expected to be completed by the end of August.

CARRIED.

➤ 184 Gondola Point Road

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells Council uphold the existing policy in the Water By-law and deny the request to waive the fixed charge fee for the resident of 184 Gondola Point Road; and further authorize a response be sent to notify the resident.

CARRIED.

7.7 6 March 2017 Draft Planning Advisory Committee Meeting Minutes

MOVED by Counc. Lewis and seconded by Counc. Shea the Draft Planning Advisory Committee Minutes dated 6 March 2017 be received/filed.

CARRIED.

7.8 February 2017 Monthly Building Permit Report

MOVED by Counc. Shea and seconded by Counc. Mackay French the Monthly Building Permit Report dated February 2017 be received/filed.

CARRIED.

7.9 9 March 2017 Capital Projects Summary

MOVED by Counc. Wells and seconded by Deputy Mayor Alexander the Capital Projects Summary dated 9 March 2017 be received/filed.

ON THE QUESTION:

Counc. Wells inquired if the deficiencies in the sidewalk along Rothesay Road had been fixed. DO McLean advised the project is complete, however, the Town has a twelve month warranty and deficiency period which enables a bond to be withheld until the work is completed to Town standards.

CARRIED.

7.10 2015-2016 New Brunswick Police Commission Annual Report

MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French the New Brunswick Police Commission Annual Report dated 2015-2016 be received/filed.

CARRIED.

7.11 2016 Kennebecasis Public Library Annual Report

MOVED by Counc. Shea and seconded by Counc. Lewis the Kennebecasis Public Library Annual Report dated 2016 be received/filed.

ON THE QUESTION:

Counc. Shea noted Tiffany Bartlett has accepted a promotion and the Kennebecasis Public Library will be searching for a new Librarian.

CARRIED.

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Traffic By-law 1-14 (Tabled June 2014)

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No action at this time

8.2 Water By-law (Tabled June 2015)

No action at this time

8.3 16 Lot Subdivision off Appleby Drive (Tabled December 2015)

No action at this time

8.4 Rothesay Common Parking

10 March 2017

Memorandum from Town Manager Jarvie

MOVED by Deputy Mayor Alexander and seconded by Counc. Shea Council amend the Rothesay Traffic By-law to:

- I. Eliminate and appropriately sign parking on Church Avenue next to the playground where Church Avenue is narrower; and
- II. Remove the bike lanes on the section of Gondola Point Road from Rothesay Road to Church Avenue (sharrows would be installed).

ON THE QUESTION:

Counc. Wells expressed concern noting eliminating parking on Gondola Point Road, closest to the Common, may present safety issues if children are expected to cross the street. Deputy Mayor Alexander noted parking will be eliminated on the opposite side of Gondola Point Road furthest from the Rothesay Common. In response to an inquiry, Deputy Mayor Alexander noted signs will be installed to notify residents of the prohibited parking areas. There was a brief discussion with respect to the suggested areas to prohibit parking near the Common. Counc. Wells noted her preference for expanding the Rothesay Park School's parking lot to provide additional parking for the Rothesay Common.

NAY voted recorded from Counc. Wells.

CARRIED.

Mayor Grant referred to the memorandum from Town Manager Jarvie, and suggested the expansion of the Rothesay Park School parking lot could be a project in which the Town could seek Provincial funding through the Canada150 Municipal Development Program (Item 5.1), if the project satisfies the criteria. Town Manager Jarvie noted he is unsure if the project qualifies, however the idea could be explored.

MOVED by Counc. Wells and seconded by Counc. Shea Rothesay explore the option of seeking funding for an additional parking lot adjacent to the Rothesay Common.

CARRIED.

MOVED by Counc. Wells and seconded by Counc. McGuire:

1. The Town pursue the expansion of the Rothesay Park School parking lot;
2. The project be included in the 2018 capital budget should Provincial funding not be provided; and
3. Signage be installed to notify residents of the additional parking for the Rothesay Common.

CARRIED.

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8.5 7 Hillcrest Drive – Rezoning

8 March 2017	Report prepared by DPDS White
	Building Space Analysis (Options B & C)
	Cross Sections of Option B & Option C
	Landscaping Plan (Option B & Option C)
DRAFT	Development Agreement (Option B)
DRAFT	Development Agreement (Option C)
DRAFT	By-law 2-10-27 with map

Mayor Grant advised Council has given first and second reading of By-law 2-10-27 “A By-law to Amend the Zoning By-law”. She noted: Council seems to be amenable to rezoning the property and the decision remaining to be made is the preferred layout of the development. She commented that the requested detailed summary has been provided in the Council agenda package to allow Council to make an informed decision. Mayor Grant thanked Town Manager Jarvie and DPDS White for their efforts with respect to the submitted report.

MOVED by Counc. Shea and seconded by Deputy Mayor Alexander Rothesay Council give 3rd Reading by title, and Enactment to By-law 2-10-27, “A By-law to Amend the Zoning By-law” subject to the execution of a development agreement, as amended, with A.E. McKay Builders Ltd. to develop a residential 58 condominium complex at 7 Hillcrest Drive (PIDs 00257139 & 3004847).

CARRIED.

Town Clerk Banks read By-law 2-10-27 by title.

MOVED by Counc. McGuire and seconded by Counc. Lewis Rothesay Council amend the development agreement with A.E. McKay Builders Ltd. by replacing the two proposed triplex units with duplexes and thereby reducing the total number of residential units on Option B to a 58 unit residential condominium complex at 7 Hillcrest Drive (PIDs 00257139 & 30048847).

YEA votes recorded from: Deputy Mayor Alexander, and Councs. Lewis, McGuire, and Shea.
NAY votes recorded from: Counc. Mackay French and Counc. Wells.

CARRIED.

MOVED by Counc. McGuire and seconded by Counc. Shea Rothesay Council authorize the Mayor and Clerk to enter into a Development Agreement with A.E. McKay Builders Ltd. to develop a residential condominium complex at 7 Hillcrest Drive (PIDs 00257139 & 30048847) referred to as Option B, as amended.

YEA votes recorded from: Deputy Mayor Alexander, and Councs. Lewis, McGuire, and Shea.
NAY votes recorded from: Counc. Mackay French and Counc. Wells.

CARRIED.

9. NEW BUSINESS

9.1 BUSINESS ARISING FROM DELEGATIONS

9.1.1 Jeux de l’Acadie 2020

27 January 2017	Letter from the Société des Jeux de l’Acadie Inc. RE: Selection process for host municipality with attachments
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MOVED by Deputy Mayor Alexander and seconded by Counc. Shea the letter from the Société des Jeux de l’Acadie Inc. RE: Selection process for host municipality with attachments dated 27 January 2017 be referred to staff for a recommendation.

CARRIED.

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MOVED by Deputy Mayor Alexander and seconded by Counc. Wells Rothesay appoint a representative to attend the information session on April 2, 2017 at 1:00 p.m. at the main office of the Société des Jeux de l'Acadie Inc. located at 702 Principal Street, Suite 210, Petit Rocher, New Brunswick.

ON THE QUESTION:

In response to an inquiry, it was noted the meeting will be held in French.

CARRIED.

MOVED by Counc. Shea and seconded by Deputy Mayor Alexander the letter from the Société des Jeux de l'Acadie Inc. RE: Selection process for host municipality with attachments dated 27 January 2017 be referred to the Finance Committee.

CARRIED.

9.1.2 Iona Avenue/Eriskay Drive/Highland Avenue

9 March 2017

Memorandum from Town Manager Jarvie

6 March 2017

Email from Cindy Millican RE: Eriskay Drive – Iona Avenue to Highland Avenue

15-16 February 2017

Emails from/to resident RE: Iona Avenue/Eriskay Drive

MOVED by Deputy Mayor Alexander and seconded by Counc. Lewis Council direct staff to report on the status of the project during the 2018 budget process.

CARRIED.

9.1.3 Enterprise Saint John

Establishing a Foreign Trade Zone (FTZ) Point in our Community

MOVED by Counc. Shea and seconded by Counc. McGuire a letter of support be provided to Enterprise Saint John with respect to establishing a Foreign Trade Zone.

ON THE QUESTION:

Counc. McGuire commented that it was a positive initiative.

CARRIED.

ADMINISTRATION

9.2 Streets and Sidewalks By-law

10 March 2017

Memorandum from Town Clerk Banks

DRAFT

By-law 1-17

MOVED by Counc. Shea and seconded by Deputy Mayor Alexander Council give 1st Reading, by Title to By-law 1-17, "Streets and Sidewalks By-law".

ON THE QUESTION:

It was noted the By-law is still in draft form and minor changes are still required.

CARRIED.

Town Clerk Banks read By-law 1-17 "Streets and Sidewalks By-law", by title.

9.3 James Renforth Drive Easement

7 March 2017

Report prepared by DPDS White

MOVED by Counc. Wells and seconded by Counc. Lewis Council HEREBY assents to the Municipal Services Easement as indicated on the Tentative Plan (Dwg. No T-0654)-110 James Renforth Drive (PID 00235119) to be registered in accordance with Section 56 (4.01) of the Community Planning Act.

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ON THE QUESTION:

Deputy Mayor Alexander requested clarification. Town Manager Jarvie advised all easements must be approved by Council.

CARRIED.

9.4 Committee Appointments

6 March 2017

Memorandum from the Nominating Committee

MOVED by Counc. Wells and seconded by Counc. McGuire Council appoint Scott Thomas as the Rothesay representative on the Imperial Theatre Board, for a term to expire 31 October 2018.

CARRIED.

MOVED by Counc. Wells and seconded by Counc. Mackay French Council appoint Raha Mosca to the Rothesay Heritage Preservation Review Board, for a term to expire 31 December 2018.

ON THE QUESTION:

Counc. Shea inquired as to why the term expiration dates differed. It was noted the Imperial Theatre's schedule better accommodates an October expiration date, while December is suitable to other Committees and Boards.

CARRIED.

OPERATIONS

9.5 Engineering Design and Construction Management Services: Inflow and Infiltration Study

9 March 2017

Report prepared by DO McLean

MOVED by Deputy Mayor Alexander and seconded by Counc. Shea Council accept the proposal submitted by Crandall Engineering Ltd. in the amount of \$441,025 for the Rothesay Sanitary Sewer Inflow and Infiltration Study and further that the Mayor and Clerk be authorized to execute the appropriated documentation in that regard.

ON THE QUESTION:

Mayor Grant inquired if the \$441,025 included HST. DO McLean advised this was correct.

CARRIED.

10. NEXT MEETING

The next regular meeting will be held on **Monday, April 10, 2017.**

11. ADJOURNMENT

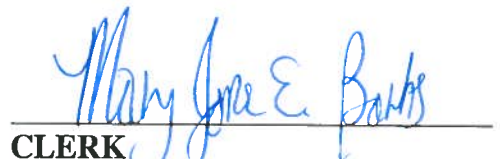
MOVED by Deputy Mayor Alexander and seconded by Counc. Wells the meeting be adjourned.

CARRIED.

The meeting adjourned at 8:31 p.m.



MAYOR



CLERK